

**Davis Municipal Authority**

July 12, 2021 6:00 PM  
Davis City Council Chambers  
308 S 3<sup>rd</sup> St  
Davis, Ok 73030

Agenda Item #1: Call to Order Davis Municipal Authority

- ☐ Vice Chairman Stan Jones called the meeting to order at 6:01 PM

Agenda Item #2: Roll Call

- ☐ Chairman Brian Davis – absent, Vice Chairman Stan Jones – present, Trustee Josh Oakley – present, Trustee Clint Grinstead – present, Trustee Jeremy Bumgarner – present.

Agenda Item #3: Prayer

- ☐ Vice Chairman Stan Jones led prayer.

Agenda Item #4: Pledge of Allegiance

- ☐ Vice Chairman Stan Jones led pledge.

Agenda Item #5: Consideration and possible action to approve Consent Agenda

- a. Minutes of prior meetings: Motion made to approve by Bumgarner. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.
- b. Claims: Motion made to approve by Bumgarner. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

Agenda Item #6: Consideration and possible action to approve items removed from Consent Agenda.

- ☐ No items removed from the consent agenda.

Agenda Item #7: Consideration and possible action to approve Resolution No. 577 Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund.

- ☐ Motion made to approve by Oakley. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

Presentation of the proposed resolution by City Clerk/Treasurer Susan Suther explained that this is one of the grants that we will be seeking for the WWTP project. With it being a joint project between City of Davis & DMA, a resolution authorizing the application is requested under each name. City Planner Ralph Coppenbarger is heading up the grant effort and stated that it would likely be a \$40,000 matching grant.

Agenda Item #7: New Business: Discussion and possible action concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- ☐ No new business.

Agenda Item #8: Adjourn

- ☐ Motion made to adjourn by Oakley. Second by Grinstead. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

ATTEST:

/s/ Susan Suther  
Susan Suther  
City Clerk/Treasurer

/s/ Brian Davis  
Brian Davis  
Chairman

**Davis City Council**

July 12, 2021 6:00 PM  
Davis City Council Chambers  
308 S 3<sup>rd</sup> St  
Davis, OK 73030

Agenda Item #1: Call to order Davis City Council.

- ☐ Vice Mayor Stan Jones called the meeting to order at 6:05 PM

Agenda Item #2: Roll Call.

- ☐ Mayor Brian Davis – absent, Vice Mayor Stan Jones – present, Councilman Josh Oakley – present, Councilman Clint Grinstead – present, Councilman Jeremy Bumgarner – present.

Agenda Item #3: Consideration and possible action to approve Consent Agenda:

- a. Minutes of prior meeting: Motion made to approve by Bumgarner. Second by Grinstead. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.
- b. Claims: Motion made to approve by Bumgarner. Second by Grinstead. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

Agenda Item #4: Consideration and possible action to approve items removed from Consent Agenda.

- ☐ No items removed from the consent agenda.

Agenda Item #5: Presentation of FY 2019-2020 Audit by Chris Angel of Angel, Johnston, & Blasingame, P.C.

- ☐ Chris Angel had not arrived, this agenda item skipped to revisit later in the meeting by Mr. Angel or City Clerk/Treasurer Susan Suther.

Agenda Item #6: Consideration and possible action to approve Resolution No. 575 for Expansion of Amtrak Passenger Rail Service.

- ☐ Motion to approve by Grinstead. Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

Presentation by City Manager Andy Holland of the possible extension of the Heartland Flyer route into Kansas, adding additional stops, one of which would be Davis. At the request of Amtrak, this resolution is a show of support by the City of Davis and Davis City Council.

Agenda Item #7: Consideration and possible action to approve Resolution No 576 Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund.

- ☐ Motion to approve by Grinstead, Second by Oakley. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

Presentation of the proposed resolution by City Clerk/Treasurer Susan Suther explained that this is one of the grants that we will be seeking for the WWTP project. With it being a joint project between City of Davis & DMA, a resolution authorizing the application is requested under each name.

Agenda Item #8: Consideration and possible action to approve transferring fund balance from FY2020-2021 from Contingency Fund into the Grant Fund.

- ☐ Motion to transfer \$240,000 from the Contingency Fund into the Grant Fund by Grinstead. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

Agenda Item #9: Presentation of proposal prepared by Jeremy Hoffman to exchange real property for the Wastewater Treatment Plant project.

- ☐ No action taken. Discussion introduced by City Manager regarding the presentation that was provided to the council by Mr. Hoffman, who could not be in attendance due to a conflict with Davis School Board Meeting. The city's needs were discussed based on what is known about the project to date. The actual footprint has not been received from Garver, our engineering firm, to know if we can fit everything into our current property on the North side or if we will need more space. There was discussion about getting the footprint from Garver and then calling a special meeting at a date and time when Mr. Hoffman can be present to discuss the options.

Agenda Item #10: Consideration and possible action to approve or propose a counteroffer to exchange real property for the Wastewater Treatment Plant project.

- ☐ No action taken.

