

BUSINESS OF THE CITY COUNCIL  
City of Mercer Island, Wa.

Housing & Community Development

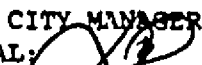
BILL NO. 1466  
DEPT. OF ORIGIN City Manager's Office  
DATE SUBMITTED 8/4/83  
FOR AGENDA OF 8/8/83  
CLASS: Minute Order

PROCEEDING:

Submit Letter of Intent to Apply for  
Public Services

EXHIBITS: Letter of Intent to Apply  
Memo from King Co. H&CD  
(6/29/83; Item #2)

CLEARANCE:

APPROVED BY CITY MANAGER  
FOR SUBMITTAL: 

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$ -0-	BUDGETED: \$ -0-	REQUIRED: \$ -0-

SUMMARY STATEMENT

The King County H&CD Joint Policy Committee has implemented a new system for meeting the federal ten percent limitation on the consortium's public service program expenditures. (Ten percent of the total grant amount from HUD to the consortium can go to human service programs.) Basically, the system involves determining which consortium members intend to apply for public service program funds in the annual fall application process. From that determination the JPC will adopt a "fair share" of public service funding allotted to each of the consortium members seeking these funds. Mercer Island has always relied heavily on public service programs (youth services and senior adult programs) in the past. Staff expects that this reliance will continue into the future.

At this point, the council is being asked only to authorize the Mayor to send a letter of Intent to apply for public service funding. Specific program requests with funding amounts will be submitted for council approval prior to the fall application deadline.

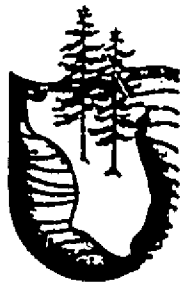
RECOMMENDED ACTION

HCD Coordinator:

*Move to authorize the Mayor to send a letter of intent to apply for public service funding for the 1984 Housing and Community Development Program funding year.*

Alternatives: 1) Do not send letter of intent to apply.  
Effect: Negates possibility of H&CD funding for any public service program, e.g. youth services and senior adult programs.

BILL NO. 1466



## CITY OF MERCER ISLAND, WASHINGTON

August 8, 1983

Housing & Community Development Division Manager  
1718 Smith Tower Building  
506 Second Avenue  
Seattle, WA 98104

RE: Letter of Intent to Apply for Public Services

The City Council of the City of Mercer Island at its regular meeting on August 8, 1983, elected to notify the King County Division of Housing and Community Development of its intent to apply for public service funding during the annual 1984 H & CD application process.

The Council intends to submit specific project proposals and funding amounts prior to the annual October population funds application deadline for consortium cities.

If you require additional information at this time from our Council, please contact our H & CD Coordinator at 233-3597.

Sincerely,

Beth Bland, Mayor  
City of Mercer Island

BB:rc



King County Executive  
Randy Revelle

Department of Planning and Community Development  
Holly Miller, Director

June 29, 1983

TO: Block Grant Partners

FM: Mona Jarman-Hirsch, Acting Manager

*Mona Jarman-Hirsch*

RE: 1. INSTRUCTIONS FOR 1984 COMMUNITY DEVELOPMENT BLOCK GRANT LOCAL FUNDING POLICIES

2. PUBLIC SERVICE LETTER OF INTENT TO APPLY

1. Local Funding Policies

Local Funding Policies serve as a supplement to the 1984 King County Community Development Block Grant (CDBG) Consortium Policy Plan to describe local strategies for use of CDBG funds. Last year these policies were called Local Funding Guidelines and were adopted by local Councils and then approved by the Joint Policy Committee (JPC). The same process will be followed this year. Revised or updated Local Funding Policies are due at H&CD by August 12, 1983. They must be adopted by motion or resolution by your jurisdiction's legislative body and a copy of the resolution or minutes should be included with the submittal to H&CD.

The Local Funding Policies should be limited to one to three pages. A general introduction may include a brief description of the present situation in the jurisdiction and in what areas and/or neighborhoods CDBG funds will be concentrated. Also, describe the categories of projects that will be encouraged by your jurisdiction for CDBG funding in 1984, for example, parks, housing rehabilitation, and/or sidewalks. A copy of 1984 Funding Policies for unincorporated King County developed by the King County Executive and adopted by the King County Council is included as an example.

