

DAVIS CITY COUNCIL AND DAVIS MUNICIPAL AUTHORITY
TUESDAY, NOVEMBER 12, 2019 7:00 P.M.
DAVIS CITY HALL
227 EAST MAIN

1. Call to order Davis City Council by Brian Davis. Time: 7:00 p.m.
2. Roll Call: Mayor Brian Davis, here, Vice-Mayor Stan Jones, here, Councilman Josh Oakley, here, Councilman Clint Grinstead, here, Councilman Jeremy Bumgarner, here.
3. Prayer led by Stan Jones.
4. Pledge of Allegiance led by Brian Davis.
5. Consideration and possible action to approve Consent Agenda including minutes of prior meetings and claims. Jones made motion to approve with the changes. Second by Davis. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Grinstead asked Clerk to make some changes on the minutes, line 6 on #17, change concrete get away to concrete drainage way, line 3 on #19 change instead of building businesses, it should say flooding businesses, and on line 6 on #20, it says departure and it should say department.
6. No items removed from Consent Agenda.
7. Tabled presentation with Brandon Meador concerning Brotherhood. Davis said Oakley asked to him to skip this one. Oakley asked for it to be tabled since he couldn't make meeting.
8. Presentation with Brenda Duran regarding selling cedar products at 301 E. Benton. Oakley made motion to approve the Duran's sell cedar products with obeying all City Ordinances and changing address from 301 to 101 E. Benton. Second by Bumgarner. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Brenda said they are selling cedar wood and have it in the yard. Davis asked if it was a Commercial zone or Residential. Tom said Residential and the address is actually 101 not 301 E. Benton. Davis asked if they had business name and the answer was no and he stated he didn't know how they would differentiate somebody from selling firewood or leftover cedar. Jones and Tom both said they could use a Conditional Use Permit if you want to allow them to sell firewood at their property, but it is up to you. Jones asked if that would require taking it to the Planning Board and then to Council, but Tom said that would only be if you are changing the zoning. Davis asked Tom if he had anyone coming up here and having an issue with this. Tom said no it's just our inspector is enforcing the law. No one has complained to him about this. Chief Cooper said they have built a nice fence around it and is very presentable in his opinion. Davis then said his concern would be the noise and if neighbors complained of that. Brenda said he just has a log splitter that he uses during the day, not at night. Tom said they did have an issue with someone else here in town that did have a sawmill and had complaints on that. But the Duran's is fenced in and not exposed to the public. Davis asked what they used, and Brenda said a chainsaw. Chipper said he goes out and cuts the post where he's doing the job, then moves it to his house to cut up, so all he is doing at his house is splitting the wood. Brenda said they take it to a sawmill, then bring it to their house to split. She also said when they get it to their resident, it's always gone. Davis said he doesn't have a problem with the Conditional Use Permit but if they start getting complaints or issues arise, then we can approach them then. Citizen, Rick Warren said it's more for storage at their resident and it doesn't sit there very long. Davis asked the other Councilmen if they had any issues with giving them a Conditional Use Permit and they said as long as it's kept presentable. Tom said the Permit will only be for them and if they move, it will expire. Tom told Brenda to come up tomorrow and get with the Cheryl, the Clerk, and she will give them the Permit, and that way you will be ok to do what you are doing, and nobody will say anything. She said she another question is Chipper told her they couldn't have vehicles in their yard, but she did have two of them, which are not there now, but their neighbor has a Corvette that has been sitting there for a long, long time. Oakley said doesn't our Ordinance read that they have a certain time to fix them or something? Davis said not at all, that is not how the Ordinance reads, not at all, he looked it up the other day and asked Tom to look it up in his Ordinance book. Bert Curtis said they have to be tagged and run to be left in yard. Grinstead asked if that was what the Ordinance said, they if they're tagged and run. Tom said they have to be tagged and have tires on them, they can't be sitting on blocks. Grinstead said he wouldn't think the Ordinance would have an exception probate, does it, either way you will still have to follow the

