

CITY OF PETAL  
MINUTE BOOK 28

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BE IT REMEMBERED THAT THERE WAS BEGUN AND HELD A REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI ON NOVEMBER 6, 2007 AT 7:00 P.M. IN THE BOARDROOM OF SAID CITY.

THOSE PRESENT	MAYOR CARL SCOTT
CITY ATTORNEY	DAPHNE LANCASTER (FOR THOMAS W TYNER)
ALDERMEN	DAVID CLAYTON KAY FAIRLEY JAMES MOORE STEVE STRINGER LIESA WEAVER
OTHERS	DEBORAH SILLS BILLIE JEAN/ GRADY CROSBY WILLIE HINTON LARRY BYRD ALLEN FLYNT BUDDY REYNOLDS AND MANY OTHERS

THE MAYOR DECLARED A QUORUM PRESENT AND DECLARED THE CITY COUNCIL IN SESSION.

THE INVOCATION WAS OFFERED BY HARRY FARRIS.

THE PLEDGE OF ALLEGIANCE WAS RECITED.

WHEREAS, MAYOR SCOTT PRESENTED THE AGENDA WITH THE FOLLOWING CHANGES:

BIDS & QUOTES

7. REQUEST TO ACCEPT QUOTE FROM WARREN PAVING IN THE AMOUNT OF \$15,000.00 FOR ASPHALT WORK TO KATRINA LANE
8. REQUEST TO ACCEPT THE BID FROM IMPROVED CONSTRUCTION METHODS IN THE AMOUNT OF \$31,759.00 PLUS FREIGHT FOR A LO-K-TOR VACUUM TRAILER UNIT.

GENERAL BUSINESS

- 1-A. REQUEST TO UTILIZE A PORTION OF THE SIXTY ACRE LAGOON COMPLEX AS A DOG PARK.
28. REQUEST TO ACCEPT THE RESIGNATION OF LEE DRAUGHN IN THE FIRE DEPARTMENT EFFECTIVE NOVEMBER 20, 2007.
29. REQUEST TO EXTEND SEWER REHAB BID PRICES FROM AUGUST 8, 2007 TO DECEMBER 18, 2007.
30. REQUEST TO ACCEPT RESIGNATION OF JOSEPH PARKER EFFECTIVE NOVEMBER 16, 2007.
31. REQUEST TO ACCEPT RESIGNATION OF BENJAMIN TOWNSEND EFFECTIVE NOVEMBER 16, 2007.

SEMINARS & TRAVEL

3. OMIT

ORDERS & ORDINANCES

3. REQUEST TO HIRE AARON KENNETH SHIRLEY IN THE JUDICIAL DEPARTMENT AT THE ANNUAL SALARY OF \$25,000.00 EFFECTIVE IMMEDIATELY.
4. REQUEST TO HIRE ROBYN WILLIAMS IN THE POLICE DEPARTMENT AT 4<sup>TH</sup> CLASS OFFICER AT \$27,400.00 PER YEAR EFFECTIVE NOVEMBER 21, 2007 PENDING AN EXISTING OFFICER COMPLETING MOTOR PATROL SCHOOL.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE AGENDA WITH THE FOREGOING CHANGES. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

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WHEREAS, MAYOR SCOTT PRESENTED THE MINUTES OF THE REGULAR MEETING OF OCTOBER 16, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION THAT THE MINUTES OF THE REGULAR MEETING OF OCTOBER 16, 2007 BE ADOPTED AS WRITTEN. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT CALLED FOR PUBLIC COMMENT.

THEREUPON, E L PORTER ADDRESSED THE MAYOR AND BOARD OF ALDERMEN STATING THAT HE IS REPRESENTING THE LYNN RAY ROAD AND NORROLL DRIVE RESIDENTS AND WOULD LIKE TO GIVE THE BOARD A LETTER FROM THEIR ATTORNEY, COSMICH, SIMMONS & BROWN, PLLC.

THEREUPON, JIM WILLIAMSON ADDRESSED THE MAYOR AND BOARD OF ALDERMEN TO DISCUSS THE SMOKING BAN THAT THE BOARD IS TALKING ABOUT TO ADOPT AND TO HAVE THE BAN AFFECT THE AMERICAN LEGION ON SMOKING.

WHEREAS, MAYOR SCOTT PRESENTED THE QUOTE FROM JAMES BURNHAM FOR CONCRETE WORK AT FIRE STATION #1.

SEE EXHIBIT "A"

QUOTE  
CONCRETE FIRE STATION #1

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO ACCEPT THE QUOTE FROM JAMES BURNHAM IN THE AMOUNT OF \$12,200.00 FOR CONCRETE WORK AT FIRE STATION #1. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT QUOTE FROM PAC MAC TO SWAP KNUCKLE BOOM BODY TO NEW TRUCK FOR \$5,500.00.

THEREUPON, FAIRLEY MADE A MOTION TO ACCEPT THE QUOTE FROM PAC MAC TO SWAP KNUCKLE BOOM BODY TO NEW TRUCK FOR \$5,500.00. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE QUOTE FOR LABOT TO POUR FOUNDATION FOR NEW CONCESSION STAND AT ROBERT E RUSSELL SPORT COMPLEX.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE QUOTE FROM JAMES CLARK IN THE AMOUNT OF \$4,080.00 FOR LABOT TO POUR FOUNDATION FOR NEW CONCESSION STAND AT ROBERT E RUSSELL SPORT COMPLEX. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE QUOTE FOR INSTALLATION OF GABLE ROOF AT WATER PLANT A.

THEREUPON, ALDERMAN WEAVER MADE A MOTION TO ACCEPT THE QUOTE FROM JAMES CLARK IN THE AMOUNT OF \$2,950.00 FOR INSTALLATION OF GABLE ROOF AT WATER PLANT A. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE QUOTE FOR INSTALLATION OF GABLE ROOF AT WATER PLANT C.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ACCEPT THE QUOTE FROM JAMES CLARK IN THE AMOUNT OF \$1,500.00 FOR INSTALLATION OF GABLE ROOF AT WATER PLANT A. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE QUOTE FOR INSTALLATION OF GABLE ROOF ON SMALL AND LARGE BUILDING AT WATER PLANT B.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ACCEPT THE QUOTE FROM JAMES CLARK IN THE AMOUNT OF \$3,760.00 FOR INSTALLATION OF GABLE ROOF ON SMALL AND LARGE BUILDING AT WATER PLANT B. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED QUOTE FOR PAVING ASPHALT WORK TO KATRINA LANE.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO ACCEPT THE QUOTE FROM WARREN PAVING IN THE AMOUNT OF \$15,000.00 TO ASPHALT KATRINA LANE. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE BID FOR LO-K-TOR VACUUM TRAINER UNIT.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE BID FROM IMPROVED CONSTRUCTION METHODS FOR THE LO-K-TOR TRAILER UNIT IN THE AMOUNT OF \$31, 759.00 PLUS FREIGHT FOR THE WATER DEPARTMENT. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO UTILIZE A PORTION OF THE SIXTY (60) ACRE LAGOON COMPLEX AS A DOG PARK.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO UTILIZE A PORTION OF THE SIXTY (60) ACRE LAGOON COMPLEX AS A DOG PARK. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT DONATIONS FOR THE DOG PARK AND MAKE DISBURSEMENTS AS NEEDED.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO ACCEPT THE DONATIONS FOR THE DOG PARK AND MAKE DISBURSEMENTS AS NEEDED. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ENTER INTO A YEARLY LEASE AGREEMENT WITH MICHAEL LONG AT THE RATE OF \$200.00 PER MONTH FOR PROPERTY LOCATED ON HWY 11 TO BE USED FOR THE FARMER'S MARKET.

THEREUPON, ALDERMAN FARILEY MADE A MOTION TO ENTER INTO A YEARLY LEASE AGREEMENT WITH MICHAEL LONG AT THE RATE OF \$200.00 PER MONTH FOR PROPERTY LOCATED ON HWY 11 TO BE USED FOR THE FARMER'S MARKET. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING EQUIPMENT TO BE SOLD BY DURHAM AUCTION:

- A. LONDON FOGGER MOSQUITO SPRAYER
- B. STREET STRIPER
- C. MOTOR GRADER

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO AUTHORIZE TO SEND THE FOREGOING EQUIPMENT TO BE SOLD BY DURHAM AUCTION. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO APPLY FOR APPLICATION FOR HOMELAND SECURITY GRANT.

SEE EXHIBIT "B"

HOMELAND SECURITY GRANT  
APPLICATION

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO AUTHORIZE THE MAYOR TO EXECUTE THE APPLICATION FOR THE HOMELAND SECURITY GRANT. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO PURCHASE A 2008 INTERNATIONAL 4300 ON STATE CONTRACT OF \$55,469.79 TO BE USED AS A KNUCKLE BOOM TRUCK.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO AUTHORIZE THE CITY CLERK TO PURCHASE A 2008 INTERNATIONAL 4300 ON STATE CONTRACT OF \$55,469.79 TO BE USED AS A KNUCKLE BOOM TRUCK. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO REFUND JUAN BELANOS \$50.00 FOR SOCCER FEE DUE TO LEAGUE NOT PRODUCING.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO AUTHORIZE THE CITY CLERK TO REFUND JUAN BELANOS FOR SOCCER FEE DUE TO LEAGUE NOT PRODUCING. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED TO SET ZONING HEARING DATE FOR TWO TRACTS OFF OF N MAIN STREET.

THEREUPON, ALDERMAN WEAVER MADE A MOTION TO SET THE ZONING HEARING DATE OF NOVEMBER 13, 2007 FOR TWO TRACTS OFF OF N MAIN STREET. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RESIGNATION OF DANNY UPCHURCH IN THE SANITATION DEPARTMENT.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ACCEPT THE RESIGNATION OF DANNY UPCHURCH IN THE SANITATION DEPARTMENT EFFECTIVE OCTOBER 24, 2007. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RESIGNATION OF CHRISTI BARKER IN THE WATER DEPARTMENT.

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THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ACCEPT THE RESIGNATION OF CHRISTI BARKER IN THE WATER DEPARTMENT EFFECTIVE OCTOBER 25, 2007. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RESIGNATION OF MICHEAL BLOUNT IN THE POLICE DEPARTMENT.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ACCEPT THE RESIGNATION OF MICHAEL BLOUNT IN THE POLICE DEPARTMENT EFFECTIVE NOVEMBER 16, 2007. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST FROM MDOT TO ACCEPT THE 2.34 MILES OF HIGHWAY 42.

SEE EXHIBIT "C"

MDOT

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE LETTER FROM MDOT TO ACCEPT THE 2.34 MILES OF HIGHWAY 42 AS THE CITY OF PETAL RIGHT OF WAY. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT THE PLANNING COMMISSION RECOMMENDATION TO AMEND THE ZONING ORDINANCE SECTION 6.11 I-2 HEAVY INDUSTRIAL DISTRICT, 6.112 PERMITTED USES, TO INCLUDE A CONCRETE READY MIX PLANT.

SEE EXHIBIT "D"

ORDINANCE

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ADOPT THE FOREGOING ORDINANCE. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY

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ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RECOMMENDATION OF THE PLANNING COMMISSION TO REZONE PROPERTY LOCATED OFF OF CHAPPELL HILL ROAD.

SEE EXHIBIT "E"

ORDINANCE

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ADOPT THE FOREGOING ORDINANCE. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT THE PLANNING COMMISSION RECOMMENDATION TO REZONE PROPERTY AT 410 OLD RICHTON ROAD FROM R-2 (LOW TO MEDIUM DENSITY RESIDENTIAL) TO C-1 (NEIGHBORHOOD DISTRICT).

SEE EXHIBIT "F"

ORDINANCE

THEREUPON, ALDERMAN WEAVER MADE A MOTION TO ADOPT THE FOREGOING ORDINANCE. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RECOMMENDATION OF THE PLANNING COMMISSION TO REZONE PROPERTY ON OLD RICHTON ROAD FROM R-2 (LOW TO MEDIUM DENSITY RESIDENTIAL) TO C-1 (NEIGHBORHOOD DISTRICT).

SEE EXHIBIT "G"

ORDINANCE

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ADOPT THE FOREGOING ORDINANCE. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE



WHEREAS, MAYOR SCOTT PRESENTED THE RECOMMENDATION OF THE PLANNING COMMISSION TO ACCEPT THE PROPOSED SITE PLAN FOR THE PETAL FAMILY Y.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ACCEPT THE PLANNING RECOMMENDATION TO ACCEPT THE PROPOSED SITE PLAN FOR THE PETAL FAMILY Y. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE PETAL COMMUNITY EMERGENCY RESPONSE PLAN PER STATE LAW 33-15-17.

SEE EXHIBIT "H"

PETAL COMMUNITY EMERGENCY RESPONSE PLAN

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ADOPT THE PETAL COMMUNITY EMERGENCY RESPONSE PLAN PER STATE LAW 33-15-17. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED ESTIMATE #1 IN THE AMOUNT OF \$5,295.00 FROM B & B CATT CONSTRUCTION FOR EARTHWORK AT ROBERT E RUSSELL SPORT COMPLEX.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO AUTHORIZE THE CITY CLERK TO PAY ESTIMATE #1 TO B & B CATT CONSTRUCTION FOR EARTHWORK AT ROBERT E RUSSELL SPORT COMPLEX IN THE AMOUNT OF \$5,295.00. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO RESCIND ORDINANCE 1979(42A-310.)

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO RESCIND ORDINANCE 1979(42A-310). ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER

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ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO DISPOSE OF THE FOLLOWING FIXED ASSETS IN THE CIVIC CENTER.

- A. 12 STACKABLE CHAIRS
- B. 4-72" ROUND TABLES
- C. HP COMPUTER, PROPERTY #0383, SERIAL #3D16JLTLF1Y7

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO AUTHORIZE THE CITY CLERK TO DISPOSE OF IN THE TRASH THE FOREGOING AND TO TAKE THEM OFF OF THE FIXED ASSETS LIST. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT THE ANNUAL AUDIT OF PINE BELT REGIONAL SOLID WASTE MANAGEMENT AUTHORITY.

SEE EXHIBIT "I"

PINE BELT REGIONAL SOLID WASTE MANAGEMENT

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ACCEPT THE PINE BELT REGIONAL SOLID WASTE MANAGEMENT AUDIT. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT THE PROPOSAL FROM ECO SYSTEMS FOR MARKETING MATERIALS.

SEE EXHIBIT "J"

ECO SYSTEMS

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ACCEPT THE PROPOSAL FROM ECO SYSTEMS FOR MARKETING MATERIALS. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT THE ENGINEERING CONTRACT FOR SEWER SYSTEM IMPROVEMENTS ON SPRINGFIELD ROAD FOR CDBG 2007.

SEE EXHIBIT "K"

ENGINEERING CONTRACT

THEREUPON, ALDERMAN WEAVER MADE A MOTION TO ACCEPT THE ENGINEERING CONTRACT FOR SEWER SYSTEM IMPROVEMENTS ON SPRINGFIELD ROAD FOR CDBG 2007. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING PROOFS OF PUBLICATION:

- A. PUBLIC NOTICE CHAPPELL HILL ROAD
- B. PUBLIC NOTICE OLD RICHTON ROAD
- C. PUBLIC NOTICE 410 OLD RICHTON ROAD
- D. NOTICE TO INTEREST PARTIES
- E. NOTICE TO INTEREST PARTIES
- F. PUBLIC NOTICE EVELYN GANDY PARKWAY
- G. PUBLIC NOTICE BID
- H. PUBLIC NOTICE BID
- I. NOTICE TO BIDDERS
- J. NOTICE TO BIDDERS
- K. NOTICE TO BIDDERS
- L. NOTICE TO BIDDERS
- M. RESOLUTION FINAL BUDGET

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ACCEPT THE PROOFS OF PUBLICATION FOR FILING. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE CLAIMS DOCKET #97202-97775 OF THE CITY OF PETAL GENERAL FUND AND THE PETAL WATER AND SEWER CLAIMS.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO PAY CLAIMS #97202-97775 OF THE CITY OF PETAL GENERAL FUND AND THE CITY OF PETAL WATER AND SEWER CLAIMS. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE PRIVILEGE LICENSE REPORT FOR THE MONTH OF OCTOBER 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ACCEPT THE PRIVILEGE LICENSE REPORT FOR THE MONTH OF OCTOBER 2007. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RESIGNATION OF LEE DRAUGHN OF THE FIRE DEPARTMENT.

THEREUPON, ALDERMAN STRINGER MADE A MOTION, REGRETTFULLY, TO ACCEPT THE RESIGNATION OF LEE DRAUGHN OF THE FIRE DEPARTMENT EFFECTIVE NOVEMBER 26, 2007. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO EXTEND SEWER REHAB BID PRICES FROM AUGUST 8, 2007 TO DECEMBER 18, 2007.

SEE EXHIBIT "L"

BID EXTENSION

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO AUTHORIZE THE MAYOR TO EXECUTE THE DOCUMENT TO EXTEND THE SEWER REHAB BID PRICES FROM AUGUST 8, 2007 TO DECEMBER 18, 2007. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RESIGNATION OF JOSEPH PARKER IN THE FIRE DEPARTMENT.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ACCEPT THE RESIGNATION OF JOSEPH PARKER EFFECTIVE NOVEMBER 16, 2007. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RESIGNATION OF BENJAMIN TOWNSEND IN THE FIRE DEPARTMENT.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCPET THE RESIGNATION OF BENJAMIN TOWNSEND IN THE FIRE DEPARTMENT EFFECTIVE NOVEMBER 16, 2007. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO SEND T J BURKHALTER TO THE STATE FIRE ACADEMY FOR STATE CERTIFICATION NOVEMBER 5, 2007 TO DECEMBER 14, 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE T J BURKHALTER TO THE STATE FIRE ACADEMY FOR STATE CERTIFICATION NOVEMBER 5, 2007 TO DECEMBER 14, 2007 AND TO PAY HIS EXPENSES. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO SEND JASON WILSON TO THE STATE FIRE ACADEMY FOR STATE CERTIFICATION NOVEMBER 5, 2007 TO DECEMBER 14, 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE JASON WILSON TO THE STATE FIRE ACADEMY FOR STATE CERTIFICATION NOVEMBER 5, 2007 TO DECEMBER 14, 2007 AND TO PAY HIS EXPENSES. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER HIRING JAMILA POWELL.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A PART TIME DEPUTY COURT CLERK.

IT IS HEREBY ORDERED THAT JAMILA POWELL BE HIRED AS A PART TIME DEPUTY

CITY OF PETAL  
MINUTE BOOK 28

14

COURT CLERK AT A RATE OF \$8.00 PER HOUR  
EFFECTIVE OCTOBER 29, 2007.

SO ORDERED ON THIS THE 16<sup>TH</sup> DAY OF  
OCTOBER, 2007.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ADOPT THE FOREGOING  
ORDER. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER IN HIRING POLICE  
OFFICER.

ORDER

WHEREAS, THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI  
DO HEREBY DEEM IT NECESSARY TO HIRE A  
POLICE OFFICER, UPON THE RECOMMENDATION  
OF POLICE CHIEF LEE SHELBOURN.

IT IS HEREBY ORDERED THAT JAMES  
NOBLES BE HIRED AS A 1<sup>ST</sup> CLASS POLICE  
OFFICER IN THE POLICE DEPARTMENT AT A  
RATE OF \$30,000.00 ANNUALLY EFFECTIVE  
NOVEMBER 9, 2007.

SO ORDERED ON THIS THE 6<sup>TH</sup> DAY  
OF NOVEMBER, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ADOPT THE FOREGOING  
ORDER. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER HIRING AARON  
KENNETH SHIRLEY.

ORDER

WHEREAS, THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI  
DO HEREBY DEEM IT NECESSARY TO HIRE A  
COURT CLERK IN THE JUDICIAL DEPARTMENT.

IT IS HEREBY ORDERED THAT AARON  
KENNETH SHIRLEY BE HIRED AS A  
COURT CLERK AT A RATE OF \$25,000.00 ANNUALLY  
EFFECTIVE NOVEMBER 7, 2007.

SO ORDERED ON THIS THE 16<sup>TH</sup> DAY OF  
OCTOBER, 2007.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ADOPT THE FOREGOING  
ORDER. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER HIRING ROBYN WILLIAMS AS POLICE OFFICER.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A POLICE OFFICER, UPON THE RECOMMENDATION OF POLICE CHIEF LEE SHELBOURN, TO HIRE A POLICE OFFICER.

IT IS HEREBY ORDERED THAT ROBYN WILLIAMS BE HIRED AS A 4<sup>TH</sup> CLASS POLICE OFFICER, PENDING AN EXISTING OFFICER COMPLETING MOTOR PATROL SCHOOL, AT A RATE OF \$27,400.00 ANNUALLY EFFECTIVE NOVEMBER 21, 2007.

SO ORDERED ON THIS THE 16<sup>TH</sup> DAY OF NOVEMBER, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO APPROVE MONDAY, NOVEMBER 12, 2007 AS A LEGAL HOLIDAY IN HONOR OF VETERAN'S DAY FOR ALL ELIGIBLE EMPLOYEES.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO APPROVE MONDAY, NOVEMBER 12, 2007 AS A LEGAL HOLIDAY FOR ELIGIBLE EMPLOYEES AS VETERAN'S DAY. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN LIESA WEAVER

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY BRENDA CLARK ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "M"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY ROBERT SIMMONS ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "N"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY JERALD JOHNSON ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "O"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY H A MCDONALD ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO HAVE THE BUILDING INSPECTOR TO GO AND LOOK AT THE BUILDING TO DECLARE WHETHER IT IS SAFE FOR REPAIRS. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"



ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY JO ANN ROUSE ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "P"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY JIMMY DALE SHOEMAKE ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "Q"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY PERRY SMITH ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "R"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY CHANTRA WALDROP ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "S"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY LISA WALLEY ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "T"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY MARY IRVIN ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "U"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY KATHLEEN ELBANOWSKI ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "V"

RESOLUTION

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY JIMMIE DALE ODOM ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "W"

RESOLUTION  
920 HWY 11

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY JIMMIE DALE ODOM ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "X"

RESOLUTION  
989 HWY 11

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY JIMMIE DALE ODOM ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "Y"

RESOLUTION  
1178 HWY 11

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT REQUESTED THE WISHES OF THE BOARD CONCERNING THE PROPERTY OWNED BY JIMMIE DALE ODOM ON WHICH THE HEARING WAS HELD AT 5:00 P.M. ON NOVEMBER 5, 2007.

