Special Commission Meeting Minutes
October 12, 2023
5:30 pm

Mayor Scott Roberts said before we begin the official meeting of the Starke City Commission there will be a time of voluntary prayer. Those willing to do so are asked to stand and I will lead us in prayer and the Pledge of Allegiance.

Mayor Roberts called the meeting to order at 5:30 pm.

Members attending included Mayor Scott Roberts, Commissioner Danny Nugent, Commissioner Andy Redding and Commissioner Shannon Smith. Also present were Executive Assistant Cathy Bradley, City Clerk Jimmy Crosby, Attorney Clay Martin and City Manager Drew Mullins. Commissioner Janice D. Mortimer was absent.

Mayor Roberts asked if there were any agenda changes. There were none. Mayor Roberts entertained a motion to approve the agenda. Commissioner Smith made a motion to approve the agenda. It was seconded by Commissioner Nugent. The motion passed 4-0.

Mayor Roberts said the only thing on the agenda is the strategic planning for CityWalk. Attorney Martin said the city's policy requires a formal competitive bid for purchases of more than $40,000. He said the deciding factor is solely price. Attorney Martin said there is an alternate procedure that allows a request for proposals and that allows other factors to be considered. He said he has prepared a request for proposals. Attorney Martin said the submissions are due on October 26, 2023. He would like to have a special meeting on October 31, 2023 to vote for a selection. Attorney Martin said the criteria for the ranking is based on property size, location, suitability for the city's purpose and sales price. Mayor Roberts entertained a motion to move forward with the RFP as outlined by Attorney Martin. Commissioner Nugent made a motion to approve the RFP. It was seconded by Commissioner Redding. The motion passed 4-0.

Mayor Roberts entertained a motion for the October 31, 2023 5:30 pm special meeting. Commissioner Smith made a motion. It was seconded by Commissioner Nugent. The motion passed 4-0.

There being no further discussion Mayor Roberts entertained a motion to adjourn. Commissioner Smith made a motion. It was seconded by Commissioner Nugent. The meeting was adjourned at 5:42 pm.