

Davis City Council

January 9, 2023, 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to order Davis City Council.

- Meeting called to order by Mayor Brian Davis. Time: 6:00 PM

Agenda Item #2: Roll Call

- Mayor Brian Davis – present; Vice Mayor Stan Jones – present; Councilman Josh Oakley – present; Councilman Clint Grinstead – present; Councilman Jeremy Bumgarner – absent.

Agenda Item #3: Prayer

- Prayer led by Jones.

Agenda Item #4: Pledge of Allegiance

- Pledge led by Davis.

Agenda Item #5: Consideration and possible action to approve Consent Agenda:

- a. Minutes of prior meeting. Motion to approve made by Jones. Second by Oakley. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.
- b. Claims. Motion to approve made by Jones. Second by Oakley. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes.

Agenda Item #6: Consideration and possible action to approve items removed from the Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #7: Consideration and possible action to approve an increase in the City Manager's spending limit.

- Motion to increase City Manager spending limit to \$50,000 made by Davis. Second by Oakley. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Ricky Harness, City Manager explained the challenges of executing projects that are between the current spending limit of \$25,000 and the competitive bidding limit of \$50,000. Grinstead inquired to confirm that competitive quotes are still being sought for projects below the limit in the Competitive Bidding Act.

Agenda Item #8: Consideration and possible action to approve Cemetery Board Meeting calendar for 2023.

- Motion to approve made by Davis. Second by Jones. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes

Agenda Item #9: Consideration and possible action to approve Budget Amendment for General Fund - Senior Citizen Department.

- Motion made to approve by Jones. Second by Davis. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Presentation of budget amendment by Ricky Harness. The increase in the cost of food has used all the funds provided by a grant. This amendment will increase the monies allocated for food purchases by \$18,000 to see them through the end of the fiscal year. Stacy Harness, Community Services Director provided an update on their application for a 501(c)3 designation which will allow them to be eligible for other funding once it is approved. Ricky Harness stated he has met with the board, and they will be presenting a MOA or MOU to the council to clearly identify what falls under the responsibility of the City, the County and the group themselves. There are currently some building renovations that are needed and those too will be outlined in the document.

Agenda Item #10: City Manager's Report

- Police Department update provided by Chief Danny Cooper, narrative included in the packet, overall slow holiday season.
- Fire Department update by Ricky Harness, 39 calls, cold weather and frozen pipes led to an increase in house fires, other calls were split between accidents and grass fires.
- Ricky Harness provided a financial review of the General Fund, DMA and Turner Falls revenues and expenses compared to budget and previous fiscal year. A budget workshop is being planned for late February where we intend to seek input on various budget items for the coming fiscal year, including mowing contracts and vehicle maintenance solutions. The hydrology study for Turner Falls was received, with the exception of cost estimates, the current system is at max capacity. Current expansion projects are recommended to include their own aerobic or septic systems, the report is being evaluated, projects are being updated to include these recommendations. A sneak peek into 2023, there will be a focus on code enforcement beyond, grass and vegetation, to include trash, debris, and vehicles. In an effort to help the community, expanded convenience site hours are being implemented.

Agenda Item #11: City Treasurer Report

- Report provided by Susan Suther, City Clerk/Treasurer, 2022 brought 21 total regular, special or emergency meetings, eight ordinances were approved, 46 resolutions were passed, of which 19 were seeking grant funding. Sales/Use tax revenues, transfers and balances were reviewed as well as DMA utility billing for December 2022.

Agenda Item #12: Davis Chamber of Commerce Report

- Brandy Baldwin, Executive Director presented City of Davis with the first ever Davis Spirit of Christmas Award for the efforts decorating Main Street, City Hall, participating in the Soup/Chili cook off and the parade. Recap of Christmas activities and review of winners, membership statistics, various plans in 2023 for adding value to chamber memberships with a focus on film friendly opportunities and tourism, upcoming events/meetings including Joint Chamber Banquet on February 9th. Currently research is being conducted to identify the details of the agreement for economic development between the City and the Chamber, a MOU or MOA will be prepared and presented to council for approval as well as to provide clear documentation of expectations and responsibilities.

Agenda Item #13: Presentation of concerns from Deanna Emsley regarding animal control issues. (Limit of three (3) minutes.)

