

Davis Municipal Authority

January 10, 2022 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to Order Davis Municipal Authority

- Chairman Brian Davis called the meeting to order at 6:00 PM.

Agenda Item #2: Roll Call

- Chairman Brian Davis – present, Vice Chairman Stan Jones – present, Trustee Josh Oakley – absent, Trustee Clint Grinstead – present, Trustee Jeremy Bumgarner – absent.

Agenda Item #3: Prayer

- Prayer led by Jones.

Agenda Item #4: Pledge of Allegiance

- Pledge of Allegiance by Davis

****Jeremy Bumgarner entered the meeting at 6:01 PM****

Agenda Item #2: Roll Call

- Chairman Brian Davis – present, Vice Chairman Stan Jones – present, Trustee Josh Oakley – absent, Trustee Clint Grinstead – present, Trustee Jeremy Bumgarner – present.

Agenda Item #5: Consideration and possible action to approve Consent Agenda

- a. Minutes of prior meetings
 - Motion made to approve by Jones. Second by Davis. Vote: Bumgarner - yes, Grinstead – abstain, Oakley – absent, Jones – yes, Davis – yes.
- b. Claims
 - Motion made to approve by Jones. Second by Davis. Vote: Bumgarner – yes, Grinstead abstain, Oakley – absent, Jones – yes, Davis – yes.

Agenda Item #6: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #7: Consideration and discussion of water rate study prepared by ORWA.

- City Manager Andy Holland presented the results of the Oklahoma Rural Water Association (ORWA) study of our water and sewer rates with supporting commentary from ORWA representative Mark Matheson. Discussion on current Water Treatment Plant capacity and production, rural water contracts and the proposed rate adjustments for both water and sewer service. This information will be presented again in a Town Hall meeting on Monday, January 31, 2022 @ 6:00 PM and residents are encouraged to attend. An action item will appear on the February DMA agenda to decide on the water and sewer rate adjustments.

Agenda Item #8: Consideration and possible action to approve the new water tap request for property located outside city limits at 1735 Hwy 77 S.

- Motion to approve by Grinstead. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – abstain. Property owner Sandra Webb made presentation of her request for a water tap at her new business located at 1735 Hwy 77 S which is located outside Davis city limits. Chairman Davis inquired about any restrictions in our City Code regarding water taps outside city limits and the response was that there are none at this time. Trustee Grinstead stated that the goal of the City is to bring the benefit of more businesses inside our City limits as well as to “square up” our City limit boundaries as they are now inconsistent and more difficult to manage. Webb inquired about the restrictions for issuing water taps outside the City limits would extend to residential requests. Holland verified that the restriction would not extend to residential properties because there is no benefit to the City to go through the annexation process. Chairman Davis inquired about the existing water line that was placed along this property and if that water line was placed at the expense of the City. Webb stated that the City did provide the water line but the road bore that was required to place the water line was paid by Webb and another property owner.

Agenda Item #9: Consideration and possible action to approve the bid received for \$71,800 to replace the sewer line in alley (#64) on the North side of Main St between 2nd Street and 3rd Street.

- No action taken, table until the Special Meeting. Presentation by Holland of the bid received to replace the sewer line in the alley on the North side of Main St between 2nd Street and 3rd Street, including information regarding the compaction testing not being included in the scope of work that

was provided to the contractor. Holland requested an approval of up to \$71,800 contingent on the 95% compaction rate being met with the expertise of Trustee Grinstead. Grinstead inquired about the deterioration rate over the past two years because when the alley repair began, he recalled Public Works Director Bert Curtis informing them the sewer line could be slip-lined and would not need replacement. Curtis stated that the process to slip-line would be more expensive than the full line replacement. Grinstead asked that future projects include budgeting for water and/or sewer infrastructure repair or replacement. Chairman Davis inquired about the repairs performed over the last year by Oklahoma Natural Gas in this alley and if they could have caused the damage that requires the line be replaced now. Holland and Curtis both stated they did not believe the issues were caused by the ONG utility work. Grinstead inquired if we can add something in our ordinances to protect our utilities that are in with other providers easement to be reimbursed if damage does occur when they or their contractors are performing maintenance. We believe this can be done and we will research. Trustee Bumgarner inquired about the replacement of the water line in the alley. Holland and Curtis confirmed that new water lines are being installed.

