

DAVIS CITY COUNCIL AND DAVIS MUNICIPAL AUTHORITY
MONDAY, FEBRUARY 10, 2020 6:00 P.M.
DAVIS CITY HALL
227 EAST MAIN

1. Call to order Davis City Council by Brian Davis. Time: 6:00 p.m.
2. Roll Call: Mayor Brian Davis, here, Vice-Mayor Stan Jones, here, Councilman Josh Oakley, here, Councilman Clint Grinstead, absent, Councilman Jeremy Bumgarner, here.
3. Prayer led by Stan Jones.
4. Pledge of Allegiance led by Brian Davis.
5. Consideration and possible action to approve Consent Agenda including minutes of prior meetings and claims. Jones made motion to approve Consent Agenda including minutes of prior minutes and claims. Second by Bumgarner. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes.
6. No items removed from Consent Agenda.
7. Consideration and possible action to approve the purchase of the walk-in freezer for Sr. Citizen's building. Jones made motion to approve the purchase of the walk-in freezer for Sr. Citizen's building from JayComp in the amount of \$17,455.37 with requiring about the freight charge for shipment to here from Ravia, if so, take freight charge off and we will do it ourselves or if from manufacturer, leave freight charge on. Second by Davis. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. City Manager, Thompson said we had two bids on this, one from West with a 10' x 10' in the amount of \$18,708.00 and another one from JayComp with a 11'7" x 11'7" x 8' x 6" in the amount of \$17,455.37. The Mayor asked in regard to the \$1,959.60 shipping on the one from JayComp, stating we could get a trailer and go pick it up to save shipping cost, if they had it in stock, but we found out the next morning it was coming from out of state at the manufacturer.
8. Consideration and possible action to repeal Ordinance No. 2-2018. Jones made motion to approve repealing Ordinance No. 2-2018. Second by Davis. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Monte said this was a piece of property that was supposed to be annexed in, but we ended up with the wrong legal on it. Mark, our Attorney looked into it and said we needed to repeal it the old Ordinance and to approve the next item on approving the new one with the right legal description. Clint's concern was why are we doing only one piece of property for him instead of all the other ones he owns out there. Junior stated he wanted to do one for now and maybe in the future add the other ones. And the ones that caught the wrong description was the Oklahoma Tax Commission in Oklahoma City. Attorney Melton said that they have been working on this for awhile now and in his opinion, it would be faster and cleaner just to repeal this case.
9. Consideration and possible action to approve Ordinance No. 1-2020, replacing Ordinance No. 2-2018. Jones made motion to approve. Second by Oakley. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes.
10. Consideration and possible action of entering into an agreement with Arrowhead Engineering for Long Range Planning for City Street, Maintenance and Drainage Improvement Projects. Jones made motion to approve entering into contract with Arrowhead Engineering for Long Range Planning for City Street, Maintenance and Drainage Improvement Projects, with the changes our Attorney talked about. Second by Bumgarner. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Monte said Tom started working with Corby Key on some engineering plans in the past. If we're going to start moving forward on some type of drainage plans, we need to have an engineer with us on long term basis. Monte said on the contract in the packet it says there is a twenty day billing or the project stops, he is well aware of how we pay after Council Meetings monthly and he is ok with that and it's not expectation with working with the City. Melton said on the contract # 5 Limited of Liability, is that stating your only exposure is as much as we pay you, regardless of the circumstances? Corby said he would have to check into it. We don't want a million-dollar loss. Corby said they could change that. Mark also said on paragraph 15 on the delay of project, is that standard fee of delay of project for thirty days because we did a project and it had a pretty significant delay due to the weather and they didn't charge the 10% or ten thousand dollars. Corby said he will look into it as well.

Mark said also on paragraph 17, can you change it from Cleveland County to Murray County. Corbin said yes, he can change it. Monte said this will be a Council decision on where they go on the decision makings. This is just a one-year contract right now for when they need him with no set fees, and you will help us.

