

Davis City Council

April 11, 2022 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to order Davis City Council.

- Call to order Davis City Council by Vice Mayor Stan Jones. 6:00 PM

Agenda Item #2: Roll Call

- Mayor Brian Davis – absent, Vice Mayor Stan Jones – present, Councilman Josh Oakley – present, Councilman Clint Grinstead, present, Councilman Jeremy Bumgarner – present.

Agenda Item #3: Prayer

- Prayer led by Jones.

Agenda Item #4: Pledge of Allegiance

- Pledge led by Jones.

Agenda Item #5: Consideration and possible action to approve Consent Agenda:

- a. Minutes of prior meeting: Motion made to approve made by Bumgarner. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.
- b. Claims: Motion made to approve made by Bumgarner. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

Agenda Item #6: Consideration and possible action to approve items removed from the Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #7: Presentation of proposed FY 2022-2023 Budget, for review.

- Presentation by Andy Holland, City Manager, of the budget summary page and capital outlay items. Discussion about how some of the items are still changing as this is the earliest a draft budget has ever been presented but it is a good picture of what we are looking at going into the FY 202-2023. Councilman Grinstead suggested a budget workshop be held before the May meeting to give more time to review the draft budget and allow for better questions and discussion.

Agenda Item #8: Consideration and possible action to approve Ordinance 002-2022 Amending Title 3 Boards and Commissions, striking Chapter 3 Airport Commission and adding Chapter 3 Cemetery Board.

- Motion to approve Ordinance 002-2022 Amending Title 3 Boards and Commissions, striking Chapter 3 Airport Commission and adding Chapter 3 Cemetery Board made by Grinstead. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent. Presentation of Ordinance 002-2022 by Holland. Since there is no longer a municipal airport, the Airport Commission needs to be removed from Davis City Code and he has proposed a Cemetery Board be approved. His intention is for the cemetery board serve as an advisory board to City Manager and the City Council as to the needs of the cemetery and its services.

Agenda Item #9: Consideration and possible action to appoint Rolanda Rogers as Chairman of Cemetery Board for a three year term.

- Motion to approve appointment of Roland Rogers as Chairman of the Cemetery Board for a three- year term made by Oakley. Second by Jones. Vote: Bumgarner – yes, Grinstead – abstain, Oakley – yes, Jones – yes, Davis – absent. Holland made recommendation to appoint Roland Rogers as Chairman of the Cemetery Board for a three-year term.

Agenda Item #10: Consideration and possible action to appoint Sharon Bays as Secretary of Cemetery Board for a one year term.

- Motion to approve appointment of Sharon Bays as Secretary of Cemetery Board for a one-year term made by Oakley. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead - yes, Oakley – yes, Jones – yes, Davis – absent. Holland made recommendation to appoint Sharon Bays as the Secretary of the Cemetery Board for a one-year term.

Agenda Item #11: Consideration and possible action to appoint Jimmy Gee as Treasurer of Cemetery Board for a two year term.

- Motion to approve appointment of Jimmy Gee as Treasurer of Cemetery Board for a two-year term made by Oakley. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent. Holland made the recommendation to appoint Jimmy Gee as Treasurer of Cemetery Board for a two-year term.

Agenda Item #12: Consideration and possible action to approve proposals for contract mowing of Greenhill Cemetery and Oakridge Cemetery.

- No motion, no action taken. Holland presented the scope of work, contract terms, and proposal results for contract mowing both Greenhill Cemetery and Oakridge Cemetery. He compared the cost of contract mowing the salaries, benefits and expenses of one full-time and two part-time dedicated to maintaining the cemetery. Councilman Grinstead voiced concerns over the cost of contract mowing and when comparing the cost to hiring employees, you have them for 12 months and the contracted mowing would be seasonal. Holland explained that the season is seven months, with some maintenance as needed each of the remaining five months but agreed, it is not an apples-to-apples comparison. Holland also shared concerns with finding and hiring staff, having to utilize other departments resources to maintain the cemetery and the various projects that would have to be put on hold or delayed because of the cemetery maintenance.

Agenda Item #13: Consideration and possible action to approve the proposal to convert police, fire and emergency management communications to digital, funded from the Contingency Fund.

