

Notice of Public Hearing & Agenda

City of Davis

October 10, 2023, 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to order a Public Hearing of Davis City Council.

- Meeting called to order by Mayor Brian Davis Time: 6:00 PM

Agenda Item #2: Roll Call

- Mayor Brian Davis - present; Vice Mayor Stan Jones -present; Councilman Josh Oakley - absent; Councilman Clint Grinstead - present; Councilman Jeremy Bumgarner -present.

Agenda Item #3: Prayer

- Prayer led by Jones.

Agenda Item #4: Pledge of Allegiance

- Pledge of Allegiance led by Davis.

Agenda Item #5: Presentation of Specific Use Permit request by Reed Management Services, LLC for 201 E Curtis Ave, Davis, OK 73030 to be used for commercial purposes.

- Presentation of request by Ralph Coppenbarger, Jr., City Planner. Mr. Rufus Reed has made the request with the desire to allow a fencing business to lease the property to store materials and equipment for their business. Notice of hearing was published in the Davis News, a total of 17 letters were mailed to surrounding property owners, no responses received. No one in the audience to discuss the request.

Agenda Item #6: Close Public Hearing.

- Public Hearing closed by Davis

Agenda Item #7: Adjourn.

- Motion to adjourn made by Jones. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes. Time: 6:03 PM

ATTEST:

/s/Susan Suther

Susan Suther
City Clerk/Treasurer

/s/Brian Davis

Brian Davis
Mayor

City of Davis

October 10, 2023, 6:00 PM
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Davis, OK 73030

Agenda Item #1: Call to Order Davis City Council.

- Meeting called to order by Mayor Brian Davis Time: 6:03 PM

Agenda Item #2: Roll Call

- Mayor Brian Davis - present; Vice Mayor Stan Jones - present; Councilman Josh Oakley - absent; Councilman Clint Grinstead - present; Councilman Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action to approve Consent Agenda.

- a. Minutes of prior meetings. Motion to approve made by Bumgarner. Second by Jones. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.
- b. Claims. Motion to approve made by Bumgarner. Second by Jones. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.

Agenda Item #4: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #5: Consideration and possible action on Specific Use Permit request by Reed Management Services, LLC for 201 E Curtis Ave, Davis, OK 73030 to be used for commercial purposes.

- Motion to approve made by Davis. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.

Agenda Item #6: Consideration and possible action to approve Resolution #663 Notifying the Public of the Publication of Permanent Volume of our Penal Ordinances with County Clerk in the County Law Library.

- Motion to approve made by Davis. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.
- Mark Melton, City Attorney announced that it is a requirement to file updated ordinances every ten years and ours were last filed in 2014. This filing satisfies our legal obligation and allows us to enforce our penalties for our municipal ordinances.

Agenda Item #7: Consideration and possible to approve Ordinance 07-2023 Title 4 Business and License Regulations, Chapter 4 Peddlers and Solicitors, Article I. In General, Section 4 Bond Requirements and Section 5 Days and Hours of Sales.

- Motion made by Davis to approve Ordinance 07-2023 with the addition of “B. At the City Manager’s discretion, licenses, permits and fees may be waived.” to Section 4 – 4 – 4 Special Events. Second made by Jones. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis -yes.
- Ricky Harness, City Manager presented the requested ordinance change after questions recently were asked about the Peddlers and Solicitors permit requirements for the upcoming Boo Crew event. This change, to remove the bond requirement that is not currently enforced and has been removed from other permitting requirements, include a section for Special Events and allow the City Manager the discretion to approve exceptions to the stated Days and Hours of Sales, will clean up the ordinance and match up with our current “practice”. Discussion was had about the history of the Peddlers and Solicitors permit, events, the addition of the Special Event Permit and types of vendors that may receive an exception to the permitting requirements.

Agenda Item #8: Consideration and possible action to approve the 2024 City of Davis Council Meeting Schedule.

- Motion to approve made by Davis. Second by Jones. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.

Agenda Item #9: Consideration and possible action to approve the 2024 City of Davis Holiday Schedule.

- Motion made by Davis to approve the 2024 Holiday Schedule with the correction to Thanksgiving for November 28 & 29. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.

Agenda Item #10: Consideration and possible action to approve the 2024 City of Davis Planning Commission Meeting Schedule.

- Motion made by Davis to approve. Second by Jones. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.
- Coppenbarger reported that the calendar was presented to and approved by the Planning Commission with the December 2024 meeting moved up to the third Monday of the month to allow for the Christmas holiday.

Agenda Item #11: Consideration and possible action to approve the 2024 City of Davis Volunteer Fire Department Business Meeting Schedule.

- Motion made by Jones to approve. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.
- This business meeting calendar was presented to and approved by the Davis Volunteer Fire Department in a recent business meeting.