THEREUPON, ALDERMAN MOORE MADE A MOTION FINDING THAT THE PROPERTY IS IN A HEALTH AND SAFETY HAZARD TO THE COMMUNITY AND TO ADOPT THE FOLLOWING RESOLUTION DECLARING THE SAME. ALDERMAN CLAYTON SECONDED THE MOTION.

SEE EXHIBIT "Z"

RESOLUTION  
403 CENTRAL AVENUE

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ADJOURN. ALDERMAN WEAVER SECONDED THE MOTION.

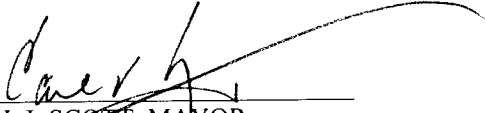
THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

THEREBEING NO FURTHER BUSINESS, THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI WAS ADJOURNED ON THIS THE 16<sup>TH</sup> DAY OF NOVEMBER, 2007.

  
\_\_\_\_\_  
CARL L SCOTT, MAYOR

(SEAL)

ATTEST:

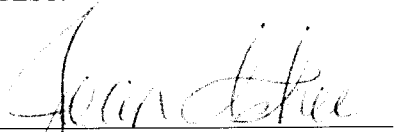
  
\_\_\_\_\_  
JEAN ISHEE, CITY CLERK

EXHIBIT "A"

James Burnham  
Quote for  
Concrete work @  
Station # 1  
\$12,200.00

EXHIBIT “B”

Through the Law Enforcement Terrorism Prevention Program the City of Petal proposes to purchase equipment designed to ensure that first responders in the City of Petal have equipment to mitigate any potential terrorist act or natural disaster. The investment will also protect life and property from CBRNE incidents. Through the program the City proposes to purchase two Multi-Sensor Gas and Chemical Detectors. The use of each item requested will be as follows:

Multi-Sensor Gas and Chemical Detectors: The Multi-Sensor Detectors will be used by local responders to enhance response and detection capabilities primarily for CBRNE incidents. The units will be used by both local fire protection services and local law enforcements to provide early detection and warning of potential hazardous situations precipitated by CBRNE incidents. The purchase of these units will equip and strengthen the agencies ability to preplan, gather intelligence, protect against threats, and respond to possible CBRNE incidents.

November 7, 2007

Mississippi Office of Homeland Security  
Mr. J.W. Ledbetter, Director  
1230 Raymond Road – Box 1300  
Jackson, Mississippi 39204

Reference: 2007 Homeland Security Grant Application

Mr. Ledbetter:

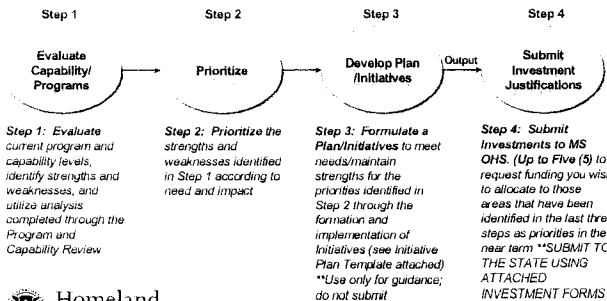
The City of Petal is pleased to have the opportunity to submit the attached application for 2007 Homeland Security funding assistance through the Mississippi Office of Homeland Security. Opportunities such as this are critical to the long-term viability of public safety efforts in Mississippi's small cities. Attached you will find a detailed budget itemizing items requested for funding through this program as well as an investment worksheet providing rationales and justifications behind the proposed investment.

Should you have questions or require additional information concerning the contents of the attached documents, please do not hesitate to contact me.

Sincerely,  
City of Petal

Carl Scott, Mayor

## Understanding the FY 2007 Grant Process



FOUR MISSION AREAS			
PREVENT	PROTECT	RESPONSE	RECOVERY

SEVEN NATIONAL PRIORITIES

- ⇒ Expanded Regional Collaboration
- ⇒ Implement the NIMS and NRP
- ⇒ Implement the Interim NIPP
- ⇒ Strengthen Information Sharing and Collaboration Capabilities
- ⇒ Strengthen Interoperable Communications Capability
- ⇒ Strengthen CBRNE Capabilities
- ⇒ Strengthen Medical Surge and Mass Prophylaxis Capabilities

### Target Capabilities List

- COMMON
  - Planning
  - Communications
  - Risk Management
  - Community Preparedness and Participation
- PREVENT MISSION AREA
  - Information Gathering & Recognition of Indicators & Warnings
  - Intelligence Analysis and Production
  - Intelligence/Information Sharing and Dissemination
  - Law Enforcement Investigation and Operations
  - CBRNE Detection
- PROTECT MISSION AREAS
  - Critical Infrastructure Protection (CIP)
  - Food & Agriculture Safety & Defense
  - Epidemiological Surveillance and Investigation
  - Public Health Laboratory Testing
- RESPOND MISSION AREA
  - Onsite Incident Management
  - Emergency Operations Center Management
  - Critical Resource Logistics and Distribution
  - Volunteer Management and Donations
  - Responder Safety and Health
  - Public Safety and Security Response
- RECOVER MISSION AREA
  - Animal Health: Emergency Support
  - Environmental Health
  - Explosive Device Response Operations
  - Firefighting Operations/Support
  - WMD/HazMat Response and Decontamination
  - Citizen Protection: Evacuation and/or In-Place Protection
  - Isolation and Quarantine
  - Urban Search and Rescue
  - Emergency Public Information and Warning
  - Triage and Pre-Hospital Treatment
  - Medical Surge
  - Medical Supplies Management and Distribution
  - Mass Prophylaxis
  - Mass Care (Sheltering, Feeding, and Related Services)
  - Fatality Management
  - Structural Damage and Mitigation Assessment
  - Restoration of Lifelines
  - Economic & Community Recovery



STEP 1: EVALUATE

WORKING GROUP/STAKEHOLDERS

Identify all members who contributed to the development of the FY 2007 Grant Process

Name	Jurisdiction	Agency	Sector
Lee Shelborn	City of Petal	Petal Police Dept	Law Enforcement
Richard Bryant	City of Petal	Petal Fire Dept	Fire Services
Carl Scott	City of Petal	Mayor	Administrative
Jay Estes	Eco-Systems, Inc	Planning	Consultant

CITY OF PETAL  
MINUTE BOOK

EXHIBIT "B"

1. In the area of response, what are your strengths for the following?

The City of Petal is located near two distinct features that highlight both its response strengths and weaknesses. On the north end of the city is a series of natural gas storage and distribution facilities that utilize naturally occurring salt domes to store natural gas products. Distribution of product is managed through both truck and rail and most of the facilities have separate rails spurs for the purpose of loading and unloading petroleum products. These facilities are also considered "at-risk" for acts of terrorism and other types of incidences including CBRNE and natural hazards such as high wind events, tornados, and hurricanes.

The western boundary of the city is defined by the Leaf River. The Leaf River, as a water of the U S and a navigable waterway (by small craft) provides unique challenges to the city in terms of rescue and response. The river is used by fishermen and boaters primarily for recreational purposes. In the last twenty years, the City of Petal has responded to numerous incidents of capsized boats, missing persons and other types of water-related calls.

The primary strengths of the City of Petal in terms of its ability to respond to a variety of conditions lies in the area's regional approach to incident command and the mutual aid agreements that exist between the Cities of Petal and Hattiesburg, Forrest County and surrounding rural, volunteer fire departments.

In terms of the City's general ability to respond to crisis situations, the city is in much better condition now than three to five years ago. Manpower has increased as has the City's ability to pay its emergency response personnel a more competitive wage. This increase in manpower has led to a lower crime rate throughout the city and has also led to an improvement in the city's fire rating from a Class 7 to a Class 6.

2. What are your weaknesses in the area of response?

By the same token, these community features, as illustrated above, also highlight the City's weaknesses in terms of response. The City of Petal is a small municipality with a small municipal budget that often times does not afford opportunities for significant upgrades to equipment and technology. A major fire at the natural gas storage facilities or a significant event on the river for example, would significantly tax the City's resources and would challenge its ability to respond effectively.

Outside of the gas storage facilities, there is not much in Petal that would be considered a significant homeland security threat in terms of terrorism. However, the City's inability to manage a large or significant event at the natural gas storage facilities would potentially threaten not only the storage facilities themselves but also surrounding residential and commercial areas of the city. Managing response to a major incident at the storage facilities would challenge

While it is critical to answer each of these questions, the answers to these questions are not required for submission. Use the following questions for guidance in completing the Investment Justification. Use the Electronic version posted to MSOHS website to complete the Investment Justifications [www.homelandsecurity.ms.gov](http://www.homelandsecurity.ms.gov) Submit up to five (5).

the city enough without the added complexities of potential impacts to neighboring areas of the City

3. How would you prioritize your strengths? How would you maintain your strengths? How would you enhance your strengths?

The most significant strength is the ability of the City to work, in a cooperative manner, with neighboring jurisdictions to enhance the region's ability to respond to significant events. These strengths should be enhanced by ensuring the viability of long-term cooperative relationships between jurisdictions and by ensuring that the City of Petal is in a position to provide that cooperative support to other jurisdictions when called upon. The primary manner in which Petal can enhance their strengths is by ensuring that they are resourced with equipment and manpower to the greatest extent possible.

4. Discuss how much risk would increase if the preparedness strength is not maintained.

The potential risk to life and property presented by potential eventualities at the gas storage facilities is significant. A major fire or explosion could have far-reaching impacts and could potentially impact both residential and commercial areas of the City. If the current preparedness strength is not maintained the cumulative impacts of a significant event at the gas storage facilities could be catastrophic. The City has realized the benefits of strong emergency response and public safety departments in lower crime rates and lower insurance premiums due to improved fire protection ratings. These benefits have been realized directly through significant investment in both human and equipment capital within the City's public safety departments.

In general terms, the city is at a point in its development that it can ill-afford significant setbacks in terms of its ability to effectively provide response services.

5. Discuss current funding challenges

The primary funding challenges are found in the need to maintain a delicate balance between providing funding for additional personnel and funding for the necessary personal protective equipment, response vehicles and other tools necessary to respond effectively. The City is anticipated to receive significant commercial and residential growth within the next ten years. While the level of growth does provide increases in revenue that in turn provides opportunities for more investment in response capabilities, the growth does present challenges. These challenges come in the form of addressing appropriate response capabilities located in growth areas.

6. Discuss Resource challenges

The most significant resource challenges lie with the ever-existing need to upgrade equipment and technology for use by public safety and emergency response departments. Funding levels typically do not keep pace with the need to replace aging equipment and the need to maintain a resource level consistent with the level of growth that the city is experiencing.

7. Where do the largest resource short falls exist?

The largest resource short fall exists with the Fire Department's ability to respond to what could potentially be a catastrophic event at one of the many gas storage facilities located on the north end of the city. At the present, the City does not have adequate firefighting equipment that would be necessary in response to a catastrophic event at these facilities.

8. Which areas of need/strength have the potential to impact/benefit multiple jurisdictions? How are stakeholders from those jurisdictions engaged?

Because of the region's dependence on mutual aid agreements, it is critical that the City of Petal be in a position from a resource standpoint to be able to provide the type of mutual assistance that could potentially be necessary during a large scale, or regional in scale event. Being under resourced could potentially create a weak link in the ability to respond on a regional level.

STEP 2: PRIORITIZE

Jurisdictions will utilize the analysis conducted in Step 1 and prioritize the strengths and weaknesses based on need and impact. Then group these priorities to develop key initiatives for the State to implement.

Step 2 includes a series of questions designed to assist Jurisdictions in engaging a systematic process for identifying needs. **While it is critical to answer each of these questions, the answers to these questions are not required for submission.**

Discussion Questions

1. What areas of need (weaknesses/deficiencies) could have the largest impact if not addressed? What risk(s) could be mitigated, and how would that risk(s) be mitigated by addressing the need?

The primary area of risk associated with a CBRNE or terrorist type event is that area on the north end of the city characterized by the existence of a series of natural gas storage facilities. Risks of an event localized at the gas storage facilities becoming a more city-wide or regional event are great and potentially represent the largest impact if not comprehensively addressed. The risk can somewhat effectively be mitigated by ensuring that emergency responders have the appropriate equipment for effective response.

2. What areas of strength, if not maintained, could have the largest adverse impact? Discuss how much risk would increase if the strength is not maintained.

The existing mutual aid agreements, if not maintained would significantly limit not only the City of Petal's ability to effectively respond but also the effective response of neighboring jurisdictions.



3. **Discuss current funding and resource challenges, and which areas of need could be affected the most by funding and resource limitations. Where do the largest resource shortfalls exist?**

The most significant resource challenges lie with the ever-existing need to upgrade equipment and technology for use by public safety and emergency response departments. Funding levels typically do not keep pace with the need to replace aging equipment and the need to maintain a resource level consistent with the level of growth that the city is experiencing.

The largest resource short fall exists with the Fire Department's ability to respond to what could potentially be a catastrophic event at one of the many gas storage facilities located on the north end of the city. At the present, the City does not have adequate firefighting equipment that would be necessary in response to a catastrophic event at these facilities.

4. **Which areas of need/strength have the potential to impact/benefit multiple jurisdictions? How are stakeholders from those jurisdictions engaged?**

The Pine Belt Region depends heavily on mutual aid agreements between neighboring jurisdictions as a method of gaining economies of scale in terms of response capabilities. The Forrest County Emergency Management Agency serves as the coordinating agency for incident command and response on the regional level. Stakeholders are typically engaged through coordination through the EOC.

5. **Based on the above analysis, determine the priority needs/strengths around the program/capability that should be addressed.**

The highest priority needs to be addressed include provisions for new and replacement equipment to ensure that the City of Petal has adequate capabilities for effective and efficient response.

6. **Group priority needs together to form an Initiative.**

The initiative to be addressed through this funding opportunity involves the purchase of new and/or replacement equipment to provide the city with adequate capabilities for response. The name of the initiative will be the "City of Petal Equipment Modernization Initiative".

**INITIATIVE PLAN TEMPLATE**

This Template should be completed for each Initiative that will be created to address program and capability need. One Initiative can encompass one or more capabilities and/or programs. **While it is critical to answer each of these questions, the answers to these questions are not required for submission.**

The Initiatives should represent solutions to the needs identified through the Program and Capability Review.

1. **Provide the Name of this Initiative.**  
"City of Petal Equipment Modernization Initiative"
2. **Regional Construct:**  
This initiative is planned to directly benefit the City of Petal, Mississippi. Petal is located in southeast Mississippi adjacent to the City of Hattiesburg and approximately sixty miles north of the Mississippi Gulf Coast. The City of Petal contains approximately 17 square miles and is home to a population of approximately 10,000 people.
3. **Resources, Processes, and Tools:**  
The City of Petal has both police and fire protection services that employ full-time officers and firefighters. These services, working in conjunction with the City administration and the Forrest County Emergency Management Agency will coordinate and carry out the implementation of the initiative
4. **Governance Structure:**  
The City of Petal is governed by a Mayor and Board of Aldermen. The Board of Aldermen is the legislative arm of the city government while the Mayor serves as the executive arm of the city government. Working in concert with the public safety departments involved in this initiative, the Mayor and Board will ensure that the project is successfully implemented and will have final oversight and responsibility for the successful implementation of the project.
5. **Program Management:**  
**Explain how this Initiative relates to the overall State homeland security program, and/or how it helps incorporate the three Overarching National Priorities.**

**Now you are ready to complete the Investment Justifications. Only submit to the MSOHS office the completed Investment Forms. Use the Electronic version posted to MSOHS website.**

INVESTMENT #		
1	Jurisdiction Name	City of Petal, Mississippi
	FY 2007 HSGP Funding Request	\$272,232
	Investment Name	City of Petal Equipment Modernization Initiative

**I. BACKGROUND**

I.A. **Provide a summary description of this investment and its purpose.**

The proposed investment involves the purchase of equipment for the City's fire and police departments with the goal of allowing them to be better equipped to effectively and efficiently respond to the variety of incidents that they may face both in routine patrol operations and during times of crisis or emergency. The needs list was developed in consultation with the police chief and the fire chief and items selected were based on departmental needs.

I.B. **Explain how the investment will support the implementation of an initiative(s) from the Program and Capability Enhancement Plan, and the achievement of goals and objectives from your State/Urban Area homeland security strategy(ies).**

The initiative supports at least four of the National Priorities and strategies by equipping local response departments abilities to effectively address a wider variety of incident types.

I.C. **List up to four National Priority(ies) this investment Primarily supports.**

Expanded Regional Collaboration	Strengthen Information Sharing and Collaboration Capabilities
Strengthen Interoperable Communication Capabilities	Strengthen CBRNE Capabilities

I.D. **List up to six Target Capabilities(ies) from the Target Capabilities List this investment primarily supports.**

Communications Risk Management	Critical Infrastructure Protection	Onsite Incident Management
Critical Resource Logistics Distribution	Responder Safety and Health	Public Safety and Security Response
Environmental Health	Urban Search and Rescue	

**II. REGIONALIZATION**

II.A. **Describe the geographic and demographic area(s) this investment covers.**

The City of Petal is located in southeast Mississippi approximately sixty miles from the Mississippi Gulf Coast. The City encompasses approximately 17 square miles and has a population of approximately 10,000 people. This investment is designed to strengthen the capabilities of the local fire and police departments and to equip them to more effectively and efficiently respond to a variety of incidents. This investment will also strengthen the City's ability to be an effective partner in mutual aid agreements that exist with neighboring jurisdictions.

II.B. **Explain how the Local Jurisdiction is organizing to implement this investment over the identified geographic area(s).**

The local jurisdiction is organized by level or type of governmental service. The primary responsibility for implementation lies with the Mayor and Board of Aldermen. The Mayor serves as the executive branch of the local government while the Board of Aldermen serves as the legislative branch. The local departments benefiting from this investment serve at the will of the Board and Mayor and are subject to local policies, regulations and ordinances created and adopted by the Board of Aldermen.

II.C. Discuss the collaboration process you have, or will establish, with other regions and jurisdictions within or beyond the geographic/demographic area of this investment. Discuss when and how you will engage stakeholders from those regions in specific support of this investment.

The City of Petal is part of a number of mutual aid agreements with neighboring jurisdictions and collaborates with these partners through the Forrest County Emergency Management Agency. Frequent planning and preparedness meetings take place between neighboring jurisdictions. These collaborative efforts are generally organized and facilitated by the Emergency Management Agency.

### III. IMPACT

III.A. Discuss anticipated impacts of this investment and how the requested funding will help attain/achieve expected impacts. Consider the population and areas affected, and other entities (jurisdictions, disciplines) that could leverage the outcomes and impacts of the solution presented by this investment.

This investment will provide the fire and police departments with equipment needed to protect responder health and safety, to more effectively respond to incidents on both a regional and local level. The anticipated outcomes are the development of better equipped responders to allow them to address local and regional incidents either as a stand-alone department or as an active participant in a mutual aid agreement response.

III.B. Discuss how the implementation of this investment will decrease or mitigate risk.

The implementation of this investment will mitigate risk by providing the departments with the equipment and tools necessary to respond in a more efficient and effective manner, thereby providing for the minimization of potential impacts to public health and safety.

III.C. Describe what the potential Homeland Security risks of not funding this investment are.

The primary risks being addressed are associated with natural gas storage facilities located on the north end of the City. Local departments are currently under equipped to respond to large scale incidents at these facilities. Not funding this investment will maintain the status quo and potentially increase the risk of damage to life and property associated with a major incident at these gas storage facilities.

Investment Name: City of Petal Equipment Modernization Initiative  
Local Jurisdiction: City of Petal, Mississippi

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## IV. FUNDING & IMPLEMENTATION PLAN

### IV.A. Investment Funding Plan

	FY 2007 Homeland Security Grant Program Request			FY 2007 HSGP Request Total	Other Funding Sources Applied	Grand Total
	SHSP	LETPP	CCP			
Personnel						
Planning						
Organization						
Equipment*	\$272,232			\$272,232		\$272,232
Training						
Exercises						
M&A						
<b>Total</b>	<b>\$272,232</b>			<b>\$272,232</b>		<b>\$272,232</b>

\*If you plan to purchase Interoperable Communications Equipment, your Investment Justification must include discussion on planning, governance, training, policies, procedures, and/or exercises related to the equipment.

IV.B (g) Describe the management team, including roles and responsibilities, which will be accountable for the oversight and implementation of this investment, and the overall management approach they will apply for the implementation of this investment.

The management team will consist of the Police Chief, the Fire Chief, the Mayor and the Board of Aldermen. The Mayor and Board have primary responsibility for approving purchases based on the recommendation of the Chiefs of the fire and police departments.

IV.C (e) Discuss funding resources beyond FY 2007 HSGP that have been identified and will be leveraged to support the implementation and sustainment of this investment.

Investment Name: City of Petal Equipment Modernization Initiative  
Local Jurisdiction: City of Petal, Mississippi

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IV.D (G) Describe the planned duration for this overall investment. Discuss your long-term sustainability plan for the investment after your FY 2007 HSGP funds have been expended, if applicable.

It is anticipated that the proposed investment will require approximately 12-18 months to successfully complete. Investments will be sustained through application of departmental budgets for necessary maintenance and potential replacement of items purchased through this investment.