Ordinance. Davis read the Ordinance 5-4-1 stating that any motor vehicle as defined in this section which does not have lawfully affixed thereto both an unexpired license plate or plates, and the condition of which is wrecked, dismantled, partially dismantled, inoperative, abandoned or discarded. So not sure it has to sit there to be unoperated. Chipper said the car she is talking about is a classic car and has been there for years, not sure if it runs but it has the wheels and everything is there, so it's not dismantled. Grinstead said we can't split hairs on an Ordinance that's based on the age of a vehicle or whatever, that's not an Ordinance that in place. That's the whole thing, if we're going to enforce them, then we're going to enforce them, we can't split hairs over probate or whatever. Davis asked Chipper if he knew in Ordinance where it said about being tagged or not being tagged. Davis read in Ordinance 5-4-2 A. No person shall park, store, leave, or permit the parking, storing, or leaving of any motor vehicle of any kind which is in an abandoned, wreck, dismantled, inoperative, rusted, junked, or partially dismantled condition, whether attended or not, upon any public or private property within the city for a period of time in excess of seventy two hours. Chief Cooper then read Section C. Exemptions: This section shall not apply to any vehicle enclosed within a building on private property or to any vehicle held in connection with a business enterprise, lawfully licensed by the city and property operated in the appropriate business zone, pursuant to the zoning laws of the city, or to any motor vehicle in operable condition specifically adopted or designed for operation on drag strips or raceways, or any vehicle retained by the owner for antique collection purpose. Davis said so on the antique with any vehicle 80 or older can have an operative vehicle in their yard. Davis said there are other yards that have vehicles that are inoperable and have grass growing up around them. He see's Brenda's point of how one can and one cannot but the '67 it's for antique collection purposes and there's nothing we can do about that since he is keeping it for collection. Tom said we have had vehicles removed from town before that did not meet the Ordinance. Grinstead said we may need to reword the Ordinance because he knew someone here in town that the City made it mandatory for them to build a fence to hide their antique to where it wasn't visible. Davis said maybe get with Tom on putting it on agenda. Tom said he would put it on next month's agenda but would have to know how they would like it to be updated. Davis asked for him just to put on agenda and they would discuss it.

9. Consideration and possible action to approve Melissa Tiger to withdraw her lump sum contribution from OMRF. Oakley made motion to approve Melissa Tiger to withdraw her lump sum from OMRF. Second by Jones. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Tom said she moved to Colorado and this is only what she paid in because she wasn't back long enough. He needs your approval so OMRF can release the funds.
10. Consideration and possible action to approve Christmas bonuses for employees and authorizing transfer of funds from Contingency Fund. Jones made motion to approve not to go over the \$50,000 and new proposal adding those three new lines to Grinstead's. Second by Davis. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Tom said you had asked for original proposal along with Councilmen Oakley and Grinstead's since they had different ideas, so they are in your packet as to which one you want to authorize. Davis asked in regard to the Fire Department, is that per fireman. Susie said that is a \$2,500 donation to the fire department. Grinstead asked if fire department was considered employees and Tom said no, not being volunteers. Oakley said he doesn't remember making this proposal. He said his approval was going to be presented tonight. Davis said he didn't see an issue with it, it's the proposed bonus package we can bring up right now, and if he wanted to throw it in there right now, he could. Attorney Melton said yes. Davis said so we can disregard Councilmen Oakley's proposed bonus and he can present his. Oakley said his was one to two years \$250, three to five years \$500, six to ten years \$750, eleven to fifteen years \$1,000, sixteen to twenty years \$1,250, twenty-one to twenty-five years \$1,500, twenty-six and above \$2,000. Susie said she would have to refigure to get the total amount because she broke it down per employee. She can run these other figures, but she only has ten days to write these checks. So, if you approve Oakley's proposal, it is being approved for an undisclosed amount, so she can't tell you what the number will be before then. Davis said he is looking at the amounts that he has already given like the one to two years, so there wouldn't be much of a change in that. Susie said you will have several employees that fall in the three to fifteen-year mark, and she won't be able to tell you the small or big amount it will be until she refigures it all. All she is saying is that you will be approving for an undisclosed amount. She said they have always given the bonuses out during Thanksgiving and that is what the employees expect. Tom said Council has approved an amount up to something, a figure that we can't go beyond, if you want it to be. Example up to \$50,000. Oakley said it is his proposal so of course he going to say this but he feels like we need to do what we need to do to make it happen because if you look at the ten years and how many employees that we do have and how long they've been here and got the same thing for all these years for their time of service. Davis asked if they would want to add another line to Grinstead's and measure both and see if that's something that we all five can agree to. Grinstead said they wouldn't hurt his feelings if they didn't accept his, he stayed at his numbers last month, did his job. If we want to change it to his, it won't hurt his feelings. Oakley said this is an incentive, you're not looking at ten years when you get to that next tier. Grinstead said but the numbers that were in the original proposal you put here were the numbers that Oakley proposed the night of last meeting. Susie said yes and Oakley said he did remember saying he would get back with proposals tonight. Tom said like he said, you can propose to spend up to \$50,000 and we will not spend over that if necessary.

