

Special Joint Meeting Notice & Agenda City of Davis & Davis Municipal Authority

April 24, 2024, 8:00 AM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to order Davis City Council & Davis Municipal Authority.

- Meeting called to order by Mayor & Chairman Brian Davis. Time: 8:01 AM

Agenda Item #2: Roll Call

- Mayor & Chairman Brian Davis – present; Vice Mayor & Vice Chairman Stan Jones – present; Councilman & Trustee Josh Oakley – present; Councilman & Trustee Clint Grinstead – present; Councilman & Trustee Jeremy Bumgarner – present.

Agenda Item #3: Prayer

- Prayer led by Jones

Agenda Item #4: Pledge of Allegiance

- Pledge of Allegiance led by Davis.

Agenda Item #5: Discussion and planning of fiscal year 2024-2025 budget, all funds.

- Presentation of proposed FY 2024-2025 budget, all funds by Ricky Harness, City Manager. Review of summary page, capital outlay lists by fund & department. In the Fire Department, the Brush Truck funds are the match portion of a grant that we are hoping to receive. If the grant is not received, the purchase of the Brush Truck would be pushed to the following year and items currently in future years could be pulled into this fiscal year. Jones inquired about the UTV for the Fire Department, intended storage at Crossbar. Harness stated a shipping container would be purchased and placed there for the storage of this unit, both of which are in future years, not the proposed FY budget for 2024-2025. In the Streets Department budget, a skid steer was pushed out to a future year. Mayor Davis inquired about the Crossbar capital improvements. Justin Ramsey stated that the top priority for the budgeted funds was the shower house. Discussion of recent improvements to communications with Crossbar's investment in the Star Link service. The event held this month benefited from a Chick Fil A style gate process which provided smoother entry and access to the park for guests. Ramsey stated they are still working with our Fire Department to improve emergency communications and may be allowed access to utilize our repeater. Work on Main Rd continues, Ramsey still has the interest to add asphalt millings if they become available. The second priority item is the Ranch House remodel, this will also provide an increased revenue stream. Sign implementation is also important, the signs that have been added have improved with speeding in the park. Grinstead inquired about how long the Ranch House roof has been leaking. After some discussion it was determined that it has been leaking for approximately six months. Grinstead inquired about a cost estimate for the Ranch House repairs or remodel. Ramsey is estimating about \$30,000 but would need to seek bids to know for certain. Grinstead inquired about the shower house cost. There was some discussion about the shower house details, with estimated costs being \$50,000-\$75,000. Grinstead inquired about sidewalks at the shower house, Harness confirmed there would be some, but they would be minimal.

Grinstead inquired about the cost for signage. Ramsey estimated this cost to be \$5,000. Grinstead shared concerns about \$95,000 being enough to cover these planned improvements. There was further discussion about the municipal budget process. Grinstead inquired about the Police Department budget including 10 full time officers. He also congratulated Dee Gregory on the Police Chief selection and Danny Cooper on his pending retirement. Harness confirmed the projected budget includes 10 full-time officer positions. Grinstead inquired about backfilling behind the Assistant Police Chief position once Gregory takes the Police Chief position. Harness stated that he and Gregory are still discussing how to move forward. Discussion about the current number of full-time officers, which with Cooper includes nine, once he retires there will be eight. Of the nine full-time officers, we have three out on medical leave and two in training. Harness clarified that the total full-time number does not include the SRO because for about nine months of the year, that position is reimbursed from the school. Harness stated the current officer shortage has prevented us from staffing the SRO at the school this school year. Discussion of how the police department is staffed, Harness stated that eight is the bare minimum to safely staff the department. Discussion of reserve officers, there are currently six total, two-three of those have been helping us through the current officer shortage. Grinstead inquired about what authority a reserve officer has. Gregory confirmed that they have the same authority as a full-time officer. Grinstead inquired about reserves receiving retirement benefits or pension. Gregory confirmed that they do not receive a retirement benefit or pension. Grinstead inquired about our rate of pay being sufficient. Discussion of the nationwide challenges of hiring police officers in a full-time or reserve capacity. Discussion of structure and expectations as the Chief position changes. Harness asked for council feedback, stating that this is where he needs to receive this information. Grinstead stated that he is not going to say that cuts need to be made because that is not his job to manage and create a budget, but with all of the other areas of the city we need to review all expenditures, and trim where we can trim. There was discussion of the SODA grant and the fire department budget. Discussion of new radar technology for the detection of weapons. Discussion of mowing contracts, cemetery and park, all other properties are mowed by the Street Department. Jones inquired about our mowing equipment being sufficient. Harness confirmed that it is, a part-time position in the Street Department was recently filled and the open part-time Cemetery position was eliminated from the proposed FY2024-2025 budget. The Street Department already performs those duties and has since the vacancy a couple of years ago. Grinstead inquired about the Chickasaw Nation program for staffing. Harness stated we attempted to participate last year and there were no candidates available for our area. Tim Thompson, TF Park Manager, stated he has received a few candidates for the upcoming season, but their days and hours are limited, no weekends. He will be filling positions with these candidates as he can. Mayor Davis inquired about tracking the expenses for labor for the Street Department performing the mowing duties compared to contracting those services. Harness agreed this would be beneficial and intended to do it to know which is the most cost effective. Harness stated that the budget for service awards is at 1% of annual full-time and part-time salaries. Grinstead inquired if this is the program that replaced the Christmas bonus a few years back and that was confirmed. Davis inquired about the City Manager and City Treasurer being included in this pool, that was also confirmed, but those awards must be designated by the council at the annual review period. Davis inquired about the City Hall plans and costs. The layout, size and features of a replacement building are being reviewed with the engineering team to determine their opinion of probable cost for a new building. For DMA, the SCADA upgrades are almost completed, capital items discussed, all major items that were DEQ violations that remain outstanding are included in this list. Harness asked for further questions or discussion. Grinstead stated that he will support the officer count for the police department if it is managed properly, not adding bodies to have extra bodies in case they are needed. Harness stated that he is committed to reviewing the positions thoroughly before making decisions to add or fill open positions. Bumgarner inquired about the overtime hours a Turner Falls Park employee reported for last week. Thompson responded that the hours have increased at the park in order to accomplish what is required to complete projects for season opening. Harness stated that until this past week, the overtime hours have been capped at 10 hours per week without prior approval. He agrees that 90 hours in one week is excessive for any employee. Discussion of employees, staffing and overtime continued. Grinstead inquired about weighing the cost of contracting work

at TFP vs. paying staff. Discussion of projects continued. Harness provided an overview of the plan to build a capable maintenance staff to do the more skilled labor. A couple of positions have seen success but overall finding a qualified workforce has been challenging. The TFP maintenance department proposed FY 2024-2025 budget holds eight full time positions, two part time positions and fifteen seasonal positions. This is the same staffing numbers that were in place when Harness was hired as the TFP Manager. Grinstead inquired about being able to hire a qualified candidate, if one applied, with this trimmed down budget. It was indicated that some of the funds that were budgeted for contracted labor would be reallocated to maintenance personnel expenses to fund the hiring of any qualified employees that may be found. The process of bidding projects and quoting projects. Grinstead offered his assistance to review any scope of work for requests as well as any bids or quotes that are received.

Agenda Item #6: Adjourn

- Motion to adjourn made by Bumgarner. Second by Jones. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.

ATTEST:

/s/Susan Suther

Susan Suther
City Clerk/Treasurer

/s/Brian Davis

Brian Davis
Mayor & Chairman