

1 **Waldport City Council**

2 **May 21st, 2026**

3 **Meeting Minutes**

4 **1. CALL TO ORDER W/ ROLL CALL:** Council President Greg Dunn called the meeting
5 to order at 4:15 PM. Council President Greg Dunn and Councilors Rick Booth, Susan
6 Woodruff, Michelle Severson, and Jerry Townsend answered the roll. Mayor Heide
7 Lambert was Absent; Councilor Jayme Morris was excused. A quorum was present.

8 **2. CONSENT AGENDA: Councilor Booth** moved to approve the following consent
9 agenda items as presented:

10 a. **City Council Meeting Minutes of April 2026**

11 b. **Library Report**

12 c. **LCSO Report**

13 **Councilor Townsend** seconded the motion. The motion passed unanimously.

14 **Aye 5 (Dunn, Booth, Woodruff, Severson, Townsend)**

15 **Nay 0**

16 **Excused 1 (Morris)**

17 **Absent 1 (Lambert)**

18 **3. PUBLIC COMMENT:**

- 19 • **Todd Swift** provided public comment. **Topic:** Grievances.
20 • **Theresa Carter** provided public comment. **Topic:** Can't open audio file.
21 • **AJ** provided public comment. **Topic:** Contests Statement by the City.

22 **4. EXPLANATION OF PROCESS AND AGENDA- CITY MANAGER: City Manager**

23 **Cutter** gave an outline of the agenda items and procedures, noting that there would
24 be several recesses into different public meetings.

25 **** Temporary Recess of the City Council Meeting for Road District Meeting****

26 **5.** At 4:30 pm, the Waldport City Council recessed into the Road District Meeting.

1 **6.** At 4:37 pm, the Waldport City Council adjourned the Road District Meeting.

2 ****Temporary Recess of the City Council Meeting for Urban Renewal District Meeting****

3 **7.** At 4:38 pm, the Waldport City Council recessed into the Urban Renewal District
4 Meeting.

5 **8.** At 4:54 p.m., the Waldport City Council adjourned the Urban Renewal District
6 Meeting.

7 **** Reenter into the General City Council Meeting****

8 **9.** At 4:55 pm, the Waldport City Council began the Budget Meeting

9 **10. CONSIDERATIONS OF THE BUDGET COMMITTEE MINUTES: Councilor Woodruff**

10 moved to approve the following items as presented:

11 **a. Budget Committee Meeting Minutes of April 11th, 2026**

12 **b. Budget Committee Meeting Minutes of April 25th, 2026**

13 **Councilor Townsend** seconded the motion. The motion passed unanimously.

14 **Aye 5 (Dunn, Booth, Woodruff, Severson, Townsend)**

15 **Nay 0**

16 **Excused 1 (Morris)**

17 **Absent 1 (Lambert)**

18 **11. PRESENTATION OF THE BUDGET FOR FISCAL YEAR 2027:** City Manager Cutter
19 presented a balanced budget, with approximately a 3 million beginning balance
20 across all funds, and will collect through various means roughly another 3 million.
21 Giving a description of the different funds and their operations. These funds
22 included the General Fund, which encompasses administration, planning, library,
23 parks and recreation, public safety, and the CED (community and economic
24 development) fund. Noting that the CED fund collects the transient rental fees to
25 pay for the fireworks, museum, chamber of commerce, and community center.
26 Capital outlays, Contingencies, enterprise funds, and City Debt. He noted that

1 Municipal Court will be reinstated, with a new hire of a Judge and Code Enforcer. He
2 stated that the city has received a draft audit for FY21 that will be presented to
3 Council and is in line with expectations. This has also created a baseline to turn out
4 the following years' audits much faster and then turn them over to the state.
5 Expected and allowed changes to the budget would include staffing changes to be
6 implemented later in the year.

7 **12. OPEN PUBLIC HEARING FOR THE CITY OF WALDPOROT BUDGET FOR FISCAL**

8 **YEAR 2027: Council President Dunn** opened the Waldport Budget for Fiscal Year
9 2027 Public Hearing at 5:19.