He doesn't think this new proposal will exceed \$17,000 more dollars, so if you want to approve up to \$50,000 then December Council Meeting, we can tell you how much we spent. Davis said if we added the two lines to Grinstead's of eleven to fifteen \$1250, sixteen to twenty is \$1,500 and twenty-one and up is \$2,000. Jones said ten to fifteen \$1250, sixteen to twenty \$1500 and twenty-one and up \$2000. Tom said if you would like, she could probably calculate these figures tomorrow or the next day and if she appears to be going over the \$50,000, we will call for a Special Meeting. Davis said we need to agree which proposed bonus we are going to accept. Oakley asked about coming to Special Meeting. Davis asked if he was wanting a Special Meeting. Oakley said well if we have to because he thinks it's worth it. Davis said what can they accomplish in Special Meeting that they can't right there. Oakley said she got the figures that's based on his, that's wrong, if you agree with his. Davis said he the proposal was a combination of yours and Grinstead's, is all he was doing. He wasn't adding to Grinstead's, he was trying to make one that they all agree to and to calculate how much it was going to go up. Tom said whatever figure you tell us; she will figure and contact the Mayor and set up for Special Meeting. Davis said basically all they're doing is accelerating on two of your lines, and at twenty-six plus, it's twenty-one plus. It's modification a little combination of both. Davis asked Susie if she would let them know what it comes up to with the new figures.

