

Commission Meeting Minutes
October 07, 2025
5:30 PM

Mayor Redding opened the meeting with a time of voluntary prayer and the Pledge of Allegiance.

Mayor Redding called the meeting to order at 5:31 PM.

Members in attendance included Mayor Andy Redding, Commissioner Bob Milner, Commissioner Janice D. Mortimer, and Commissioner Danny Nugent. Commissioner Dimple Overstreet was not present. Also in attendance were City Clerk Chrissy Allen-Thompson, Executive Assistant Cathy Bradley, Building & Zoning Office Manager Lance Campbell, Fire Chief Jason Clemons, Attorney Allison Folds, Executive Assistant Lisa Heeder, Assistant City Manager-Finance James Hughes, Grants Coordinator Becky May, City Manager Drew Mullins, and Assistant City Manager-Utilities David Sparks.

Mayor Redding asked for any agenda changes, additions or deletions. Commissioner Mortimer asked to make a correction to Item 4D: Commissioner Bill Review. It was supposed to be her but was placed on the agenda as Commissioner Milner; however, she did complete the task. City Manager Mullins asked the Commission to add the Extension of Mayor/Vice-Mayor Terms as discussed in the last meeting. He recommended placing it on the agenda as 5B. Hearing no other changes, Mayor Redding entertained a motion for approving the agenda with said changes. Commissioner Milner made the motion. Commissioner Nugent seconded the motion. Motion passed 4-0.

Mayor Redding made note for the record that Commissioner Overstreet was not present.

Mayor Redding entertained a motion to approve the Consent Agenda. The Consent Agenda consisted of: ^{4A}Minutes of the September 23, 2025 Final Budget Hearing, ^{4B}Minutes of the September 23, 2025 Commission Meeting, ^{4C}Resolution Number 2026-01: Updating the Fee Schedule for New Installation Services Charged by the City of Starke, Florida for Providing Electrical, Gas, Water, Sewer, and Related Services, and ^{4D}Commissioner Bill Review. Commissioner Mortimer made a motion. It was seconded by Commissioner Milner. The motion passed 4-0.

There were two items to discuss for Old Business: Charter Review and Extension of Mayor/Vice-Mayor Terms. Mayor Redding addressed the Charter Review and briefly mentioned that at the last meeting, after Attorney Walker advised them on the number of members and what the process would look like, they had discussed coming back with recommendations for the committee. Mayor Redding opened the floor for discussion of recommendations of individuals and/or tasks. Commissioner Nugent advised that he had passed his recommendations to City Manager Mullins. Commissioner Milner stated that he had spoken with three well-qualified individuals in his district and received the same response that they would think about it as there may be an issue with potential time constraints. Commissioner Milner went on to say that he felt the Commission should advertise the committee (like the Planning & Zoning Board) for approximately 2-3 weeks, close it out, and take a vote when Commissioner Overstreet returns on the second meeting.

in November. He continued to say he would like to see others apply besides those that any of the Commissioners may appoint. Mayor Redding agreed and stated he had thought similarly about making it more formal since the last meeting. Commissioner Mortimer advised the other Commissioners that she will not be at the second meeting in November as she will be out of state and would recommend the vote then be held at the first meeting in December. She went on to state that she did speak with several people in her district and got a definite yes from all of them, but her recommendation would have been for Glenda Ruise who currently serves on the Planning & Zoning Board. Commissioner Mortimer agreed that it should be advertised for others but reminded the Commission that they do not need a large number of people that may slow the process but ones that are committed to moving it along. Mayor Redding advised that he would be out the first meeting in December. He stated he had spoken with some individuals from his district, but his recommendation would be Scott Roberts. Based on the discussion and recommendations from the Commission, Mayor Redding asked City Manager Mullins to line things up to advertise. Commissioner Milner recommended that if City Manager Mullins could get it advertised quickly, the closeout date could be October 31st so that interested parties would have a full three weeks to apply, and a decision could be made on the November 4th meeting. City Manager Mullins advised that he could get it out on Wednesday or Thursday. All Commissioners present were agreeable with this timeline. With no further discussion, Mayor Redding moved on to discuss the Extension of Mayor/Vice-Mayor Terms. From Commission discussions came the conclusion that not all Commissioners will be present until the second meeting in December. Commissioner Mortimer stated that she would have made her plan to be absent known at the last meeting but thought Commissioner Overstreet would be back for the first meeting in November and it wasn't until today that she was made aware otherwise. Commissioner Mortimer asked Attorney Folds how the Commission was bound legally to move forward in this process as they normally vote at the first meeting in October, inquiring if this was this by Charter or ordinance. Attorney Folds advised that whether it is by Charter or ordinance, the Commission can continue it until the second meeting in December, if necessary. Mayor Redding asked if it was possible to be done without full membership of the Board if there was a quorum. Attorney Folds advised they could. Commissioner Mortimer reminded that they had given Commissioner Overstreet their word that they would wait. Commissioner Mortimer then made a motion for the current Mayor to continue as Mayor until there is a full Board present, which is potentially December 16th. The motion was seconded by Commissioner Milner. Commissioner Nugent stated the only problem he sees is that the mayorship goes from October to the next October and if they keep extending it, then whoever is the next Mayor will not be serving a year but serving only nine months because they would be cutting his/her timeframe. Mayor Redding asked if anyone had a resolution to this issue. Commissioner Nugent recommended a resolution of voting at the next meeting (November 2nd) and be done with it. Commissioner Mortimer reminded again that they told Commissioner Overstreet they would wait out of professional courtesy for her to return and stated she felt like they shouldn't go back on that. With no further discussion, Mayor Redding called for a vote. The motion passed 3-1 with Commissioner Nugent dissenting. Mayor Redding entertained a motion to extend the vice-mayorship until December 16th. Commissioner Mortimer made a motion for the

current Vice-Mayor to continue as Vice-Mayor until the second meeting in December, which is December 16th. Commissioner Milner seconded the motion. There being no further discussions, the motion passed 3-1 with Commissioner Nugent dissenting.

