

City of Davis

January 8, 2024, 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to order Davis City Council.

- Meeting called to order by Mayor Brian Davis. Time: 6:01 PM

Agenda Item #2: Roll Call

- Mayor Brian Davis - present; Vice Mayor Stan Jones-present; Councilman Josh Oakley-present; Councilman Clint Grinstead-present; Councilman Jeremy Bumgarner-present.

Agenda Item #3: Prayer

- Prayer led by Jones.

Agenda Item #4: Pledge of Allegiance

- Pledge of Allegiance led by Davis.

Agenda Item #5: Consideration and possible action to approve Consent Agenda.

- a. Minutes of prior meetings. Motion to approve made by Jones. Second by Grinstead. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis – yes.
- b. Claims. Motion to approve made by Jones. Second by Grinstead. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis - yes.

Agenda Item #6: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #7: Consideration and possible action to approve Resolution #668 Capital Asset Policy for City of Davis & Davis Municipal Authority.

- Motion to approve Resolution #668 Capital Asset Policy for City of Davis & DMA made by Jones. Second by Grinstead. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis – yes.
- Presentation of Resolution #668 by Susan Suther, City Clerk/Treasurer. We have not had a formal Capital Asset Policy, but the policy outlined in this resolution is what we currently do with the exception of the dollar value. In December the auditor recommended increasing this amount from \$1,000 to \$5,000.

Agenda Item #8: Consideration and possible action to approve the surplus and sale of city owned property, Lots 1 & 2, Block 120.

- Motion to surplus and sell Lots 1 & 2 Block 120 made by Davis. Second by Bumgarner. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis - yes.
- Ricky Harness, City Manager, stated that the property was donated to the City with the intent of proving a place to build a Senior Citizens Center. The property was also deeded to another party around that time and the title was not clear and we did not have complete owner ship. Since that time we have been out the expense of maintaining the property. Our desire is to surplus and sell this property with other properties that have already been previously declared as surplus, 3rd & Hanna and the airport. Discussion from Davis after the vote regarding how the funds would be used. In February a decision on the allocation of the sales proceeds is to be placed on the agenda.

Agenda Item #9: Consideration and possible action to approve the nomination of a Davis representative to the Murray County 911 Board of Directors.

- Motion to nominate Danny Cooper made by Davis. Second by Oakley. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis - yes.
- Harness recommended Danny Cooper be nominated to the Murray County 911 Board of Directors to fill the open space left by Dusty Parsons. There are some issues pertaining to city limit boundary maps where Murray County dispatch and the State of Oklahoma do not agree on the boundaries. Discussion of annexations and deannexations and the irregularities of our city limit borders.

Agenda Item #10: Discussion of available dates for February and March budget workshop meetings.

- Discussion of budget calendar, vote at May meeting, final draft presented at April meeting. February 7th @ 6 PM, February 28th @ 6 PM and March 27 @ 6 PM were selected for budget workshop meeting dates.

Agenda Item #11: City Manager's Report

- Police Report by Danny Cooper, Police Chief, written report in packet. Two new hires will begin academy on Monday and graduate at the end of May.
- Fire Report by Danny Cox, Fire Chief, written report in packet, nothing additional to report.

- Turner Falls Report by Tim Thompson, Park Manager, written report in packet. Fishing numbers continue to grow, by end of month cost to stock trout will be recovered and fishing revenue will then be profit. Davis inquired about the parking barn, discussion about the rain and the impact on construction but it is near completion.
- Harness provided an update on City Hall, Parkhill was on site recently with various engineers, report expected by end of January. Dog Pound is progressing, by end of week, five runs should be completed and ready for dogs. Currently no dogs as there is no where to house them, the remaining dogs were taken by Ardmore Animal Care in December. Davis pointed out that Harness also performs the duties of a contractor as he is doing much of the construction work at the dog pound himself. 6th Street update, all but one property owner successfully contacted about tree removal and no objections, efforts to contact the remaining property owner are ongoing. Department of Labor will be on site starting tomorrow to conduct water heater/tank inspections that are required every three to five years.

Agenda Item #12: City Treasurer Report

- Treasurer Report by Suther, Sales and Use tax revenues updated as they were not available when the report was prepared on Friday, discussion of CD maturing at the end of the week and the plans to reinvest a portion and return a portion to Turner Falls Park Operating account to cover Q1 expenses. Update on software project.