11. Discussion and possible action to approve 2020 City Council and DMA meeting dates with possible time change and updating City Ordinance and also moving Tuesday, October 13, 2020 Council Meeting to Thursday, October 8th, 2020 in order for City Clerk to attend OMCTFOA Conference, 2020 Planning Board, 2020 Davis Volunteer Fire Department meeting dates and 2020 Holiday schedule. Jones made motion to accept City Council and DMA Meeting dates with change in October from October 13th to October 8th, time change for meetings to be at 6:00 p.m., and Holiday schedule with November 25th and 26th changed to 26th and 27th for Thanksgiving, Planning Board Meetings the same and Fire Meetings the same. Second by Grinstead. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Tom said on the Holiday Schedule, we needed to change Thanksgiving to Thursday, November 26th and Friday, November 27th. We have always done a Thursday and Friday. Davis said he also ask that we move the Meetings to 6:00 p.m. and he would like to propose to it and if it doesn't work out, we can always come back and change it. Tom said he needs you to understand that when you set the time, we're going to have to change the Ordinance. So, it's not like if it's not working, we can go back and change it. We will come back next month with a proposal for you to agree to change the Ordinance. And the other thing was possibly changing the Council Meeting in October to Thursday, October 8th so we can send the Clerk to a school that she really needs to go to and with the first date, she would not be able to get the checks out. So that's just a one time changing it that years because she really needs to do this yearly training. Planning Board and Fire Department will remain the same.
12. Tabled until they get information back from Engineer on consideration and possible action to repair alley behind Post Office, between 9th Street and 10th Street, on the South side of Main and replace water line, if needed. Bumgarner said he received a letter from the Post Office with Los Generales trucks and their trucks coming through there and being a busy alley, he asks that we look at it too with the other alleys. Tom said we had the Surveyor and Engineer show up today to start looking at these two and basically get them concreted. He can't tell them why it took them a month, but they did show up today and we can add this once we see what the basic cost is going to be. He knows that alley is getting a lot more business now because of the work on Main Street. We worked on it last week. Soon as he got a letter, he sent Bert down there to smooth it out. Grinstead called him and told him to drive by and see it and he told him to go look at it because now it's changed. We are working on it but for permanent fix, he will see what the cost will be on these alleys and go from there. We will continue to maintain it for now. We will try to maintain all these alleys until we get a permanent amount of what it's going to cost. Soon as he hears something, he will send a group email and let them know.
13. Public Safety Report by Danny Cooper. The report is in the packet. In regard to the traffic message trailers, Tom said It was his fault it didn't get on the agenda. Attorney Melton said we could discuss in New Business. Grinstead asked on his incident report, it shows they had 50 in total but on total reports files was 52 and total reports assigned to detective was 52. Cooper said they we're from the last one. Davis asked how long the Resource Officer stayed at the school, do they stay there all day. Cooper when we have one because we are running short handed at the school because they wished that one would come back and she doesn't come back from Maternity leave until April so we're trying to staff it as much as we can. When we do have one, it is from 8-3:30. Grinstead asked if she was guaranteed to take the job back and Cooper said yes, she's very excited and already making the plans. The school is really satisfied with her and would like to have her back. He said he and Lieutenant English try to make a trip through there and when they are busy, they will send Chipper. Grinstead asked if they were able to keep someone there every day. He said no, not every day. We usually get one of the weeks, sometimes two. Grinstead said he like that we're holding a position, but he doesn't like to think that we're leaving our school unprotected and we think it necessary enough, we have someone hired. Cooper said he and English will go by and make two or three rounds a day.

Grinstead said but during that two or three rounds if something happens and you're not there, we have someone hired to be there Monday through Friday, that's what we hired the officer for and we're holding a position for someone and leaving our school vulnerable at the same time. Is there another alternative that we can have to that? Davis said he agrees and is there a reserve that we could ask to do that. He doesn't know how many hours that they can work but. Cooper said they can work twenty-five hours a week. Davis said can we hire a couple if Tom agrees, he doesn't know how we do that, but could you have a couple to be able to do it. Grinstead said he definitely thinks there's a concern because if it's concerned enough to where we had someone a fulltime position to be there, we should still be concerned having someone as a fulltime position there every day. Tom said we will come up with a plan to have someone there.