- Motion to approve the proposal to convert police, fire and emergency management communications to digital, funded from the Contingency Fund made by Grinstead. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent. Presentation of proposal from Chickasaw Communications given by Dusty Parsons, Fire Chief and Danny Cooper, Police Chief. Overall benefit improves safety of emergency personnel, allows communication with the surrounding communities that have already upgraded to digital and prepares us now instead of waiting until it is a requirement. Concerns with the available supply and timeline of the conversion project were discussed.

Agenda Item #14: Consideration and possible action to transfer money from the Contingency Fund to Turner Falls Operating Fund to reimburse for the expenses related to repeater upgrade, 12 radios, installation & labor.

- Motion to approve the transfer of money from the Contingency Fund to Turner Falls Operating Fund to reimburse for the expenses related to repeater upgrade, 12 radios, installation & labor made by Grinstead. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent. Susan Suther, City Clerk/Treasurer, presented this item as a request from Mayor Brian Davis after the March meeting when the upgrading of police, fire and emergency management to digital was discussed in new business. He had stated that if this was paid from Contingency Fund monies, Ricky Harness, Parks and Recs Manager, would be able to invest additional funds into the park for a greater return on investment. Discussion was had regarding the Contingency Fund balance of \$147,135.26, the transfers that are expected from Turner Falls attendance counts in May, June, July, August and September as well as the obligation of \$100,000 due from Contingency Fund to the Water Sales Tax Fund to continue the repayment agreement made for the purchase of the new water meters in 2019. That pays at a rate of \$20,000 per month for each month the Contingency Fund receives transfers from Turner Falls Park. Councilman Grinstead inquired about the transfers and that it seemed like we would be transferring money back to TFP just so they could transfer it back to us. Suther explained that per the minutes when the Contingency Fund was created the transfer from TFP to Contingency Fund was agreed upon by a vote of the council, so TFP has no choice but to transfer the money to

Contingency Fund. This is an opportunity for the council to approve returning a portion of those funds back to the park to be reinvested into the park.

Agenda Item #15: Consideration and possible action to approve Supplemental Budget Amendment for Contingency Fund to reallocate funds for communications upgrades.

- Motion to approve Supplemental Budget Amendment for Contingency Fund to reallocate funds for communications upgrades in the total amount of \$95,000 made by Grinstead. Second by Jones. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent. Suther requested the approval of the supplemental budget amendment to properly record the reallocation of funds after the approval of both items 13 & 14 above to upgrade communications for police, fire and emergency management to digital and reimburse TFP Operating Fund for the repeater upgrade, 12 radios, installation & labor.

Agenda Item #16: City Council Update

- Public Works Department update provided by, busy month with mostly utility calls, some streets, have not been meeting the emergency turn around times in all cases and a couple are still pending;
- Police Department update provided by Cooper including the cross commissioning of three officers with Federal Government and BIA – Cooper, Greogry and English, other officers are submitting their applications. Detective Kemper has a lot going on in different districts (Federal, Western and Easter) with various agencies and he's doing an outstanding job, also in March Davis PD participated in a special emphasis with OHP DUI program, Davis PD ranked third behind OHP and Chickasaw Nation Lighthouse. Holland added that Chickasaw Nation Lighthouse program leader came in to brag on how well our officers performed. Warrant update provided. Cooper also presented the Dog Pound Update including results from recent adoption event and plans for upcoming adoption event, new ACO hired and will be trained by Officer Shultz who has done an outstanding job with our dog pound in the absence of an ACO.
- Code Enforcement update by Lance Chronister, Code Enforcement Officer. Four new code violations added to the list, a couple courtesy notices have been made, others in progress. Holland added some history of Code Enforcement focus over past two years with properties, vegetation and trash, priorities this year will continue and add a focus on vehicles and zoning violations. Reminder about the resident call-in list for code enforcement violations to be investigated. Liens are being updated and sheriff's sale will be held in June.
- Fire Department update by Parsons, March was a busy month, call volume down a little from February but on par for previous year, training in March – Volunteer Firefighter Practices with eight guys, vehicle extrication class with 15 personnel that had some attendance from neighboring departments, structural firefighter class with 10 personnel, about five or six more joining from other area departments, concludes in early May, provided a mock crash for DHS students in March to bring awareness to the consequences of not making good decisions, timed it for the upcoming Prom season, Trey Owens, DHS Principal got with Parsons - Davis Fire hosted and it included Davis PD, OHP, Murray County EMS and even a helicopter landed, there were six or seven actors from DHS that participated, on deceased, two critically injured, they were cut from the vehicles just like a real crash. Very eye-opening and impactful, left an impression. Holland added that the Davis FD was well represented and involved in the Great American Clean Up and they also were awarded with the Civic Group of the Year Award at the Joint Chamber Banquet, these programs and their involvement in the community is what makes the difference.
- Tuner Falls Park Report by Ricky Harness, Parks & Recs Manager, attendance on par, revenues are down just a bit, actually about \$4K, mostly from a dip in lodging. April is solid thus far, Easter weekend the park has good bookings and the numbers are ticking up. We are just ahead of where we were in the previous year about \$80K, labor costs are up, maintenance and repair costs are up and they will continue to be up due to the amount of work that is happening in the park. Cabin renovation update, exterior almost completed, interior continuing. Shade structures are going up nicely, eight are completed and they will be continuing on at TFP then moving to

