

City of Davis

December 8, 2025, 6:00 PM
Davis City Council Chambers
308 South 3rd Street
Davis, Oklahoma 73030

Agenda Item #1 Call to order Davis City Council.

- Meeting called to order by Mayor Brian Davis. Time: 6:01 PM

Agenda Item #2 Roll Call.

- Mayor Brian Davis – present; Vice Mayor Stan Jones – present;
Councilman Josh Oakley – present; Councilman Clint Grinstead – absent;
Councilman Jeremy Bumgarner – present

Agenda Item #3 Prayer.

- Prayer led by Jones.

Agenda Item #4 Pledge of Allegiance.

- Pledge led by Davis.

Agenda Item #5 Consideration and possible action to approve or deny the Consent Agenda.

- a. Minutes of the November 10, 2025, meeting. Motion to approve made by Bumgarner. Second by Jones. Vote: Bumgarner – yes; Grinstead – absent; Oakley – abstain; Jones – yes; Davis – yes.
- b. Claims. Motion to approve made by Bumgarner. Second by Jones. Vote: Bumgarner – yes; Grinstead – absent; Oakley – abstain; Jones – yes; Davis – yes.
- c. Parkhill Task Order #9 Water Model Invoice 04077223.90-1 for \$16,800 to be paid with Contingency Funds. Motion to approve made by Jones. Second by Davis. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes.
 - Susie Suther, City Manager, explained during the A Street Tower emergency repairs the City contracted with Parkhill to engineer a water model and a new water tower. Grant funding is being sought for construction but in July it was stated if other funding was not available when engineering invoices came in that we would pay from Contingency Fund. This engineering invoice is paid out of DMA. This is a request to reimburse DMA from Contingency Fund for the first invoice.

Agenda Item #6 Consideration and possible action to approve or deny items removed from Consent Agenda.

- None

Agenda Item #7 Consideration and possible action to approve, amend, deny, postpone or table the Open Record Request Form.

- Motion to approve the use of the Open Record Request Form made by Davis. Second by Oakley. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes.
- Sirena Gaddis, City Clerk/Treasurer, stated the Open Records Request Form was put together by OML, OMAG and others to be a uniform form for Cities and Towns to use. Gaddis would like council approval to start using the form at City Hall.

Agenda Item #8 Consideration to approve, amend, or deny Resolution #726 Appointing Brandy Baldwin as the Floodplain Administrator for the City of Davis.

- Motion to approve Resolution #726 Appointing Brandy Baldwin as the Floodplain Administrator made by Davis. Second by Oakley. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes.
- Suther explained at last month's meeting that she presented that Brandy Baldwin had completed her training to be our Floodplain Administrator. There was not enough time to get the resolution on last month's agenda. It is being brought before the Council for approval on this agenda.

Agenda Item #9 Department Reports to include updates, projects, and financial information.

- a. Police Dispatch Activity, Animal Control Activity, & Code Enforcement Violations & Citations, Training Updates.
 - Dee Gregory, Police Chief, presented his report provided in the packet. Including monthly calls, citations and traffic accidents. Gregory mentioned the Halloween Carnival, the Hoot Rally and Trout Unlimited event at Turner Falls all went well. Gregory mentioned past and present officers attended a highway dedication for retired Assistant Chief Mike Pannell. The animal control report was provided in the packet including current numbers waiting for adoption and Gregory reported if not adopted animal control officer Nunn would be taking some dogs to Mc Alester this month. Gregory also reported on the Code

Enforcement report numbers provided in the packet.
Including those resolved or given a citation.

b. Fire Dispatch & Responses, & Training Updates.

- Suther stated the fire report provided by Deaton containing runs for the month was handed out at council.

c. Public Works – Streets, Cemetery, & Park General Updates.

- Mark King, Public Works Director, provided his report in the packet. King added that public works repaired the potholes before the low water crossing at Turner Falls. The Dog Pound water and sewer have been completed. Sheet rock is about all that remains to complete the pound building.

Agenda Item #10 City Treasurer Report.

- Gaddis outlined her report provided in the packet along with the updated report provided at council with the taxes received and operating transfer. November DMA billing was also provided in the packet.

Agenda Item #11 City Manager Report.

- Suther provided her budget financial report at the meeting. Suther noted the Christmas parade went well, and Christmas lights will be up at Fullerton Park until December 31st. Wreaths Across America will be at Green Hill Cemetery on December 13th. There will be a ceremony and about 560 wreaths will be placed on veterans' graves. Volunteers are welcome to come. Suther states the Senior Citizens CENA Grant was awarded to us for \$21,800. It is the third largest awarded in the SODA territory. Awards given are based on the number of people served and events that are held. Notice was also given on the SODA CDBG CIP Grant, it was awarded with the amount of \$56,000 and will continue capital improvement planning. The JAG LLE Grant was also awarded for the individual first aid kits and flashlights. Okie Safety has reviewed the engineer report for E&A and given them the details to get their business back open. Fundraiser for Rick Lyle of E&A was put on by the Masonic Lodge and the Chamber and was a success. Arbuckle Family Clinic of Davis opened at 109 West Main. It is a primary care facility including same day visits. Most insurances are accepted. Labs can be pulled at the office. They are excited to be in our community.

Agenda Item #12 Davis Chamber of Commerce Report.

- Suther states the report was handed out at council.

Agenda Item #13 New Business: Discussion concerning any matter not known and not reasonably foreseeable prior to the posting of this agenda.

- None

Agenda Item #14 Adjourn.