There were no Emergency Items.

Mayor Redding called for Citizen Requests. There were none.

Mayor Redding called for the City Manager Report. City Manager Mullins thanked the Commission for passing Resolution 2026-01 from the Consent Agenda. Mr. Campbell was asked to come up and provide the Commission with an update from the month of September for the Building & Zoning and Code Enforcement Departments. Mr. Campbell provided the following numbers: 18 residential permits issued, 4 commercial permits issued, 3 zoning applications, total permit and application income for the month in the Building and Zoning Department was \$9,619.30. The Code Enforcement Department closed 4 cases, opened 5 new cases, 1 demolition for corrective action of a dangerous structure, and had 16 citizen contacts including permit checks, issues corrected immediately, and informational visits. Commissioner Mortimer asked Mr. Campbell to get her the names of the commercial permits and place them in her box. Commissioner Milner inquired if the residential permits were single-family or multi-family. It was stated that it was mixed use. Mayor Redding asked if there were any plans currently for the vacant CVS building and was advised not at this time. City Manager Mullins advised reports will be provided monthly and quarterly as it gives the Commission a good picture of what is going on. Commissioner Mortimer mentioned a property on Grove Street and wanting an update. City Manager Mullins advised that there will be several staff out next week attending the Natural Gas Conference in Clearwater and encouraged the Commission to attend next year if possible as it's very informative, just like the FMEA and FMPA. He also provided the Commission with a handout regarding the Citizen Request from the last meeting, Mr. Smith. He advised them that they had already received the email chain and suit, but this was what had happened in the office itself.

Mayor Redding called for the City Clerk Report. City Clerk Allen-Thompson reported she had a great first week, appreciates the staff, and is acclimating well. She and City Manager Mullins are meeting daily, and things are getting done for the good of the citizens. City Clerk Allen-Thompson reminded the Commission that NEFEDC Meeting will be Thursday night, and if they would like to attend to let her know. She advised there was some information in the packet regarding Lake Butler Hospital as they have requested all elected officials attend their Annual Breast Cancer Awareness event on the 16th at Noon. Also coming up is the Legislative Day at the Courthouse with Brannan and Bradley on the 23rd at 10:00 AM, CIS Golf Tournament on the 24th, the Great Pumpkin Escape on the 25th asking city and staff to volunteer some time as well as having the City put in some trucks to help with the trunk or treat, and the TDC Meeting has moved to the 23rd this month. City Manager Mullins echoed that it was a great first week, everyone has been learning new things daily and is embodying that everyone in all one team.

Mayor Redding called for the first reading of Ordinance Number 2026-01: Amending the Monthly Security Light Rates for Residential and Commercial Customers. Attorney Folds

read the ordinance by title only - "An ordinance of the City Commission of the City of Starke, Florida, revising Chapter 102, Article IV, Division 3, Section 102-187 Schedule of Security Light Rates; Amending the monthly security light rates for residential and commercial customers; Providing direction for codification of this ordinance; Repealing all ordinances in conflict; Providing for severability, and Providing for an effective date." He advised the appropriate motion would be to pass Ordinance 2026-01 on first read by title only. Mayor Redding entertained a motion. Commissioner Milner made a motion. It was seconded by Commissioner Mortimer. Mayor Redding asked for further discussions from the Commission. There were none. He asked for any public input. There were none. He verified that all Commissioners have had the opportunity to read the ordinance and have the logic behind the ordinance. The other Commissioners affirmed. The motion passed 4 -0.

There were no Quasi-Judicial Hearings.

Mayor Redding called for the Attorney Report. Attorney Folds reminded the Commission of the Ethics Training that will be held on December 4, 2025 at 4:00 PM. Formal invitations with the details will be coming to the Commission soon.

Mayor Redding called for the Law Enforcement Report. He then stated that Captain Mueller had contacted him advising he had another event that he had to be at but asked that he convey to the Commission if they had anything of concern to let him know. There were no issues voiced.

Commissioner Overstreet was not present to give a report.

Commissioner Milner stated he had nothing further.

Commissioner Nugent said he had nothing at the time.

Commissioner Mortimer said she wanted to officially welcome City Clerk Allen-Thompson to her new position. She is excited that things are working well showing the City that they may have different ideas/opinions but work together for the common good. She is looking forward to four years of productivity.

Mayor Redding said he made it back from Honduras and had a good trip. He is looking forward to presenting some more information about the trip at the next meeting. He stated that the citizens of Honduras they encountered want to be financially independent and productive in their own country. He stated that it was possible that one of the attorneys may come here, be taken on some adventures, and the attorney may be able to present at the next meeting.

Commissioner Mortimer acknowledged Ms. Ruise in the audience and asked to confirm where the application for the Charter Review Committee will be posted. City Manager Mullins advised that it will be posted on both the City's website and Facebook page.

Mayor Redding entertained a motion to adjourn. A motion was simultaneously made by Commissioners Mortimer and Milner. Mayor Redding adjourned the meeting at 5:59 PM.