Agenda Item #10: Consideration and possible action to approve Supplemental Budget Amendment in the amount of \$71,800 for the sewer line replacement in alley (#64) on the North side of Main St between 2nd Street and 3rd Street.

- No action taken.

Agenda Item #11: Consideration and possible action to approve Resolution #587 for Financial Assistance from the Recreational Trails Program.

- Motion to approve by Davis. Second by Jones. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes. Presentation by City Planner, Ralph Coppenbarger, Jr. of an 80/20 reimbursement grant linked to labor costs and use of equipment up to \$325,000. Holland added commentary that the grants we are being mindful of the grants we are seeking out to be certain they do not conflict with infrastructure grants. Harness stated that we are constructing joint use trails to include hiking and biking as well as some trails specific to mountain biking.

Agenda Item #12: Consideration and possible action to approve Supplemental Budget Amendment in the amount of \$43,623.41 to reallocate funds from TF Debt Service to TF Capital Outlay.

- Motion to approve by Grinstead. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes. Presentation by Suther of the supplemental budget amendment. The loan with Vision Bank is paying off in January but the debt service for this loan was budgeted for the full twelve months of the fiscal year. The remaining funds budgeted for debt service that are not needed will be reallocated to be used for capital outlay.

Agenda Item #13: Consideration and possible action to approve the laundry facility cost in the amount of \$57,180.

- No action taken, table until the Special Meeting. Presentation by Harness of the building to be located on the second level for a Turner Falls laundry facility. Housekeeping staff will use this facility, it will not be available to guests. Discussion of concrete specifications to support commercial grade washing machines, welded construction, 2 ½ ton A/C unit, additional specs have not been received from the contractor and this will be presented at the special meeting once those have been received. There was also discussion that the existing sewer connection may not be suitable for the new building.

Agenda Item #14: Consideration and possible action to approve Special Meeting for Turner Falls Planning Session.

- Motion to approve meeting date of January 18, 2022 and time of 7 PM by Davis. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes.

Agenda Item #15: Consideration and possible action to approve capital outlay redistribution of funds to purchase UTVs, mowers and power tools.

- Motion to approve by Davis. Second by Jones. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes. Presentation by Harness of the current capital outlay as it was approved in the 2021-2022 budget and the desire to use a portion of the budgeted funds to purchase UTVs, mowers and tools. Chairman Davis inquired about keeping these investments under protective covers. Harness has been considering some options and will propose some solutions in the near future.

Agenda Item #16: Consideration and possible action regarding Christmas lights and decorations at Turner Falls Park.

- No action taken. Trustee Grinstead shared his experience at the Turner Falls Park laser light show in December 2021 and stated that it was very dark on the path down to the Falls and there were no decorations. He also commented on the need for decorations at the front of the park too. He desires to see an item in the budget to allocate funds each year to start and then build upon our Christmas displays. He also mentioned the possibility of offering sponsorships to businesses to help offset the investment cost. There was some discussion of power sources for lighted displays.

