

*ADOPTION OF AN AMENDMENT TO  
CHAPTER 3 (COUNTY EMPLOYEES)  
OF THE 1976 CODE OF THE COUNTY OF FAIRFAX,  
VIRGINIA*

*At a regular meeting of the Board of Supervisors of Fairfax, County, Virginia, held in the Board Auditorium of the Government Center at Fairfax, Virginia, on Tuesday, July 11, 2017, the Board after having first given notice of its intention so to do, in the manner prescribed by law, adopted an amendment regarding Chapter 3# (County Employees) of the 1976 Code of the County of Fairfax, Virginia, said amendment so adopted being in the words and figures following, to-wit:*

*BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF FAIRFAX*

*COUNTY, VIRGINIA:*

*That Chapter 3 (County Employees), Article 5 (Financial Disclosures), Section 3-5-2.1, is amended as follows:*

## Article 5. – Financial Disclosures.

### Section 3-5-2.1. Disclosures of financial interest.

- (a) As a condition to assuming or holding office or employment, members appointed by the Board of Supervisors to the following entities shall file a disclosure statement of their personal interests and other information as is specified in the form or forms identified in *Virginia Code* §§ 2.2-3115 and 2.2-3117 at such times and for such periods as is required by state law: (1) the Planning Commission, (2) the Board of Zoning Appeals, (3) the Fairfax County Economic Development Authority, (4) the Fairfax County Industrial Development Authority, (5) the Fairfax County Library Board, (6) the Fairfax County Employees' Retirement System Board of Trustees, (7) the Fairfax County Police Officers Retirement System Board of Trustees, (8) the Fairfax County Uniformed Retirement System Board of Trustees, (9) the Fairfax County Park Authority, (10) the Fairfax County Redevelopment and Housing Authority, (11) the Fairfax County Water Authority, (12) the Mosaic District Community Development Authority, (13) the Fairfax County Wetlands Board, and (14) the Upper Occoquan Sewage Authority.

~~The individuals designated in this subsection (a) shall file a completed disclosure form, as required by this subsection, with the Clerk for the Board of Supervisors within 21 days of formal notification of appointment.~~ No person described in this subsection shall enter office and participate or vote as a member of any board, authority, or commission until a completed disclosure form, as required by this subsection, has been filed with the Clerk for the Board of Supervisors. For purposes of this subsection, the word "appointment" shall include any person who is appointed directly by the Board of Supervisors or any person whose appointment is confirmed after being elected, nominated, or recommended by any community group or group of employees for any of the boards, authorities, and commissions listed above, ~~and formal notification of appointment for appointees to boards, authorities, and commissions is deemed to be the date that the Clerk for the Board of Supervisors mails notice of appointment and blank disclosure forms to the appointee.~~

- (b) As a condition to assuming or holding office or employment, the following persons shall file a disclosure statement of their personal interests and other information as is specified on the form or forms identified in *Virginia Code* §§ 2.2-3115 and 2.2-3117 at such times and for such periods as is required by state law: the County Executive, all Deputy County Executives, the Assistant County Executive, the County Attorney and all deputy, senior assistant, and assistant county attorneys, all County Department heads, and County employees who hold positions classified at or above the following pay grades: S-32, P-27, F-29, and O-28, except psychiatrists who are employed as such by the Fairfax-Falls Church Community Services Board.
- (c) As a condition to assuming or holding employment, the following employees also shall file a disclosure statement of their personal interests and other information as is specified on the form or forms identified in *Virginia Code* §§ 2.2-3115 and 2.2-3117 at such times and for such periods as is required by state law:
- (1) Health Department: Public Health Laboratory Director.
  - (2) Department of Finance: The Insurance Manager.
  - (3) Department of Transportation: All Transportation Planners V; all Engineers V.

(4) Retirement Administration Agency: All Senior Investment Managers.

(d) ~~Within 21 days of formal notification of the filing requirement, t~~The individuals listed in subsections ~~(a),~~ (b) and (c) shall file a completed disclosure form, as required by subsections ~~(a),~~ (b) and (c), with the Clerk for the Board of Supervisors on or before the day such office or position of employment is assumed. ~~Formal notification of the filing requirement is deemed to be the date the financial disclosure form is distributed to the employee by his or her appointing authority.~~

(e) The County Executive is hereby authorized and directed to issue procedural memoranda governing the administration of the filing of the Statement of Economic Interests forms identified in *Virginia Code* § 2.2-3117, the financial disclosure forms identified in *Virginia Code* § 2.2-3118, and the real estate disclosure forms required under *Virginia Code* § 2.2-3115(G). The procedural memoranda shall address the filing of such forms by any individual required to file by this Article, by designation by the Board of Supervisors or by state law.

**2. That the provisions of this ordinance are severable, and if any provision of this ordinance or any application thereof is held invalid, that invalidity shall not affect the other provisions or applications of this ordinance that can be given effect without the invalid provision or application.**

**3. That this ordinance is effective upon adoption.**

*GIVEN under my hand this 11th day of July, 2017*

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CATHERINE A. CHIANESE  
Clerk for the Board of Supervisors