

1 **WALDPOR CITY COUNCIL**

2 **MARCH 12TH, 2026**

3 **WORKSHOP & MEETING MINUTES**

4 **1. CALL TO ORDER AND ROLL CALL:** Mayor Lambert called the meeting to order at
5 4:15 PM. Mayor Lambert, Council President Greg Dunn, and Councilors Rick Booth,
6 Susan Woodruff, Jayme Morris, Michelle Severson, and Jerry Townsend answered
7 the roll. A quorum was present.

8 **2. OPEN COUNCIL WORKSHOP:** Mayor Lambert opened the Council Goals
9 Workshop at 4:16 PM.

10 **3. COUNCIL GOALS WORKSHOP:** The Council went over Minor Capital Projects, and
11 the six funds for fund-based goal setting: Administration, Planning, Library, Public
12 Safety, Parks and Recreation, and Community Transient Rental funds. Councilors
13 questioned and discussed staff needs across the different categories. **City Manager**
14 **Dann Cutter** noted that the City of Waldport follows a similar model to several other
15 smaller Oregon cities for goal setting, called the S.M.A.R.T. technique, which stands
16 for Specific, Measurable, Achievable, Realistic, and Timely. Councilors discussed
17 some of their passion projects, including Lighted Crosswalks, renovating and
18 restoring the CORE building to serve as a community space, community service
19 programs, installing bathrooms, and completing courts at Southworth Park. Council
20 consensus was to email the City Manager any ideas for city projects over the next
21 month to be shared at the next meeting.

22 **4. OPEN FULL COUNCIL MEETING:** Mayor Lambert closed the Council Goals
23 Workshop at 5:28 and opened the City Council Meeting.

24 **5. CONSENT AGENDA:** Council President Dunn moved to approve the following
25 **Consent Agenda items presented:**

26 **A. City Council Meeting Minutes of February 12th, 2026.**

27 **B. Regional Solid Waste Advisory Committee Minutes for March 4th,**
28 **2026.**

29 **C. 2026 Earth Day Compost Flyer for April 18th, 2026.**

1 **D. Household Solid Waste Collection Flyer for July 25th, 2026.**

2 **E. Library Monthly Report**

3 **Councilor Townsend seconded the motion. The motion passed unanimously.**

4 **6. PUBLIC COMMENTS:**

- 5 • **April Swift** provided public comment, requesting that the Council consider
6 using the Parks and Recreation Fund to increase maintenance of the walking
7 trails around town and invest in signage. A conversation was held around
8 updating a brochure listing all the parks and trails around town.
- 9 • **Todd Swift** provided public comment, stating that there is quite a bit of foot
10 traffic at Ball and Crestline for residents to access their mailboxes, and it would
11 be a good place for a crosswalk, and suggested refurbishing the Welcome to
12 Waldport signs.
- 13 • **Robin Morris** provided public comment stating that she followed proper
14 protocol, based on her management experience, when documenting an incident
15 in which she and another employee felt verbally abused by the mayor, noting the
16 mayor has not apologized. She disputed the mayor's claim about the recall
17 petition, stating that neither she nor her family had signed it and questioning
18 whether the mayor could say the same regarding the recall of councilors. She
19 also expressed frustration with bullying and retaliatory cartoons by the mayor's
20 supporters that portrayed city staff and Councilors. Morris added that in her
21 experience working under multiple mayors, collaboration with staff and
22 councilors had been the norm, and concluded that staff do feel like they are
23 working in a hostile environment, but not because of the City Manager or the six
24 councilors, who she said have supported employees and worked to improve the
25 community.

26 **7. DISCUSSION ITEMS:**

27 **A. Goals Workshop Action Items:** Council Consensus was to send the City
28 Manager project ideas. **Councilor Severson moved to direct the City**

1 **Manager to bring back any Council ideas to the next meeting. Council**
2 **President Dunn seconded the motion. The motion passed**
3 **unanimously.**

4 **B. Resolution Regarding Council Meeting Agenda: Mayor Lambert** noted
5 that at the last meeting, it seemed as though the entire council was
6 excited about having Old Business on the agenda. **City Manager Cutter**
7 noted that, moving forward, items must be moved to be dismissed by the
8 Council to be removed from the agenda, and that any items that remain
9 on the agenda with no further information in the packet will have a
10 notation like an asterisk to show that it will be kept on the agenda but
11 addressed at a later date. **Councilor Townsend moved to approve**
12 **Resolution No. 1330, which amends the Council rules and changes**
13 **the Council agenda format. Council President Dunn seconded the**
14 **motion. The motion passed unanimously.**

15 **C. Sidewalk Ordinance: City Manager Cutter** stated that the Council may
16 discuss the ordinance, but it will be significantly rewritten to be more
17 clear and include CIS language that is required before being presented
18 for approval. The current code states that homeowners are legally
19 responsible for maintaining the sidewalk in front of their property. This is
20 common in almost every Oregon city. Council discussed the ordinance
21 language, expressed concern about homeowner liability, and noted that
22 other cities add a sidewalk fee to utility bills instead. Discussion was had
23 around sidewalk audits, how to file sidewalk complaints, and ways to
24 tackle this in a community-minded way.