14. City Treasurer Report by Susie. She asked Councilmen if they got the bank req's and financial reports in their email, did you get those. They said yes and it was very thorough. She said Rheba did those. It's time for BCBS renewal for our Preferred Plan. It has a 5.45 % increase. She is showing the monthly amount that they will increase. We have an Advantage and Option Plan because we do have a few employees that need to carry them, that have dependents and with dependents, they are more expensive on the proposed plan so that's why we have the three plans on there. The increase with Preferred is \$1,418.47, the Advantage is \$60.49, and the Options is \$31.03. We have received notification of IRS civil penalties from the period ending with December 2016. It is in regard to third party payers for sick leave and it was discovered and addressed by our CPA earlier in 2019. She is scheduled to work with Rheba tomorrow, November 13th to draft a letter to the IRS requesting the abatement of this civil penalty. OPR and Rheba are still working to address the discrepancy in our totals for police pension. Bank reconciliation training is scheduled to begin tomorrow with Rheba. OMCTFOA Conference she attended in October was very informative and beneficial. She appreciates having had the opportunity to attend. Her ninety-day probation period as Treasurer end on December 12th. Times goes by quickly and she wanted to provide you with a reminder.
15. City Manager Report by Tim Graham. We are scheduling a Christmas Party for the employee's for December 12 at about 6:00 p.m. We are having the dinner catered and we will be asking different restaurants to bid on this as we will use the South section of the old Methodist Church on 3rd Street. Council is invited and please bring family if possible and let us know how many people you are going to have. Update on drainage at 6th Street South. ODOT says this will be done with a change order however; they will not increase the size of that pipe. So, if we need and increase of this pipe, we will have to do it. Grinstead said he thought he and Bert talked about not putting a pipe in it and Tom said if we do that, they are completely out of it, they won't do that. Grinstead said they probably need to look at it themselves because if he's not mistaking, the need to put a concrete ditch liner all the way down and run it on top that way leaves and stuff wouldn't be as big an issue. Davis asked if that was something they needed to do before ODOT done anything. Tom said they already have the pipe changed that they're going to change, all their going to do is put in that little bridge, it's going to be replaced with the sidewalk and they're going to put the same size pipe underneath it that they have across the highway. Anything South of the bridge, they not going to increase the size of the pipe. And if we do this valley that you're talking about, we can do that without them. Grinstead said his concerns was we're going to have to put our drainage in, if we do a concrete ditch liner, we will have to have that put in before they put their sidewalks in. And if they put two 6-inch pipes in, that's going to restrict us. Tom said they are replacing the two 6 inches with the size they have on the highway. Grinstead said we will need to know what our grades are going to be. They will let us know when work progressive close to 6th. Will ask engineer to look just in case we have to do the work. Meeting with ODOT today concerning Main Street. There are some concerns that the little asphalt with eleven inches of concrete put on top of this. They're telling him that it's going to take twenty days to put the concrete in and then take up to fourteen days to cure the concrete before we can have vehicles on it. If they wait that long, that means you're out five weeks and Paver's isn't doing anything. They can't start working on another lane because theirs only two lanes of traffic. Tom brought to ODOT, with a little bit of signage, to reroute West bound traffic, off of Highway 77, off of Highway 7 down Airport Road, going to Substation Road on 77 back into town on third Street. This will not keep people away from our downtown area, they will still be here. Everything going East will still stay on Main Street, this will help contractors start working on another lane while concrete is being poured and cured. Once the Northside gets done, they're going to fix all the driveways at all the businesses and they're going to open up and may decide to delay the project once the North side gets done and have all the intersections put in and all the businesses have their entrances before Christmas. It's hard delaying it till February but that's up to the contractors and ODOT. We're trying to not have to redirect traffic any longer than we have to. So, they're debating about clearing one lane and get that one done and tearing the other one out and still be able to use the bypass. His conversation was that he needed to get the businesses opened on Main instead of redirecting it. He believes this is going to be the fastest route getting their businesses opened quicker. They do think this project will be complete long before summer hits, even if it's delayed for a little bit. They're hoping the contractor that's going to pour the concrete would be here tomorrow or next day because it's ready for him to start pouring it. It just takes a while for it to cure. Grinstead asked what opinion of County Commissioner was on reroute of roads and Tom said he was in meeting and was good with that.

There is a proposal with ODOT and contractor now that if those roads are damaged, they will repair those roads. Davis asked if they were going to strip the road by Burgerland and Tom said no, there will be a lot of signage. All the citizens will have to use Primrose and County Commissioner would rather trucks not use that road and damage it. If we do the rerouting, it will be several weeks from now and there will be well documented, signage and put in the paper as to what we're doing.

