

City of Davis

April 10, 2023, 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to Order Davis City Council.

- Mayor Brian Davis called the meeting to order at 6:02 PM.

Agenda Item #2: Roll Call

- Mayor Brian Davis – present; Vice Mayor Stan Jones – present; Councilman Josh Oakley – present; Councilman Clint Grinstead – present; Councilman Jeremy Bumgarner – present.

Agenda Item #3: Prayer

- Prayer led by Jones.

Agenda Item #4: Pledge of Allegiance

- Pledge of Allegiance led by Davis.

Agenda Item #5: Consideration and possible action to approve Consent Agenda.

- a. Minutes of prior meetings. Motion to approve made by Davis. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.
- b. Claims. Motion to approve made by Davis. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes

Agenda Item #6: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #7: Consideration and possible action regarding 6th Street Project.

- Motion made by Davis, to continue with original plan of Option 1 (base bid includes six blocks from Davis Ave to Bird Ave with additional blocks as Add Alts) with 12' lanes, and adding sidewalks as additional Add Alts. Second made by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes;
- Presentation by Ricky Harness, City Manager. Garver has reported that the ODOT TA Grant for the sidewalks on this project has been denied. The projected cost of the sidewalks is \$25,000 per block which would increase the cost of the base bid blocks by \$150,000 and the total project by \$200,000. There were not any sidewalks planned for the blocks South of Bird Ave.

Agenda Item #8: Consideration and possible action on the OMAG Ballot for 2023 Election of Trustees.

- Motion made by Grinstead to cast ballot for Tim Lyon, Pam Polk and Elizabeth Sloat. Second by Davis. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.
- Presentation of OMAG Ballot by Susan Suther, City Clerk/Treasurer. Jones mentioned that he had done a little research on the candidates and from what he found, they all seemed to have extensive experience in city management. Mark Melton, City Attorney, mentioned the benefit of representation from a small town on the OMAG Board, Davis agreed with that assessment.

Agenda Item #9: Consideration and possible action to approve Resolution #646 Amending Section 202 Overtime/Compensatory Time of the City of Davis Employee Handbook.

- Motion to approve Resolution #646 made by Oakley. Second by Davis. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.
- Suther presented the resolution. In 2020, previous management implemented the change, but the handbook was not ever updated.

Agenda Item #10: Consideration and possible action to approve Resolution #647 Amending Section 200 Fair Labor Standards Act of the City of Davis Employee Handbook.

- Motion to approve Resolution #647 made by Grinstead. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.
- Suther presented the resolution stating that changing the work week from Monday thru Sunday to Saturday thru Friday would give supervisors and managers the opportunity to manage and potentially reduce overtime in the various departments. Grinstead stated that employees may be less willing to work on weekends if they are not earning overtime wages. Harness acknowledged that possibility but the current departments with excessive overtime have employees who need to be allowed time off. When emergencies happen on the weekend, there is no opportunity for that time off with our current work week schedule. Bumgarner inquired about “salary” positions. Suther stated that it would not be cost effective if a fair rate was paid for the hours being worked. Davis inquired if other cities followed a “standard” work week. Suther stated no awareness of municipalities having a “standard” work week, each municipality works a little different depending on their needs.

Agenda Item #11: Consideration and possible action to approve Ordinance 05-2023 Title 8 Public Ways and Property, Chapter 2 Turner Falls Park, Section 3 Restrictions and Prohibitions.

- Motion to approve Ordinance 05-2023 made by Grinstead. Second by Oakley. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.
- Harness presented the ordinance to amend the current recreational off-highway vehicles in Turner Falls Park and an update regarding the enforcement of parking passes. Currently there are issues with the side by side traffic coming down to level one, concerns with safety and congestion. This would allow for enforcement and stricter violations for those who choose not to follow the rules. Parking passes were introduced a few years ago and this update outlines the restrictions for those as well as the consequences for violators.

Agenda Item #12: Discussion of FY2023-2024 budget planning for General Fund, Contingency Fund, Street Maintenance Fund, Cemetery Care Fund, Grant Fund, Municipal Court Fund, and Lodging Tax Fund.

- Harness provided an update on the budget packets that were distributed previously. Special meeting to discuss final draft set for Thursday, April 20, 2023 at 6:00 PM with budget packets to be delivered to councilmen on Friday, April 14th.

