

# **Special Joint Meeting of the City of Davis and Davis Municipal Authority**

April 23, 2025, 6:00 PM  
Davis City Council Chambers  
308 S 3<sup>rd</sup> St  
Davis, OK 73030

## Agenda Item #1: Call to order Davis City Council

- Meeting called to order by Mayor/Chairman Brian Davis. Time: 6:04 PM

## Agenda Item #2: Roll Call.

- Mayor/Chairman Brian Davis – present; Vice Mayor/Vice Chairman Stan Jones – present; Councilman/Trustee Josh Oakley – present; Councilman/Trustee Clint Grinstead – absent; Councilman/Trustee Jeremy Bumgarner – present.

## Agenda Item #3: Prayer

- Prayer led by Jones.

## Agenda Item #4: Pledge of Allegiance

- Pledge of Allegiance led by Davis.

## Agenda Item #5: Presentation of the FY 2023-2024 Audit by Arledge & Associates, P.C.

- Kency Duarte with Arledge & Associates presented the audit findings for fiscal year end June 30, 2024. The audit is for a high level of assurance not a full level of assurance. Duarte spoke about subsequent events and significant transactions on the financial statements. Noting there were none. Duarte spoke on the additional testing that was done for the capital assets. He spoke about internal controls and deficiencies in the system that they must bring attention to. There were two findings. The first finding was asset capitalization. The city improperly classified costs exceeding \$5,000 in expenditures. Completed assets were not removed from construction in progress and moved to an asset group at year end. The second finding was a repeat finding. Invoices for goods and services were received before proper approval per the City's purchasing policy. Duarte spoke on prior year finding 2023-001, IT controls. This finding was resolved. Prior year finding 2023-002, purchasing process, is in progress. Prior year finding 2023-003, Capital Outlay Analysis, is in progress. Duarte closed that there were no significant difficulties and asked for questions. No questions. Oakley stated the audit is better than it used to be.

## Agenda Item #6 Consideration and possible action to approve and authorize the Mayor to read the Proclamation of an Emergency in the City of Davis Due to Severe Spring Storms in April 2025.

- Motion made by Oakley to approve the reading of the Proclamation. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes.
- Susan Suther met with Oklahoma Emergency Management director Richard Sinor on Monday. He is collecting damages due to the weekend flooding to see if the city meets county or state thresholds for federal reimbursements. Sinor mentioned having the proclamation would be helpful for funding.

## Agenda Item #7: Discussion and review of proposed City of Davis and Davis Municipal Authority FY 2025-2026 Budget, all funds.

- Suther started the budget discussion with the topic of Enterprise leasing. She had a conversation with John Holland of Enterprise about year one being feasible but year two through forever are the concern and when we would get equity back. We renewed our registration with Sourcewell to be able to look at vehicles and purchase at state bid. Suther would like to look into one to two vehicles per fund, per year to purchase. Roughly spending \$100,000 to \$120,000 per year, per fund. She will continue to work with department heads on what is needed. Davis questioned if the Colorado's were included, they are not. Suther stated looking into ½ ton to ¾ ton with work boxes, not all will be ¾ ton. Starting with Streets and DMA vehicles in the oldest and worst condition. Possibly Turner Falls Maintenance. This year with the budget, possibly one vehicle each for Turner Falls, DMA, and Streets. Suther noted the changes to DMA are the Garver operational costs that have been added for utilities and chemicals. Suther mentions the training in Kansas for the WWTP comes with two spots and one extra spot is budgeted for. The budget still contains all the previously mentioned positions. Summary P and DMA P changes are due to the WWTP operations. There were no Capital changes. Suther spoke on the 4<sup>th</sup> Street building, she verified that it does still leak. She met with a contractor who believes it still has good bones and believes it would take about \$400,000 to renovate for City Hall use. Davis questions how we would afford a new City Hall with the cost of renovating 4<sup>th</sup> street. Suther explained the plans to make the building last and use as an investment property. She will get with OMMS to plan out the building and get an estimate of cost. Davis questioned tearing down City Hall. Suther explains going for a CDBG grant for Police Department then breaks down FY 26 4<sup>th</sup> street, FY 27 Police Department, FY 28 tear down City Hall, FY 29 asses to rebuild or save. Davis asks about the old American Legion Building. Suther states it is in worse condition with shared walls and not big enough. Davis questions if it would work for Police Department or move Police Department to

the Council Chambers. Oakley questions Police Department going to 4<sup>th</sup>. Suther explains if renovated for a Police Department it won't be used again. Suther will also have OMMS look at council building for police. Suther will get a legal opinion to possibly legally and properly surplus and dispose of 4<sup>th</sup> street. Suther explains we have close to \$200,000 in the City Hall fund, with the surplus and sales of the three properties the city will have a better idea of what we are doing. Oakley asks to talk about the cemetery contracts and the specifics. Suther explains the contracts run FY and the issue of them running out mid-mowing season. She would like to extend the current contracts till October and go out for bid in September for next year's mowing season. Oakley mentions the damage to headstones. Suther knows of two currently for repairs. Suther is working with the cemetery board. Oakley would like there to be a full mow with weed eating done all at one time. Suther explains there is a limit to the mows per month in their contract. Suther and Oakley agree to meet at the cemetery to go over issues. Davis asks about the hazard mitigation. Suther states it is good for 5 years, till 2030. Jones questioned Cross Bar and would like the city to be helpful partners making a list of projects and get them approved. Suther talks about Cross Bar's bath house needing looked into further and possibly done differently than the Turner Falls one. Bumgarner questions the golfcart for handicap at Turner Falls on the capital list. Tom Miller, TFP Operations Manager, explains the area to the falls is too congested to get the trams down. The golfcart's sole intent would be to get the elderly and handicap from the trams to the falls and back. No further questions.

Agenda Item #8: Adjourn

- Motion made by Oakley to adjourn. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – absent; Oakley – yes; Jones – yes; Davis – yes Time: 6:58 PM

ATTEST:

/s/Sirena Gaddis

Sirena Gaddis  
Interim City Clerk/Treasurer

/s/Brian Davis

Brian Davis  
Mayor/Chairman