Agenda Item #13: Davis Chamber of Commerce Report

- Chamber Report by Brandy Baldwin, Executive Director. At the end of 2023 there were 155 active members. Efforts are being made to update customer database to include employment demographics and tracking by business code sectors. Friday, Jan 12 is Board Retreat. In 2024 there will be quarterly after hours mixers for those members who struggle to meet during the day time meetings. Currently seeking business sponsors for these mixers.

Agenda Item #14: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #15: Adjourn

- Motion to adjourn made by Jones. Second by Bumgarner. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis - yes. Time: 6:36 PM

ATTEST:

/s/Susan Suther

Susan Suther
City Clerk/Treasurer

/s/Brian Davis

Brian Davis
Mayor

Davis Municipal Authority

January 8, 2024, 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to Order Davis Municipal Authority.

- Meeting called to order by Chairman Brian Davis. Time: 6:36 PM

Agenda Item #2: Roll Call

- Chairman Brian Davis - present; Vice Chairman Stan Jones - present; Trustee Josh Oakley – present; Trustee Clint Grinstead - present; Trustee Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action to approve Consent Agenda.

- a. Minutes of prior meetings. Motion to approve made by Bumgarner. Second by Oakley. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis - yes.
- b. Claims. Motion to approve made by Bumgarner. Second by Oakley. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis - yes.

Agenda Item #4: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #5: Consideration and possible action on lease agreement with Gary Fielding for the management of the 777 Zip Line.

- No action taken. Ricky Harness, City Manager, and Gary Fielding have continued to work on a lease/management agreement for the 777 Zip Line. At this time, it appears the proposal will be

18% of net revenues after the payment of insurance, sales tax and utilities. This will be approximately \$43,000 based on the past several years averages. There was discussion about the maintenance expense, particularly the cable which was replaced in 2023. With this proposed revenue share Mr. Fielding would be able to maintain the operations with current staffing levels. Grinstead inquired about possibly having a minimum payment amount, Harness stated that option was discussed and could be included. Grinstead inquired about the Curio Shop being included, Harness confirmed, as well as water service to the Curio Shop. Harness stated this is something he will work with Tim and Bert Curtis to attempt to restore the water service. Grinstead proposed an idea of checking with the State to utilize some their area.

Agenda Item #6: Consideration and possible action to approve Resolution #668 Capital Asset Policy for City of Davis & Davis Municipal Authority.

- Motion to approve Resolution #668 Capital Asset Policy for City of Davis & Davis Municipal Authority made by Davis. Second by Oakley. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis - yes.
- Same Resolution approved for City of Davis, this approves the DMA portion. Recommendation made by auditor to increase the Capital Asset dollar amount from \$1,000 to \$5,000.

Agenda Item #7: Consideration and possible action to surplus and sale 2005 Dodge 1500 VIN1D7HU18D95S188829.

- Motion to approve the surplus and sale of 2005 Dodge 1500 with VIN ending in 88829 made by Davis. Second by Bumgarner. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones -yes; Davis - yes.
- Harness presented request to surplus and sell the vehicle. Discussion of the vehicle and its various uses until the cost to maintain exceeded its value. The plan is to offer it on Purple Wave with a few other assets previously declared as surplus.

Agenda Item #8: WWTP Construction Project Report.

- Presentation by Harness, Walters-Morgan moving right along, a crane is now onsite, most of the demolition is completed. The old dog pound was turned over to them on Jan 1 and just the building remains, all pens and surrounding areas have been demolished. Tree removal has been completed and OG & E were able to get the electric pole moved sooner than originally planned. This pole provided service to the old dog pound and to the Ag Building. Surveyors have been working around the property, Walters-Morgan and Garver are working on the layout as there are parts that need to be moved slightly East to allow for additional space on the West side of the property. No change orders at this time. The CDBG funded portion of the project is set for bid opening later this week.

Agenda Item #9: Conestoga Wagon Project Report.

- Presentation by Harness, the 50% deposit has been paid and the delivery of the Conestoga Wagons and Bath Houses is set for late April/early May. Site prep work being completed, the layout is ready, contractor set to complete the fire pit. A wastewater solution to tie in to existing service instead of installing an aerobic system has been decided.

Oakley inquired about the “zig-zag” trail down the mountain. Harness stated this is a pedestrian trail designed to provide a clear path from level two to lower levels keeping them off of the roadway and allowing a space wide enough that side by side units could utilize in the event of an emergency during times of high traffic congestion.

Agenda Item 10: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #11: Adjourn.

- Motion to adjourn made by Jones. Second by Bumgarner. Vote: Bumgarner - yes; Grinstead - yes; Oakley - yes; Jones - yes; Davis - yes. Time: 6:59 PM

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Chamber