- Citizen Deanna Easley appeared to share concerns regarding dogs that roam at large, come into yards, attack cats, come onto porches and are a nuisance. She did acknowledge the recent hiring of a new animal control officer and stated she has seen the ACO active in the community and she appreciates the efforts. She stated that we have to “do better” to control the animal, mainly dogs, issues.

Agenda Item #14: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #15: Adjourn.

- Motion to adjourn made by Jones. Second by Davis. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Time: 6:33 PM

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Mayor

Davis Municipal Authority

January 9, 2023, 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to Order Davis Municipal Authority

- Meeting called to order by Chairman Brian Davis. Time: 6:33 PM

Agenda Item #2: Roll Call

- Chairman Brian Davis – present; Vice Chairman Stan Jones – present; Trustee Josh Oakley – present; Trustee Clint Grinstead – present; Trustee Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action to approve Consent Agenda

- a. Minutes of prior meetings. Motion to approve made by Jones. Second by Davis. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes
- b. Claims. Motion to approve made by Jones. Second by Davis. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes

Agenda Item #4: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed.

Agenda Item #5: Consideration and possible action to approve Resolution #633 Authorizing Application for Oklahoma Tourism & Recreation Department Grant to fund Mountain Bike Trails at Turner Falls Park.

- Motion made to approve by Oakley. Second by Davis. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Presentation of grant by Ricky Harness, 80/20 match to construct mountain bike trails at Turner Falls Park, award up to \$350,000, approximately 35 miles of trails with the goal to become a mountain bike destination. A public hearing will be required this month, the date of January 19th was discussed, notice will be published to hold on that date.

Agenda Item #6: Consideration and possible action to approve Parkhill Master Service Agreement for on-call engineering of water/wastewater infrastructure projects & planning.

- Motion made to approve by Jones. Second by Davis. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Harness outlined the Request for Qualifications process that was completed that led us to select Parkhill as our on-call engineering firm for water/wastewater infrastructure needs and introduced Bryan Mitchell. Mr. Mitchell provided an overview of Parkhill, information on the services to be provided as outlined in the agreement. City Attorney Mark Melton confirmed his review of the agreement and his approval of the execution as it is written.

Agenda Item #7: Consideration and possible action to approve Parkhill Task Order 1 not to exceed \$150,000 for engineering water and sewer line replacement along 10th Street.

- Motion to approve made by Jones. Second by Grinstead. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Harness provided presentation of the need to begin engineering the 10th Street line replacement due to condition as well as a pending grant application for the cost of the project. Grinstead inquired about construction of 10th Street while the water/sewer line were being replaced, but the lines will be relocated from beneath the street to the right-of-way. Discussion about other street projects, including 6th Street, being paired with water/sewer line replacement projects and vice versa. Discussion of the need for “shovel ready” projects to assist us in qualifying for grant funds as they are and continue to become available.

Agenda Item #8: Consideration and possible action to approve Parkhill Task Order 2 not to exceed \$150,000 for a citywide Comprehensive Plan.

- Motion to approve made by Davis. Second by Jones. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Presentation of the need for a Comprehensive Plan for future planning of infrastructure needs as well as to satisfy grant requirements and achieve higher points to better qualify for funding. This report will be used along with the street assessments to determine the priority of future projects.

Agenda Item #9: Consideration and possible action to approve an increase to the tipi village project expenditures by \$100,000 for a total of \$380,000.

- Motion to approve made by Jones. Second by Davis. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Presentation of the need to increase the cost of the tipi village project due to the results of the hydrology study. This project will require four bathhouses. Grinstead inquired about the original budgeted amount of the project, which had been split between separate fiscal years, but that was not a feasible project plan. The project was previously increased from \$180,000 to \$280,000 to be spent in FY 2023 as opposed to a portion of that expenditure rolling into FY 2024. This increase of \$100,000 for a total project approval of \$380,000 is due to the additional costs of the bathhouses to support the tipi village.

Agenda Item #10: Consideration and possible action to approve the toilet vault project expenditures up to \$110,000.

- Harness requested no action be taken as this project cost increased when a new quote was received from the vendor. The project will be reviewed and presented in the near future.

Agenda Item #11: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #12: Adjourn

- Motion to adjourn made by Jones. Second by Davis. Vote: Bumgarner – absent; Grinstead – yes; Oakley – yes; Jones – yes; Davis – yes. Time: 7:01 PM

ATTEST:

/s/Susan Suther

Susan Suther
City Clerk/Treasurer

/s/Brian Davis

Brian Davis
Chairman