City of Petal, Mississippi  
FY 2007 Local Homeland Security Program  
Scope of Work - Narrative Statement  
Program Award: \$5,476.00

Through the Local Homeland Security Program the City of Petal proposes to purchase equipment designed to ensure that first responders in the City of Petal have equipment to mitigate any potential terrorist act or natural disaster. The investment will also protect life and property from CBRNE incidents. Through the program the City proposes to purchase one Microsoft Windows based laptop computer, two hand-held GPS units and two sets of turnout gear for the fire department. The use of each item requested will be as follows:

**Laptop Computer:** The laptop computer will serve as a central training component as well as providing the city with enhanced interoperability and communications capabilities. The laptop computer will be used at incident command to coordinate response activities and to record, track and monitor activities.

**Hand-held GPS Units:** The hand-held GPS units will serve as a source of information for first responders. These units will be used to locate high-risk structures such as gas tanks and to document areas of past incidents. The units will also be used to give location information to other participating jurisdictions during emergency situations.

**Turnout Gear:** The turnout gear will be used by the Petal Fire Department to ensure the safety and security of responder personnel in the course of responding to hazardous situations such as structure fires or CBRNE incidents.

Investment Name: City of Petal Equipment Modernization Initiative  
Local Jurisdiction: City of Petal, Mississippi

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**Fiscal Year 2004 State Domestic Preparedness Equipment  
Program  
Equipment Purchase Budget Detail Worksheet and  
Impact of Funding Table**

**FY 2007**

Jurisdiction: City of Petal – Law Enforcement Terrorism Prevention Program

Category	Item	Quantity	Total Cost	Items to Each Discipline (s)	Allocation to Each Discipline (s)
Personal Protective Equipment					
Explosive Device Mitigation and Remediation Equipment					
Interoperable Communication Equipment					
Terrorism Incident Prevention Equipment					
CBRNE Logistical Support Equipment	Detector, Multi-sensor Meter, Point, Chemical	2	\$5,345	1(FS); 1(LE)	1(FS); 1(LE)
CBRNE Incident Response Vehicle					
CBRNE Reference Materials					
CBRNE Response Watercraft					
Intervention Equipment					
Cyber Security Enhancement Equipment					
Other Authorized Equipment					
<b>Total:</b>			<b>\$5,345.00</b>		

List of Suggested Abbreviations

LE - Law Enforcement  
 EMS-FB - Emergency Medical Services (Fire Based)  
 EMS-NFB - Emergency Medical Services (Non Fire Based)  
 EMA - Emergency Management  
 FS - Fire Service  
 HZ - HAZMAT  
 PW - Public Works  
 PH - Public Health  
 GA - Governmental Administrative  
 PSC - Public Safety Communications  
 HC - Health Care  
 Ag - Agriculture  
 CS - Cyber Security

B - 7 - 1

B - 7 - 2

**Fiscal Year 2004 State Domestic Preparedness Equipment  
Program  
Equipment Purchase Budget Detail Worksheet and  
Impact of Funding Table**

**FY 2007**

Jurisdiction: City of Petal – Local Homeland Security Program (\$5,476 Award)

Category	Item	Quantity	Total Cost	Items to Each Discipline (s)	Allocation to Each Discipline (s)
Personal Protective Equipment	Fire Fighting Turnout Gear	2	\$1,976	2 (FS)	2(FS)
Explosive Device Mitigation and Remediation Equipment					
Interoperable Communication Equipment	Handheld GPS Unit(s)	2	\$1,000	2(FS)	2(FS)
Physical Security Enhancement Equipment					
Terrorism Incident Prevention Equipment					
CBRNE Logistical Support Equipment					
CBRNE Incident Response Vehicle					
CBRNE Reference Materials					
CBRNE Response Watercraft					
Intervention Equipment					
Cyber Security Enhancement Equipment	Microsoft Windows Based Laptop Computer	1	\$2,500	1(FS)	1(FS)
Other Authorized Equipment					
<b>Total:</b>			<b>\$5,476.00</b>		

List of Suggested Abbreviations

LE - Law Enforcement  
 EMS-FB - Emergency Medical Services (Fire Based)  
 EMS-NFB - Emergency Medical Services (Non Fire Based)  
 EMA - Emergency Management  
 FS - Fire Service  
 HZ - HAZMAT  
 PW - Public Works  
 PH - Public Health  
 GA - Governmental Administrative  
 PSC - Public Safety Communications  
 HC - Health Care  
 Ag - Agriculture  
 CS - Cyber Security

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EXHIBIT "C"

Harry Lee James  
Deputy Executive Director/  
Chief Engineer

Brenda Znachko  
Deputy Executive Director/  
Administration



Steven K. Edwards  
Director  
Office of Intermodal Planning

Willie Huff  
Director  
Office of Enforcement

Larry L. "Butch" Brown  
Executive Director

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P. O. Box 1850 / Jackson, Mississippi 39215-1850 / Telephone (601) 359-7001 / FAX (601) 359-7110 / GoMDOT.com

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October 15, 2007

**CERTIFIED MAIL 7001 1940 0000 3021 6451**  
**RETURN RECEIPT REQUESTED**

Honorable Carl L. Scott  
City of Petal  
P. O. Box 564  
Petal, MS 39465

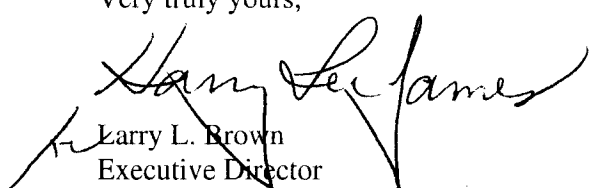
Dear Mayor Scott:

The State Transportation Commission has recently relocated a section of SR 42 in the City of Petal, Forrest County. Attached is a sketch indicating that part of SR 42 to the City of Petal highlighted in yellow that is to be returned to the jurisdiction of the City of Petal. The length to be returned is approximately 2.34 miles. This notice is in compliance with Section 65-1-75, Mississippi Code 1972, as amended, which states:

"upon relocation of such state highway or abandonment thereof the municipal street formerly used as a state highway is thereby returned to the jurisdiction of, and maintenance by, the municipality."

If an on site inspection is deemed necessary to determine the limits of SR 42 to the City of Petal returned to your jurisdiction, please contact Mr. Steven Twedt, District Engineer, at P. O. Box 551, Hattiesburg, MS 39403, telephone number (601) 554-9321.

Very truly yours,

  
Larry L. Brown  
Executive Director

LLB/JV/ma  
Attachment

pc: Commissioner Brown  
Planning Engineer  
District Engineer 6  
State Traffic Engineer  
Right of Way Division  
District 6 Pavement Analysts

Commissioner of Public Safety  
Weight Enforcement/Permits  
Bridge Engineer  
State Aid Bridge Engineer  
Research Engineer  
State Maintenance Engineer

**RECEIVED OCT 18 2007**



EXHIBIT "D"

City of Petal  
Ordinance Book 4

ORDINANCE 1979(42-A335)

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING  
ORDINANCE FOR THE CITY OF PETAL, MISSISSIPPI, TO AMEND  
6.11.1-2 INDUSTRIAL HEAVY DISTRICT TO ALLOW CONCRETE  
READY MIX PLANT

BELT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF PETAL, MISSISSIPPI.

SECTION I Ordinance 1979 (42), be amended by adding to said Ordinance and  
making a part thereof the following

**6.11.1-2 HEAVY INDUSTRIAL DISTRICT**

**6.11.2 Permitted Uses:**

- 5 Concrete Ready Mix Plant

SECTION II. Except as amended herein, Ordinance 1979(42) remains in full  
force and effect.

The above and foregoing amendment to Ordinance 1979(42) SECTION I  
6.11.2 Permitted Uses, having been reduced to writing, and presented to the Mayor  
and Board of Aldermen, with the following results,

This ordinance shall be effective thirty (30) days from and after its  
passage.

Those present and voting "AYE", and in favor of the passage, adoption  
and approval, of Section 6.11.2 of the foregoing amendment to Ordinance  
1979(42):

Alderman David Clayton  
Alderman Kay Fairley  
Alderman James Moore  
Alderman Steve Stringer  
Alderman Liesa Weaver

Those present and voting "NAY" or against the adoption of said  
amendment:

None

Those present and voting "YEA" and in favor of the adoption of the  
foregoing Ordinance as a whole:

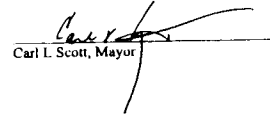
Alderman David Clayton  
Alderman Kay Fairley  
Alderman James Moore  
Alderman Steve Stringer  
Alderman Liesa Weaver

City of Petal  
Ordinance Book 4

Those present and voting "NAY" or against the adoption of the foregoing  
Ordinance as a whole:


None

WHEREUPON, the foregoing Ordinance be and the same is hereby  
passed, adopted, and approved on this 6<sup>th</sup> day of November, 2007.

  
Carl L. Scott, Mayor

(SEAL)

ATTEST

  
Jean Lee, City Clerk

ORDINANCE NUMBER 1979 (42-A336)

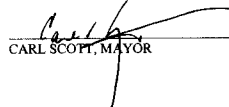
EXHIBIT "E"

Those present and voting "NAY" or against the adoption of the foregoing Ordinance as a whole:

NONE

WHEREUPON, the foregoing Ordinance be, and the same is hereby passed, adopted and approved on this the 6<sup>th</sup> day of November 2007.

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI:

  
CARL SCOTT, MAYOR

SECTION 1. That the Comprehensive Zoning District Map, adopted as part of the Comprehensive zoning Ordinance Number 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A335) and the same is hereby changed and amended as per filed in connection therewith so that the land described as listed below. Change of current zoning 1 (Light Industrial District) to I-2 (Heavy Industrial District).

Said land being more particularly described as follows, to wit:

COM SWC SE 1/4 OF THE SE 1/4 OF SECT 26, T3N, R13W, AND RUN E FOR 197'; THENCE RUN N37°28' E FOR 92'; THENCE RUN N00°40' W FOR 1014' TO THE S ROW LINE OF CHAPPEL HILL PAVED PUBLIC RD. THENCE RUN S87°22' E ALG SAID ROW LINE FOR 168'; THENCE RUN S80°30' E FOR 530.80'; THENCE RUN S69°00' E ALG SAID ROW LINE FOR 243.20' TO THE POB FROM THE POB RUN S63°15' E FOR 300'; THENCE RUN S45°15' E FOR 435'; THENCE RUN S40°15' E FOR 300'; THENCE RUN S FOR 229.50'; THENCE RUN W FOR 770.66'; THENCE RUN N FOR 899.75'. MORE OR LESS BACK TO THE POB SAID PARCEL OF LAND IS PART OF THE SE 1/4 OF THE SE 1/4 OF SECT 26 AND THE SW 1/4 OF SECT 25 ALL BEING IN T3N, R13W, FORREST COUNTY, MS AND CONTAINS 11.00 ACRES MORE OR LESS.

(SEAL)

ATTEST:

  
JEAN ISHIEE, CITY CLERK

PUBLISH 1 TIME: JANUARY 10, 2008

as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, is hereby classified and placed in the I-2 (Heavy Industrial District) zoning.

SECTION 2. Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning Ordinance No. 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A335) shall be and remain in full force and form as adopted on November 6, 2007.

SECTION 3. That this Ordinance shall take effect and be in full force within thirty (30) days from and after its passage as provided by law. The foregoing Ordinance having been reduced to writing, the same was introduced and read, and a vote was taken thereon, first section by section and then upon the Ordinance as a whole with the following results:

Those present and voting "AYE" and in favor of the passage, adoption and approval of Sections 1, 2 and 3 of the foregoing Ordinance:

- ALDERMAN DAVID CLAYTON
- ALDERMAN KAY FAIRLEY
- ALDERMAN JAMES MOORE
- ALDERMAN STEVE STRINGER
- ALDERMAN LIESA WEAVER

Those present and voting "NAY" or against the adoption of any section of the foregoing Ordinance:

NONE

Those present and voting "AYE" and in favor of the adoption of the foregoing Ordinance as a whole:

- ALDERMAN DAVID CLAYTON
- ALDERMAN KAY FAIRLEY
- ALDERMAN JAMES MOORE
- ALDERMAN STEVE STRINGER

CITY OF PETAL  
ORDINANCE BOOK 4

ORDINANCE NUMBER 1979 (42-A337)

AN ORDINANCE CHANGING AND AMENDING THE COMPREHENSIVE ZONING ORDINANCE NO. 1979 (42) OF THE CITY OF PETAL, MISSISSIPPI, AS AMENDED BY ORDINANCE NUMBERS 1979 (42-1) THROUGH 1979 (42-A336) SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 410 OLD RICHTON ROAD, PETAL, MS, FROM R-2 (LOW-MEDIUM DENSITY RESIDENTIAL) TO C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT)

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI:

SECTION 1. That the Comprehensive Zoning District Map, adopted as part of the Comprehensive Zoning Ordinance Number 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A336) and the same is hereby changed and amended as per petition filed in connection therewith so that the land described as listed below. Change of current zoning from R-2 (Low-Medium Density Residential) to C-1 (Neighborhood Commercial District).

Said land being more particularly described as follows, to wit:

COMSWC NE 1/4 SW 1/4 E 6600 FT N 71 DEG 22 FT N 61 DEG 11 MIN E 34 9 FT FOR BEG S S DEG 10 MIN E 131 FT N 44 DEG 37 MIN E 75 FT NLY TO A PT 75 FT NLY OF POB S 61 DEG 11 MIN W 75 FT TO BEG PARCEL #3 0220-36-292 FORREST COUNTY, MS

as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, is hereby classified and placed in the C-1 (Neighborhood Commercial District) zoning

SECTION 2. Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning Ordinance No. 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A336) shall be and remain in full force and form as adopted on November 6, 2007.

SECTION 3. That this Ordinance shall take effect and be in full force within thirty (30) days from and after its passage as provided by law. The foregoing Ordinance having been reduced to writing, the same was introduced and read, and a vote was taken thereon, first section by section and then upon the Ordinance as a whole with the following results:

Those present and voting "AYE" and in favor of the passage, adoption and approval of Sections 1, 2 and 3 of the foregoing Ordinance

- ALDERMAN DAVID CLAYTON
- ALDERMAN KAY FAIRLEY
- ALDERMAN JAMES MOORE
- ALDERMAN STEVE STRINGER
- ALDERMAN LIESA WEAVER

Those present and voting "NAY" or against the adoption of any section of the foregoing Ordinance:

NONE

Those present and voting "AYE" and in favor of the adoption of the foregoing Ordinance as a whole:

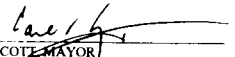
- ALDERMAN DAVID CLAYTON
- ALDERMAN KAY FAIRLEY
- ALDERMAN JAMES MOORE
- ALDERMAN STEVE STRINGER
- ALDERMAN LIESA WEAVER

CITY OF PETAL <sup>Those present and voting "NAY" or against the adoption of the foregoing Ordinance as a whole:</sup>  
MINUTE BOOK 28

NONE

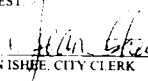
EXHIBIT "F"

WHEREUPON, the foregoing Ordinance be, and the same is hereby passed, adopted and approved on this the 6<sup>TH</sup> day of November 2007.

  
CARL SCOTTE, MAYOR

(SEAL)

ATTEST:

  
JEAN ISHIE, CITY CLERK

PUBLISH TIME: JANUARY 10, 2008




ORDINANCE NUMBER 1979 (42-A338)

EXHIBIT "G"

WHEREUPON, the foregoing Ordinance be, and the same is hereby passed, adopted and approved on this the 6<sup>th</sup> day of November 2007.

AN ORDINANCE CHANGING AND AMENDING THE COMPREHENSIVE ZONING ORDINANCE NO. 1979 (42) OF THE CITY OF PETAL, MISSISSIPPI, AS AMENDED BY ORDINANCE NUMBERS 1979 (42-1) THROUGH 1979 (42-A337) SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED ON OLD RICHTON ROAD, PETAL, MS, FROM R-2 (LOW-MEDIUM DENSITY RESIDENTIAL) TO C-1 (NEIGHBORHOOD COMMERCIAL DISTRICT)

  
CARL SCOTT, MAYOR

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL,

MISSISSIPPI:

SECTION 1. That the Comprehensive Zoning District Map, adopted as part of the Comprehensive Zoning Ordinance Number 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A337) and the same is hereby changed and amended as per filed in connection therewith so that the land described as listed below. Change of current zoning -2 (Low-Medium Density Residential) to C-1 (Neighborhood Commercial District).

Said land being more particularly described as follows, to wit:

BEG 551 FT E NWC SE 1/4 SW 1/4 S 1975 FT TO RICHTON RD NE ALG W BORDRD 156 6 FT N 5 DEG 10 MIN W 180 6 FT S 61 DEG 11 MIN W 54 5 FT S 72 FT W 49 FT TO BEG, PARCEL #3-0220-36-293, FORREST COUNTY, MS

as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, is hereby classified and placed in the C-1 (Neighborhood Commercial District) zoning.

SECTION 2. Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning Ordinance No. 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A337) shall be and remain in full force and form as adopted on November 6, 2007.

SECTION 3. That this Ordinance shall take effect and be in full force within thirty (30) days from and after its passage as provided by law. The foregoing Ordinance having been reduced to writing, the same was introduced and read, and a vote was taken thereon, first section by section and then upon the Ordinance as a whole with the following results:

Those present and voting "AYE" and in favor of the passage, adoption and approval of Sections 1, 2 and 3 of the foregoing Ordinance:

- ALDERMAN DAVID CLAYTON
- ALDERMAN KAY FAIRLEY
- ALDERMAN JAMES MOORE
- ALDERMAN STEVE STRINGER
- ALDERMAN LIESA WEAVER

Those present and voting "NAY" or against the adoption of any section of the foregoing Ordinance:

NONE

Those present and voting "AYE" and in favor of the adoption of the foregoing Ordinance as a whole:

- ALDERMAN DAVID CLAYTON
- ALDERMAN KAY FAIRLEY
- ALDERMAN JAMES MOORE
- ALDERMAN STEVE STRINGER
- ALDERMAN LIESA WEAVER

(SEAL)

ATTEST:

  
JEAN ISHEE, CITY CLERK

PUBLISH I TIME: JANUARY 10, 2008

City of Petal Community Emergency Response Plan

EXHIBIT “H”

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SECTION 1

CITY OF PETAL EMERGENCY MANAGEMENT POLICIES

Policy Statements

This plan implements the emergency management policies as outlined for the City of Petal and observes the following policy objectives:

- To safeguard life and property by making maximum use of all available resources (public and private).
- To minimize the effects of environmental, technological, and civil disaster emergencies.
- To encourage all citizens to be self-sufficient for up to 72 hours should a disaster emergency occur

Emergency Response Priorities

The City of Petal observes the following response priorities:

- Protection of human life
- Protection of public health
- Protection of environmental subsistence resources
- Protection of socioeconomic and cultural resources.
- Protection of public and private property.

Purpose of this Plan

The City of Petal Emergency Response Plan serves the following purposes:

- To guide local response in any situation where standard operating procedures are not sufficient to handle an emergency incident.
- To provide policy guidance and operational directives to coordinate and support local response activities.
- To guide local responders in call-out and notification of outside agencies
- To promote local preparedness and first response while awaiting outside aid.
- To promote self-sufficiency and to encourage personal preparedness.
- To provide local information and guidance about the community to supplement regional response efforts.
- To identify a City Incident Management Team (IMT), consisting of representatives from the city government, county, state and the local community.

Direction and Control

The Mayor or designee, has the ultimate authority and responsibility for the direction and control of local resources during an emergency. The succession of authority for Emergency Management purposes shall proceed as follows:

- Mayor Pro Temp
- Alderman at Large

- Alderman Ward Four
- Alderman Ward Three
- Alderman Ward Two
- Alderman Ward One
- City Attorney
- Police Chief
- Fire Chief
- City Clerk

A declaration of disaster emergency by the Mayor and Board of Alderman is required to access state and federal disaster assistance, and may expedite procurement of local resources and funding as well. This is a weekly requirement as long as a federal or state disaster area has been declared.

The Mayor has the authority to request assistance from the Forrest County Emergency Management Services Director and/or from the Mississippi Emergency Management Association (MEMA)

The designated Emergency Response Coordinator serves as Incident Commander in all local emergencies, and as such directs the Incident Management Team (IMT). Should the response escalate to involve additional local, state, and federal agencies, the City of Petal IMT can be expanded and integrated with the other regional IMTs or other response structures, as appropriate.

Community and Individual Readiness

- Individual and family preparedness is the first step in successful disaster mitigation and response. All community members must remain well informed about local disaster risks.
- All community members must remain well informed about local disaster response plans and policies, including evacuation routes, shelters, mass care facilities, and shelter-in-place procedures.
- When individuals and families cannot respond effectively, it is the responsibility of the local government to protect life and property from the effects of hazardous events.
- When the emergency exceeds the local government's capability to respond, assistance will be requested from the state government. The federal government will provide assistance to the state, when appropriate.
- Basic responsibility for disaster emergency planning and response lies first with individuals and heads of households. Those community members with assigned emergency response duties should take care of their families FIRST. Section 2 of this plan contains checklists and guidelines for personal and family disaster preparedness.

the private facility or organization responsible for the incident does not have the planning or personnel in place to support a response, the Community IMT and/or the Regional IMT and EOC may be selectively activated to support response operations.

Local medical facilities are an important private sector resource to consider during an emergency response. Medical resources are limited in the community, so it is important to notify the hospital or clinic when an incident occurs that might result in human casualties.

It is always better to be overly cautious and call for assistance as early on as possible. It will always be possible to scale down the response later, however if you wait too long to make notifications and/or requests for assistance, response time may not occur quickly enough to benefit the community.

PLAN MANAGEMENT AND UPDATES

Plan Review Cycle

This Community Emergency Response Plan will be reviewed and amended, if necessary:

- As appropriate following each emergency exercise or drill during which the plan is used, to reflect lessons learned during the drill or emergency.
- As appropriate to reflect any changes in community resources, departments, form of government, agency structure or other such event that would impact local emergency services.
- At least once every year.

The Mayor acting as Emergency Manager is responsible to ensure that revisions are made and incorporated into all copies of the Plan.

Drills and Exercises

Drills, training, and exercises are vital to determine the effectiveness of this Community Emergency Response Plan. Participants and observers will evaluate Training and exercise and change specific elements of the Plan as needed.

Log of Drills and Exercises

All disaster response drills and exercises held shall be recorded in the following matrix.

Type of Drill/Exercise and Date Held	Participation	Lessons Learned
--------------------------------------	---------------	-----------------

EXHIBIT "H"

The following community information is provided as general background for the benefit of both local community members and outside emergency response professionals.

Local Contact Information

City of Petal  
119 West Eighth Street  
Petal, Mississippi 39465  
Phone:  
Fax:  
Mayor:  
Mayor Pro Temp:  
City Clerk:

601-545-1776  
601-545-6685  
601-325-4800  
601-325-6209  
601-325-4801

City of Petal Police Department  
127 West Eighth Street  
Petal, Mississippi 39465  
Phone:  
Chief:  
Asst Chief:

601-544-5331  
601-325-4802/601-270-5044  
601-325-4803

City of Petal Fire Department  
102 Fairchild Drive  
Petal, Mississippi 39465  
Chief:  
Asst. Chief:

601-325- 4824  
601-325-4825

City of Petal Street Department  
943 Highway 11 North  
Petal, Mississippi 39465  
Director:

601-325-4816

Forrest County Emergency Operations Center  
4080 Highway 11  
Hattiesburg, Mississippi 39402  
Phone:  
Director:

601-544-5911  
601-270-0493

Demographics, History and Climate

The City of Petal is located at 31 degrees 20 minutes 48 seconds North Longitude and 89 degrees 15 minutes 20 seconds West Latitude, encompassing approximately 19 square miles of land, ponds and creeks. Petal has a population of approximately 11,000 people.

The community has a subtropical climate with average temperatures ranging from 20 to 100 degrees Fahrenheit. Average precipitation is 62.47 inches annually.

First inhabited by the Choctaw Indians, the area where Petal resides today was settled by the Scotch, Irish, and English. Spain controlled the territory from the fifteen hundreds until 1699. Then the French took control until 1763 when the British Empire took over. They held power over the land until 1793 until the Spanish regained control. Finally, in 1798, the United States took control of the area.

In 1908, Forrest County was formed from the second judicial district of Perry County. Forrest County, created 91 years after Mississippi became a state, was named in honor of General Nathan Bedford Forrest, a famous Confederate Calvary leader.

The community was named after Irvin Polk's daughter, Petal Polk, who died in 1904 before her second birthday. The community remained a large unincorporated area until the decision was made to form a City in 1974. A code charter form of government was established and the City of Petal became an official legal subdivision of Forrest County in April of 1974.

The City of Petal School District, Walmart and the City of Petal are the major employers and these operations have primarily sustained the community. The City operates under a code charter form of government.

According to the 2000 U.S. Census, allowing for the addition of annexed areas, there were approximately 4,000 total housing units in the community, of which less than 1% are vacant. Median income is presently \$ 35,343.00 and there are approximately 1,000 local jobs.

Transportation and Economy

The City of Petal has approximately 68 miles of paved road access for vehicle, bicycle and pedestrian traffic. The Pine Belt Regional Airport is approximately 10.6 miles to the northwest and is readily accessible. The local commercial carrier is Northwest Airlines with daily flights available to and from the Pine Belt area. The City of Hattiesburg has a train depot serviced by AmTrak offering daily service to various points along major transportation lines

The economy of the City of Petal relies primarily on the Petal School District, Walmart, the City of Petal and small retail and service establishments.

Utilities and Communications

The City of Petal has one local newspaper, the Petal News, that is a weekly publication with distribution on Thursdays of each week. The Hattiesburg American serves the Petal area with a daily newspaper and is considered a regional newspaper through its distribution throughout the entire Pine Belt Area.

There are telephone communications in most homes that is dependent on electrical supply to function. The City of Petal is served almost equally between Mississippi Power and Dixie Electric Company within the confines of the city limits. Therefore, in a major emergency where telephone service and electric power are down, the City of Petal would communicate with other entities and among itself through cellular, satellite or radio frequencies.

The City of Petal receives its water supply from the various wells located throughout the City. The City owns three water generation plants that service approximately 66% of the population. The rest is served by two rural water districts, namely Sunrise and Barrontown respectfully. The City has one million (1,000,000) gallons of water available at any given time. To negate disruption from electrical failures all water plants are supplied with natural gas generators and are capable of pumping 750 gallons per minute.

The City of Petal owns and operates the sewer system for all structures. The system currently serves approximately 80% of homes with the remaining relying on septic tank systems. Problematic is the number of lift stations required to move sanitary sewer to the treatment lagoon located in Hattiesburg, Mississippi. Interruption of the power supply severely limits the capacity of this system to work and requires water department personnel to move portable generators from lift station to lift station on a constant basis.

Natural gas is available to many homes and serves as an effective substitute during times of power outage. Natural gas is supplied from Synergy based in Columbia, Mississippi.

Garbage collection services are provided by the City of Petal. There is a transfer station located on James Street in Hattiesburg within three miles of the city limits. The landfill is located in Perry County and is approximately 12 miles from the eastern border of the city.

The city has generators on many of its municipal facilities to include City Hall, Police Department and Fire Station 1 and 3.

Facilities and Equipment Resources

The Civic Center is currently the principal designated shelter able to house 100 individuals. In the event of a catastrophic disaster, school facilities could be opened to provide ancillary shelter capabilities.

Currently, there is no commercial lodging facilities available in the City of Petal. Restaurants are limited to fast food varieties.

Community Health is managed by Forrest County with their office located in Hattiesburg, Mississippi.

The City of Petal has one after hours clinic located within the city limits and it is staffed and maintained by the Hattiesburg Clinic. There is no shortage of pharmacies presently in the City of Petal.

## EXHIBIT "H"

The following descriptions summarize the assigned duties and responsibilities for certain community members during a declared emergency.

The Mayor shall be the designated Emergency Manager with all the duties, responsibilities, and powers associated with that position.

The Mayor Pro Temp shall be the Assistant Emergency Manager and shall assume all the duties, responsibilities and powers of the Emergency Manager in his/her absence.

The City Clerk shall serve as Executive Assistant and shall assist the Emergency Manager and/or Assistant Emergency Manager with their administrative duties.

The Assistant City Clerk shall be the Public Information Officer (PIO). The PIO shall provide information to the public and media at the request of the Emergency Manager or his/her Assistant.

The Fire Department personnel shall be responsible for the evacuation, housing, and well being of the Senior Citizens. After the Seniors are cared for the Fire Department personnel shall report to the Incident Commander at the Local Emergency Operations Center for assignment.

The Street and Water Department Directors: Members of the street and water departments shall move heavy equipment to a safe area, after an evacuation order. After a disaster the first priority of the street department shall be to open the main roads. The second priority is to bring the community utilities back on line as much as possible.

The Civic Center Director: The Civic Center Director shall report to the Civic Center to establish first line shelter operations.

The Recreation Director: The Recreation Director shall report to the Civic Center for assignment.

The Fire Chief: The Fire Chief shall evacuate all apparatus and firefighting equipment from the Fire Hall to the Evacuation Center. He/she shall then report to the Incident Command Center for assignment.

The Building Inspection Director and Code Enforcement Director shall assist with community notifications for assigned areas.

The Accounts Payable Clerk will track all paper documents associated with any disaster.

## Organizing for Local Emergencies

This plan is based on the concept that emergency functions for groups and individuals involved in emergency management will generally parallel their normal day-to-day functions.

- **Recovery:**
  1. Includes those processes required to return the jurisdiction to normal following an emergency.
  2. Recovery could include reconstruction of roads and public facilities, securing financial aid for disaster victims, offering community counseling and psychological support services, and reviewing and critiquing of response activities.

## Levels of Emergency Response

When a disaster emergency requires a coordinated response, the following tiered response flow occurs. The response begins with the first responders on-scene, and depending on the incident specifics, may eventually expand to include local, state, and federal government and/or private sector responders, managers, and resources.

## First Responders

- The first responders (i.e. fire, police, EOC, ) are dispatched to deal with the emergency.
- A local emergency responder, usually the person-in-charge from the responding organization, acts as Incident Commander and leads the response effort at the scene.
- The Incident Commander follows standard operating procedures and requests additional assistance as appropriate.

## Local

- If the incident can be effectively managed by the initial Incident Commander and on-scene personnel, no further local or outside involvement may be required.
- For a more serious incident, it may be necessary to activate the local Incident Management Team (IMT) to establish the Emergency Operations Center (EOC), manage emergency operations, coordinate on-scene personnel, and gauge the need for assistance from outside the community.

## State

- When a disaster response exceeds local capabilities, the Community Emergency Manager may request assistance from the Mississippi Emergency Management Association (MEMA).
- The Director of MEMA will activate state agencies and coordinate federal, military, and independent agency assistance as required.

Day-to-day functions that do not contribute directly to the emergency operation may be suspended for the duration of any emergency.

Local community emergency responders usually know the best ways to apply disaster emergency relief resources within their communities.

State response organizations will coordinate their activities with the regional EOC and local governments so that State aid is rendered in the most helpful manner.

Federal assistance should also be supportive of State and local efforts, not a substitute for them.

This plan is concerned with all types of emergency situations that may develop. It also accounts for activities before, during and after emergency operations.

## Phases Of Disaster Emergency Management

Disaster emergency management planning can be divided into four phases: mitigation, preparedness, response, and recovery. Although each phase has tasks assigned to it, the process is dynamic and interconnected. This plan addresses all four phases of disaster emergency management, with a focus on response.

- **Mitigation:**
  1. Includes those actions taken to eliminate a hazard, or to reduce the potential for damage should a disaster emergency occur.
  2. Mitigation actions include building codes, special identifications and routing requirements for the movement of hazardous materials, land use, and zoning requirements.
- **Preparedness:**
  1. Includes actions taken to plan, equip, and train citizens and government personnel to respond to local emergencies.
  2. Preparation may include developing Community Emergency Response Plans and exercises to test them, training in evacuation procedures, and purchase of equipment and supplies needed to respond to the disaster emergency.
- **Response:**
  1. Includes actions taken to save lives and protect property during a disaster emergency.
  2. Response may include search and rescue, fire suppression, evacuation, emergency feeding and sheltering. It may also include behind-the-scenes activities such as activating disaster plans, and opening and staffing Emergency Operations Center.

• Upon declaration of a "State of Emergency," the governor assumes command of all the state's emergency services. The governor implements the State of Mississippi Emergency Operations Plan and activates the State Emergency Coordination Center, appoints a State Coordinating Officer, contacts the FEMA Regional Director and requests a Presidential Disaster Declaration for federal assistance as needed.

• Local responders will continue to be integrated into the incident management structure to the maximum extent possible.

## Federal

• When federal agencies and resources are added to the local response, coordination between local governments and federal agencies is managed by MEMA.

• The Federal Emergency Management Agency (FEMA) is typically the lead federal agency in disaster emergencies. The FEMA regional director will activate the Regional Operations Center and organize the Mississippi Emergency Response Team and Federal Liaison Officer, and will alert the Region Emergency Response Team and the Federal Coordinating Officer.

• After completion of a preliminary damage assessment, the director of FEMA will recommend to the President whether to declare an Emergency or Major Disaster. The President will declare an Emergency or Major Disaster and appoint the Federal Coordinating Officer, who serves as the President's representative to the disaster emergency and leads the federal response and recovery efforts from the field office.

• In a disaster not qualifying for a Presidential declaration, assistance may be available under the statutory authorities of individual federal agencies. The Community Emergency Manager may request assistance from the appropriate agencies through the Mississippi Division of Emergency Services.

## Private Sector

• In the case of an emergency that originates at a private facility or plant, the person-in-charge of the affected facility will implement the facility Emergency Response Plan, activates its Emergency Operations Center, declare a facility disaster, and communicate with the local community to request assistance.

• Depending upon the type of incident, the IMT and EOC may be activated to support the response at a private facility, and a Unified Command will be formed, consisting of a private sector facility representative and representatives of the local, state, and federal agencies with jurisdiction.

• For certain types of incidents, such as fires and hazardous materials releases, local agencies may maintain incident command to protect public health and safety. Likewise, if

- Water from swimming pool or hot tub. Drinking this water can cause diarrhea due to over-chlorination and even permanent kidney damage because of the high level of salts that can accumulate. Use this water only for hygiene purposes.
- Commercially bottled drinking water.
- Melted ice cubes.
- Canned fruit, vegetable juices, liquid from other canned goods

EXHIBIT "H"

HOW TO PURIFY WATER FOR DRINKING*				
Amount of Water	Amount of liquid chlorine bleach to add to:		Amount of tincture of iodine 2% to add to:	
	CLEAR WATER	CLOUDY WATER	CLEAR WATER	CLOUDY WATER
1 Quart	2 drops	4 drops	3 drops	6 drops
1 Gallon	8 drops	16 drops	12 drops	24 drops
5 Gallons	½ teaspoon	1 teaspoon	¾ teaspoon	1 ½ teaspoon

Purchase an eyedropper to add bleach or iodine. Keep it for this purpose only.

**Purifying water for immediate use or long term storage**

If water is polluted, strain through paper towels, paper coffee filter or several layers of clean cloth into a clean container to remove any sediment or floating matter. Then boil water vigorously for five minutes as this will usually make it safe from harmful bacterial contamination. (Boiling water longer is safer, if you have the heat to spare.)

Or strain the water as above and chemically purify by adding liquid chlorine, household bleach (liquid) or tincture of iodine. (Do not use granulated forms of household bleach - they are poisonous!)

**Tips for setting up your Disaster Supply Kit**

Keep items in airtight plastic bags. Change your stored water supply every 6 months so it stays fresh. Rotate your stored food every 6 months. Replace batteries once a year. Make sure stored clothing is appropriate for all seasons. Ask your doctor about storing prescription medications.

**Food**

Store at least a 3-day supply of non-perishable food per person. Foods should require no refrigeration, preparation or cooking and little or no water. If you need to heat food, pack a can of canned cooking and heating fuel. Food items should be compact and lightweight. Suggestions include:

- Ready to eat canned meat, fruits and vegetables
- Canned juices, milk, soup (if powdered, store extra water)

- Staples: sugar, salt, pepper
- High energy foods: peanut butter, jelly, crackers, granola bars, trail mix
- Vitamins
- Foods for infants, elderly persons, or those on special diets. (Do not forget the pets)
- Comfort/stress food: cookies, hard candy, sweetened cereals, lollipops, instant coffee, tea bags
- Prepackaged foods such as MREs
- Non-electric can opener

**Special Items**

Remember family members with special needs, such as infants and elderly or disabled persons.

For baby:

- Formula
- Diapers
- Bottles
- Powdered milk
- Medication

For older adults:

- Heart and high blood pressure medication
- Insulin
- Prescription drugs
- Denture needs
- Extra eyeglasses
- Contact lenses and supplies

**First Aid Kit**

You should assemble a standard first aid kit for your home, for each individual 72-hour disaster supply kit, and for each vehicle, boat or other vehicle. Suggested contents of a first aid kit include:

- Sterile adhesive bandages in assorted sizes
- Sterile gauze pads
- Hypoallergenic adhesive tape
- Triangular bandages
- Sterile roller bandages
- Scissors
- Tweezers
- Needle
- Moistened towelettes
- Antiseptic

- Thermometer
- Petroleum jelly or other lubricant
- Tongue depressors
- Safety pins (assorted sizes)
- Soap or cleansing agent
- Latex gloves
- Aspirin or non-aspirin pain reliever
- Anti-diarrhea medication
- Antacid
- Syrup of Ipecac
- Laxative
- Activated charcoal

Contact the American Red Cross to obtain a basic First Aid Manual. Do not forget important family documents. Keep all wills, insurance policies, vital records, deeds, bank account numbers, credit card numbers, passports, social security cards, immunization records, etc. in a waterproof, portable container.

**DISASTER PREPAREDNESS  
HAZARD ANALYSIS AND MITIGATION STRATEGIES**

**Community Disaster Preparedness**

This section addresses disaster preparedness at the community level. The first step in being prepared for a disaster emergency is to understand the hazards within a community. The following pages analyze the major hazards (both natural and technological) faced by the City of Petal. Each hazard is considered individually as it affects or threatens to affect Petal, and each hazard analysis is divided into a two-part discussion consisting of a hazard analysis that considers the hazard in general and the community-specific risk posed by each hazard; and a consideration of mitigation strategies that could be used both at a community and individual level to prepare for certain hazards. The mitigation discussion focuses on both local government planning efforts and individual/family preparedness concerns.

The following hazards are discussed in this section:

- Drought
- Earthquake
- Energy Shortage or Interruption of power
- Fire
- Flood
- Oil or Hazardous Materials Spills (both within community and occurring in other places but spreading to effect community)
- Transportation Accident (Air, Land)
- Severe Thunder Storms/Tornadoes
- Hurricanes

- Hostage Situations
- School Shootings
- Bank Robbery
- Barricaded Suspect
- Act of Terrorism

**DROUGHT**

Definition: Prolonged period without rain.

**Hazard Analysis**

Although the City of Petal normally receives substantial precipitation during the course of the year, a prolonged dry spell and/or several years in a row with below-normal rainfall could result in a drought. In addition, the presence of drought conditions may lead to, or aggravate, other emergency conditions, such as wildfires.

The City of Petal's water supply is fed from three deep wells located at the City's three municipally owned water plants. In addition, Barrontown Water Association and Sunrise Water Association have deep well water plants utilized to service some of the residents located within the confines of the City limits. Since the groundwater aquifers where these wells are located have substantial reserves, the local water source is probably not severely threatened by drought.

When drought conditions do occur, the threat of urban or wildland fires greatly increases. Presently, the City of Petal has interlocal agreements with all surrounding volunteer fire departments and the City of Hattiesburg to respond to fire hazards. The County may implement county wide burn restrictions during times of low rainfall and dry conditions. Likewise, the City of Petal can implement burn restrictions on the local level without the County's participation. It is the responsibility of both Forrest County and City of Petal governments to monitor rainfall conditions and implement burn restrictions when necessary.

**Mitigation Strategies**

Planning and preparedness for drought is primarily the responsibility of the local and county governments. The response to drought will require close coordination with local and county firefighting organizations to ensure that minimum water levels are maintained for fire suppression. Coordination of curtailment activities and public information concerning the drought should also be closely coordinated with other water users in the community. Drought mitigation depends heavily on:

- Public education;
- Individual preparedness; and
- Careful monitoring of water supply sources by local governments, especially during times of low rainfall.

All major medical illnesses or serious injuries require transport to one of the hospital locations in Hattiesburg.

The City has its own fuel reserves with approximately 20,000 gallons of gasoline and 4,000 gallons of diesel. Fortunately, the City has its own maintenance facility for repair services necessary during an emergency.

Warehouse space, construction and offloading equipment, and some oil spill response equipment are available through the local churches and the EOC. The city owns the following list of equipment:

1. 1 - Track Hoe
2. 1 - Skid Steer
3. 2 - Back Hoes
4. 5 - Tractors
5. 1 - Long Arm
6. 1 - Van
7. 22 - 1/2 Ton Pick-Ups
8. 2 - Dump Trucks
9. 1 - 16 ft. Trailer
10. 1 - Chipper
11. 1 - Mack Truck w 28 ft. Trailer
12. 13 - Chainsaws
13. 1 - Motor Grader
14. 1 - Dozer
15. 2 - Knuckle Booms
16. 2 - Garbage Trucks
17. 1 - Fire Command Trailer
18. 1 - 13 Passenger Bus
19. 3 - Chevrolet Tahoes
20. 3 - Chevrolet Z71 Four Wheel Drive
21. 29 - Patrol Cars
22. 1 - Large Box Van
23. 1 - GMC Jimmy
24. 1 - ATV
25. 1 - 12 ft. Trailer
26. 1 - 20 ft. Cargo Trailer

#### Reference Map

- REGIONAL MAP - Appendix A
- LOCAL COMMUNITY MAP - Appendix B

## CITY OF PETAL MINUTE BOOK 28

### EXHIBIT "H"

#### CITY OF PETAL DISASTER PREPAREDNESS

This section addresses disaster preparedness at the personal, family and community levels.

Preparedness involves making a plan before disaster strikes so that in a disaster emergency, individuals and families have the supplies on hand and planning in place to help them respond.

SECTION 4 of this plan contains important information about wilderness safety.

#### DISASTERS CAN HAPPEN ANYTIME, ANYWHERE, AND GENERALLY WITHOUT WARNING.

- Do you and your family know what to do in an emergency?
- Are you prepared to survive on your own for at least 72 hours?
- What will you do if you are separated from your family? How will you know if they are safe?
- Do you know what to do if you are at work when a disaster occurs? Traveling outside of the community?

#### Analysis and Mitigation Strategies

##### Family Disaster Preparedness

The following five steps outline the basics of family disaster preparedness:

- Discuss the disasters most likely to happen in your community and their impact on your family's safety. Hazards in our area include fires, severe thunder storms, earthquake, tornadoes, hurricanes, flooding and hazardous materials threats.
- Train all family members. Take first aid classes. Install smoke detectors. Learn to use a fire extinguisher and how to shut off utilities. Do not take the chance that the only person who knows first aid or how to turn off the gas or start the generator will be at home when needed.
- Assemble your disaster supplies into a personal Disaster Supply Kit. This would include food, water, clothing and medications to last you at least 72 hours. You need a kit for EACH family member.
- Plan how your family will stay in contact if separated by a disaster. Pick two meeting places:
  1. A location a safe distance from your home in case of fire.
  2. A place outside your neighborhood in case you cannot return home.
  3. Choose a friend or relative as a "check in" contact for everyone to call or contact.

- Maintain your readiness. Review your disaster preparedness plan with your family at least once a year. Identify what new training, equipment or supplies you may need. Conduct fire evacuation and earthquake "duck, cover and hold" drills with your family. Check and replace smoke detector batteries and fire extinguishers.

If you are ordered to EVACUATE your home:

- Follow all official instructions.
- Wear protective clothing & appropriate footwear.
- Take your disaster supply kit.
- Lock your home.
- Follow designated evacuation routes.
- Shut off utilities.
- Make arrangements for your pets.

Important Steps to Take:

- Post Emergency telephone numbers by every phone.
- Show responsible family members how and when to shut off the water, gas, and electricity at main switches.
- Install a smoke detector on every level of your home. Test monthly and change the batteries at least twice a year.
- Learn first aid and CPR.
- Talk with your neighbors and plan how you could work together after a disaster.
- Consider how you could help neighbors who have special needs, such as elderly or disabled persons.

#### IF DISASTER STRIKES...

- Remain calm and patient and put your emergency plan into action.
- Check for injuries. Get help if needed.
- Listen to your battery-powered radio for warnings and instructions.
- Check your home for damage. Use flashlights, not matches. Check for fires, gas leaks, spilled chemicals. Shut off damaged utilities.
- Confine or secure pets.
- Check on your neighbors - especially the elderly or sick.

#### Individual Family Disaster Supplies Kit

Every family or individual should have a basic disaster supply kit containing the following:

- Drinking Water (3-day supply per person)
- Food
- Vitamins and prescription medication
- Blankets and change of clothing (for each family member)
- First Aid Kit
- Flashlight and batteries

- Battery operated radio and batteries
- Wrench to shut off gas/water
- Pliers
- Non-electric can opener
- Duct tape
- Compass
- Matches in a waterproof container
- Aluminum foil
- Signal flare
- Needles and thread
- Sanitation and personal hygiene supplies
- Fire extinguisher
- Whistle
- Plastic sheeting or tarp
- Soap, detergent and liquid bleach (for water purification)
- Paper and pencil
- Eyedropper (for water purification)
- Pet food and other supplies (leash, medication, food dish)

Keep a smaller version of your disaster supply kit in your car, boat or other vehicle.

#### Drinking Water

Under serious disaster conditions, no water can be presumed safe, and all water used for drinking and cooking should be purified. Store at least one (1) gallon of water per person per day.

- Store in plastic containers such as soft drink bottles; do not use plastic milk cartons or glass containers that will break.
- A normally active person requires a minimum of 2 quarts of water per day. Hot environments or intensely stressful activities can double that amount. Nursing mothers, children and ill people will need more.
- Don't forget your pets! Include sufficient additional water for them.

A family of four would need at least 28 gallons of pure water for their 2-week reserve supply. With careful use, this amount would be sufficient for drinking, food preparation and brushing teeth. Water for clean-up purposes is also desirable if space is available.

Potential sources of water in the home:

- Water drained from the hot water heater - if it remains upright
- Water remaining in plumbing can be accessed by drawing a moderate amount into the bathtub.
- Water dipped from the toilet flush tank (not the bowl). Purify water before use. Do not use chemically "blue" water.

EXHIBIT "H"

Since the City has access to a limited amount of equipment that can be utilized in the event of a hazardous material or petroleum oil spill coordination efforts revolve around the Emergency Operations Center and the City of Hattiesburg Response Team. City of Petal Police and Fire personnel would maintain the responsibility of warning local residents in the event a hazardous chemical release occurred and direct them to either evacuate or shelter in place, as appropriate.

The human health risks associated with oil spills are less acute, but it is important that all oil spill response workers receive appropriate training and wear the requisite Personal Protective Equipment (PPE).

**Mitigation Strategies**

Populations at a particular risk to the effects of a hazardous material release include clinic patients, the elderly, those with respiratory problems, and the very young (school children, daycare facilities). It is essential that these at-risk populations receive immediate warning and direction should a hazardous materials release occur. Mitigation of hazardous materials risk relies on community education and prompt notification of qualified responders in the event of a release.

**Hazardous Materials Release Reporting Requirements**

Under the community right-to-know requirements of federal law, facilities which store hazardous chemicals are required to file reports, known as EPA Tier 2 forms, with the local fire department, LEPC and/or TERC. These reporting requirements ensure that local residents are aware of the hazardous chemicals in their communities, and that local emergency response plans such as this one can properly prepare to respond to an accidental release.

Appendix D shows the location of all facilities in the community that store hazardous substances, according to the community right-to-know information they have provided to the local fire department.

**TRANSPORTATION ACCIDENT**

Definition: An accident involving passenger air, highway, rail and marine travel resulting in death or injury.

**Hazard Analysis**

The three major types of transportation accidents that the City of Petal faces are air, vehicle, and rail. Transportation accidents that occur along the road system (or in off-road vehicles), air space, and in railway lines would not normally constitute a major emergency unless hazardous materials, mass casualties or fatalities complicated the accident.

**Mitigation Strategies**

Most transportation accidents are localized and can be handled using local resources. Accidents on a larger scale or that involve hazmat and/or mass casualties will require additional resources. Most likely, if a major accident were to occur, the City of Petal Police Department would call for a medic for severely injured patients. The assistance of the Mississippi State Troopers, the City of Petal Fire Department, and other outside agencies may be necessary to supplement the response.

Transportation accidents may have negative impacts on a community's mental health, particularly if local residents are involved in the event. It is important that community leaders take action to ensure that impacted community members receive the proper critical incident stress debriefing and grief counseling, as necessary.

**SEVERE THUNDERSTORMS/TORNADOES**

Definition: Violent, short-lived atmospheric disturbance, almost always associated with cumulonimbus clouds (very tall, dense rain clouds) and accompanied by thunder and lightning. Such storms usually generate strong, gusty winds and heavy rain, and occasionally hail or tornadoes.

Wind Gusts - In a mature thunderstorm, the falling rain and hail drag the surrounding air downwards. In addition, evaporation from the raindrops cools the nearby air, accelerating the downward rush. This strong downdraught spreads out upon reaching the ground, producing a cool, gusty wind that can cause damage.

Hail - Hailstones can form in a thunderstorm with a strong updraught when frozen raindrops, 'suspended' in the updraught, grow rapidly by 'sweeping up' small cloud droplets which freeze on contact.

Tornadoes - These rarest and most violent of thunderstorm phenomena are rapidly rotating columns of air that descend in the well-known funnel shape from the base of a storm cloud. A tornado vortex, which can range in width from a few yards to hundreds of yards, usually whirls clockwise (viewed from above) and contains very damaging winds that may reach more than 250 mi/h.

**Hazard Analysis**

Severe thunderstorms are localized events, usually affecting smaller areas than hurricanes and floods, so their devastating impact is often underestimated. These storms, which are more common than any other natural hazard, can occur anywhere causing considerable property destruction and death. Most damage is caused from lightning, flash floods, hail, strong winds and tornadoes. The City of Petal is certainly at high risk to all of these elements.

Thunderstorms are considered severe when they produce winds greater than 58 mi/h, hail larger than 3/4 in. in diameter, or tornadoes. While thunderstorms are generally beneficial

because of their needed rains (except for occasional flash floods), severe storms have the capacity of inflicting utter devastation over narrow swaths of the City. Severe storms are most frequently supercells that form in environments with high convective instability and moderate-to-large vertical wind shears. The supercell may be an isolated storm or part of a squall line.

**Mitigation Strategies**

Mitigation of severe thunderstorm risks can be accomplished through public awareness and individual preparation, in combination with:

- Zoning ordinances,
- Building codes,
- Adequate warning systems,

Effective mitigation strategies are important to reduce the loss of life and property. Public sheltering capabilities along with flood control, debris removal and restoration of services after a severe thunderstorm are also important elements of thunderstorm preparedness. Likewise, the following information is pertinent:

**SEVERE THUNDERSTORM PREPARATION WHILE AT HOME**

- Secure any loose, high profile and small objects outside before the storm hits
- Stay inside during the thunderstorm
- Try to protect vehicle from hail damage (such as placing vehicle in the garage) before storm hits
- Unplug sensitive equipment such as computers and other electronic equipment
- Stay off the telephone and electronic equipment (if needed use battery operated TV, radio and phone)
- Stay out of bath or shower
- Keep a distance from windows
- Be ready to take shelter in center of building on lowest floor crouched low to the ground
- Listen to battery operated NOAA weather radio for updates

**SEVERE THUNDERSTORM PREPARATION WHILE TRAVELING**

- Do not drive into a strong thunderstorm (especially when a severe thunderstorm or tornado watch is in effect in or near the area)
- If trapped in a storm, stay in the vehicle if large hail and / or vivid cloud-to-ground lightning is occurring.
- If trapped on the highway, try to safely park the vehicle under an overpass
- Reduce speed significantly if driving through a thunderstorm
- Do not drive through flooded streets with unknown depth of water. Most flooding deaths occur in cars at night. Moving water is much more dangerous to drive through than stationary water
- Listen to battery operated NOAA weather radio for updates

\*\*note: if a tornado is imminent, it will then be best to abandon vehicle

**HURRICANES**

Definition: A hurricane is a tropical storm with winds that have reached a constant speed of 74 miles per hour or more.

**Hazard Analysis**

The 74 to 160 mile per hour winds of a hurricane can extend inland for hundreds of miles. Hurricanes can spawn tornadoes, which add to the destructiveness of the storm. Floods and flash floods generated by torrential rains also cause damage and loss of life. Following a hurricane, inland streams and rivers can flood resulting in widespread property damage. Fortunately, for the City of Petal the most dangerous effect of a hurricane is storm surge where by the City's geographical location is not a factor.

The City of Petal does remain at high risk for the primary hazards of hurricanes in high winds, debris, tornadoes and rain/flooding. During a hurricane, homes, businesses, public buildings, and infrastructure may be damaged or destroyed by many different storm hazards. Debris can break windows and doors, allowing high winds and rain inside the home. In extreme storms, the force of the wind alone can cause tremendous devastation, as trees and power lines topple and weak elements of homes and buildings fail. Roads and bridges can be washed away and homes saturated by flooding. Destructive tornadoes can also be present well away from the storms center during landfall (see severe thunderstorm hazards).

**Mitigation Strategies**

Mitigation of hurricane risks can be accomplished through public awareness and individual preparation, in combination with:

- Zoning ordinances,
- Building codes
- Adequate warning systems

Because hurricanes produce many of the same effects as severe thunderstorms, the same basic mitigation strategies apply. See Severe Thunderstorm Mitigation section.

**HOSTAGE SITUATIONS**

Definition: This is generally defined to mean a prisoner who is held by one party to ensure that another party will meet specified terms.

## EARTHQUAKE

Definition: A sudden motion of the ground, which may cause surface faulting, ground shaking and ground failure.

### Hazard Analysis

Although the number of earthquakes known to have been centered within Mississippi's boundaries is small, the State has been affected by numerous shocks located in neighboring States. Most notable is the New Madrid Seismic area that has produced a series of earthquakes over the years near the New Madrid, Missouri area that was felt in Mississippi as far south as the Mississippi Gulf Coast. The New Madrid series caused the banks of the Mississippi River to cave in as far as Vicksburg, more than 300 miles from the epicentral region.

Earthquakes occur when the two sides of a fault slip suddenly past each other. These earthquakes typically cause very strong shaking which lasts several minutes and significant, permanent uplift or subsidence over very large areas.

The general effects of these events include structural damage to bridges, buildings, airport facilities, utilities, and communications systems. In addition, an earthquake with a magnitude of 6.0 to 9.0 on the Richter scale may cause additional emergencies such as floods and landslides, fires, explosions, and hazardous materials incidents; disruption of vital services such as water and power, and disruption of emergency response facilities, resources and systems.

The severity and location of any future earthquakes will determine to what extent persons and property are at risk in the City of Petal. The severity is a product of both intensity and magnitude. Intensity is based on the observed effects of ground shaking on people, buildings, and natural features. This is measured with the Modified Mercalli Intensity Scale. Magnitude is related to the amount of seismic energy released at the hypocenter of the earthquake. This is measured with the Richter Magnitude Scale.

Fortunately, the City of Petal has a very low risk of an earthquake with high intensity and magnitude sufficient enough to cause widespread damage.

### Mitigation Strategies

Earthquake mitigation is difficult because these events are not well predicted. Increased awareness and community-wide education about what do before, during, and after an earthquake are essential to mitigate this potential hazard.

## ENERGY SHORTAGE/INTERRUPTION

Definition: The shortage or interruption of vehicle fuel, heating oil, or disruptions of electrical power.

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Energy shortages/interruptions may involve vehicle fuel, natural or bottled gas and electrical power. The community's supply of fuel, natural or bottled gas, and production of electrical power may be affected by international, national or local conditions, or as a result of major natural disasters or technological emergencies.

The moment at which a reduction in supply becomes an emergency is difficult to pinpoint. Conditions may be exacerbated by panic buying, hoarding, or the time of year in which the crisis occurs. People and property at risk will depend on the extent of shortages or outages.

### Mitigation Strategies

Mitigation of possible energy shortages/disruptions, particularly in connection with another disaster such as a hurricane or act of terrorism, depends on public education and awareness. The City of Petal has taken appropriate steps to prepare to function without normal electrical power sources, such as backup generators, but many more are needed to ensure total self-sustainability.

If the energy shortage is limited to just the City of Petal, it may be possible to seek relief from other area regional governments, depending on the type of shortage. However, if it crisis occurs region-wide, relief may require considerably more time. It is important that the community maintain the capability to survive without electricity, fuel, or telephone service for up to several weeks.

## FIRE

Wildfire - Any instance of uncontrolled burning in grasslands, brush or woodlands.  
Structural - The uncontrolled burning in residential, commercial, industrial or other properties in developed areas.

### Hazard Analysis

The City of Petal has the potential to experience both large structural and urban/wildland interface fires. Large wildland fires also have the potential to affect the community. Fires may arise as isolated incidents, or be caused by other emergencies such as earthquakes or oil/hazardous materials releases. In addition, they may be complicated by the presence of hazardous materials or extreme weather conditions.

Certainly, the City of Petal has invested considerable resources in ensuring that the City of Petal Fire Department has sufficient resources in training, personal protective equipment and vehicles to respond to a wide range of fire related emergencies. Interlocal agreements exist between all bordering municipal and volunteer fire departments to assist in the event of a major fire related disaster. Still, the City of Petal remains vulnerable to potential large structural and wildland fire hazards with a high risk of occurrence.

### Mitigation Strategies

Wildfires can be mitigated through

- Monitoring of drought conditions and rainfall, and
- Implementing burn restrictions during times of low rain
- Structural fires may be prevented or controlled by ensuring that all residential, commercial, and public buildings are equipped with functioning fire detectors. Fire damage may also be mitigated by ensuring that all fire response equipment is functioning and that adequate, trained personnel are available.

Regular fire drills should be performed in schools and other areas with special populations, to ensure that evacuation procedures are clearly understood. Likewise, in the case of a hazardous materials release during a fire, it is very important to educate residents about a Shelter In Place policy until it is safe to leave their homes.

## FLOOD

Definitions: Riverine - Periodic overbank flow of rivers and streams.

Flash - Quickly rising small streams after heavy rain.

Urban - Overflow of storm sewer system usually due to poor drainage following heavy rain.

Coastal - Flooding along coastal areas associated with severe storms, hurricanes or other events.

### Hazard Analysis

The City of Petal is at risk to flooding from heavy rains due to the proximity to the Leaf River and poorly maintained surface drainage (City Flood Plain Map Appendix C). The community-wide effects of flooding might include a disruption of vital services such as water, sewer, power, gas and transportation; damage to roads, bridges, buildings, utilities and communications systems and additional natural environmental emergencies such as soil erosion or creek bank collapses.

The extent and scope of flooding will determine which populations are at risk. A "worst case scenario" would affect the entire community to some degree. The City of Petal does participate in the National Flood Insurance Program and actively reacts to repetitive loss reports for localized areas.

### Mitigation Strategies

Mitigation of flood risks can be accomplished through public awareness and individual preparation, in combination with:

- Zoning ordinances,
- Building codes,
- Adequate warning systems,
- Flood proofing measures, and

- Other comprehensive regulatory actions designed specifically for the reduction of flood damage.

Effective mitigation strategies are important to reduce the loss of life and property. Public sheltering capabilities along with flood control structures and restoration of services after a flood are also important elements of flood preparedness.

## OIL SPILLS AND HAZARDOUS MATERIALS RELEASES

Stationary - The uncontrolled release of hazardous materials from a fixed site such as hazardous materials fabrication, processing or storage sites, or hazardous waste treatment, storage or disposal facilities.

Transportation - The uncontrolled release of hazardous materials during transport such as highways, rail lines, pipelines and waterways.

### Hazard Analysis

"Hazardous materials" refers generally to extremely hazardous substances, petroleum, natural gas, synthetic gas, acutely toxic chemicals and other toxic materials. For the purposes of this risk analysis, hazardous materials and oil spill incidents are considered together as a single risk group. Hazardous material releases and oil spills addressed in this analysis include those from both fixed facilities (manufacturing, processing, storage, and disposal) and transportation accidents (roadway, waterway, and air).

Hazardous materials (hazmat) and petroleum products are transported near the City of Petal in large quantities and primarily via pipeline, rail and highway traffic. Most classes of hazmat (liquids, gas, explosives, flammables, petroleum products) occur on these routes with the largest quantity of hazmat in the community related to the natural gas industry.

Petroleum (gas, diesel) products are generally transported to area service stations by tanker truck and then transferred to either above ground or underground storage tanks via gravity flow apparatus present on transport vehicle. Natural gas is transported by railcar and tanker truck and presents by far the most likely risk at both stationary and transportation releases. The City of Petal has several business entities that use naturally occurring salt domes for natural gas storage. A large amount of various chemicals are transported by railcar and tanker transport through the City limits that offer a high risk of exposure to toxic chemical spills.

The City of Petal Fire Department has the responsibility of maintaining forms identifying all local sources of hazmat in accordance with the Community Right-To-Know program. Additionally, the City of Petal Fire Department has records of all fixed sites where hazardous materials are stored or produced. See Appendix D.

The City of Petal has numerous pipelines crisscrossing the landscape within the confines of the city limits. See Appendix F for a map depicting pipeline locations.



Definition: The unlawful use or threatened use of force or violence by a person or an organized group against people or property with the intention of intimidating or coercing societies or governments, often for ideological or political reasons.

**Hazard Analysis**

The City of Petal is no more immune from an act of terrorism than any other community in the United States. Terrorism is an anxiety inspiring method of repeated violent action, employed by a clandestine individual, group or state actors, for idiosyncratic, criminal or political reasons, whereby, the direct targets of violence are not the main targets. The main target in virtually all acts of terrorism is to inspire fear into the general population for the purpose of attracting attention, whether it be intimidation, coercion or propaganda. The immediate human victims of violence are generally chosen randomly as targets of opportunity or selectively as symbolic targets from a target population. This serves the purpose of becoming message generators to the entire population.

The City of Petal has well defined targets that could provide not only regional, but national repercussions in disruptions to natural gas supplies. Thus, the City of Petal is considered at very high risk for this type of emergency situation.

**Mitigation Strategies**

Terrorism is becoming increasingly lethal throughout the world as a wide variety of groups seeking to influence political and social discourse embrace escalating levels of violence. True terrorism mitigation includes system design and physical security measures to enhance observation and deter criminal activity; police patrol and surveillance; coordination with operations and maintenance personnel to identify and resolve security threats; and communication and coordination with local, state, and federal law enforcement agencies to obtain terrorism intelligence, training and technical support.

Terrorism response includes the development of plans and procedures for minimizing the potential danger to the community as a whole. This is accomplished by an assessment of the existing risks and subsequent decisions about the appropriate resources to invest in preparedness and mitigation capabilities. This process has three steps:

- Perform risk assessment
- Identify hazard severity and probability
- Resolve identified risks and hazards.

Presently, due to the fact that acts of terrorism can take a multitude of forms, the City of Petal will have a reactive approach to internal mitigation strategies. Likewise, any act of terrorism that takes place within the confines of the City of Petal will without doubt require regional, state and federal assistance. With future allocation of resources, training

EXHIBIT "H"

SECTION 3

INITIATING AN EMERGENCY RESPONSE

Introduction

This section should serve as a starting point for organizing a disaster response. This section uses simplified action guides (checklists) to help guide local response activities and to identify the types of circumstances and scale of disasters where outside assistance may be necessary.

While this Emergency Response Plan has been designed to promote the highest possible level of self-sufficiency for disaster response within the City of Petal, there will always be some circumstances where regional, state, or federal resources will be necessary to support the response.

Noteworthy, it is always better to be overly cautious and call for assistance as early on as possible. It will always be possible to scale down the response later, however if you wait too long to make notifications and/or requests for assistance, response time may not occur quickly enough to benefit the community and mitigate increased damages.

Initial Response Flow Charts

The initial response flow charts that follow outline immediate actions to take in the case of a local emergency.

INITIAL RESPONSE FLOW CHART

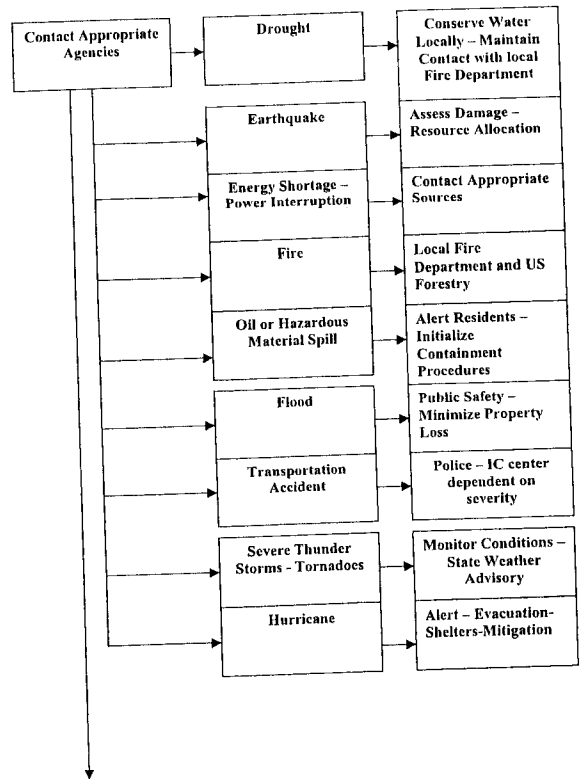
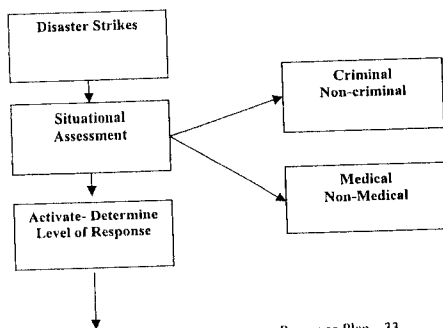


EXHIBIT "H"

**Hazard Analysis**

Although hostage situations can vary greatly based on the motivations of the hostage-taker and the exact circumstances surrounding the incident, there are some basic facts that apply to all hostage situations:

- The hostage-taker wants to obtain something. This can be as simple as money, personal safety or safe passage to another country, or it can involve complicated political goals.
- The target of the hostage-taker is not the hostage, it is some third party (a person, a company or a government) that can provide whatever it is the hostage-taker wants.
- The hostages are bargaining chips. They may have symbolic value (as at the 1972 Munich Olympics, in which the target was the Israeli government and the hostages were Israeli athletes), but the hostages themselves could be anyone.

Certainly situations exist within the confines of the City of Petal that potentially could result in a person or persons taking a hostage. A good example would be a person who takes his/her own family hostage during a domestic dispute, thereby, endangering not only the hostages, but surrounding community members as well. Given that no one can predict the actions of another under any number of circumstances and the fact that the City of Petal is undergoing unprecedented population increases from growth, the conclusion is event that the City of Petal remains at high risk for a hostage situation to develop.

**Mitigation Strategies**

Most hostage situations move through several distinct phases:

- Initial Phase - This phase is violent and brief and lasts as long as it takes for the hostage-takers to make their assault and subdue the hostages. The end of this phase is often marked by the presentation of the hostage-takers' demands.
- Negotiation Phase - At this point, law-enforcement officials are on the scene, and the demands have probably been received. This phase can last hours, days or months and could also be referred to as "the standoff phase." Physically, nothing about the situation changes greatly. The hostages and the hostage-takers stay in the same place. However, a lot is happening during this phase in terms of the relationships developing between everyone involved. The negotiator's job boils down to manipulating those relationships in a way that results in a peaceful ending.
- Termination Phase - This is the brief, sometimes violent final phase. This phase has one of three results:
  - The hostage-takers surrender peacefully and are arrested.
  - Police assault the hostage-takers and kill or arrest them.
  - The hostage-takers' demands are granted, and they escape.

The fate of the hostages does not necessarily depend on what happens during the termination phase. Even if the hostage-takers give up, they may have killed hostages during the negotiations. Often, hostages are killed either accidentally by police or

intentionally by their captors during an assault. There have even been 38 in which the hostage-takers were granted their demands, but they killed a hostage anyway.

The process of mitigation begins by securing the area and setting up an Incident Command Center. This is followed by the Incident Commander finding out as much as possible about the hostage-taker. The most basic question is: Why did this person take a hostage? There are a few common reasons:

- The hostage-taker might be emotionally or mentally disturbed. His or her specific reason for taking a hostage may be illogical. He or she may be suicidal. This is the only type of hostage situation in which the hostage is often related to the hostage-taker. This type of hostage situation is unplanned.
- Some criminals use innocent bystanders as human shields to protect themselves from the police. In most cases, this happens when a criminal is caught, panics and grabs a hostage to help himself escape. In rare cases, hostages are part of a plan used by professional criminals to aid in their escape, but usually, it is unplanned.
- The most famous hostage situations in history have been the result of carefully planned attacks by terrorists and radical political groups. The hostage-takers intend from the beginning to trade the lives of the hostages for whatever specific goals they want to achieve. These can range from changes in one or more countries' political policies, the release of political prisoners or the repeal of specific laws. Terrorist groups may also have goals that they will achieve regardless of the outcome: destabilizing the target of their attack and attracting attention to their cause.

Incident Commander will activate a Tactical Unit. A professional police negotiator will attempt to diffuse the situation, reporting to the Incident Commander who decides what course of action is necessary to conclude the crisis.

Noteworthy, kidnapping is a form of hostage crisis, but it doesn't resemble a typical hostage situation in which the hostage-takers are barricaded in a known area. Kidnappers keep their hostage in a secret location, and communication is often one-way -- the kidnappers tell the authorities what to do. As a result, there isn't much negotiating.

**SCHOOL SHOOTINGS**

Definition: The definition of School Shootings must fit in the broad definition of "school related violent deaths" which are any deaths, whether they are suicides or homicides and whether they are deaths of adults or children, caused by adults or children in, near or on the way to school.

**Hazard Analysis**

The City of Petal is at the same risk that every other community in the nation faces with regard to school shootings. While certain individuals can be identified as being of high risk to commit this type of violence, the truth remains that at any given time, any given individual has the propensity to create this type of emergency.

**Mitigation Strategies**

Problematic is rather than providing context, the media's linking of these shootings as "a trend" has tended to exacerbate people's fears about the safety of their children and youth in schools. The result is that misdirected public policy is being generated to safeguard the schools, even though the real threat may lie elsewhere. To remedy the purported crisis of classroom violence, a broad base of proposed solutions ranging from posting additional police officers in our schools to eliminating school after-hours programs due to this type of violence. This is spite of the fact that a wide spectrum of criminologists, educators and law enforcement officials say that these programs constitute vital crime reduction and community enhancing strategies.

Likewise, concern among school administrators has reached such a point that they cease to make effective decisions in deterring this type of violence by proposing solutions that at best complicate effective police protection actions. This is evidenced by the inclusion of any mitigation strategy for handling mass panic not only from students but from concerned parents as well. Due to the nature of such an incident the City of Petal Police Department would issue an ALL-PAGE call-out, secure the area and refer to the established standard operating procedure (SOP) that directly deals with the emergency school plan.

**BANK ROBBERIES**

Definition: Bank robbery is the crime of robbing a bank. It is also called Bank Heist especially in the USA. It is usually accomplished by a solitary criminal who brandishes a firearm at a teller and demands money, either orally or through a written note. The most dangerous type of bank robbery is a takeover robbery in which several heavily armed (and armored) gang members threaten the lives of everyone present in the bank. A bank robbery can also take place during off hours when thieves try to break into the vault and get away with money.

**Hazard Analysis**

The City of Petal is blessed to have an abundance of banks commercially operating within the city limits making the risk for a bank robbery occurrence high. Banks by their very nature as money depositories are targets for the would be robber. Fortunately, for the City of Petal all banks are located on the most traveled corridors thereby increasing surveillance opportunities by not only the City of Petal Police Department, but private citizens as well.

**Mitigation Strategies**

In the event of a bank robbery, the City of Petal Police Department would use the "Roy Moore" Protocol. This is a well established national program for identifying robberies in progress, reacting to false alarms and allowing Police officers a safe avenue for obtaining

information without placing either themselves or potential hostages at risk. If an incident is determined to be in progress, Police Department personnel will refer to established standard operating procedures regarding this type of situation.

Further, City of Petal Police Department personnel advise banks to take several actions to help prevent bank robberies. One step is to properly train employees to be prepared for robberies. The City of Petal Police Department offers in-house bank security and robbery prevention training to banks and bank employees. Bank employees should be encouraged to vary their daily routines, because bank robbers frequently case out a bank and observe employees, looking for patterns. In particular, the procedures for opening and closing the bank should be changed up. Banks should also implement security technology and deploy other measures that deter robberies. Bank robbers cut across all types of financial backgrounds, appearances, and ages, making teamwork between banks and police a necessity. City of Petal police make a point to increase their patrols around banks, as this can deter bank robbers and prompt them to look for easier targets in other jurisdictions. In 2004, 38.4 percent of all U.S. robberies occurred in southern U.S. states, according to the FBI, and the average monetary loss per bank robbery was \$4,221.

**BARRICADED SUSPECT**

Definition: A barricaded suspect is one that is intent upon evading arrest and takes up a defensive, secreted position in a known location/area presenting a deadly hazard to arresting officers.

**Hazard Analysis**

Normally a criminal suspect with known or unknown violent potential that has barricaded him/herself (alone or with others) in a structure and refuses to surrender to Law Enforcement provides ample time for detailed planning and negotiations. Problematic with these individuals is that they are normally armed and there is a high risk potential for a transition to an active shooter or hostage situation. Any number of circumstances could arise that make the City of Petal equally at high risk for this type of situation.

**Mitigation Strategies**

Mitigation strategies for such an event would include securing the area, paging out the SWAT unit and establishing an Incident Command Center. A SWAT team is a designated unit of law enforcement officers that is specifically trained and equipped to work as a coordinated team to respond to critical incidents including, but not limited to, hostage taking, barricaded suspects, snipers, terrorist acts and other high risk incidents. Such a unit proves invaluable in mitigating these type of situations due to the unknown level of escalation that may occur due to the suspect's perceived desperation level.

**CITY OF PETAL  
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**EXHIBIT "H"**

**Response Checklist: EARTHQUAKE**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Recovery Phase:</b> Earthquake has occurred	Ensure that all organizations listed under WARNING and RESPONSE phases have been notified, as appropriate.	Review Warning & Response checklists.  Coordinate recovery activities with regional, state, and federal relief agencies.  Identify safety hazards and undertake corrective action.  Arrange for debris clearance.  Coordinate disaster aid centers for individual/ family aid applications.  Work to restore damaged utilities and transportation systems.  Initiate Community Healing programs as needed.  Work on monetary damage estimates for disaster declaration.

**Response Checklist: ENERGY SHORTAGE/INTERRUPTION**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Warning Phase:</b> Threat of an Energy Shortage or Interruption Exists	City of Petal City Hall 601-545-1776  City of Petal Police Department 601-544-5331  City of Petal Fire Department 601-582-7270  Emergency Services Director MS Power 601-297-1633  Emergency Services Director Dixie Electric 601-583-3381  Emergency Services Director Synergy Gas 601-549-0349  Pine Belt Oil Company 601-408-0103	Identify areas at risk.  Estimate possible consequences.  Coordinate with other regional, state, and federal agencies.  Alert public utilities.  Estimate nature & scope of assistance required.
<b>Response Phase:</b> Energy Shortage or Interruption is occurring	EOC if necessary 601-544-5911  Notify all other organizations listed under WARNING PHASE (above) as appropriate.	Review Warning checklist.  Determine the extent of damage/interruption.  Establish EOC, as necessary.  Disseminate public information.  Use backup power as necessary.  Monitor public health &

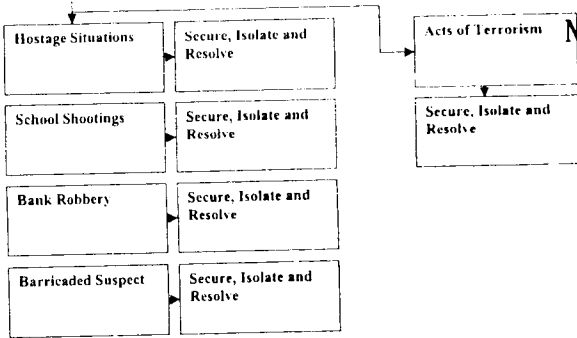
		safety.  Estimate extent of damage.
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**Response Checklist: ENERGY SHORTAGE/INTERRUPTION**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Recovery Phase:</b> Energy Shortage or Interruption has occurred	Ensure that all organizations listed under WARNING and RESPONSE phases have been notified, as appropriate.	Review Warning & Response checklists.  Coordinate recovery & activities with regional, state, and federal relief agencies.  Make damage assessment.  Work to restore damaged utilities and transportation systems.  Coordinate disaster aid centers for individual/ family aid applications.  Initiate Community Healing programs as needed.  Work on monetary damage estimates for disaster declaration.

**Response Checklist: FIRE**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Warning Phase:</b> Threat of a Fire Exists (See also Drought checklists)	City of Petal Fire Department 601-582-7270  City of Petal Police Department 601-544-5331  Emergency Operations Center 601-544-5911  MS Forestry Service 601-583-4240  MEMA 800-222-6362  FEMA 800-395-6042	Identify areas at risk.  Determine fire readiness of vehicles & equipment.  Determine water levels for fire fighting.  Check auxiliary generators and other power, lighting, and communications, equipment.  Restrict outdoor burning.  Establish contact with fire agencies.  Survey existing communications.  Consider activation of EOC  Provide public information & direction.



**HAZARD-SPECIFIC RESPONSE CHECKLISTS**

The hazard-specific Response Checklists that follow offer a means to address the following:

- notifications.
- protective actions.
- special and unique response procedures.
- emergency public information, and
- other response needs generated by a particular hazard.

The checklists for each hazard focus on the special planning needs and regulatory issues generated by the hazard and identify appropriate outside agencies to contact for assistance in each case. The Response Checklists also reference other plan sections that may provide additional direction or background information to support the action item in the checklists.

These checklists are only guides, and all actions may not be appropriate in every situation. All responders and emergency personnel should use their own good judgment and common sense when carrying out the actions in this plan.

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Warning Phase:</b> Threat of a Drought Exists	City of Petal Fire Department Phone  Emergency Operations Center Phone  National Weather Service 800-472-0391	Monitor low rainfall situations closely.  Review local water use and develop curtailment plan.  Establish and maintain contact with other affected areas.  Arrange for public announcements via radio, television, newspaper and website.  Identify facilities & industries at risk.  Assess readiness of firefighting equipment.  Alert Petal Police Department in event of smoke impairing traffic flow  Research alternate potable water sources  Initiate help of volunteer and relief organizations.

**Response Checklist: DROUGHT**

Response Phase:	City of Petal Fire Department Phone	Review Warning checklist
Drought is occurring	Emergency Operations Center Phone	Activate EOC.
	MS Forestry Service Phone	Monitor drought conditions.
	MEMA	Continue to disseminate public information.
	FEMA 800-395-6042	Estimate water reserves
		Develop conservation plan and coordinate with other communities
		Monitor pumps to prevent damage.
		Monitor fire risk & advise Fire Departments.
		Request potable water assistance if appropriate

**Response Checklist: EARTHQUAKE**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Response Phase:</b> Earthquake is occurring	City of Petal Police Department  City of Petal Fire Department Phone  Civic Center Phone  Emergency Operations Center Phone  MEMA  FEMA 800-395-6042  American Red Cross  Salvation Army	Warn citizens of the dangers of weakened or collapsing buildings.  Issue evacuation orders as appropriate. Activate IMT & establish EOC.  Survey existing communications & develop communications plan.  Notify medical/hospitals of injuries/deaths.  Control fires and hazmat releases.  Maintain public order and crowd control.  Continue to disseminate public information.  Establish shelters.  Coordinate with Red Cross, Salvation Army.  Secure evacuated areas.  Establish safe location for emergency medical care.  Arrange for medical evacuations  Estimate extent of damage

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**Response Checklist: FLOOD**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Recovery Phase:</b> Flood has occurred	Ensure that all organizations listed under WARNING and RESPONSE phases have been notified, as appropriate.	Review Warning & Response checklists.  Coordinate recovery activities with regional, state, and federal relief agencies.  Reevaluate zoning ordinances and setback policies.  Identify safety hazards and undertake corrective action.  Arrange for debris clearance.  Work to restore damaged utilities and transportation systems, if any.  Coordinate disaster aid centers for individual/ family aid applications.  Initiate Community Healing programs as needed.  Work on monetary damage estimates for disaster declaration.

EXHIBIT "H"

**Response Checklist: OIL SPILL/HAZARDOUS MATERIALS RELEASE**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Response Phase:</b> Oil Spill or Hazardous materials release is occurring	National Response Center 800-424-8802  City of Petal Police Department 601-544-5331  City of Petal Fire Department 601-582-7270  EOC 601-544-5911	Secure the area where release has occurred.  Identify hazards if possible.  Look for information on labels, shipping papers, etc.  Assess the situation to determine type of release, approximate size, weather factors, etc.  Disseminate public information about evacuation or shelter-in-place.  Initiate evacuation, if necessary.  Establish facility/safe location for emergency medical care.  Assess sensitive environments and wildlife at risk and take steps to mitigate spill impacts.  Activate the EOC if necessary.  Estimate extent of damage.

**Response Checklist: OIL SPILL/HAZARDOUS MATERIALS RELEASE**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Recovery Phase:</b> Oil Spill or Hazardous materials release has occurred	Ensure that all organizations listed under RESPONSE phase have been notified, as appropriate.  MEMA 800-222-6362  FEMA 800-395-6042	Review Response checklist.  Ensure that all hazardous materials have been disposed of or neutralized.  Identify safety hazards and undertake corrective action.  Work to restore damaged utilities and transportation systems.  Work to mitigate environmental damage and coordinate cleanup with other regional, state and federal agencies.  Coordinate disaster aid centers for individual/ family aid applications.  Initiate Community Healing programs as needed.  Work on monetary damage estimates for disaster declaration.

**Response Checklist: TRANSPORTATION ACCIDENT**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Response Phase:</b> Accident is occurring	City of Petal Police Department 601-544-5331  City of Petal Fire Department 601-582-7270  EOC 601-544-5911  Mississippi State Medical Examiner 601-987-1600  MDOT 601-359-7017  Civic Center 601-583-3306  American Red Cross 601-582-8151 In Spanish 601-545-6784  Salvation Army 601-544-3684	If hazardous materials or oil are released/spilled, refer to the oil/hazmat checklist.  If injuries, involved, notify AAA and call for medevac, as appropriate.  Secure the area. Control crowds.  Control fires and hazmat releases as necessary. Activate and establish EOC.  Establish facility/safe location for emergency medical care.  Request assistance with temporary morgues and burials.  Set up emergency shelters, as necessary.  Disseminate public information.  Estimate extent of damage.

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EXHIBIT "H"

Response Checklist: FIRE

Response Phase: SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
Fire is occurring	<p>Ensure all WARNING PHASE notifications made</p> <p>American Red Cross 601-582-8151 In Spanish 601-545-6784</p> <p>Salvation Army 601-544-3684</p>	<p>Review Warning checklist</p> <p>Assess situation and identify affected areas</p> <p>Continue to disseminate public information</p> <p>Issue evacuation orders, as necessary</p> <p>Establish EOC</p> <p>Establish shelters.</p> <p>Coordinate with Red Cross, Salvation Army</p> <p>Secure evacuated areas</p> <p>Establish facility/safe location for emergency medical care</p> <p>Arrange for medical evacuations as necessary</p> <p>Estimate extent of damage</p> <p>Contact social service and relief agencies, such as the Red Cross, as necessary</p>

Response Checklist: FIRE

Response Phase: SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
Recovery Phase: Fire has occurred	<p>Ensure that all organizations listed under WARNING and RESPONSE phases have been notified, as appropriate.</p>	<p>Review Warning &amp; Response checklists.</p> <p>Coordinate recovery activities with regional, state, and federal relief agencies.</p> <p>Identify safety hazards and undertake corrective action.</p> <p>Arrange for emergency housing, as necessary.</p> <p>Work to restore damaged utilities and transportation systems (airstrips, roadways and port facilities).</p> <p>Coordinate disaster aid center for individual/ family aid applications.</p> <p>Initiate Community Healing programs as needed.</p> <p>Work on monetary damage estimates for disaster declaration.</p>

Response Checklist: FLOOD

Response Phase: SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
Warning Phase: Threat of Flooding Exists	<p>City of Petal Police Department 601-545-5331</p> <p>City of Petal Fire Department 601-582-7270</p> <p>City of Petal Street Department 601-325-4816</p> <p>City of Petal Sanitation Department 601-325-4815</p> <p>National Weather Service 800-472-0391</p> <p>MDOI (if roadways are threatened) 601-359-7017</p>	<p>Identify areas at risk.</p> <p>Evaluate need for evacuation</p> <p>Identify safe areas suitable for relocating evacuees.</p> <p>Determine whether roadways or transportation facilities are at risk.</p> <p>Estimate number of evacuees and arrange for relocation</p> <p>Arrange for public alert and warning if necessary.</p> <p>Inventory heavy equipment for use in response &amp; recovery</p> <p>Remove emergency equipment, fuel, and medical supplies from threatened areas</p> <p>Keep records of actions taken &amp; resources used</p>

Response Checklist: FLOOD

Response Phase: SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
Flood is occurring	<p>EOC 601-544-5911</p> <p>MEMA 800-222-6362</p> <p>FEMA(disaster relief) 800-395-6042</p> <p>Notify all other organizations listed under WARNING PHASE (above) as appropriate.</p>	<p>Review Warning checklist.</p> <p>Establish EOC if necessary.</p> <p>Establish a watch/ observation system for flood progression.</p> <p>Continue to disseminate public information.</p> <p>Limit travel/recreation in affected areas.</p> <p>Facilitate relocation of displaced residents.</p> <p>Establish shelters, if necessary. Coordinate with Red Cross, Salvation Army.</p> <p>Secure evacuated areas.</p> <p>Estimate extent of damage.</p>

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**Response Checklist: HURRICANES**

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**EXHIBIT "H"**

<b>Response Checklist: HURRICANE</b>		
<b>SITUATION</b>	<b>NOTIFICATIONS and CONTACTS</b>	<b>ACTIONS</b>
<b>Warning Phase:</b> Threat of Hurricane/High Winds Exists	National Weather Service 800-472-0391  City of Petal Police Department 601-544-5331  City of Petal Fire Department 601-582-7270  City of Petal Street Department 601-325-4816  City of Petal Water Department 601-325-4842  City of Petal Recreation Department 601-325-4814  City of Petal Sanitation Department 601-325-4815  Civic Center 601-538-3306  EOC 601-544-5911	Confirm forecasts with National Weather Service.  Identify areas at risk.  Disseminate public information.  Assess current levels of heavy equipment for debris removal, etc.  Assess fuel levels. Initiate conservation programs as necessary.  Check generators and other backup power.  Preposition emergency equipment, fuel, and medical supplies in safe area for use after extreme weather is over.  Arrange for safe delivery of incoming response personnel and supplies.

<b>Response Checklist: HURRICANES</b>		
<b>SITUATION</b>	<b>NOTIFICATIONS and CONTACTS</b>	<b>ACTIONS</b>
<b>Response Phase:</b> Hurricane is occurring	Civic Center 601-583-3306  American Red Cross 601-582-8151 In Spanish 601-545-6784  Salvation Army 601-544-3684  MEMA 800-222-6362  FEMA (disaster relief) 800-395-6042	Review Warning checklist.  Continue to monitor forecasts.  Continue to disseminate public information.  Keep in communication with state/federal emergency response agencies.  Determine the need to establish shelters for those who may be without heat or essential services.  Coordinate with School, Red Cross, Salvation Army.  Establish facility/safe location for emergency medical care.  Arrange for medical evacuations (through City of Petal Fire Department as necessary).  Estimate extent of damage.

<b>Response Checklist: HURRICANE</b>		
<b>SITUATION</b>	<b>NOTIFICATIONS and CONTACTS</b>	<b>ACTIONS</b>
<b>Recovery Phase:</b> Hurricane has occurred	Ensure that all organizations listed under WARNING and RESPONSE phases have been notified, as appropriate.	Review Warning & Response checklists.  Coordinate recovery activities with regional, state, and federal relief agencies.  Identify safety hazards and undertake corrective action.  Arrange for debris clearance.  Work to restore damaged utilities and transportation systems.  Coordinate disaster aid centers for individual/family aid applications.  Initiate Community Healing programs as needed.  Work on monetary damage estimates for disaster declaration.

<b>Response Checklist: HOSTAGE SITUATION</b>		
<b>SITUATION</b>	<b>NOTIFICATIONS and CONTACTS</b>	<b>ACTIONS</b>
<b>Response Phase:</b> Hostage Situation Occuring	City of Petal City Hall 601-545-1776  City of Petal Police Department 601-544-5331  SWAT Team	Secure the scene and set up perimeter.  Identify hostage taker and their background.  Determine motive.  Determine if children, drugs, weapons involved.  Establish communication between hostage taker and negotiator.  Locate, isolate and resolve.
<b>Recovery Phase:</b> Hostage Situation Resolved	Ensure that all organizations listed under RESPONSE phases have been notified, as appropriate.	Review Incident SOP's.  Disseminate public information.  Monitor public health & safety.  Estimate extent of damage.

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**EXHIBIT "H"**

**Response Checklist: TRANSPORTATION ACCIDENT**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Recovery Phase:</b> Accident has occurred	Ensure that all organizations listed under RESPONSE phase have been notified, as appropriate	<ul style="list-style-type: none"> <li>Review Response checklist</li> <li>Maintain scene security</li> <li>Identify safety hazards and undertake corrective action</li> <li>Arrange for debris clearance</li> <li>Work to restore damaged utilities and transportation systems</li> <li>Arrange for emergency housing as necessary.</li> <li>Coordinate disaster aid centers for individual family aid applications</li> <li>Initiate Community Healing programs as needed</li> <li>Work on monetary damage estimates for disaster declaration</li> </ul>

**Response Checklist: SEVERE THUNDERSTORMS/TORNADOES 44**

SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Warning Phase:</b> Threat of Extreme Weather. High Winds Exists	<ul style="list-style-type: none"> <li>National Weather Service 800-472-0391</li> <li>City of Petal Police Department 601-544-5331</li> <li>City of Petal Fire Department 601-582-7270</li> <li>City of Petal Street Department 601-325-4816</li> <li>City of Petal Water Department 601-325-4842</li> <li>EOC 601-544-5911</li> </ul>	<ul style="list-style-type: none"> <li>Confirm forecasts with National Weather Service.</li> <li>Identify areas at risk.</li> <li>Disseminate public information.</li> <li>Assess current levels of heavy equipment for debris removal, etc.</li> <li>Assess fuel levels. Initiate conservation programs as necessary.</li> <li>Check generators and oth backup power.</li> <li>Preposition emergency equipment, fuel, and medical supplies in safe area for use after extreme weather is over.</li> <li>Arrange for safe delivery of incoming response personnel and supplies.</li> </ul>

**Response Checklist: SEVERE THUNDERSTORMS/TORNADOES**

Response Phase:	SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
Extreme weather is occurring	<ul style="list-style-type: none"> <li>Civic Center 601-583-3306</li> <li>American Red Cross 601-582-8151 In Spanish 601-545-6784</li> <li>Salvation Army 601-544-3684</li> <li>MEMA 800-222-6362</li> <li>FEMA (disaster relief) 800-395-6042</li> </ul>	<ul style="list-style-type: none"> <li>Review Warning checklist</li> <li>Continue to monitor forecasts</li> <li>Continue to disseminate public information</li> <li>Keep in communication with state/federal emergency response agencies</li> <li>Determine the need to establish shelters for those who may be without heat or essential services</li> <li>Coordinate with School, Red Cross, Salvation Army.</li> <li>Establish facility safe location for emergency medical care</li> <li>Arrange for medical evacuations (through City of Petal Fire Department as necessary).</li> <li>Estimate extent of damage</li> </ul>	

**Response Checklist: SEVERE THUNDERSTORMS/TORNADOES**

Response Phase:	SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
Extreme Weather has occurred	<ul style="list-style-type: none"> <li>Ensure that all organizations listed under WARNING and RESPONSE phases have been notified, as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>Review Warning &amp; Response checklists.</li> <li>Coordinate recovery activities with regional, state, and federal relief agencies.</li> <li>Identify safety hazards and undertake corrective action.</li> <li>Arrange for debris clearance.</li> <li>Work to restore damaged utilities and transportation systems.</li> <li>Coordinate disaster aid centers for individual/family aid applications.</li> <li>Initiate Community Healing programs as needed.</li> <li>Work on monetary damage estimates for disaster declaration.</li> </ul>	



<p><b>Recovery Phase:</b> Act of Terrorism Resolved</p>	<p>Ensure that all organizations listed under RESPONSE phases have been notified, as appropriate.</p>	<p>Review Incident SOP's.  Disseminate public information.  Monitor public health &amp; safety.  Estimate extent of damage.</p>
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EXHIBIT "H"

In the City of Petal, public alert and warning of a disaster emergency can be carried out using one or more of the following methods:

- Siren/alert system.
- Emergency Alert System (EAS) - transmitted via Commercial radio channels.
- Mobile public address system.
- Door to door contact.

**Siren Alert System**

The City of Petal has both a fixed siren system and mobile siren capabilities through all police and fire vehicle public address systems. The fixed siren system is presently located at Fire Station 1 and is activated by fire personnel in the event of a disaster emergency. Given the geographic area of Petal, it is pertinent to examine the need for additional fixed sirens in order to effectively alert all citizens to a potential, pending or occurring disaster.

**Emergency Alert System**

The Emergency Alert System (EAS) consists of broadcast radio and television stations linked together and to government offices to provide emergency alert and warning to the public. The EAS covers both AM/FM/ACSSB(R)(LM(R)) radio and VHF Low/VHF Medium/VHF High/UHF/television (including low-power stations), HRC/IRC/ICC/STD/EIA, cable television and wireless cable television companies. Digital television, digital cable, XM Satellite Radio, Sirius Satellite Radio, Grendade, Worldspace, IBOC, DAB and digital radio broadcasters has been required to participate in EAS beginning December 31, 2006. DIRECTV, Dish Network, Muzak, DMX Music, Music Choice and any other Direct Broadcast Satellite providers will be required to participate beginning May 31, 2007. Video Dial Tone (OVS) will be required to participate beginning July 1, 2007. The FCC is in the process of revising EAS obligations.

Noteworthy, because EAS warnings are broadcast for the most part via radio and television stations, the system is not practical for highly localized emergencies.

EAS messages are broadcast on the following local frequencies:

- F.M. Radio**
- WBBN 95.9
  - WHER 99.3
  - EJXK 102
  - WNSL 100.3
  - WUSW 103.7
  - WZLD 106.3

**Special Populations**

Special populations include senior citizens, school age children, clinic patients, day care centers, and other concentrations of people with health problems or special needs. Regardless of the emergency alert and/or warning system used, these special populations may require additional, targeted warnings, especially if evacuation is necessary. In the City of Petal, the fire department will maintain a listing of what are considered as special populations and therefore given priority and special assistance in any community-wide evacuation.

**Sample Alert and Warning Messages**

**General Information Message**

"At (time) today, City of Petal public safety officials reported an (describe the event, emergency, incident). The (event) occurred at (location and time) today. The Mayor requests that all persons in the City of Petal listen to the radio or television for further information."

**Shelter in Place Message**

"At (time) today, City of Petal public safety officials reported an (i.e. industrial accident involving hazardous materials). The accident occurred at (location and time) today. The Mayor or Incident Commander request that all persons in (names of areas) should remain inside their houses or other closed building until their radio, television, or public safety officials say they can leave safely. If you are in the affected area, go indoors and remain inside. Turn off heating, ventilation, and cooling systems and window or attic fans. Close all windows, doors and vents, and cover cracks with tape or wet rags. Keep pets and children inside. If you are inside and experience difficulty breathing, cover your mouth and nose with a damp cloth. If you are outside, cover your nose and mouth with a handkerchief or other cloth until you can reach a building. Failure to follow these instructions may result in exposure to the hazardous materials. Listen to the radio or television for further information."  
Prepare to Evacuate Message

"At (time) today, the City of Petal public safety officials reported a potentially serious condition involving (description of situation). The incident is occurring at (location). The Mayor or Incident Commander request all persons in (affected area) to stay indoors and prepare to evacuate. If you are in your home, gather all necessary medications and clothing. You do not need to evacuate at this time, but stay tuned to this station for further instructions. This message will be repeated at intervals until conditions change."

**Evacuation Message**

"At (time) today, the City of Petal public safety officials reported an incident involving (description of situation). The incident occurred at (location and time). The Mayor or

- WZKY 108
- WKZW 94.3
- WXRK 104
- WAIL 89.3
- WXHB 96.5
- WQID 105.3

- A.M. Radio**
- WEEZ 890
  - WFOR 1400
  - WHSY 950

- Cable**
- WLOX Channel 2
  - WHLT Channel 3
  - WDAM Channel 4
  - Weather Channel 8

- Non-Cable**
- WLOX Channel 13
  - WHLT Channel 22
  - WDAM Channel 7

- Sirius Radio**
- Channel 184

**Mobile Public Address System**

In the City of Petal, all police and fire vehicles are equipped to function as the mobile public address system. The Incident Commander will direct the Police Chief, Fire Chief, or other qualified personnel to broadcast messages via mobile public address should the situation warrant. The mobile public address may be used by itself or to supplement fixed sirens or other alert and warning systems. Mobile public address messages should briefly explain the nature of the emergency and the type of public response required.

**Door-to-Door Alert**

Door-to-door alert may be necessary in the event of a rapidly emerging incident that poses a clear threat to public safety. Residents will be directed to temporary shelter depending upon the weather and the expected duration of the emergency. Door-to-door alert messages should briefly explain the nature of the emergency and the type of public response required.

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EXHIBIT "H"

Response Checklist: SCHOOL SHOOTING		
SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Response Phase:</b> School Shooting Incident Occurring	City of Petal City Hall 601-545-1776  City of Petal Police Department 601-544-5331  SWAT Team  All P.D. Units and Fire Units  AAA Ambulance 601-264-2221  Forrest County S.O. 601-544-9770	Secure the scene and set up perimeter  Refer to SOP for school response  Establish IC Center
<b>Recovery Phase:</b> School Shooting Resolved	Ensure that all organizations listed under RESPONSE phases have been notified, as appropriate	Review Incident SOP's  Disseminate public information  Monitor public health & safety  Estimate extent of damage

Response Checklist: BANK ROBBERY		
SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Response Phase:</b> Bank Robbery Occurring	City of Petal City Hall 601-545-1776  City of Petal Police Department 601-544-5331  SWAT Team  City of Petal Fire Department 601-582-7270  Forrest County S.O. 601-544-9770	Secure the scene and set up perimeter.  Use "Roy Moore" Protocol  Refer to Police SOP for banks.  Determine type weapons if any.  Number of persons involved, both civilian and other  Identify branch manager a.. notify home office.  Set up negotiations if necessary  Establish IC Center.
<b>Recovery Phase:</b> Bank Robbery Resolved		Review Incident SOP's.  Disseminate public information.  Monitor public health & safety.  Estimate extent of damage.

Response Checklist: BARRICADED SUSPECT		
SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Response Phase:</b> Barricaded Suspect Incident Occurring	City of Petal City Hall 601-545-1776  City of Petal Police Department 601-544-5331  SWAT Team  All P.D. Units and Fire Units deemed necessary	Secure the scene and set up perimeter  Set up Incident Command Center  Refer to Police SOP for barricaded suspects.  Locate, isolate and resolve.
<b>Recovery Phase:</b> Barricaded Suspect Situation Resolved		Review Incident SOP's  Disseminate public information  Monitor public health & safety  Estimate extent of damage

Response Checklist: ACTS OF TERRORISM		
SITUATION	NOTIFICATIONS and CONTACTS	ACTIONS
<b>Response Phase:</b> Act of Terrorism Incident Occurring	City of Petal City Hall 601-545-1776  City of Petal Police Department 601-544-5331  SWAT Team  All P.D. Units and Fire Units deemed necessary  Governor 877-405-0733  State of Mississippi Highway Patrol 888-955-1557  Federal Bureau of Investigation (FBI) 601-579-8436  Forrest County EOC 601-544-5911  MEMA 800-222-6263	Secure the scene and set up perimeter.  Action taken dependent on type of terrorism incident. Refer to appropriate section for resolutions.  Locate, isolate and resolve.

EXHIBIT "H"

Shelter in Place

Not all emergencies require evacuation. Shelter in place may be a viable option to protect the public by instructing local residents to remain indoors at their home, place of business, school, etc. The Incident Commander must weigh the risk of the hazard danger against the risk inherent in evacuation versus protection in place. The following procedures are used to shelter in place:

- Persons should go indoors and remain inside their houses or other closed building until their radio, television, or public safety officials say they can leave safely. Listen to the radio or television for further information.
- Persons in the affected area should close and lock all doors and windows. Turn off heat, ventilation, and cooling systems and window or attic fans. Close all windows, doors and vents, and cover cracks with tape or wet rags.
- Go to an interior room, if possible, and seal it by closing all vents and covering cracks with tape.
- Keep pets and children inside.
- Persons who are inside and experience difficulty breathing should cover their mouth and nose with a damp cloth.
- Persons who are outside should cover their nose and mouth with a handkerchief or other cloth until they can reach a building.

Sample Evacuation Order

An emergency condition exists in the City of Petal at (give location and/or areas impacted). The Mayor or designee has determined that there is the need to evacuate portions of the City, namely the \_\_\_\_\_ area. Such evacuation is needed to ensure the safety of the public. Therefore: The Mayor is requesting the immediate evacuation of:

Sector Evacuation Map - Insert C

The following sector or sectors is restricting all entry into the hazard area. No one will be allowed to re-enter the area after \_\_\_\_\_ (time) AM/PM. Information and instructions will be transmitted through the EAS system.

The Mayor or designee will advise the public of the lifting of this order when public safety is assured.

Date \_\_\_\_\_ Signed \_\_\_\_\_  
Mayor or Designee

Signed \_\_\_\_\_  
Incident Commander

Hazardous Search

After evaluation of the situation and input from critical response supervisors, the Incident Commander will make the decision as to what equipment and personnel will be allowed to conduct a hazardous search.

- **Active armed suspect**—The City of Petal Police Department S.W.A.T. Unit will respond
  - Tactical Equipment
  - Thermal Imaging (Fire Department)
- **Chemical Hazard**—The City of Petal Fire Department will respond.
- **Document and/or Contraband Search**—The Incident Commander will utilize any and all personnel to accomplish the mission without destroying any evidence of an alleged crime while maintaining the integrity of the structure. The Incident Commander will be responsible for utilizing other agencies, their equipment and K-9 officers.

Clues

In any mode, the team is looking for clues as well as the subject. Clues might include footprints, clothing, blood, and other things that may be associated with the subject. It is important that the teams recognize the likelihood that a clue is relevant to the search. If the clue is obviously too old, or not related to the subject, the team should not waste radio time on it. If there is any possibility that it might be related to the subject, the team should mark it and describe it to the Incident Command staff. Experience is often the best teacher in this respect.

Attraction Techniques

Attraction is a standard approach that should be used during most any mode of searching. Attraction is used to alert the responsive subject to the presence of the search teams. Methods of attraction include blowing whistles, calling the subject's name, using flashlights, etc.

SAR Team Communications

In any search mode, the members of a team should try to remain in either voice or visual contact. If the assignment causes them to split around obstacles, they should plan to rejoin each other beyond the obstacle. Failure to remain in contact significantly lowers the POD, and also waste time (and radio batteries) while the team tries to find its members. Handheld VHF radios are an important part of any SAR operations. While searching without a radio is certainly possible, the ability to communicate with teams in the field is a great source of comfort for both the searcher and the incident command staff at base camp.

Organizing for SAR

A SAR team can be organized using the same principles of the Incident Command System described in SECTION 6 of this plan.

Probability of Detection

One important concept in searching is the POD (Probability of Detection), defined as the probability that the subject was noticed if he was in the search area. 'Responsive' POD is that for which the person is able to respond if he notices the SAR team. 'Unresponsive' POD is that where the SAR team would find the subject but he could not respond to them (dead, unconscious, fatigued). Responsive POD's are generally high because the rescuers' attraction techniques would alert the subject to their presence. Unresponsive POD's vary by the type of search mode being used.

Search Modes - Outdoor Areas

There are two major types of ground search modes: Hasty Team and Area Searches. Hasty techniques generally involve searching on routes where a person most likely would travel, such as trails, riverbanks, etc. A hasty team is not performing their search correctly if they stop to look behind every bush, divert long distances off their assigned route, etc. The expectation for unresponsive POD in the hasty mode is high on the route, but low in the surrounding area. The desire for speed is high, with 2 mph being a common expectation. Provided that speed can be kept up, it is OK for a hasty team to spread out parallel to the designated route, instead of all walking in each other's footprints. If the hasty mode is not being used, the search basically becomes an "area search" of one type or another. The searchers may be in small groups or a large line, but the underlying idea is to spread out a certain distance and search an area. The expectation for unresponsive POD in this mode is high, and the expectation for speed is low.

Search Mode - Indoor Areas

Non-hazardous Environment

The Incident Commander will make a determination concerning WHO will be allowed to make a non-hazardous search. Contributing factors will consist of but not limited to the following:

- Person or persons to be located
- Evidence to be located
- Contraband to be located
- Size of structure to be searched
- Time allowed for the search
- Time of day

SECTION 5

DISASTER ASSISTANCE

Introduction

Prompt and thorough reporting of the disaster conditions will enhance disaster assistance from mutual aid agencies and state and federal entities.

This section outlines the disaster emergency declaration and reporting processes and damage assessment procedures that the Incident Commander will implement in the event of a disaster emergency.

Declaration of Local Disaster Emergency

The Mayor or designee has the legal authority to declare a local disaster emergency through provisions of the City of Petal's Emergency Response Ordinance number 2007 (7).

A local disaster emergency declaration may be necessary to expedite procurement of regional response resources and to access state and federal disaster assistance. If the Mayor is unable to act due to absence or incapacity, the next person in the local chain of succession, as defined by this ordinance, will exercise local disaster emergency declaration authority. The declaration of a local disaster emergency must include a description of the situation and existing conditions, must delineate the geographic boundaries, and must outline what special powers are being activated by the City of Petal.

In the event that the City of Petal is declaring a local disaster emergency for the purposes of expediting procurement of regional response resources or requesting disaster assistance directly from the State of Mississippi, use the model declaration forms found in this section. The Mississippi Emergency Management Agency (MEMA) makes recommendations on disaster declarations with requests for State assistance and forwards those recommendations to the Governor's Office.

Reporting

Accurate incident status summaries are important to decision makers within the local Incident Management Team (IMT), as well as to assisting outside agencies and the public. A Situation Report should be completed as soon as possible after the onset of an emergency, and should be updated at least every 12 hours thereafter. Likewise, the local governing authority for a local emergency as defined in section 33-15-5(h) of the Mississippi Code Annotated after proclaiming a state of emergency exists must review the need for continuing the local emergency at least every seven (7) days until such local emergency is terminated, and shall proclaim the termination of such emergency at the earliest possible date that conditions warrant.

Incident Commander request all persons in (names of area) to evacuate the area in an orderly manner. Please take the following actions to secure your home before you leave (instructions may include shutting off gas and water, etc.) Drive or walk toward (evacuation route). Emergency personnel will be along this route to direct you out of the area. Please observe normal traffic laws. Failure to leave the area may result in severe injury or death. This message will be repeated until conditions change."

**EVACUATION PROCEDURES**

The basic approach to evacuation is the same regardless of the type of threat. Determine the area at risk, then to compare the risks associated with evacuation with the risks of leaving the threatened population in place. Designate appropriate low risk areas, provide automobile or other transportation for those without private transportation, open and staff shelter to house and feed the evacuated population, and provide clear and understandable instructions to the public.

Evacuation may occur in one of two manners. Local residents may be evacuated from their homes into one or more pre-designated shelters or into the safe homes of neighbors and family. Or, a situation may be severe enough that the most or all of the population will be evacuated outside of the community, either to a neighboring community or regional shelter facility.

**Evacuation Considerations**

Not all emergencies require evacuation. It is essential to weight the risks of the hazard danger against the risks of evacuating or sheltering in place. Before an evacuation can be implemented, the following activities must take place:

- Identify high hazard areas, including those areas that may be impacted if the incident escalates or conditions change
- Identify potential evacuation routes, their capacities, and vulnerability to the hazard
- Alert and warn the public at risk. Include specific information about the risk, the protective actions that need to be taken, and the possible risks of noncompliance
- Consider special populations. These include senior citizens, school age children, clinic patients, and others with special evacuation needs. Special populations must receive ample warning and assistance to safely and successfully carry out an evacuation
- Don't forget family pets. To minimize the psychological impacts of leaving a family pet behind, develop plans to care for pets either at evacuation centers or off-site locations

**Evacuation Guidelines**

The following are general evacuation guidelines:

- Determine the need to evacuate an area and define the extent of the area to be evacuated.

- Develop an evacuation plan (Where are you evacuating to? What routes be?)
- Activate the alert and warning system, and broadcast evacuation information.
- Warn the public of the emergency condition, and provide the public with evacuation and shelter information
- Ensure that extra measures are taken to evacuate special populations, including schools, day cares, clinics, and nursing homes, as necessary
- Identify appropriate reception areas for evacuees
- As the emergency response progresses and more information becomes available, utilize the procedures described in Public Information Section of this plan to provide the media and the public with information on:
  - Modes of transportation for evacuees unable to provide their own.
  - The reason for the evacuation
  - The location of reception areas or shelters.
  - Possible results of failure to evacuate.
- Ensure that the person in charge or designee(s) signs an official evacuation order.
- If it is anticipated that shelters will be needed, contact the Civic Center Director, as well as the American Red Cross, The Salvation Army.

After the emergency event has ended:

- Allow the early return of persons needed to staff essential services and to open vital businesses as soon as this can be done safely
- Direct a general return to the evacuated area as soon as possible.

**Methods of Evacuation**

The following procedures cover door-to-door and mobile public address processes. These methods may be conducted singly or in combination, possibly also using sirens. Before initiating any type of evacuation, the persons responsible for either door-to-door or mobile public alert should be provided with the following information:

- Type of incident, expected duration, and available time to evacuate.
- Recommended actions and implications of not following actions.
- Evacuation route and Reception/shelter point.
- Radio station, VHF frequency, or phone number with more information.

**Mobile Public Address**

Mobile public address is more time efficient than door to door contact, but is able to convey only a limited amount of information. It is most effective when used in combination with a siren system and door to door contact. To conduct Mobile Public Address Evacuation:

- Receive evacuation information from Mayor or Incident Commander. Read message aloud using public address system (either hand-held or built-in).
- Repeat message at each intersection or every thirty (30) seconds.

**Door-to-Door Evacuation**

Door-to-door contact is an effective, but time and labor intensive method of alerting, warning, and evacuating an area. More detailed information can be shared with the population, and positive confirmation can be made that individuals have received the warning, understood the instructions, and know the consequences of their actions. To Conduct a Door to Door Evacuation:

- Knock, ring bell, etc. Allow at least one minute for response, more at night
  - If no answer, document time and address, move to next facility
  - If answered, hand out or read prepared evacuation order, and determine:
    - How many persons are in the building
    - Whether they intend to leave, have a place to go, and have transportation
  - If they intend to leave and have transportation
    - Document time and address.
    - Mark the building in a conspicuous place to indicate that contact has been made
- Go to next facility
  - If they do not intend to leave
    - Ask if they understand the possible dangers if they stay
    - Document the time, address, and number of people remaining.
    - Mark the building in a conspicuous place to indicate that contact has been made
- Move to next facility
  - If they intend to leave, but do not have transportation
    - Document the number of people needing assistance, the time and address, and special transportation requirements
    - Report this information immediately to your supervisor
- Advise citizens who are able to walk to proceed to the designated congregation point.
- Do not stop your activities to remove them from the area
  - If they intend to leave, but do not have a place to go:
    - Refer them to the shelter or reception point.
    - Document time and action taken.
    - Mark the building in a conspicuous place to indicate contact has been made.
- Move to the next facility

**Medical Evacuation**

Medical evacuation of a patient from the City of Petal to hospital facilities or other qualified locations requires transport logistics. Once an accident or illness occurs, it is important to evaluate the seriousness of the problem, and adopt a plan of action. Before this can be done, it is important to understand the services available, their limitations, and the means of contacting them.

**EMS Service:** If professional EMS (Emergency Medical Service) is needed, the basic plan should be to stabilize and evacuate the victim as quickly as possible. In the event of multiple victims the plan should be to establish a triage center, evaluate the most seriously injured and prepare evacuation to acceptable facilities as soon as possible. EMS is available from both the City of Petal Fire Department and AAA Ambulance Service personnel. Additional EMS personnel are available from the City of Hattiesburg and Forrest County sources.

**Helicopters:** Ideally, helicopters can provide the fastest service during a critical emergency. However, they have not proven to be reliable in severe weather with all air transport grounded. For this reason, all emergency plans MUST focus on evacuation by ground transportation means as an alternative during inclement weather conditions.

**Army National Guard:** The National Guard has helicopters that are available to the City for emergency circumstances. These helicopters are capable of flights over 14,000 feet and in less than ideal weather conditions. Although they are very capable aircraft, rescues are not their primary mission, and logistical preparations may delay their dispatch for over an hour. The request to put these helicopters into service must come from the Forrest County Emergency Operation Center.

**Ambulances:** Only AAA Ambulance has ambulances available. In the event of a major emergency, police and fire personnel involved with the evacuation must always be prepared to drive potential victims to approved treatment locations utilizing existing city vehicles.

Municipal and Other Resources available for medical emergencies and evacuations:

- Police - SWAT Van, Prisoner Transport
- Fire - Rescue Truck, 2 Pick-ups Trucks
- Street - Van
- Petal School District - 30 Buses
- Petal Harvey Baptist Church - 1 Bus
- Petal United Methodist Church - 1 Bus
- Lynn Ray Road Baptist Church - 1 Bus

Physicians, EMS and EMT:

- Petal Family Practice 544-7404
- Medical Center of Petal 582-7755
- Wesley Center 583-0329
- AAA Ambulance EMS Personnel
- City of Petal Fire EMT certified personnel/basic life support

In case of nighttime transport, it may be necessary to request support from local vehicle to light helipad.

EXHIBIT "H"

**FOR GENERATOR REQUEST ONLY**

Reason Needed: \_\_\_\_\_

**Site Information:**

\_\_\_\_ Generator Inside Building \_\_\_\_ Generator Outside Building

Electrician Available: \_\_\_\_ On-Site \_\_\_\_ On-Call

**GENERATOR SPECIFICATIONS:**

- Generator Specifications:
1. Kilowatts (KW): \_\_\_\_\_ (W=VxA); (KW=1000W)
  2. Amperes (Amps): \_\_\_\_\_ (KW=HP x.7457)
  3. Volts (V): \_\_\_\_\_
  4. Phase: \_\_\_\_ Single \_\_\_\_ 3-Phase Wye \_\_\_\_ 3-Phase Delta \_\_\_\_ Other

**Engine Fuel Requirements:**

\_\_\_\_ Gasoline \_\_\_\_ Diesel Fuel \_\_\_\_ Natural Gas \_\_\_\_ LP Gas

**ADDITIONAL INFORMATION**

Other Information/Problems (Access/Entry, Dangerous Areas, Etc.)

The Incident Management Team described here uses a broad, all hazard emergency management system designed to address mitigation, preparedness, response, and recovery activities. This system follows the NIMS-ICS model for incident command. ICS is designed around the following principles:

- Flexible enough to expand or contract based on the size of the incident.
- Preserves essential incident management functions regardless of the size of the response.
- Uses common terminology and organizational structures to allow for integration of response personnel and managers from different organizations and jurisdiction.

The ICS format breaks incident management into five basic functions:

- Command
- Operations
- Logistics
- Planning
- Finance/Administration

For small-scale incidents that can be managed wholly within the resources and capabilities of the community, the local Incident Management Team (IMT) may use the five basic ICS functions to organize incident management and emergency response functions.

For incidents that require supplemental response and/or incident management resources from outside agencies or organizations, the local IMT will form the initial incident command, and this organization will eventually be expanded to a full ICS organization, integrating regional emergency operations plans and or private facility emergency response or other prevention and contingency plans.

In a regional disaster, local personnel from the City of Petal IMT may be incorporated into a regional or private industry incident management team organized under one of the plans described above.

The local Incident Management Team should be composed of qualified employees of the City. The qualified personnel roster on the following pages identifies potential IMT personnel, however every incident will be different.

**5 MAJOR ICS MANAGEMENT ACTIVITIES:**

**COMMAND**

Sets objectives and priorities, has overall responsibility at the incident or event.

**OPERATIONS**

Conducts Tactical Operations to carry out the plan. Develops tactical objectives, organization, and directs all resources.

**LOGISTICS**

Provides support to meet incident needs, provides resources and all other services needed to support the incident.

**PLANNING**

Develops the Incident Action Plan to accomplish the objectives, gathers and evaluates information, maintains resource status, maintains and displays situation status, develops alternative strategies, provides documentation services and prepares the Demobilization plan.

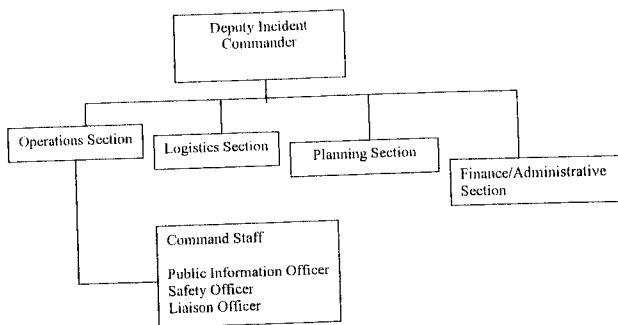
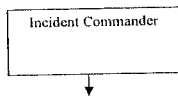
**FINANCE/ADMINISTRATION**

Monitors costs related to incident. Provides accounting, procurement, time recording, and cost analyses

**Incident Command System (ICS)**

**Organization and General Principles**

The City of Petal Incident Management Team will follow the NIMS-ICS organization, where incident response functions are broken out into five areas: Command, Operations, Logistics, Planning, and Finance/Administration. In a fully developed ICS, each of these five functions may be subdivided several times over and staffed by up to several hundred individuals. Smaller incidents may be managed using the same system, where one person may assume more than one incident management function. The basic organization under ICS is as follows:



**Command Levels**

The command function within the ICS may be organized in two general ways: as a Single Command or a Unified Command.

**Single Command**

- When an incident occurs within an area that has one department/agency with jurisdictional authority.
- When there is no overlapping of jurisdictional authority.
- The single Incident Commander will prepare incident objectives that will be the foundation upon which action planning will be based.

**Unified Command**

- When an incident occurs within an area with one or more departments/ agencies with jurisdictional authority.
- When the resources and personnel of a single agency are not sufficient to mount an effective response.

Incident commanders or designated representatives from each of the agencies with jurisdiction work together in a Unified Command to establish a common set of objectives and strategies and a single Incident Action Plan. The Unified Command may select from among themselves a person to serve as Incident Commander. Under a Unified Command, the IC carries out the objectives as set by the Unified Command.

The local Situation Report should be prepared and distributed via phone, fax, e-mail, radio, hard copy, etc. to at least the following:

- Regional Emergency Services Director
- Mississippi Emergency Management Agency Director

The local Incident Commander may also distribute local Situation Reports to the media, the public, assisting agencies, adjacent jurisdictions, and volunteer organizations should the situation dictate.

Damage Assessment should begin immediately after the onset of a disaster, as preliminary damage assessment information may be crucial to obtaining outside assistance. For Damage Assessment Procedures, Refer to Section 8.

**City of Petal Disaster Declaration**

The City of Petal Disaster Declaration should include at a minimum the following elements:

- A brief description of the disaster or emergency, when it happened and where it struck
- A statement describing the political subdivision
- A statement outlining the disaster or emergency conditions, areas affected, damages.
- A statement that local capability has been exceeded
- A statement by the appropriate principal executive officer authorized to declare a disaster emergency.
- A request that the Mayor designate the City of Petal a disaster area and request State assistance if necessary.
- A brief statement and estimated value of local government commitment to the disaster.
- Signature of principal executive officer authorized by local ordinance

**Example**

WHEREAS, commencing on (date), the City of Petal, Mississippi sustained severe losses and threats to life and property from (describe the event or situation), and,

WHEREAS, the City of Petal is a political subdivision within Forrest County, Mississippi; and,

WHEREAS, the following conditions exist as a result of the disaster emergency (describe the event and the impacts to community, damages, and etc.); and,

WHEREAS, the severity and magnitude of the emergency is beyond the timely and effective response capability of local resources; and,

**CITY OF PETAL  
MINUTE BOOK 28**

**EXHIBIT "H"**

THEREFORE, be it resolved that the City of Petal does declare a Disaster Emergency per Mississippi Code Annotated Section 33-15-5(h) to exist in the City of Petal.

FURTHERMORE, it is requested that the Mayor declare a Disaster Emergency to exist as described in Mississippi Code Annotated Section 33-15-5(h) and request assistance from the Forrest County Emergency Operations Center and the Mississippi Emergency Management Agency (MEMA) in its response and recovery from this event.

FURTHER, the undersigned certifies that the City of Petal has or will expend local resources in the amount necessary to mitigate and conclude actions as a result of this disaster and may request both State and Federal financial assistance.

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**Local Situation Report Sample**

Incident Name		
Incident No.	Date/Time:	Prepared By:
1. Jurisdiction: City of Petal, Incident Manager:		
2. Casualty Status:		
a. Confirmed Dead		
b. Missing		
c. Injured		
d. Estimated Sheltered Population		
3. General Situation		
4. Road Closures		
5. Current Sheltering/Evacuation Status		
a. Total Shelters Open		
b. Total Registered at Shelter		
c. Total Persons Sheltered Last Night		
6. Current Priority Needs		
7. Future Outlook/Planned Actions		
8. Other Comments		
9. EOC/MEMA/FEMA Notified		

**EOC Emergency Information News Release Sample**

**Emergency Information for News Release**

Emergency Incident: \_\_\_\_\_  
 Agency: \_\_\_\_\_  
 Person Releasing this Info: \_\_\_\_\_ Approved for release by: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Time: \_\_\_\_\_

Information to be included in News Release / News Conference

1. Emergency incident status (current situation for your departmental area)
2. Special information you would like to get out to the public
3. Special instructions for the public
4. Any contact persons and numbers that need to be out for the public
5. Any other information for public release

**EOC Emergency Resource Request**

**THE EMERGENCY MANAGEMENT DISTRICT**

**Resource Request**

Request # (EOC only) \_\_\_\_\_  
 Requestor's Name \_\_\_\_\_  
 Originator (agency) \_\_\_\_\_  
 Date/Time \_\_\_\_\_

Resource Type (circle one Type) \_\_\_\_\_  
 Specialized Types (check Resource Type) \_\_\_\_\_

Specialized Resource Types:  
 General Health Emergency Response  
 Emergency Medical Services  
 Fire and Hazardous Materials Response  
 Incident Management  
 Law Enforcement Resources  
 Search and Rescue  
 Medical and Public Health  
 Public Works Response  
 Search & Rescue Resources

Description of Resource \_\_\_\_\_

Request Priority (circle one)  
 A - PRIORITY (Needed within 40 hrs)  
 B - High (Needed within 24 hrs)  
 C - Critical (Needed within 12 hrs)

**FILL IN ALL FIELDS BELOW WHEN ENTERING A REQUEST FOR ASSISTANCE**

Delivery Location Address \_\_\_\_\_  
 Contact (Name & Number) \_\_\_\_\_  
 Quantity, Size, Details, etc \_\_\_\_\_  
 Date / Time \_\_\_\_\_

WEB EOC NUMBER (if BY) \_\_\_\_\_  
 Generator Request additional requirements - see reverse.

**Span of Control**

Span of Control refers to how many organizational elements may be directly managed by another person. Maintaining adequate span of control throughout the ICS Organization is very important. Span of control may vary from 3 to 7, and a ratio of one to five reporting elements is recommended. If the number of reporting elements falls outside of those ranges, expansion or consolidation of the organization may be necessary.

There will be exceptions, for example in some applications of ICS, specially trained crews may utilize a larger span of control.

**LOCAL EMERGENCY OPERATIONS CENTER FACILITIES**

The Local Emergency Operations Center (LEOC) is a facility designated for managing disaster emergencies. The Incident Management Team uses the LEOC as their center of operations to direct the overall disaster emergency response.

The LEOC centralizes incident management and also does the following:

- Provides a central point where all information pertaining to the incident is received and analyzed, incident priorities are determined, strategies are developed and critical resources are assigned to tactical operations.
- Provides a central location for planning meetings, tactics meetings, shift briefings, media briefings, press conferences, public information releases and other information dissemination.
- Facilitates efficient and effective communications.
- Enhances coordination between involved agencies by co-locating agency representatives in the LEOC, providing for scheduled points of contact, and establishing effective lines of communication to facilitate this coordination.
- Sustains operations during extended periods of time by locating the incident management team in an LEOC facility that minimizes disruptions of everyday functions within other organizations and agencies.
- Provides continuity using round-the-clock staffing and a systematic means to brief members of the IMT through shift briefings when shifts change.

**The City of Petal LEOC Locations**

The following locations within the City of Petal may serve as Local Emergency Operations Center, depending on the type and scale of emergency.

- Planning Commission Conference Room – City of Petal Police Department
- City Hall Board Room – City of Petal City Hall

**LEOC Requirements**

Facilities and equipment for the LEOC should be pre-identified, procured, and available for immediate set-up. They should include the following:

- **OFFICE SPACE** – The LEOC must have adequate office space to support the activities of the IMT.
- **LIGHTING** – The LEOC must have adequate lighting for staff to carry out their duties. An auxiliary power source is mandatory for the LEOC, either permanently hardwired for the facility or the ability to convert to an external power source in a minimum of time and disruption.
- **HEATING AND/OR COOLING** – Similar to adequate lighting with the same needs for auxiliary power and/or auxiliary sources of heat.
- **SECURITY** – The LEOC must be easily secured against intrusion. Access to the EOC should be allowed to only authorized personnel and staff.
- **COMMUNICATIONS EQUIPMENT** – It is vital that the LEOC have adequate communications equipment and that it is accessible to all personnel.
- **TELEPHONES** – Multiple handsets, incoming and outgoing lines, and switchboards are required to handle the information flow of an incident. A minimum of at least two phone lines should be provided.
- **FAX MACHINES** – For transmittal of hard copy information. Ideally, two fax machines should be provided, one for outgoing one for incoming messages.
- **COMPUTERS** – Computer hardware with adequate data storage space, priority use, and support personnel for the management of incident information and data.
- **INCIDENT RADIOS** – Each section should have access to incident radios.
- **AMATEUR (HAM) RADIOS** – A suitable area should be provided for amateur (ham) radio operators. Required power sources, antennas, etc. must be supplied.
- **T.V.'S AND RADIOS** – Adequate numbers of T.V.'s and radios should be provided for in the LEOC to monitor press releases, news media and gather incident information.
- **AREA SUITABLE FOR BRIEFINGS** – An area separate from the main EOC operations area where shift briefings, strategy meetings, news media briefings and other meetings can be held without adversely impact the EOC operations.
- **FOOD SERVICE** – An adequate area for serving and/or preparing food for the LEOC staff. The LEOC staff must be fed, and if possible meals should be provided in the facility. If this is not feasible, some means to feed staff outside the EOC must be arranged. At the very least, hot and cold beverages and snack food should be available at the LEOC.
- **DRINKING WATER** – An adequate supply of drinking water should be on site, especially a back-up supply (e.g., bottled water) for use by personnel in the LEOC.
- **TOILETS** – Adequate toilet facilities should be provided for the LEOC staff. Consider portable facilities if building lifelines (water, sewer) are damaged or inoperable.
- **OFFICE SUPPLIES** – An adequate amount of office supplies and equipment such as tables and chairs to support the LEOC staff need to be available. **NOISE LEVEL IN EOC** – A relatively quiet work area is required for all functional areas to efficiently and effectively conduct business. All means should be taken to minimize noise disturbance in the LEOC from equipment (e.g., generators, apparatus, machinery), media briefings, and congregations of people.

- **CROWDING** – Only those individuals required to perform IMT duties should be allowed in the LEOC.

**LEOC Configuration**

The layout of the LEOC will be determined by several factors, including:

- Number of members of the Incident Management Team.
- Size, shape, and number of the room(s) available for the LEOC.
- Location of the communications systems equipment to be utilized.
- Lessons learned from previous incidents.

General elements that should be considered when designing the layout of the LEOC include the following:

- IMT functional sections (e.g., plans, logistics) should be positioned adjacent to displays that require their input and posted information that they manage.
- The Incident Commander should be located so that he/she can be easily informed at all times of the current status of the incident.
- IMT members whose functional responsibilities cause them to interact frequently, or have a need to coordinate together should be co-located.

**LEOC Supplies Checklist**

Use this list as a guide for setting up the LEOC. Many of these supplies may be purchased and set aside ahead of time for easy use and access during an emergency.

**Infrastructure**

- Auxiliary power
- Lighting
- Office Space
- Physical need
- Restrooms
- Food/Water

**General Office and Communications Equipment**

- Telephones
- Fax machine
- Copy Machine
- Computer terminal(s)
- T.V.s
- Radios
- Extension cords
- Tables
- Overhead with screen

**Office Supplies and Miscellaneous**

- Bulletin boards
- Display boards
- Maps
- Map Pens
- Flip Chart easel
- Flipchart pads
- Assorted rubber bands
- Pencils
- Pens
- Large manila envelopes
- Heavy duty staplers
- Standard desk top staples
- Paper clips
- Staple puller
- Push pins
- Writing pads
- Scotch Tape
- Standard file folders
- Erasers
- