

Commission Meeting Minutes
January 7, 2020
6:30 pm

Mayor Waters said before we begin the official meeting of the Starke City Commission, there will be a time of voluntary prayer and the Pledge of Allegiance. Those willing to do so are asked to stand and I will lead us in prayer and the Pledge of Allegiance.

Mayor Waters called the meeting to order at 6:32 pm.

This was the first regular meeting of the month. Members present included Mayor Wilbur L. Waters, Commissioner Tommy Chastain, Commissioner Janice D. Mortimer, Commissioner Danny Nugent and Commissioner Shannon Smith. Also present were Director of Operations Scott Anaheim, Police Chief Jeff Johnson, Director of Finance John-Paul Ledford, City Attorney Clay Martin, City Manager Bob Milner and Deputy Clerk Lisa Terry. City Clerk Ricky Thompson was absent due to illness.

Mayor Waters asked if there were any additions or deletions to the agenda. There were none.

Mayor Waters entertained a motion to approve the agenda. Commissioner Smith made a motion to approve the agenda. It was seconded by Commissioner Mortimer. The motion passed 5-0.

Mayor Waters entertained a motion to approve the consent agenda. The consent agenda consisted of the Minutes of the December 3, 2019 Commission Meeting, the Minutes of the December 17, 2019 Commission Workshop, the Minutes of the December 17, 2019 Commission Meeting and the Martin Luther King Jr Parade. Commissioner Mortimer made a motion to approve the consent agenda. It was seconded by Commissioner Chastain. The motion passed 5-0.

Mayor Waters asked if there were any emergency items. There were none.

Mayor Waters read the statement for citizen requests "The City of Starke welcomes you to this meeting. This time is set aside for our citizens and general public to address the city commission. This is not a question or answer time. It is not a political forum, nor is it a time for personal accusations or derogatory remarks to or about city personnel. If you would like to address the commission please complete a form, come to the podium when you are called, speak into the microphone and state your name and address for the record. Please also limit your comments to not more than 3 minutes. Your participation is welcomed." Mayor Waters asked Chrissy Thompson to come to the podium. Mrs. Thompson thanked the commissioners for their support of Christmas on Call Street. She said the horse drawn carriages were a success. Mrs. Thompson said 118 children attended the breakfast with Santa. She said more than 6,000 people attended the 3-day event. Mrs. Thompson said city staff did a great job setting up for the event. She said the square needs additional outlets on the berms and by the trees. She said

Gas Department Supervisor Jay Hodge has a blueprint for additional electrical outlets. Mr. Anaheim said they would need to coordinate with the Florida Department of Transportation and the State Road 100 overpass project. Commissioner Chastain said the commission voted a long time ago to add additional wiring at the square.

Mayor Waters called for public hearings. There were no public hearings.

Mayor Waters asked for the City Clerk Report. Mr. Ledford said Commissioner Nugent met with the bond trustees and reviewed the bills. Commissioner Nugent made a motion to pay the bills. It was seconded by Commissioner Mortimer. The motion passed 5-0.

Mr. Ledford asked James Halleran with James Moore & Company to address their amended contract. He said the changes requested by the commissioners have been made. Commissioner Chastain asked about the paragraph with the additional charges that Mr. Ledford said was subjective. Mr. Halleran said he would be willing to remove the paragraph. Mayor Waters entertained a motion to approve the contract. Commissioner Mortimer made a motion to approve the contract with the paragraph removed. It was seconded by Commissioner Smith. Commissioner Chastain asked the record to reflect that the total cost of the audit will be \$64,600. Attorney Martin asked the record to reflect the paragraph being removed from the contract is at the bottom of page 5 and the top of page 6. Attorney Martin read the paragraph. The motion passed 5-0.

Mayor Waters asked Eulinda Russ to come to the podium. Ms. Russ said she is the Manager of Pine Forest Apartments. She said she was being notified before water was cut off at the apartment complex but she is no longer being notified. Mayor Waters asked Mr. Ledford to get with Mr. Thompson about this issue. Alicia McMillian said the meter reader use to notify Ms. Russ when they went to cut the utilities off. Mr. Milner said he will make sure the meter readers notify her.

Mayor Waters asked for the City Manager Report. Mr. Milner addressed Resolution Number 2020-18 LED Contract Adjustment. He said an additional \$31,500 is needed to make the improvements. Attorney Martin read the resolution by title. Mayor Waters entertained a motion to approve the resolution. Commissioner Smith made a motion to approve the resolution as read by title. It was seconded by Commissioner Nugent. The motion passed 5-0.

Mr. Milner addressed Resolution Number 2020-19 LED Lighting Grant Extension. Attorney Martin read the resolution by title. Mayor Waters entertained a motion to approve the resolution. Commissioner Smith made a motion to approve the resolution as read by title. It was seconded by Commissioner Chastain. The motion passed 5-0.

Mr. Milner addressed the position descriptions. Mayor Waters suggested having a workshop on January 21, 2020 at 5:30 pm to discuss the position descriptions. Commissioner Mortimer made a motion to approve the workshop. It seconded by Commissioner Chastain. Commissioner Chastain said the salaries need to be consistent. The motion passed 5-0.

Mayor Waters asked for the Police Chief Report. Chief Johnson had nothing further.

Mayor Waters asked for the Attorney Report. Attorney Martin asked the commissioners to be careful while meeting the City Manager candidates. He said two commissioners should not speak to a candidate at the same time. Attorney Martin said questions came up at the last meeting regarding Second Amendment sanctuary cities. He gave the commissioners 3 sample resolutions. Attorney Martin said they support the right to keep and bear arms. He asked the commissioners to review the information provided.

Attorney Martin said a lawsuit has been brought against the city by William Jones. He said Ms. Terry has forwarded the lawsuit to the insurance company.

Commissioner Chastain asked about reimbursement for projects. He asked for a list of projects and costs. Commissioner Chastain asked if the city needs to establish a credit line. Mr. Ledford said the utility projects should be covered.

Commissioner Chastain asked about an offer from Crown Castle. Attorney Martin said he will look into this further.

Commissioner Chastain asked about the contract with Woodard and Curran. Attorney Martin said they are moving forward with it.

Commissioner Chastain asked about the bio-fermentation for the wastewater treatment plant and sole sourcing. Mr. Milner said the city will probably need to request bids.

Commissioner Chastain asked Mr. Ledford for an updated budget for 2018-2019 with the last several years.

Commissioner Mortimer said the Martin Luther King Jr Banquet will be January 18, 2020 at 6:00 pm at the Armory and the parade will be January 20, 2020 at 11:00 am with lineup at 10:00 am.

Commissioner Smith said there has been no progress on the State Road 100 paving project. Chief Johnson said the paving will start again at the end of January.

Mayor Waters asked about the signal at Orange Street and State Road 100 being turned down. Mr. Milner said it is at the lowest level it can be on a state road.

There being no further business, the meeting was adjourned at 8:14 pm.