16. No appearances and petitions from the audience. (Limit of three (3) minutes for each.)
17. New Business: Discussion and possible action concerning any matter not known which could not have been foreseen prior to the posting of this agenda. Grinstead made motion to purchase two of the Stalker MC 360 for \$28,350.00 for two, plus shipping out of Contingency. Second by Davis. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. According to Attorney, we can address this signage if you want to purchase those. Danny Cooper said the one from Stalker he felt would give us the most bang for the buck plus it was about \$15,000 cheaper than the other one. The turnaround on both was about 32 days. Tom said if you decide to do this and approve them, he needs to know how we're going to pay for them, out of Contingency or what. They asked Cooper if his budget had enough money for them. Grinstead said your budget had two patrol units arrived in the budget and only one was bought, wasn't it. Cooper said no, it was only one and they bought it. Davis asked if it was going to be used at Turner Falls as well and he said yes. Tom said you also have a Turner Falls Special Account (that's used for park improvement and vehicles) that this could be taken out of as well. When asked about storage Cooper said he would like it stored inside somewhere. Bumgarner asked about the little lean to out at Turner Falls where the 4-wheelers are. They said that would work. Davis said he thinks we should pay out of the Contingency Fund.
18. Adjourn. Motion made by Jones to adjourn. Second by Bumgarner. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes.

ATTEST:

Cheryl Dodds, City Clerk

Brian Davis, Mayor

DAVIS MUNICIPAL AUTHORITY MEETING
TUESDAY, NOVEMBER 12, 2019 7:00 P.M.
DAVIS CITY HALL
227 EAST MAIN

1. Call to order Davis Municipal Authority by Brian Davis.
2. Roll Call: Chairman Brian Davis, here, Vice-Chairman Stan Jones, here, Trustee Josh Oakley, here, Trustee Clint Grinstead, here, Trustee Jeremy Bumgarner, here.
3. Consideration and possible action to approve Consent Agenda including minutes of prior meetings and claims. Jones made motion to approve consent agenda including prior minutes and claims. Second by Bumgarner. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes.
3. No items removed from Consent Agenda.
5. Discussion and possible action to set date for Turner Falls Workshop. Jones made motion to make workshop for the 19th of November at 5:00 p.m. Second by Bumgarner. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Tom said he has some things that he has talked to you about and most of the repairs that he is wanting to do right now is within guidelines for our cost unless someone has something that they want to talk about, you might want to not have one this year. He knows a couple of you have been out there to talk to about some projects.

Davis said he thought we should have a workshop because he wants to talk about the Cross Bar/Turner Falls stuff. It would be beneficial for us to get together and just focus on that.

6. Consideration and possible action to purchase trash truck in the amount of \$185,076.00 for Turner Falls Park. Grinstead made motion to approve to purchase the 2020 Freightliner M2-106 Tandem Axle 36YD Sideloader truck from Premier Truck Group of Tulsa in the amount of \$185,076.00 out of the Turner Falls Special Account. Second by Bumgarner. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Tom said this was one of the items that was going to be at the workshop however; it takes about six months to get this and there were two bids to begin with and the other bid we decided no because it's only a single axle. We have looked at this one and he talked to the company two days ago and they said the price was still firm and he talked to some individuals from SORD about this and they said the price was a little less expensive because they paid more for their trucks but they also put a lot more extras on their trucks than what we need. Davis asked if this was a state contract price and Tom said yes it was. This will fall under the Turner Falls Special Account. This will last Turner Falls for many, many years to come. Grinstead asked what kind of condition our dumpsters are in at Turner Falls. Tom said 80% of them are really good but we're probably going to have to buy some before the season starts. We used to be able to cut off the bottoms and weld, but we don't have a welder talented enough to do the work. Grinstead asked if that was what it was that the bottoms were rotting out. We used to have an employee that did this job, he would cut the bottoms off and weld them back on because it used to be a lot cheaper than buying a whole dumpster. It was the water sitting in the bottoms that caused them to rust out. Grinstead asked if Tom if he knew how much the new dumpsters ran. He said around \$400 a piece. Grinstead said you can buy cheaper than to put bottoms on. Tom said before you couldn't. The problem is one of the trash trucks is supposed to get out of the shop tomorrow and the other is down. They are always in the shop. Grinstead asked what we were going to do with the old trash trucks. Tom said if approved through Council, they will be surplus and sold at auction. Bumgarner asked if that truck was going to be assigned to one person or was it going to be like all the other City vehicles. Tom said only three people out at the park have a CDL license and they are the only ones that are allowed to drive it because once it's filled up, they have to go to SORD to dump it. Billy, Steve and Terry are the only ones. Davis asked if we had anything in place that shows when each driver gets in, like a pre-run check or anything. Tom said they have a sheet that they are supposed to fill out. Brian said, do they? Tom said he would have to ask Billy that question. Oakley said is that a policy. Tom said it is supposed to be, yes and no it's not in the policy manual to do pre-driving checks but we can put it in there. We are looking to make some changes in it so if you would like, we can put it in there. Susie said she didn't think you should put it in the Employee Policy Manual, maybe put it in the job description. The manager will have to hold them accountable. We don't have anything in our Personnel Policy with ODOT. That's why it should just be in job description. A job description is much more easier to edit, enforce and update than the Personnel Policy. Davis said this is something we can discuss later; we have six months before summer hits. Grinstead said he would like to see Billy's numbers on how much he spent up there because the \$5,000 number he gave us before, was a very low number. Both trucks are in the shop pretty regularly. Tom said there is at least one in the shop all the time. Tom said we're only talking one week since we're having the workshop, if you want to wait one week to get Billy's figures, we can do that. Davis asked if we have ever had a contractor bid a quote on doing the trash out there. Tom said nobody, he has talked to SORD, no one wants to commit to weekends and holidays and that's when you need it the most. Grinstead asked if we had roll-off dumpsters out there too. Tom said yes, we do. Grinstead asked what those are used for. Tom said private campsite trash and the thirty-gallon trash cans we have all around and this is where all that trash goes. Grinstead said if they go with this trash truck, would it not be more beneficial for us to set a roll of dumpsters up there for the employees to put trash in dumpsters and this truck to empty them. Tom said if we had a truck out there that ran well. Public Works Director, Bert said like on Saturday afternoon they close and don't open on Sunday's and Monday's, the trash truck would be full, and we wouldn't have anywhere else to put it. Grinstead asked how many roll-offs there are. Tom said during the summer there can be up to four. He said the roll-off's up there are owned by Big Dump here in town, not SORD. So, we do that with them because they are local. Grinstead said if we could eliminate some of the roll-off's, maybe have some there that the employees can put certain things in and the rest, make a line of the other dumpsters, cause if he knows they're going to be gone for the weekend, maybe Friday afternoon or evening and Saturday come through pick them back up. Tom said normally with the amount of dumpsters we have in Turner Falls, it takes two and a half days if he dumps everyone of them to fill that truck up. He has it emptied by Friday afternoon, the it's good till late Sunday and they finish the route and they empty it first thing on Monday morning. Grinstead said put one or two roll-off's up there where you see needed for stuff you don't want going into your trash truck in and put your dumpsters in back where the employees can put their trash in and he could dump it as well so that would cut down on the expense and having the roll-off's. Davis asked if SORD's dump station opened on Sunday's and holidays. Bert said no. Davis said you said SORD is ok with Saturdays but not Sunday's and holidays, but the dump station isn't even open on those days. Tom said that's why they said they wouldn't do it. You can have a roll-off that lasts all week long. Once a week they come out and put it back in. SORD is just open half a day on Saturday's, just the dump. So normally when we have one that works, if we dump it on Friday or late Friday, we're good until Monday mornings.

Tom said out of four roll-off's they have at the park; they will be 95% full by the end of a weekend and the trash truck will be full. That's how much trash we have accumulated out at Turner Falls. Grinstead said Danny gave him the tonnage figures on it and it's like 75,000 tons that go in the trash truck and 103,000 tons that go in the roll-off's during the summer.

7. Consideration and possible action to authorize City Manager to refund on water bills with unusual readings on electronic water meters. Grinstead made motion to authorize the City Manager to refund water bills with unusual readings with electronic water meters at his discretion based on the previous history of that meter and a report given to the Council monthly on the meters that we're having difficulties in the amount of \$300.00. Second by Jones. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Tom said he and Grinstead were talking the other day about some of the new meters coming up with some very unusual readings and we could not come up with a solution as to why this is happening. When he gives credit on water bills, he has to have a reason. They were talking about the possibility of the City Manager having the authority to do refunds on some meters, these electronics show for some unknown reason that people have a regular bill at one time then all of a sudden it shoots up like crazy. If he gives a refund and doesn't have a good reason, the auditor will write it up. If you agree to let City Manager work with people on their bills, then it won't be a write up or if it is, you will know about it. There was a customer today that found a water leak and he worked with him on making payments till it got caught up but it's when someone has same reading forever and then all of a sudden it spikes, and all the water usage is from 3-4 in the morning, and we can't come up with a reason as to why it happened. We've also had one that ran backwards for some reason. It is a glitch and Master Reader even looked at them and we still don't know why it happened. Oakley said there is a guy that if you want to contact him says there is some glitch in there that will cause them to do that. Tom said he would contact him and that we don't have this problem a lot but every month, it seems like one or two and it's not always the same people. Davis had the same problem at his house at 3 or 4 in the morning. If he can't come up with a reason, then he has to tell the people they have to pay their bill. They can do a history all the way back to 2015 and see what they've done. Grinstead said Tom could use his discretion. Tom said he has a discretion if he could come up with a reason, he but he doesn't feel he has a discretion if he can't come up with a reason because it will be a write up. Davis said he would ask if Tom could get a report of what he had to do each month in your City Manager's Report on the ones that do not have a reason. Tom said yes, he would put it in his report but not share it out in public. They said maybe put the serial number or something. Tom said he would give them a copy of the meter reading and even the flow chart of it. Davis said he didn't think that would be necessary. Davis said if we start having ten or twelve a month, then we will need to address this. Stan asked if there was any waterline leakage around the area or something that you have worked in the area. Tom said not the ones Grinstead was referring to. Tom asked if they would put City Manager in the action, that way whoever comes after him, they will have the same authority.
8. Turner Falls Report by Tom Graham. As you can see in the packet business was up a little bit in October from last year, attendance and revenue were up and they are still renting their cabins out, most weekends they are full.
9. Public Works Director Report by Bert Curtis. He has a report in their packet. Grinstead asked where we were on lift station behind Dean's Mini Storage, it's been there since July. Bert said September, since Labor Day. They are obsolete, so when they ordered them the first week of September, it was intended for a twelve-week manufacture date. Grinstead said another reason for the question is because that lift station needs some attention, is that what you're upgrading. Bert said yes to upgrade top and new pole will tie into it. Grinstead asked if we needed to be fencing those or anything to keep people out. He noticed the breaker box was opened so he shut it. Do we need to lock them? Bert said they were supposed to be locked. He also saw in his expenditures monthly from United Rental where we were billed for that pump. Clerk advised that they sent it to her in an email today.
10. No appearances and petitions from the audience. (Limit of three (3) minutes for each.)
11. No New Business: Discussion and possible action concerning any matter not known which could not have been foreseen prior to the posting of this agenda.
12. Adjourn. Jones made motion to adjourn. Second by Bumgarner. Vote: Bumgarner, yes, Grinstead, yes, Oakley, yes, Jones, yes, Davis, yes. Time: 9:05.

ATTEST:

