

Commission Meeting Minutes
December 3, 2019
6:30 pm

Vice Mayor Smith said before we begin the official meeting of the Starke City Commission, there will be a time of voluntary prayer and the Pledge of Allegiance. Those willing to do so are asked to stand and I will lead us in prayer and the Pledge of Allegiance.

Vice Mayor Smith called the meeting to order at 6:30 pm.

This was the first regular meeting of the month. Members present included Vice Mayor Shannon Smith, Commissioner Tommy Chastain, Commissioner Janice D. Mortimer and Commissioner Danny Nugent. Also present were Director of Operations Scott Anaheim, Police Chief Jeff Johnson, City Attorney Clay Martin, City Manager Bob Milner and Deputy Clerk Lisa Terry. City Clerk Ricky Thompson was absent due to illness and Mayor Wilbur Waters was out of town.

Vice Mayor Smith asked if there were any additions or deletions to the agenda. There were none.

Vice Mayor Smith entertained a motion to approve the agenda. Commissioner Mortimer made a motion to approve the agenda. It was seconded by Commissioner Chastain. The motion passed 4-0.

Vice Mayor Smith entertained a motion to approve the consent agenda. The consent agenda consisted of the Minutes of the November 15, 2019 Special Commission Meeting and the Minutes of the November 19, 2019 Commission Meeting. Commissioner Mortimer said she requested a minor change to the minutes of the November 19, 2019 Commission Meeting and Ms. Terry is making the change. Commissioner Mortimer made a motion to approve the consent agenda with the change. It was seconded by Commissioner Chastain. The motion passed 4-0.

Vice Mayor Smith asked if there were any emergency items. There were none.

Vice Mayor Smith read the statement for citizen requests "The City of Starke welcomes you to this meeting. This time is set aside for our citizens and general public to address the city commission. This is not a question or answer time. It is not a political forum, nor is it a time for personal accusations or derogatory remarks to or about city personnel. If you would like to address the commission please complete a form, come to the podium when you are called, speak into the microphone and state your name and address for the record. Please also limit your comments to not more than 3 minutes. Your participation is welcomed." There was no citizen participation.

Vice Mayor Smith asked for the City Clerk Report. Ms. Terry said Commissioner Mortimer met with the bond trustees and reviewed the bills. Commissioner Mortimer made a motion to pay the bills. It was seconded by Commissioner Chastain. The motion passed 4-0.

Commissioner Chastain asked if Finance Director John-Paul Ledford was attending the meeting. Mr. Milner said he believes Mr. Ledford left for the day. Commissioner Chastain said he asked Mr. Ledford to do a comparison for fuel costs. Mr. Milner said he has the comparison.

Commission Chastain asked about the contract with James Moore & Company. Attorney Martin said he and Mr. Ledford have reviewed it and it will be on the agenda for approval at the next meeting.

Vice Mayor Smith asked for the City Manager Report. Mr. Milner introduced Gary Sneddon with CMT Engineering to give an update on the splash park. Mr. Sneddon provided the commissioners with pictures of the splash park as of yesterday. The bathroom renovation will be started next week. It was delayed because of ball season. The parking, sidewalks and other concrete work will be complete this week. The nature trail has been completed and the handball court renovation is complete. Substantial completion will be December 27, 2019 and completion will be January 7, 2020. Commissioner Chastain asked when the final draw will be released. Mr. Sneddon said upon completion.

Mr. Milner addressed the Citizen's Recreation Advisory Committee. He said the Bradford Parents Athletic Association is desolving. Commissioner Chastain said there was a Recreation Advisory Committee in the past. Commissioner Mortimer asked if the Charter addressed the committee. Commissioner Chastain asked what Recreation Director Ashley Yowell thinks about the committee. Mrs. Yowell said she likes the idea of the committee and seeing what the citizens are interested in. Attorney Martin said there is a provision for a Recreation Advisory Committee that was established in 2010. Mr. Milner said he will provide the information on the Recreation Advisory Committee to the commissioners for review and bring this back at the next meeting. The commissioners agreed.

Mr. Milner addressed the workshop with ABS regarding bio-fermentation. He suggested having a workshop on December 17, 2019 at 5:30 pm. Vice Mayor Smith entertained a motion to approve the workshop. Commissioner Chastain made a motion to approve the workshop. It was seconded by Commissioner Mortimer. The motion passed 4-0.

Mr. Milner addressed Resolution No. 2020-14 approval of the contract with Primoris. Vice Mayor Smith entertained a motion to approve the resolution as read by title. Commissioner Chastain made a motion to approve the resolution as read by title. It was seconded by Commissioner Nugent. The motion passed 4-0.

Mr. Milner gave an update on the City Manager selection process. He suggested bringing the three remaining candidates in on January 9, 2020. Commissioner Mortimer made a motion to interview the three remaining candidates on January 9, 2020 starting at 4:00 pm and hold a

Special Commission Meeting on January 10, 2020 at a time to be determined. It was seconded by Commissioner Chastain. The motion passed 4-0.

Mr. Milner said he could not find any savings on the fuel cards compared to the set price the city currently pays. Commissioner Chastain said there would be a savings on the insurance paid on the fuel depot. Mr. Milner said he does not know about that.

Vice Mayor Smith asked Chief Johnson for the Police Chief Report. Chief Johnson mentioned the Christmas Parade on December 14, 2019.

Vice Mayor Smith asked Attorney Martin for the Attorney's Report. Attorney Martin mentioned the Woodard & Curran contract and that it was a team effort from his office. Vice Mayor Smith asked Attorney Martin to thank his team for the help. Commissioner Mortimer concurred.

Commissioner Nugent had nothing further.

Commissioner Chastain asked if Woodard & Curran are sticking to their timeline. Mr. Milner said they are.

Commissioner Chastain asked about the sprayfield and an easement. Attorney Martin said he is reviewing the documentation and it appears there is an easement for the cell tower.

Commissioner Chastain asked about billing customers with city utilities outside of the city limits. Ms. Terry said Transition House has been billed and the bill has been paid. Commissioner Chastain asked about a residential customer. Mr. Milner said he will look into it.

Commissioner Mortimer said Mr. Thompson provided the commissioners with a memorandum defining who is in charge of the Clerk's Office in his absence. She said since that time the Finance Director has not attended the Commission Meetings. Commissioner Chastain asked Attorney Martin what can be done about this. Attorney Martin said the memorandum did not address the Commission Meetings. He said he will address this with Mr. Thompson tomorrow.

Vice Mayor Smith had nothing further.

There being no further business, the meeting was adjourned at 8:39 pm.