

Special Joint Meeting Agenda City of Davis & Davis Municipal Authority

March 23, 2023, 8:00 AM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to order Davis City Council and Davis Municipal Authority.

- Meeting called to order by Mayor & Chairman Brian Davis. Time: 8:09 AM

Agenda Item #2: Roll Call

- Mayor & Chairman Brian Davis – present; Vice Mayor & Vice Chairman Stan Jones – present; Councilman & Trustee Josh Oakley – absent; Councilman & Trustee Clint Grinstead – present; Councilman & Trustee Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action regarding 6th Street Project.

- Motion to approve Option 1, with 12' lanes, made by Davis. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes.
- Presentation of 6th Street Project options made by John Strahorn, Garver Engineering. Review of original cost budget, scope of work and the now increased cost of the project that exceeds the original budget. The same value engineering items and deduct alternates were discussed as well as the options of which blocks to include in the base bid and which blocks to have as Add Alternates. The block with the “bridge” would actually be an RCB – reinforced culvert box at a cost of approximately \$75,000 as opposed to the amount stated in the March 13th meeting. Discussion of the various Add Alternate blocks, width of proposed street construction compared to the width of 3rd Street. Discussion of the increased cost of the 6th Street project compared to the cost of the 3rd Street project. Grinstead brought up concerns about 6th Street being 22' wide from back of curb to back of curb compared to the 40' width of 3rd Street. Concerns with effective drainage on a narrower street. Strahorn stated that the initial conceptual design had 12' driving lanes with 8' parking lanes on each side, which would have provided the 40' width, however the projected costs were too great and the previous City Manager reduced the size to 12' driving lanes and no street parking. Susan Suther, City Clerk/Treasurer reported on current funds available in the Street Maintenance Fund, anticipated reimbursement from ODOT with the 2nd Street Water Line Relocation Project final billing this month, anticipated revenues through August 2023 based on previous year attendance at Turner Falls leaving approximately \$2.3 million available for the project. Project completion is expected in or around December 2023.

Agenda Item #4: Consideration and possible action on Chickasaw Nation Cooperative Agreement for Hanover Rd Project

- Motion to approve the agreement made by Jones. Second by Bumgarner. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis -abstain.
- Ricky Harness, City Manager, reported that the consultant on this project has proposed a scratch leveling on the crown, poor shoulders being built back up, with a 2" to 3" asphalt overlay of Hanover Rd from Hwy 7 to Cherry, total cost not to exceed \$275,000. This agreement would cover \$100,000 of that cost on a reimbursement basis with the reimbursement request submitted to the Chickasaw Nation no later than Labor Day for their 9/30 Fiscal Year end. Grinstead inquired about a chip & seal, the agreement states asphalt as the material required. Further discussion about the condition of the road, the effectiveness of the repairs, our ability to maintain the road after this repair, the overall traffic and the weight of the truck traffic.

Agenda Item #5: Consideration and possible action for ODOT Industrial Access Project funding for Hanover Rd Project.

- Motion to approve made by Jones. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – abstain.
- Harness presented the possibility of additional funding through the ODOT Industrial Access Project. With approval from the council, he will seek additional details and request additional funding for this project if it qualifies.

Agenda Item #6: Consideration and possible action to approve funding for Hanover Rd Project.

- Motion to approve funding up to \$275,000 for Hanover Rd Project made by Jones. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – abstain.

Agenda Item #7: Discussion and planning of fiscal year 2023-2024 budget, all funds.

- Discussion of proposed police and fire capital outlay designation from Turner Falls Park ticket sales, \$1.00 total, \$0.50 per department for approximately \$135,000 allocated to each department for capital improvements. This would allow them to have an amount to work with and stay within for their capital outlay requests. It would not necessarily limit them to only these funds if a need was presented, but it would allow for an annual commitment. Grinstead inquired about the revenues the Fire Department receives from fire call billing? Suther stated that fire call billing is not done and to her knowledge has not been done since she became Treasurer in 2019. Harness stated that this is an area that he has tasked Chief Parsons to work to establish. Grinstead and Bumgarner both stated that it was done in the past, insurance companies were billed by the fire department for calls made to fires and wrecks. Grinstead asked Police Chief Danny Cooper about the revenues generated through fines. Cooper stated they had increased with the collection process that was put into place two years ago, uncertain of exact amount. Suther identified the net revenue received through fines as of February month end is \$7,900 each month. Cooper identified other ancillary revenue through police reports, certain permits or animal control but stated they are very minimal, less than \$1,000 per year. The condition of the City Hall building was discussed. Suther stated the HVAC unit that services her office and a few other common areas stopped working at the beginning of winter. The cost for replacement is approximately \$8,000, however the current unit is on the roof and it has been “tarred” to the roof so removal and replacement of the new unit would further damage the roof. Water pours into the building through the roof each time it rains, a hose runs from the upstairs out the front doors to Main Street to drain the catch tubs. Suther stated the money in the Contingency Fund is needed to put with the approximately \$68,000 that was received on the insurance claim to have someone tear into the walls and ceiling to identify what needs to be done to repair the years of water damage and mold. Grinstead inquired about a bid for the roof. Harness explained that the funds listed in the budget for roof repair this fiscal year were not calculated in the General Fund Capital Outlay total, thus there is not enough money in the budget to make repairs. Harness stated he would get a bid for roof repairs and some additional information on other damage and required repairs. Discussion of the building having issues with leaks back when it was a bank. Discussion of the age of the damage restricts it from qualifying for insurance coverage.
- Brian Davis exited the meeting at 9:41 AM.
- Grinstead inquired if the budgets had been pared down by Harness and the departments. Harness confirmed that they have been reviewed, placed in an order of priority and some moved to future years. Still some work to do on park revenues and a few other areas. Some discussion of the mowing contracts and Harness’ intent to extend current contracts with plans to absorb a lot, if not all, in the off season this year. The cost of those contracts is still listed in the budget as this draft is presented. This draft also includes a 3% cost of living increase across the board, 2% employee performance awards and \$325,000 for repairs to City Hall. Grinstead stated that the budget looks good. Harness intends to provide additional updates in the regular April meeting with another special meeting to discuss the budget in April if needed.

Agenda Item #8: Adjourn.

- Motion to adjourn made by Bumgarner. Second by Grinstead. Vote: Bumgarner – yes; Grinstead – yes; Oakley – absent; Jones – yes; Davis – yes. Time: 9:58 AM

ATTEST:

/s/Susan Suther

Susan Suther
City Clerk/Treasurer

/s/Brian Davis

Brian Davis
Mayor/Chairman