10 **13. PUBLIC COMMENT: Theresa Carter** provided a public comment stating that the

11 document she saw referencing the Kittle Kaufman Trail had a goose egg. **City**
12 **Manager Cutter** noted that the number depends on whether grant money is
13 received and, if so, in what amount, and then presented it to the Council with a grant
14 acceptance resolution and a budget presentation. It is anticipated that the grant will
15 be received and the city notified by the end of summer.

16 **14. CLOSE PUBLIC HEARING: Council President Dunn** closed the Waldport Budget for
17 Fiscal Year 2027 public Hearing at 5:20.

18 **15. OPEN PUBLIC HEARING FOR THE CITY OF WALDPOROT FOR STATE REVENUE**

19 **SHARING FOR FISCAL YEAR 2027: Council President Dunn** opened the Waldport
20 State Revenue Sharing for fiscal year 2027 public hearing at 5:21 pm.

21 **16. PUBLIC COMMENT: None.**

22 **17. CLOSE PUBLIC HEARING: Council President Dunn** closed the Waldport State
23 Revenue Sharing Fiscal Year 20207 public Hearing at 5:22 pm.

24 **18. DISCUSSION OF THE BUDGET FOR FISCAL YEAR 2027 AND STATE REVENUE**

25 **SHARING: Councilor Woodruff** stated for the record that she would not be voting
26 on the budget due to a potential conflict of interest. **Council President Dunn** noted
27 that he has no conflict of interest, as all his pest control services for the City of
28 Waldport are now provided on a donated basis.
29

19. RESOLUTIONS:

a. Resolution setting new water and wastewater rates for FY27: Councilor

Townsend moved to adopt Resolution NO. 1332, A Resolution establishing a water and wastewater rate increase for fiscal year 2026/2027. Councilor Severson seconded the motion. The motion passed unanimously.

Aye 5 (Dunn, Booth, Woodruff, Severson, Townsend)

Nay 0

Excused 1 (Morris)

Absent 1 (Lambert)

b. Resolution accepting State Revenue Sharing: Councilor Severson moved to adopt Resolution NO. 1333, A Resolution declaring the City's election to receive State Revenues. Councilor Booth seconded the motion. The motion passed unanimously.

Aye 5 (Dunn, Booth, Woodruff, Severson, Townsend)

Nay 0

Excused 1 (Morris)

Absent 1 (Lambert)

c. Resolution accepting FY 2027 Budget and Adopting: Councilor Severson

moved to adopt Resolution NO. 1334 Adopting the Budget, Making Appropriations, Imposing and Categorizing the Tax. Councilor Townsend seconded the motion. Councilor Woodruff declared a conflict of interest. The motion passed as follows:

Aye 4 (Dunn, Booth, Severson, Townsend)

Nay 0

Abstain 1 (Woodruff)

Excused 1 (Morris)

Absent 1 (Lambert)

20. PUBLIC HEARINGS/ ORDINANCES:

1 **a. Correction of Sidewalk Ordinance 817: Council President Dunn** read the
2 Ordinance twice. An ordinance amending Chapter 12.12 to meet insurance
3 requirements and to reflect best practices and declaring an emergency.

4 **Councilor Townsend** moved to adopt Ordinance 817. **Councilor Booth**
5 seconded the motion. Motion passed unanimously.

6 **Aye 5 (Dunn, Booth, Woodruff, Severson, Townsend)**

7 **Nay 0**

8 **Excused 1 (Morris)**

9 **Absent 1 (Lambert)**

10 **b. Resolution Authorizing the Sale of Property along Crestline Drive (2 lots):**

11 **1. Open Public Hearing: Council President Dunn** opened the Authorization of
12 the sale of Crestline Drive property Public Hearing at 5:32 pm.

13 **2. Call for Public Comment:** None.

