

Commission Meeting Minutes
December 3, 2024
5:30 pm

Mayor Redding called the meeting to order at 5:30 pm.

Members in attendance included Mayor Andy Redding, Commissioner Janice D. Mortimer, Commissioner Danny Nugent and Commissioner Scott Roberts. Also in attendance were Executive Assistant Cathy Bradley, Chief Administrative Officer Jimmy Crosby, Deputy Clerk Lisa Heeder, Captain Kevin Mueller, General Manager Drew Mullins, Sheriff Gordon Smith and Attorney Scott Walker. Commissioner Bob Milner was absent.

Mayor Redding asked if there were any agenda changes, additions or deletions. There being none, Mayor Redding entertained a motion to approve the agenda. Commissioner Mortimer made a motion to approve the agenda. It was seconded by Commissioner Nugent. The motion passed 4-0.

Mayor Redding called for the consent agenda. The consent agenda consisted of the Minutes of the November 19, 2024 Commission Meeting, surplus 2015 Ford Interceptor 1FAHP2MK3FG140846 and the commissioner bill review. Mayor Redding entertained a motion to approve the consent agenda. Commissioner Mortimer made a motion. It was seconded by Commissioner Roberts. The motion passed 4-0.

There was no old business.

There were no emergency items.

There were no citizens requests.

There were no public hearings.

There were no quasi-judicial hearings.

Mayor Redding called for the general manager's report. Mr. Mullins had nothing.

Mayor Redding called for the chief administrative officer's report. Mr. Crosby talked about Resolution Number 2025-07 Downtown Vision Grant for \$58,500. Attorney Walker read the resolution by title. A resolution of the City of Starke, Florida approving that certain agreement between the city and Woodard & Curran for engineering and planning services to develop a downtown entertainment district visioning plan; making certain findings of fact in support of the city approving said agreement; recognizing the authority of the mayor to execute and bind the city to said agreement; recognizing the authority of the vice-mayor to execute and bind the city to said agreement in the absence of the mayor; directing the mayor or vice-mayor, as appropriate, to execute and bind the city to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

Mayor Redding entertained a motion to pass Resolution Number 2025-07. Commissioner Nugent made a motion. It was seconded by Commissioner Roberts. The motion passed 4-0.

Mr. Crosby talked about economic development. Amber Shepherd with the Northeast Florida Economic Development Corporation was available to answer questions. The consensus of the commission was to bring this back at a later meeting.

Mr. Crosby talked about contracting with the Bradford County Supervisor of Elections for the 2025 elections and a spring mail in only ballot for a referendum question on the clerk's position. Commissioner Mortimer made a motion to approve contracting with the supervisor elections to handle the election on August 19th, 2025 with qualifying dates of June 9th through June 13th, 2025. It was seconded by Commissioner Roberts. The motion passed 4-0. Mayor Redding entertained a motion on whether or not to move forward. Commissioner Roberts made a motion to go with the mail in ballot for the clerk's position to be removed from the charter. It was seconded by Commissioner Mortimer. The motion passed 3-1. Commissioner Nugent opposed the motion.

Mr. Crosby said the city employees get two days off for Christmas and we are recommending that we close the office on Christmas Eve and Christmas Day.

Mayor Redding called for the city attorney report. Attorney Walker said their ethics training is December 18th.

Mayor Redding called for the law enforcement report. Captain Mueller handed out the Law Enforcement Report for November 2024.

Mayor Redding entertained a motion to adjourn. Commissioner Mortimer made a motion. It was seconded by Commissioner Roberts. The meeting was adjourned at 6:45 pm.