25 **D. Hiring Budget Transparency: Councilor Severson** questioned whether
26 any positions have been hired yet. **City Manager Cutter** noted that the
27 application review process will begin next week. **Councilor Morris** asked
28 if the listings have had a lot of interest. **City Manager Cutter** noted that
29 several applications have been received for all listed positions.

Councilor

1 **Woodruff** questioned how this affects the budget. **City Manager Cutter**
2 noted that the money saved from the sheriff's contract will cover the
3 Code Enforcer position, and the other two positions were already covered
4 in the budget.

5 **E. Planning Commission Vacancies: Councilor Woodruff** questioned how
6 many of the same profession can be on the commission at the same
7 time. **City Manager Cutter** noted that only 2 commissioners may
8 practice the same profession, and in the case of the single applicant, he
9 is retired, so that does not affect the appointment. **Council President**
10 **Dunn moved to appoint Thomas Ebling to the Planning Commission.**
11 **Councilor Severson seconded the motion. The motion passed**
12 **unanimously.**

13 **F. Resolution on Governor Patterson Memorial State Recreational Site:**

14 **City Manager Cutter** noted that this was reliant on the sidewalk
15 ordinance being passed, and after discussion with the City Attorney, this
16 item will need to be moved to the next agenda, and very likely dismissed,
17 as it seems to be an avenue that is not available to the city to pursue.
18 Explaining that the thought behind this was to create a barrier to the
19 upcoming mandated \$10 parking fee to access the beach at the state
20 park.

21 **8. CITY MANAGER'S REPORT: City Manager Cutter** reviewed his report, highlighting
22 several updates. Major projects included awaiting ODOT grant approval for the
23 Crestline sidewalk project closeout, installing safety fencing at the high school lift
24 station, securing an NPDES permit extension for the wastewater project, and adding
25 new benches at Southworth Park. Additional updates covered fiber work on
26 Crestline, new computers at the library, and upcoming roof repairs at the
27 Interpretive Center. He also noted that, along with Representative Gomberg, a
28 secured \$1.1 million grant for fire station funding has been confirmed; that an

1 update from the auditors on the completion of the FY2021 audit has been reported;
2 and that the November ethics complaints were dismissed by OGEC.

3 **9. COUNCIL COMMENTS AND CONCERS: Council President Dunn** noted that he,
4 along with Councilors Townsend and Woodruff, plan to host a town hall on March
5 27th from 6 pm-8 pm. **Mayor Lambert and Councilor Morris** expressed concern that
6 the event did not include the entire Council and that they had not received prior
7 notice. **Council President Dunn** stated that he was trying to avoid a quorum. **City**
8 **Manager Cutter** stated that another option could be to host a workshop that
9 included all councilors and proper notification. Councilors discussed the logistics
10 and concerns over Council President Dunn's town hall plan. **Council President**
11 **Dunn** stated that the goal is to create a space where citizens feel comfortable
12 asking questions and getting answers. The consensus was to conduct a poll for a
13 date to host a workshop that everyone can attend. **Mayor Lambert** shared that she
14 had attended the animal shelter opening, and it was an exciting addition to our
15 neighborhood.

16 **10. EXECUTIVE SESSION:** At 6:30 PM, Council adjourned into executive session.

17 **A. Pursuant to ORS 192.660(2)(h), to consult with your attorney regarding**
18 **your legal rights and duties in regard to current litigation or litigation that**
19 **is more likely than not to be filed, and pursuant to ORS 192.660(2)(f), to**
20 **consider information or records that are exempt from disclosure by law.**

21 **11. ACTIONS IF ANY FROM EXECUTIVE SESSION:** At 7:21 PM, Council reconvened into
22 open session. **Council President Dunn** moved to advise the city Attorney to seek
23 information from CIS and to email the Council the findings, including the City
24 Recorder, who will then poll the Council to set a date. **Councilor Severson**
25 **seconded the motion. The motion passed unanimously.**

26 **12. GOOD OF THE ORDER/ADJOURNMENT:** **Council President Dunn** questioned
27 whether the Council should make a motion to have the City Attorney draft a letter to
28 Lincoln County Beachcomber Days for breach of contract money that is around
29 roughly \$20,000. Council consensus was to discuss that during an executive

1 session. There being no further business to come before the Council. Mayor
2 Lambert adjourned the meeting at 7:24 PM.

3 Respectfully submitted.

4 Megan Torres, Municipal Clerk

5 APPROVED by the Waldport City Council this 9th day of April,
6 2026.

7 SIGNED by the Mayor this 9th day of April, 2026.



Heide Lambert, Mayor

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