Agenda Item #17: Consideration and possible action to approve the following items as surplus to be sold at auction:

- b. Vacuum pump
 - c. Air compressor
 - d. Kubota L3400 Tractor w/box blade and loader
 - e. (2) Kubota zero turn mower w/54" deck
 - f. Hustler zero turn mower w/54" deck
 - g. Hydraulic log splitter
 - h. Vermeer chipper/mulcher
 - i. 5/3000G Hott/AWS Hydroblaster aircraft wash system
 - j. Various small appliances and concession equipment to include; (8) 12 cup Mr. Coffee coffee pot; 5 cup Mr. Coffee coffee pot; Big Valley Nacho Dispenser; APW True Heat Roller (hot dog warmer/roller); (2) Pretzel warmer boxes; Sandwich/cooler prep station; Deli meat slicer; (2) Freal Milk Shake Coolers; and (5) dorm room size refrigerators
 - k. 4-drawer filing cabinet
 - l. Central air a/c unit (unknown tonnage)
 - m. Lennox elite series heating unit (inside unit)
 - n. (7) 32" televisions
- Motion to approve items a. thru n. for surplus and sale at auction by Jones. Second by Grinstead. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes.

Agenda Item #18: Consideration and possible action to approve the donation of two snow cone machines to DKA.

- No action taken. City Attorney Mark Melton requested these items be placed on a future agenda and separated as two requests, one to surplus and one to donate.

Agenda Item #19: Update from City Attorney regarding OWRB litigation.

- Melton stated that the trial scheduled for January 11, 2022 has been pushed to February 17th and 18th for a virtual hearing because three of the five attorneys have COVID. The applicant has previously claimed pollution at the well site in federal court. Melton is hopeful that the application will be denied based on the pollution aspect.

Agenda Item #20: New Business: Discussion and possible action concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #21: Adjourn

- Motion to adjourn by Jones. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes.

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Chairman

Davis City Council

January 10, 2022 6:00 PM
Davis City Council Chambers
308 S 3rd St
Davis, OK 73030

Agenda Item #1: Call to order Davis City Council.

- Mayor Brian Davis called the meeting to order at 8:30 PM

Agenda Item #2: Roll Call.

- Mayor Brian Davis – present, Vice Mayor Stan Jones – present, Councilman Josh Oakley – absent, Councilman Clint Grinstead – present, Councilman Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action to approve Consent Agenda:

- a. Minutes of prior meeting
 - Motion to approve by Jones. Second by Davis. Vote Bumgarner – abstain, Grinstead – abstain, Oakley – absent, Jones – yes, Davis – yes. Motion fails.
- b. Claims
 - Motion to approve by Davis. Second by Jones. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes.

Agenda Item #4: Consideration and possible action to approve items removed from Consent Agenda.

- No items removed from the consent agenda.

Agenda Item #5: Consideration and possible action to approve Resolution #588 for FEMA SAFER Grant

- Motion made to approve by Davis. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes. Presentation of grant details by City Planner Ralph Coppenbarger, Jr., funds would be used for staffing. Fire Chief, Dusty Parsons, stated that no one Oklahoma has been approved for this grant in the last couple of years. The nearest city awarded that he could find is Denton, TX. Mayor Davis inquired about this grant conflicting with any other grants and no one was aware of any conflicts.

Agenda Item #6: Consideration and possible action to approve Resolution #589 for OCEA – Community Improvement Grant.

- Motion made to approve by Jones. Second by Grinstead. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes. Presentation of grant details by Coppenbarger, he is working with Community Services Director Stacey Harness to seek funding for \$1,000 to purchase kitchen equipment for the Senior Citizens Center.

Agenda Item #7: Consideration and possible action to approve Resolution #590 for distribution of OMAG Escrow Funds.

- Motion made to approve by Davis. Second by Grinstead. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes. Presentation by City Clerk/Treasurer Susan Suther to apply OMAG escrow balance to balance due on next invoice.

Agenda Item #8: Consideration and possible action to approve surplus list.

- a. Waterous pump
- b. Metal rack
- c. Ford 360 engine
- d. Wood burning stove
- Motion made to approve the surplus of items a. thru d. by Grinstead. Second by Davis. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes. Davis – yes.

Agenda Item #9: Consideration and possible action regarding Christmas lights and decorations.