Agenda Item #12: City Manager’s Report

- Dee Gregory, Assistant Police Chief, reviewed the report prepared by Chief Danny Cooper. Officers have completed the less than lethal training and those weapons have been deployed, bright orange stocks, easily identifiable; working several thefts/burglaries; had some units damaged by the recent hail. Grinstead inquired about the PD having a thermal imaging drone and discussion was had about the various technology and the ease with locating suspects at night. Ralph Coppenbarger, Jr., City Planner, is working with a resource to find grant funding for a drone to be used in such a manner.
- Dusty Parsons, Fire Chief, provided an update on the recent Missing Persons drill that was held at Turner Falls Park and involved eight different agencies; 18 calls were made in March, about half the normal call volume. Fire hydrant testing is being planned for April.
- Harness gave the Financial Statement Summary, provided an update on the OK Forestry Grant which will provide Turner Falls Park with approximately \$134,000 in funding to mitigate fire fuel (cedars), equipment and contract labor. Water tower repairs/maintenance are expected to begin this week at the tower located at the water treatment plant. This will result in lower water

pressure for all service East of Hazelwood. Great America Cleanup event scheduled for Saturday, April 15, 2023 to pick up trash with volunteers on Hwy 7 East of Davis. OG&E has provided some grant funding to cover lunch for the volunteers on that day. TFP improvements continue with bunk houses, bath houses, tipis – construction coming soon, it will be a sprint to get it all completed by mid-May before the busy season. More information on the Search and Rescue training operation that was held at TFP, organized by Tom Miller, originally as an internal exercise but grew to include the various agencies, including K9s, foot patrols, and drones. Great relationship building opportunity.

Agenda Item #13: City Treasurer Report

- Suther provide the Treasurer Report with an updated page to include the April Sales/Use tax revenues received on meeting day. An auditor search has been underway and one has been selected, more information and an engagement letter with this firm will be presented soon.

Agenda Item #14: Davis Chamber of Commerce Report

- Brandy Baldwin, Executive Director, presented her report on the recent and upcoming Chamber events. Information was provided to the council on the new LEAD Davis Micro Match-Grant that will be focusing efforts to revitalize the Downtown Business district on Main Street.

Agenda Item #15: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #16: Adjourn

- Motion to adjourn made by Jones. Second by Davis. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Time: 7:09 PM

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Mayor

Davis Municipal Authority

April 10, 2023, 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to Order Davis Municipal Authority.

- Chairman Brian Davis called the meeting to order at 7:09 PM.

Agenda Item #2: Roll Call

- Chairman Brian Davis – present; Vice Chairman Stan Jones – present; Trustee Josh Oakley – present; Trustee Clint Grinstead – present; Trustee Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action to approve Consent Agenda.

- a. Minutes of prior meetings. Motion to approve made by Jones. Second by Oakley. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.

- b. Claims. Motion to approve made by Jones. Second by Oakley. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.

Agenda Item #4: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed.

Agenda Item #5: Discussion of FY2023-2024 budget planning for Davis Municipal Authority Fund, Water Sales Tax Fund and Turner Falls Park Fund.

- Special meeting set for Thursday, April 20, 2023 with budget packets to be delivered on Friday, April 14, 2023.

Agenda Item #6: Consideration and possible action on Task Order 004 Master Agreement for Professional Services from Parkhill for Turner Falls Park General Store Renovation (planning and design) for \$59,750.

- Motion to approve Parkhill Task Order 004 made by Grinstead. Second by Oakley. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.
- Presentation by Ricky Harness, City Manager of the desire to restore the current Turner Falls Trading Post back to the Tavern restaurant/bar from many years ago. Bryan Mitchell, Parkhill Engineer, spoke in regard to the historical significance of the building, the needs to restore it and provide modernization, making it ADA compliant as well as providing a good source of revenue for Turner Falls Park as well as Sales Tax Revenue generator for the City.

Agenda Item #7: Consideration and possible action on Agreement with Parkhill to provide Professional Services for City of Davis Sanitary Sewer Evaluation Study.

- Motion made by Grinstead to approve the Agreement with Parkhill to provide Professional Services for City of Davis Sanitary Sewer Evaluation Study only if the project is funded through OWRB loan forgiveness program. Second by Oakley. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.
- Presentation by Harness of the SSES project, the need and the possibility of OWRB funding. Mitchell confirmed that an agreement had to be in place for consideration for the OWRB funding program, however, no work would be done or costs incurred to Davis if the project is not funded by OWRB. Project would provide an evaluation of or sanitary sewer system and in subsequent years, projects identified from the evaluation would also be presented for funding through OWRB programs.

Agenda Item #8: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #9: Adjourn.

- Motion to adjourn made by Oakley. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Time: 7:25 PM

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Chairman