Agenda Item #12: City Manager’s Report

- Danny Cooper, Police Chief, reported that a written report was provided in the council packets. He did mention the efforts being made to patrol and monitor storage units with the recent increase in burglaries. Grinstead provided input on his experience with these burglaries as an owner of storage units.
- Harness reported that the candidate for Fire Chief has completed his requirements for the Oklahoma Firefighter Pension Board and that meeting will be held on October 20th to consider his application for approval. Capital outlay executed thus far includes the excavator with buckets, breaker is still pending delivery, the tractor for our Street Department is received and in use, UTVs for Turner Falls, two new vehicles for the Police Department, the equipment to outfit them for patrol isn’t expected until December. A used sewer pump has been purchased, the other sewer pump will wait until decisions on the grant request have been made, timeline is mid November. Our DEQ water system inspection revealed 20 violations, of which five were urgent, four of those have been resolved/satisfied, the one remaining is in process. Of the other 15 violations, nine have been resolved/satisfied, six will be resolved over the next six-eight months and one will take quite some time. The final violation is the placement of cut off valves in existing water lines. As work is completed, lines are replaced and repaired, we will comply with the requirements. The CIP that is in progress will assist with identifying the areas with the greatest need. Water tower inspections have not been completed according to the required schedule, we have now completed water tower inspections and we have identified various needs,

down spouts (also on the DEQ list), roof vents, door seals, etc. We are working with a company to take care of some of these as we work through the DEQ violation list. A pre-bid conference for the 6th Street project with Garver is scheduled for October 25th with the hopes to bring bids to the November meeting for approval. Davis inquired about progress on City Hall, Bryan Mitchell with Parkhill was in attendance and updated that we should receive an initial proposal by the end of this week.

****Councilman Bumgarner exited the meeting at 6:46 PM.**

Agenda Item #13: City Treasurer Report

- Susan Suther, City Clerk/Treasurer provided a report of sales/use tax revenue, inter-fund transfers, reconciled balances (with the exception of Turner Falls Operating), investment balances, loan balances. An update on the progress of the software conversion, Financials is live, Payroll will be live the week of 10/16, Utility Billing will be live the week of 10/23. An update on the FY 2023 audit was provided, Arledge staff recently spent five days at City Hall working on the testing/reviewing phase. The completed report is expected by either the November or December meeting.

Agenda Item #14: Davis Chamber of Commerce Report

- A written report was provided in the packet.

Agenda Item #15: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #16: Adjourn

- Motion to adjourn made by Jones. Second by Grinstead. Vote: Bumgarner – absent; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes. Time: 6:51 PM

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Mayor

Davis Municipal Authority

October 10, 2023, 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to Order Davis Municipal Authority.

- Chairman Brian Davis called the meeting to order. Time: 6:51 PM

Agenda Item #2: Roll Call

- Chairman Brian Davis - present; Vice Chairman Stan Jones - present; Trustee Josh Oakley - absent; Trustee Clint Grinstead - present; Trustee Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action to approve Consent Agenda.

- a. Minutes of prior meetings. Motion to approve made by Jones. Second by Grinstead. Vote: Bumgarner – absent; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.
- b. Claims. Motion to approve made by Jones. Second by Grinstead. Vote: Bumgarner – absent; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.

Agenda Item #4: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #5: Consideration and possible action to approve the 2024 Davis Municipal Authority Meeting Schedule.

- Motion to approve made by Davis. Second by Jones. Vote: Bumgarner – absent; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.

Agenda Item #6: Consideration and possible action to approve the 2024 Davis Municipal Authority Holiday Schedule.

- Motion made by Davis to approve the 2024 Holiday Schedule with the correction to Thanksgiving for November 28 & 29. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes

Agenda Item #7: WWTP Construction Project Report.

- Ricky Harness, City Manager, reported that contractors have moved onto the site, adding equipment, procuring materials, more “ground-breaking” will be seen in the coming days. The new dog pound building has been delivered, we will begin work this week on the water, sewer and electric connections, the shade awnings and fencing for the “runs” have been contracted to be completed once the utilities are in place. The old site will not need to be disturbed for approximately four weeks, but we hope to be completed before that and we also have a contingency plan for the dogs if it is needed. Davis inquired about an accident with the fence on Friday evening. Harness reported that not one but two Kingston High School activity buses transporting students to the football game on Friday night backed over the fence and gate. One bus got the South end, the other bus the North end. Harness met with the contractors who are repairing the damage and Kingston Schools has reached out to make payment for the damages.

Agenda Item #8: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #9: Adjourn.

- Motion to adjourn made by Jones. Second by Grinstead. Vote: Bumgarner – absent; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes. Time: 6:59 PM

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Chairman