11. Consideration and possible action to reconstruct and pave up to four alleys, North 2nd Street to North 3rd Street, behind the Main Street businesses, South 2nd Street to South 3rd Street, behind the Main Street businesses, South 3rd Street to South 4th Street, behind Main Street businesses and South 9th Street to South 10th Street, behind the US Post Office to include the approval of the financing proposal to get the project started. Jones made motion to accept this package deal for the four and may shell two that isn't and work on the two allies with the contract along with the concerns brought forth with our Attorney and financing with a \$550,000 CD secured, multi-advanced loan as proposed by Vision Bank and with adjustments Attorney Melton has made in the contract. Second by Oakley. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Monte said Clint suggested to do the two North 2nd Street to North 3rd Street and South 2nd Street to South 3rd Street really good and patch the other two for now. Mark said with general conditions of the contract. Jones asked on estimation on how long it would take. Corby said for both it would be around three months depending on the how utilities are in the way. Monte said we also need to set a bonus for early completion and a penalty for late completion. We need to start holding contractors accountable. Councilmen agreed to vote on the other two alleys in New Discussion.
12. Consideration and possible action to transfer the funds needed for the two outdoor warning sirens from the Contingency Fund to the Grant Fund and to be reimbursed when Grant Funds are received. Jones made motion to approve to transfer the funds needed for the two outdoor warning sirens from the Contingency Fund to the Grant Fund and to be reimbursed when Grant Funds are received. Second by Oakley. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Junior, the City Planner spoke in regard to paying for these out of the Contingency Fund in the amount of \$44,312. The original application amount had a total project amount of \$41,487 with \$36,487 being funded through the SODA-REAP Grant and the City being responsible for \$5,000.00. After the original application, he consulted with Federal Siren Rep. Steve Hastings on having a digital high band controller installed on these sirens to enable the City to do "silent test" if needed during stormy conditions during Friday at noon testing. These controllers increased the amount of \$2825 to \$44,312. SODA's reimbursement will still be \$36,487 with the City being responsible for \$7,825.00.
13. Consideration and possible action to contract with Millie Vance of Cardinal Engineering to prepare the FY-2020 CDBG Grant Application for submission to the Oklahoma Department of Commerce and administer the grant, if funded, for a fee of \$9,000. Jones made motion we adopt this with additions that Junior was talking about to get it started, expedite this. Second by Bumgarner. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Junior said this is CDGB federal money from HUD. Millie Vance is a Grant & Projects Administrator for this with over twenty-six years of experience. The grant we are trying to get is \$150,000 with a \$9,000 fee to the Oklahoma Department of Commerce, if the grant is approved, if it is not, we pay nothing. Susie said there are stipulations we have to have done and those are as followed: June 30, 2019 audit complete, LMI survey with mapping, complete bid on fire engine, funding and or financing commitment, Special Public Hearing Meeting week of March 3, 2020 for application and Special Public Hearing Meeting to close out grant at the end.
14. Public Safety Report by Danny Cooper. The report is in the packet and said they went a full twenty-four hours without any accidents. The trailers did come in and they are trying to figure everything out on them.
15. Chamber Report by Stephanie. January's Business of the Month was 1st Class Portable toilets. February 18th they are having a ribbon cutting and open house-Changing Course Foundation, Membership drive starts in February, Chamber week and open house is March 23-26, Easter egg hunt will be April 12th, Taste of Davis is April 23, City Wide Garage Sale May 1-2, Summerfest councilmen agreed to June 27th, the week before so that it doesn't interfere with the Artesian and Smokin Joes, upcoming Chamber Meetings is February 13 at the Forgotten Wheels Museum, February 23, speaker Rebecca Williams, March 12th Joint Chamber Meeting at the MC Expo: Census 2020. Monte did speak in regard to the City helping the Chamber with the Christmas decorations, helping put them up and cutting the largest Christmas tree and putting it in front of the Chamber as well. Stephanie said she they we're going to bring a proposal to the Council on getting help with this.
16. MCIA Report. Melissa was not present but did put her report in the packets.

