

Commission Meeting Minutes
November 1, 2022
5:30 pm

Mayor Scott Roberts said before we begin the official meeting of the Starke City Commission there will be a time of voluntary prayer. Those willing to do so are asked to stand and Commissioner Nugent will lead us in prayer and the Pledge of Allegiance.

Mayor Roberts called the meeting to order at 5:30 pm.

This meeting was the first meeting of the month. Members attending included Mayor Scott Roberts, Commissioner Janice D. Mortimer, Commissioner Danny Nugent, Commissioner Andy Redding and Commissioner Shannon Smith. Also present were City Clerk Jimmy Crosby, Deputy Clerk Lisa Heeder, Police Chief Jeff Johnson, Attorney Clay Martin and City Manager Drew Mullins.

Mayor Roberts asked if there were any agenda changes. Clerk Crosby asked to move number 11 to number 7 and to move number 10 to number 8 and to add 8.C. Resolution Number 2023-07. Mayor Roberts entertained a motion approve the agenda changes. Commissioner Smith made a motion. The motion was seconded by Commissioner Mortimer. The motion passed 5-0.

Mayor Roberts entertained a motion to approve the agenda with the changes. Commissioner Mortimer made a motion to approve the agenda with the changes. It was seconded by Commissioner Nugent. The motion passed 5-0.

Mayor Roberts entertained a motion to approve the consent agenda. The consent agenda consisted of the minutes of the October 18, 2022 Commission Meeting, Resolution Number 2023-02 dissolution of Transportation Trust Funds and the commissioner bill review. Commissioner Mortimer said she reviewed the bills and made a motion to approve the consent agenda. It was seconded by Commissioner Nugent. The motion passed 5-0.

Mayor Roberts asked for emergency items. There were none.

Mayor Roberts asked for old business. There was none.

Mayor Roberts asked for the Police Chief report. Chief Johnson said Dudley Hardy is resigning from the Police Pension Board and his wife Beverly Hardy is willing to take his place. Chief Johnson said the Police Pension Board voted 5-0 to recommend Mrs. Hardy serve on the board. Mrs. Hardy thanked the commission for their consideration. Mayor Roberts entertained a motion to approve Mrs. Hardy as a member of the Police Pension Board. Commissioner Nugent made a motion. It was seconded by Commissioner Smith. The motion passed 5-0.

Chief Johnson said there is a list of vehicles he is recommending be surplussed and sold. Commissioner Smith said we have had better luck selling vehicles on the website

GovDeals.com. Commissioner Mortimer asked what the asterisk is for next to some of the vehicles. Chief Johnson said he does not know but Major John Riles put the list together and he will ask him. Mayor Roberts asked to table this item.

Clerk Crosby said the Stansbury Street house had a search warrant issued and a report has been completed that will be sent to the new owner on Wednesday after it is sold at auction.

Mr. Mullins addressed Resolution Number 2023-05 notice of intent to award sewer collection and rehab. He asked for a motion of intent for All Terrain Tractor Service to send to the Department of Environmental Protection for review. Mayor Roberts entertained a motion. Commissioner Smith made a motion. It was seconded by Commissioner Redding. The motion passed 5-0.

Mr. Mullins addressed Resolution Number 2023-04 notice of intent to award Call Street lift station to Advantage Contracting Group. Mayor Roberts entertained a motion. Commissioner Smith made a motion. It was seconded by Commissioner Nugent. The motion passed 5-0.

Mr. Mullins addressed Resolution Number 2023-03 notice of intent to award citywide SCADA system to Tom Jenkins Electrical Service. Mayor Roberts entertained a motion. Commissioner Smith made a motion. It was seconded by Commissioner Nugent. Commissioner Mortimer asked what SCADA stands for. Justin deMello with Woodard & Curran said Supervisory Control and Data Acquisition. The motion passed 5-0.

Mr. Mullins addressed Resolution Number 2023-06 wastewater treatment plant project Rural Development Grant. Commissioner Mortimer made a motion to approve as presented. It was seconded by Commissioner Nugent. The motion passed 5-0.

Mr. Mullins addressed Resolution Number 2023-07 authorizing signatures. Commissioner Smith made a motion. It was seconded by Commissioner Nugent. The motion passed 5-0.

Mayor Roberts read the statement for citizen requests “The City of Starke welcomes you to this meeting. This time is set aside for our citizens and general public to address the city commission. This is not a question or answer time. It is not a political forum, nor is it a time for personal accusations or derogatory remarks to or about city personnel. If you would like to address the commission, please complete a form, come to the podium when you are called, speak into the microphone and state your name and address for the record. Please also limit your comments to not more than three minutes. Your participation is welcomed.” Mayor Roberts asked Paul Still to come forward. Mr. Still said he is with the Bradford Water Conservation District and stated his address as 14167 SW 101st Avenue in Starke. He expressed concern about mitigation and control of invasive plants. Mr. Still said he had hoped to be on the agenda. Amy Morey stated her address as 24686 North US Highway 301 in Lawtey. She said they gave a presentation for a County Commissioner.

Mayor Roberts asked for the City Clerk report. Clerk Crosby said they are working on interim financing for the wastewater treatment plant that will be covered by grants. He said bidder questions and answers will be posted on the website.

Mayor Roberts asked for the City Attorney report. Attorney Martin presented a request for proposals for grant writing services. Mr. Still said they could help with grant writing services. Commissioner Smith asked if they can use this to get a pool of grant writers. Attorney Martin said yes.

Commissioner Nugent said he would like a billboard over by the tower or a digital sign to advertise events. Commissioner Mortimer said we have a sign ordinance.

Commissioner Mortimer had nothing further.

Commissioner Redding had nothing further.

Commissioner Smith said the Great Pumpkin Escape looked great.

Mayor Roberts had nothing further.

Chief Johnson said the vehicles with asterisks were to be donated. Commissioner Mortimer made a motion to approve the list for surplus. It was seconded by Commissioner Nugent. The motion passed 5-0.

There being no further discussion the meeting was adjourned at 6:29 pm.