Fullerton Park to complete those at well. Ended with an invitation for all to come visit and see what's been going on at the park.

Agenda Item #17: City Manager Report

- Holland recapped the Great American Cleanup event from Saturday, April 9th, volunteer numbers are up, mostly due to the youth that participated. Davis K-Kids organization sponsored by Coree Foster did a great job and were fun to work with. Clean up this year was easier due to the clean up that we did last year. It was good for the community to see everyone out there working to pick up trash and make the city better.

Agenda Item #18: City Treasurer Report

- Suther provided an update on Sales Tax Receipts April 2022 being up from April 2021, fund balances holding strong, overall good position for this time of year. Also added that our long time auditor Chris Angel has retired. We will be on the search for a new auditor.

Agenda Item #19: Davis Chamber of Commerce Report

- Executive Director Monica Popkess updated on Davis Chamber of Commerce activities, Joint Chamber Banquet recap, planning for next year, Iron Wolf Poker Run, June 4th, flyers are being distributed, accepting sponsors, planning for 200. Educational Series continues, May 5th Social Media Marketing session, in the works is Quickbooks. Next meeting April 14th, Jerry Alvord, Candidate for State Senate, lunch provided by Pavers, then on April 28th meeting @ Kehila Park.

Agenda Item #20: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #21: Adjourn.

- Motion to adjourn made by Grinstead. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent. 7:51 PM

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Mayor

Davis Municipal Authority

April 11, 2022 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to Order Davis Municipal Authority

- Call to order Davis Municipal Authority by Jones. 7:51 PM

Agenda Item #2: Roll Call

- Chairman Brian Davis – absent, Vice-Chairman Stan Jones – present, Trustee Josh Oakley – present, Trustee Clint Grinstead – present, Trustee Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action to approve Consent Agenda

- a. Minutes of prior meetings: Motion to approve minutes of prior meeting made by Bumgarner. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

- b. Claims: Motion to approve claims made by Bumgarner. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

Agenda Item #4: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #5: Presentation of proposed FY 2022-2023 Budget for review

- No new presentation, opportunity for questions or comments from board on DMA and TFP funds draft budget. No questions or comments.

Agenda Item #6: Consideration and possible action to approve Resolution #596 Authorizing Chickasaw Nation to connect Washita Medical Center, LLC to their sewer line.

- Motion to approve Resolution #596 Authorizing Chickasaw Nation to connect Washita Medical Center, LLC to their sewer line made by Bumgarner. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis absent. Andy Holland, City Manager explained the need for this resolution to authorize Chickasaw Nation to connect new business Washita Medical Center, LLC to their sewer line. Chickasaw Nation owns the line but we allow them to connect to our WWTP, therefore our authorization is required before adding new connections to the line. Washita Medical Center LLC has executed their petition for annexation into the City of Davis corporate city limits.

Agenda Item #7: Consideration and possible action to approve Resolution #597 Authorization to Establish a Net 30 Day Account with The Cary Company.

- Motion to approve Resolution #597 Authorization to Establish a Net 30 Day Account with The Cary Company made by Oakley. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent. Ricky Harness, Parks and Recs Manager, has found a new vendor for the park to use and they require a credit application to sell to TFP with a purchase order and net 30 day payment terms. The account will be handled in the same manner as other vendor relationships that operate with PO numbers and terms.

Agenda Item #8: New Business: Discussion concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #9: Adjourn

- Motion to adjourn made by Oakley. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent. Time: 7:58 PM

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Chairman