The Joint Policy Committee is scheduled to adopt all Local Funding Policies on September 14, 1983. Once adopted, the Local Funding Policies should be provided to applicants along with a copy of the 1984 Policy Plan. This will provide applicants with information on local needs, and will help both your jurisdiction and the Joint Policy Committee review the numerous CDBG requests.

A copy of the 1984 Policy Plan was sent to you earlier this month. If you need additional copies, call 344-7605 and ask for Technical Assistance.

(continued on reverse)

## 2. Letter of Intent to Apply for Public (Human) Services

In order for your jurisdiction to apply for 1984 CDBG funds for a public (human) service project, your legislative body must authorize your chief elected official to submit a letter of intent to H&CD. The letter of intent is due at H&CD by August 12, 1984. This will enable H&CD to develop a recommended fair share allocation of public service dollars to Consortium cities in advance of the October application deadline. The public service funds allocation would be adopted by the JPC at the September 14, 1983 meeting.

If you have any questions on the above or need assistance in drafting Local Funding Policies, call 344-7605 and ask for Technical Assistance.

MJ:ta6/20

Attachment

Mayor Bland and  
Members of the City Council:

The attached memorandum to me from Councilman Lewis indicates the School/City Liaison Committee's conclusion as to what needs to be done to effect the purposes of Resolution No. 891. In order for staff to proceed where required, instructions to do so must issue from the City Council. If the time frame proposed by the Committee is to be followed, you should act on this report on Monday night.

(I was unable to put this on the formal agenda since I returned to my office only Friday morning.)

LDR

July 29, 1983

Memorandum

TO : Larry D. Rose

FROM : Verne B. Lewis

SUBJECT: IMPLEMENTING SCHOOL/CITY AGREEMENT ON SCHOOL LANDS

The School/City Liaison Committee met Wednesday evening to discuss the procedural steps required to implement the agreement. Boyle, Jarrett and Lewis were present; Anschell could not attend.

It seemed to us that the steps listed below need to be taken and the documents listed need to be prepared and then submitted for necessary approvals. We have indicated in each case which organization should prepare the initial draft.

1. District provide to the City precise legal descriptions of the school property involved in the agreement.
2. District provide to the City copies of the appraisals on those lands together with the instructions given to the appraisers. Our thought is that the City's appraiser would review those appraisals. If the results are satisfactory, it would not be necessary to have the three-appraiser approach contemplated by the task force.
3. Ted Schultz, Bacon and Feroglia should recommend exact boundaries of the 17 acres of the South Forty. The proposal of the Task Force contemplated that the south boundary would be an extension of the road to the Lakeridge School and the north boundary would be wherever required to enclose 17 acres. However, staff should examine the situations to see if slight deviations might be desirable.
4. The District should formally request the City to waive the long plat process on the South Forty and should formally request approval of a subdivision of the 40 to carve out the 17 acres.
5. The City should draft an interlocal agreement regarding City use of the south 10 acres of the Islander Middle School site. This agreement needs to be formalized well before the September 20 election on park bonds.
6. The City should draft an agreement granting the City a firm option to buy such school properties as approved by the voters next spring. The agreement should include all necessary terms and conditions including the price.

Memo to Larry Rose  
July 29, 1983

7. Regarding the 9611 building, the City should initiate the subdivision process, including the waiver of the long plat procedure.
8. The City should prepare whatever documentation is required to allow necessary City access to the maintenance shops behind the 9611 building.
9. The City should take steps to satisfy whatever claim the sewer fund has on this property.
10. The City should draft a document in which the District and the City would firmly agree to trade the 9611 and the Mercerdale properties. The effective date of the Mercerdale transfer should be in the immediate future so that the City can proceed with rezoning, etc. The three of us think that the effective date of the transfer of the 9611 property might be September 30, 1985, the date the City relinquishes its right to income from the property. This timing would seem to avoid any complications relating to determination of "net income", legalities of transferring funds, etc.
11. We need advice from the City Attorney as to the nature of appraisals, if any, that are required in connection with the 9611 and Mercerdale trade.
12. The City should draft the document which would assign the Highway Department lease to the District.

We would like the District and City Staffs to proceed as outlined above and, of course, to advise us if any unforeseen complications arise. The Liaison Committee will meet again on August 17. We would like to have a progress report from the staff to consider along with any drafts that have been prepared by that time.

*Vernon D. Lewis*

CC: Fred Jarrett  
Robert Boyle  
Cleve Anschell  
Ron Dickinson