Agenda Item #11: Consideration and possible action to allow Davis News to receive Minutes and Claims in their council packet.

- ☐ Motion to approve Davis News receiving the same packet that the council members receive made by Bumgarner. Second by Grinstead. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – absent.

City Clerk/Treasurer introduced discussion regarding the council packet received by Davis News that currently omits the minutes and claims. This was a decision made by the council in previous years and the basis for the decision was that the minutes and claims had not been approved when in actuality, none of the items introduced have been approved. There was discussion about concerns of something being incorrectly recorded in the minutes and then printed by the newspaper. Alisha Thompson spoke up to state that she doesn't use the minutes that haven't been approved to compose articles.

Agenda Item #12: City Manager Report

- ☐ City Manager presented June reports on Code Violation Log and Public Works Service Call Log. Chief Danny Cooper presented Police Department Incident. Fire Chief Dusty Parsons presented Fire Department Response Report. City Manager presented Turner Falls Attendance/Sales Report and included an updated about the recent July 4<sup>th</sup> holiday weekend and provided an update on the Historical Marker Relocation and Main Street Alley Repair Project status.

Agenda Item #13: Davis Chamber of Commerce Report

- ☐ Davis Chamber Executive Director, Monica Popkess, presented the Davis Chamber of Commerce Report. The most recent event, Davis America Fest, was a huge success and has received very positive feedback from the community. The Joint Chamber Banquet is scheduled for July 22, 2021 and there are still tickets available through Sulphur Chamber of Commerce. The annual golf tournament fundraiser has been moved to November 1<sup>st</sup> due to golf course renovations, followed by the HOOT on November 6<sup>th</sup>. The City Manager mentioned the upcoming presentation by OG&E on Economic Development Survey for Murray County Industrial Authority that is intended for Community Leaders on July 29<sup>th</sup>.

Agenda Item #14: Consideration and possible action to adjust the City Manager's salary.

- ☐ Vice Mayor Jones introduced the agenda item that had been requested by Mayor Davis. Discussion was had regarding the salary adjustment that was made in the June 14<sup>th</sup> meeting and the difference between it and what was intended at the April 12<sup>th</sup> performance evaluation. City Manager exited at 7:24 PM. Discussion continued about the dates of the performance reviews and the difference in receiving the increase in June versus the original date of April. Discussion paused to allow Mayor Davis time to arrive and join the discussion.

Agenda Item #5: Presentation of FY 2019-2020 Audit by Chris Angel of Angel, Johnston, & Blasingame, P.C.

- ☐ City Clerk/Treasurer provided an update to the audit findings and management responses to those findings as provided by Angel, Johnston & Blasingame, P.C., CPAs.
- ☐ Mayor Brian Davis entered the meeting at 7:34 PM

Agenda Item #14: Consideration and possible action to adjust the City Manager's salary.

- ☐ Motion to adjust the City Manager's salary to his original salary, plus \$20,000 increase, effective April 12, 2021, and the correcting entries to his current earnings with no COLA award in 2021 by Davis. Second by Jones. Vote: Bumgarner – no, Grinstead – yes, Oakley – no, Jones – yes, Davis – yes.

Mayor Davis stated that this is a correcting action to honor what was agreed upon in the performance evaluation in April, but action was never taken to implement the increase. When the action was taken in June the intention was to lessen the burden on payroll processing by giving the increase at the current date as opposed to paying the back pay that was due. It was never intended to give an increase of more than was agreed upon in the performance evaluation.

Agenda Item #15: Consideration and possible action to enter into executive session to conduct annual performance review of City Clerk/Treasurer pursuant to 25 O.S. § 307 (B)(1).

- ☐ Motion to enter into executive session by Oakley. Second by Jones. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – yes. Time: 7:51 PM

Agenda Item #16: Consideration and possible action to return from executive session.

- ☐ Motion to return from executive session made by Oakley. Second by Jones. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – yes.

Agenda Item #17: Presentation of the executive session minutes by City Attorney.

- ☐ Executive Session minutes present to City Clerk/Treasurer by City Attorney.

Agenda Item #18: Consideration and possible action based upon the performance review of the City Clerk/Treasurer.

- ☐ Motion to increase the City Clerk/Treasurer annual salary by \$1,716.80 made by Davis. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – yes.

Agenda Item #19: New Business: Discussion and possible action concerning any matter not known which could not have been foreseen prior to the posting of this agenda.

- ☐ Mark Melton gave information regarding a OWRB hearing on the Lazy S Ranch application to pull water from the aquifer that feeds Turner Falls Park and surrounding areas. We will be entering into a joint representation agreement with BGCO, CPASA and others to protect the water source.

Agenda Item #20: Adjourn.

- ☐ Motion to adjourn by Oakley. Second by Bumgarner. Vote: Bumgarner – yes, Grinstead – yes, Oakley – yes, Jones – yes, Davis – yes.

ATTEST:

/s/ Susan Suther  
Susan Suther  
City Clerk/Treasurer

/s/ Brian Davis  
Brian Davis  
Mayor