- Motion to adjourn made by Jones. Second by Oakley. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes.

Time: 6:14 PM

ATTEST:

/s/ Sirena Gaddis
Sirena Gaddis
City Clerk/Treasurer

/s/ Brian Davis
Brian Davis
Mayor

Davis Municipal Authority

December 8, 2025, 6:00 PM
Davis City Council Chambers
308 South 3rd Street
Davis, Oklahoma 73030

Agenda Item #1 Call to order Davis Municipal Authority.

- Meeting called to order by Chairman Brian Davis. Time: 6:15 PM

Agenda Item #2 Roll Call.

- Chairman Brian Davis – present; Vice Chairman Stan Jones – present; Trustee Josh Oakley – present; Trustee Clint Grinstead – absent; Trustee Jeremy Bumgarner – present.

Agenda Item #3 Consideration and possible action to approve or deny the Consent Agenda.

- a. Minutes of the November 10, 2025, meeting. Motion to approve made by Oakley. Second by Jones. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes.
- b. Minutes of December 3, 2025, emergency meeting. Motion to approve made by Jones. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – absent; Oakley – abstain; Jones – yes; Davis – yes.

- c. Claims. Motion to approve made by Bumgarner. Second by Jones. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes.

Agenda Item #4 Consideration and possible action to approve or deny items removed from Consent Agenda.

- None

Agenda Item #5 Consideration and possible action to approve credit application with O'Reilly Auto Parts.

- Motion to approve the O'Reilly Auto Parts credit application made by Davis. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes.
- Gaddis states while waiting for E&A to reopen the city is in need of a place to purchase items we are unable to get online or at other local stores.

Agenda Item #6 Department Reports and Managed Agreement Reports to include updates, projects, and financial information.

a. Public Works – Water & Wastewater

- Mark King, Public Works Director, provided his report in the packet. He added that two of the ponds at the Water Plant have been completed. While Danny Cox was cleaning around the lagoons, he found that the plant was wasting more water than it should be. The blowdown cycle is happening too often. Cox is working with the engineers to figure the issue out. King also noted two more employees have passed additional licensing tests. Bumgarner asked if they will go any higher or stay where they are at. King is not sure if Keith Green will go higher but states Micheal Buckaloo will continue on his licenses. Suther provides an update on the DEQ consent order. No official notice has been received. Suther has received the verbal notification that we will go under consent order for the two violations that are remaining from the May 2023 Notice of Violation, the lagoons that we are currently working on and valving. DEQ wants valves on the distribution lines every 500 feet. Suther is waiting for the notice to come so the meeting can be scheduled to work through negotiations. Suther is still working to get the two additional lagoons permitted through DEQ. With the funding approved at the December 3rd Emergency meeting the City just needs a permit to finish

cleaning out the lagoons. Davis asks if the vendor will stay at the plant until permitting is figured out. Suther is working and staying in contact with Sandyland Environmental and DEQ in hopes they can complete the job before moving on. Suther states the City has also received a follow up on the Notice of Violation that was received over the summer on the Wastewater Treatment Plant. When the City originally responded DEQ was given the anticipated date the new Wastewater Treatment Plant would be complete as August of 2025. When we received the follow up letter King called Cole Niblett with Garver who happened to be in a meeting with the individual that mailed us the letter from DEQ. Cole had a conversation with him. King states the DEQ individual reached out by phone today and we have 30 days from the date of the letter to respond in writing. Suther updated on the Crossbar Wellhouse, work is continuing with DEQ to create a water monitoring schedule to begin doing samples from the wellhouse.

b. Turner Falls Park

- Tom Miller, Operation Manager, summarized his report provided in the packet. Miller states Turner Falls assisted in the Christmas parade providing barricades and personnel for traffic management. The Trout Unlimited kids' event was a huge success. Approximately 75 kids showed up, about 25 more than last year. Trout fishing numbers are up from last year. Miller notes Anna Richardson, Retail Supervisor, has started to reach out to vendors that provide perishable food. The vendors are now taking back the expired products and providing us with credit for the products rather than us writing off the expired product. Gideon Rescue came to the park and did a three day class. It was a success and they were grateful for us allowing them to come out. Miller spoke on his updated numbers report. He was able to work with Full Strut to dial in on the numbers on the Peak System. The report is now a simpler report. Davis notes the report looks good.

c. Cross Bar Ranch

- Suther updates Crossbar has opened back up after being closed for rifle season. When Suther meets with Ramsey they plan to work on some events and things that the City and Crossbar can collaborate on.

d. 777 Zip

- Suther updates on the operations of 777 Zip. She has talked with Fielding, and he proposed some alternate dates and times that make more sense for off season. He is working on that and with the changes Fielding believes he can continue to operate 777 Zip till the end of his agreement.

Agenda Item #7 Waste Water Treatment Plant Construction Project Report.

- Suther presented the holidays are causing some delays. Garver is pressing on items. There is a meeting tomorrow where they will talk about the DEQ notice and follow up response letter.

Agenda Item # 8 New Business: Discussion concerning any matter not known and not reasonably foreseeable prior to the posting of this agenda.

- Suther commented on the City Christmas Party held Friday. She noted it went very well, and everyone enjoyed themselves.

Agenda Item #9 Adjourn.

- Motion to adjourn made by Bumgarner. Second by Oakley. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes. Time: 6:36 PM

ATTEST:

/s/ Sirena Gaddis
Sirena Gaddis
City Clerk/Treasurer

/s/ Brian Davis
Brian Davis
Chairman