- No action taken. Councilman Grinstead asked for this topic to be placed on the agenda. City Manager Andy Holland presented a plan for new Christmas decorations that will be included in the FY 2022-2023 budget.

Agenda Item #10: Consideration and possible action regarding property for Friends of Davis Animal Shelter.

- No action taken. Cindy Pickens with Friends of Davis Animal Shelter (FODAS) requested this be on the agenda to follow up on the donation or granting of land from the City to be used for a new FODAS facility. They have completed their 501(c)3 application and all of the grant applications they are looking to complete require a physical location. Discussion was had regarding City owned properties and options for FODAS. Holland suggested that Pickens get in contact with our City Planner, Coppenbarger, to review the City owned properties to see what might meet their needs for future consideration. City owned property cannot be donated but it can be long term leased to an organization. Councilman Jones suggested Pickens also review the grants they seek to see if leased property would be eligible for grant awards.

Agenda Item #11: Consideration and possible action on outstanding maintenance items at dog pound.

- No action taken. Pickens stated that there is nothing to discuss, Assistant Police Chief Dee Gregory has been assigned the responsibility of managing the dog pound and he has already addressed the issues and she is looking forward to working with him.

Agenda Item #12: City Council Update

- Public Works update by Holland with additional time spent on sewer leaks and how they will be handled by turning off the water to prevent continuous sewer overflow.
- Police Department, Dog Pound and Code Enforcement report provide by Gregory, update on cross-commission with Chickasaw Nation Lighthorse Police to address McGirt cases. Incidents in 2021 totaled 947, up 333 from the 614 incidents in 2020, Citations up 357 in 2021. Gregory has assumed the management of the dog pound and officers will serve on a monthly rotation to provide effective cross training in the role of Animal Control Officer and a focus on effective communication with FODAS. Code Enforcement Officer Lance Chronister is handling the code enforcement calls and he can issue citations for code enforcement violations. Residents should contact City Hall if they have any code enforcement violations or concerns, and they will be added to the list that Lance works from and investigated. Gregory also provided updates on the recent burglary that occurred at Sooner Pharmacy, the progress of the investigation of the rape that occurred at Turner Falls Park in 2021, the communication tower installation, and the repairs to police vehicles, one motor and another one transmission.

- Fire Department update by Parsons, 388 calls in 2021 up 70 from the 318 calls in 2020, added our first paid Fire Chief and first paid Firefighter, obtained one new engine, put Offroad 1 in service, donated a surplus engine to another volunteer fire department, obtained a new Squad 1, sent eight to Swift Water Op & Tech, certified eight, grant for swift water gear, Assistant Fire Chief serving on OFSA committee, hosted structural, wildland, and two vehicle extrication training events. On the communication tower, the Fire Department repeater will be added to the cabinet, we will need a new repeater to handle tone or reprogram all pagers for a new tone, slightly higher.
- Turner Falls Park update by Parks and Recreation Manager Ricky Harness, presented sales report, good weather in December provided good attendance, YTD numbers are just a little bit ahead of previous year. We could not do trout fishing this year because the creek dredging was not completed in time. Currently working on campgrounds and parking lots, extended invitation to come on out and see what is being done.

Agenda Item #13: City Manager Report

- Holland stated that everything he had has been discussed.

Agenda Item #14: City Treasurer Report

- Sales/use tax revenues, transfers and fund balances presented by Suther.

Agenda Item #15: Davis Chamber of Commerce Report

- Report by Holland, discussion of upcoming chamber banquet set for February 17th, theme is Boots & Bowties.

Agenda Item #16: New Business: Discussion and possible action concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- No new business.

Agenda Item #17: Adjourn.

- Motion made to adjourn by Jones. Second by Davis. Vote: Bumgarner – yes, Grinstead – yes, Oakley – absent, Jones – yes, Davis – yes.

ATTEST:

/s/Susan Suther
Susan Suther
City Clerk/Treasurer

/s/Brian Davis
Brian Davis
Mayor