14 **3. Close Public Hearing: Council President Dunn** closed the Authorization of
15 the sale of Crestline Drive property Public Hearing at 5:33 pm.

16 **Councilor Townsend** moved to adopt Resolution NO. 1335, a Resolution
17 declaring lots created by the city action surplus to the needs of the city and
18 directing the City Manager to sell or exchange the lots in the best interest of the
19 City. **Councilor Booth** seconded the motion. The motion passed unanimously.

20 **Aye 5 (Dunn, Booth, Woodruff, Severson, Townsend)**

21 **Nay 0**

22 **Excused 1 (Morris)**

23 **Absent 1 (Lambert)**

24 **21. DISCUSSION AND ACTION ON BUSINESS HAVING PREVIOUSLY COME BEFORE**
25 **THE COUNCIL (OLD BUSINESS):**

26 **A. Memorial Bench Policy:** Newport Signs has a concept proposal to design
27 Composite Trex durable signage and benches.

1 **B. Dahl Recycling Program:** More discussion and potential presentation at the
2 next City Council Meeting.

3 **22. DISCUSSION AND ACTION ON BUSINESS NEWLY INTRODUCED TO THE**
4 **COUNCIL (NEW BUSINESS):**

5 **A. Application for Library Board Membership: Councilor Townsend** moved to
6 approve Pierrette Duff to be appointed to the Library Board. **Councilor Woodruff**
7 seconded the motion. The motion passed unanimously.

8 **Aye 5 (Dunn, Booth, Woodruff, Severson, Townsend)**

9 **Nay 0**

10 **Excused 1 (Morris)**

11 **Absent 1 (Lambert)**

12 **B. Consideration of changing the rules around shipping container usage within**
13 **the city: Councilor Booth** moved to have the consideration of changing the
14 rules around shipping container usage within the City come back before the
15 Council for future discussion. **Councilor Townsend** seconded the motion. The
16 motion passed unanimously.

17 **Aye 5 (Dunn, Booth, Woodruff, Severson, Townsend)**

18 **Nay 0**

19 **Excused 1 (Morris)**

20 **Absent 1 (Lambert)**

21 **23. CITY MANAGER'S REPORT: City Manager Cutter** gave updates on the following city
22 business: Sidewalks on Crestline are still awaiting the release from ODOT, Sewer to
23 the Industrial Park will begin phase 2, Wastewater project timeline extension has
24 been approved, Southworth Park gazebos and walkways are underway, Connex
25 containers for emergency supplies is now located at Public Works building, Small
26 Cities Allotment Grant for a portion of Crestline has been submitted, roof repair at

the Library is scheduled for June, Audit updates from the auditors who have provided a draft that is in compliance with the state, and lastly all new job position interviews have been completed, with the position start dates aimed for July 1st.

24. COUNCIL COMMENTS AND CONCERNS: Councilor Woodruff questioned what could be done regarding the Salmon property complaints and waste issues, and animal hoarding. City Manager Cutter stated that the challenge is an absentee landlord, and it has become a squatting situation, with water service shut off for nonpayment, several trespassing complaints, and frequent complaints of inappropriate behavior. Lincoln County Sheriff's Department has been made aware, but this might have to be handled at the city level once the new Code Enforcer and Municipal Court are established and one through citations. Councilor Booth made a comment to recognize all military in honor of Memorial Day, lest we forget, adding that he appreciated the Wednesday Market providing a space to meet with the public and that all were welcome to join the veterans in a moment of silence at the veterans park on Memorial Day at 11 am.

25. GOOD OF THE ORDER/ ADJOURNMENT: There being no further business to come before the Council, Council President Dunn adjourned the meeting at 5:55 pm.

Respectfully Submitted,

Megan Torres, Municipal Clerk

APPROVED by the Waldport City Council this 11th day of June, 2026.

SIGNED by the ^{M.T. Council President} Mayor this 11th day of June, 2026.

X

~~Heide Lambert, Mayor~~

^{M.T. Council President} GREG DUNN