17. City Treasurer Report by Susie Suther. Financial Reports and Bank Reconciliation as of January 31, 2019 have been emailed to the Councilmen. Chris Angel with Angel, Johnston, and Blasingame resubmitted his bid for our audit years 2019-2021. He lowered his price a little and he was the best bid based on price and his knowledge and experience with the City of Davis. He is already working with Rahhal, Henderson and Willis, PLLC to get it started and more importantly, get it completed. She spent some time out at Turner Falls and work withy Lonnie Summers to better understand the ticket office procedures. We are looking at some lock box type devices for each register to keep large bills in so they cannot be accessed as easily or seen by the taller vehicles that can peer down into the ticket booths. She worked with Michelle Hill at the Trading Post to review her progress and procedures on the inventory controls. They opted to upgrade our current Square processing system to a more robust retail system better equipped to handle the type of inventory controls we are implementing. The PayLo credit processing system is set for installation in February. They fell they have worked through all of the concerns with the change in systems and the reduction in card processing fees will more than make up for the additional processing time. They also looked at wireless card processing terminal with a tablet to make for a walking ticket booth than can go a few cars deep and handle non-cash customers during peak attendance.
18. City Manager Report. Monte said he was amazed with walking around or driving around with our employees to start with. We have some good people working for us in all departments, he has got to know some of them different this go around. We do have some people that really care, and it means a lot to him. There are some improvements that do need to be made. They are working on sewer plant in getting circuit panels, getting lights, outfitting every truck with about a thousand dollars in tools, and Bert is turning some things onto some other guys. He's been out looking at everything from drainage issues to sewage issues with city employees and citizens that have concerns and we are approaching things in different ways. He thinks that's what we're lacking right now, is building trust with our community. We need to do everything we can to eliminate them. We need to follow up with Cross Bar Ranch on their contract with the City and make sure they've met their responsibilities. We have Meeting with ODOT tomorrow, and he asked Clint to come, in regard to 3rd Street concerns, for example, our Main Street lights having to go to LED lights. We are looking at our surplus things trying to get that on the move. Wednesday at 2:00 Johnathan Rush from Rush Motorsports in Edmond is coming to look at all the 4-wheelers and side-by-sides, he is working on selling him everyone of them we have out there, he thinks we could make more money off of them, selling to someone that know everything about them. Also, we want to separate Turner Falls Budget from the City's. Our next Council Meeting will be in the old church building with Senior Citizen's opening there on March 1st.
19. No appearances and petitions from the audience. (Limit of three (3) minutes for each.)
20. New Business: Discussion and possible action concerning any matter not known which could not have been foreseen prior to the posting of this agenda. Davis made motion to approve letting Monte continue with it, once Corby gives him his plans. Second by Jones. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Councilmen voted to fix South 3rd Street to South 4th Street, behind Main Street businesses and South 9th Street to South 10th Street, behind the US Post Office at later date. But to go ahead and chip and seal South 9th Street to South 10th Street, behind the US Post Office before it is redone as an official project. Mayor also said our street signs are horrible. There are so many different signs made now, we need to check into it because it would be good to have new signs with our new roads.
21. Adjourn. Jones made motion to adjourn. Second by Bumgarner. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes.

ATTEST:

Cheryl Dodds, City Clerk

Brian Davis, Mayor

DAVIS MUNICIPAL AUTHORITY MEETING
MONDAY, FEBRUARY 10, 2020 6:00 P.M.
DAVIS CITY HALL
227 EAST MAIN

1. Call to order Davis Municipal Authority by Brian Davis.

2. Roll Call: Chairman Brian Davis, here, Vice-Chairman Stan Jones, here, Trustee Josh Oakley, here, Trustee Clint Grinstead, absent, Trustee Jeremy Bumgarner, here.
3. Consideration and possible action to approve Consent Agenda including minutes of prior meetings and claims. Jones made motion to approve. Second by Oakley. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes.
4. No items removed from Consent Agenda.
5. Consideration and possible action to approve change order on waterline relocation at Honey Creek and Highway 77 with Myers Engineering and ODOT. Jones made motion to approve change order on waterline relocation at Honey Creek and Highway 77 with Myers Engineering and ODOT. Second by Oakley. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Bert said they relocated the water and sewer lines a couple years ago. They found out when digging it up it was a 4" line instead of a 2" line so they're going to go ahead and put a 4" line in, that is why they need change order. There is no cost to the City, basically, the state (ODOT) pays us and we send a check to Myers Engineering.
6. Discussion and possible action to set date and time for Turner Falls Planning Session, including current operational and infrastructure projects, and determining 1-3-year projects and 5+ years projects. Davis made motion to approve. Second by Jones. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Council to set two workshops for this scheduled for Wednesday February 19th and Monday, February 24th from 6-8:00 p.m.
7. Consideration and possible action to approve bid for upgrade of the electrical service for the existing RV sites. Jones made motion to approve. Second by Oakley. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Billy said he got a bid from Pan America in the amount of \$22809.60 for replacing the 30 amps with the 50 amps and you can use 30 or 50 amps. He thinks they can start within the next two to three weeks.
8. Turner Falls Report by Billy Standifer. Billy said fixing the drain in the exit, fixing the backside of the Trading Post deck, covering it with concrete and fixing the stem wall behind the cabins. Those are some of the projects he wants to get done now.
9. Public Works Director Report by Bert Curtis. Bert stated that his report was in the packet.
10. No appearances and petitions from the audience. (Limit of three (3) minutes for each.)
11. No New Business: Discussion and possible action concerning any matter not known which could not have been foreseen prior to the posting of this agenda.
12. Adjourn. Jones made motion to adjourn. Second by Bumgarner. Vote: Bumgarner, yes, Oakley, yes, Jones, yes, Davis, yes. Time: 8:30 p.m.

ATTEST:

Cheryl Dodds, City Clerk

Brian Davis, Chairman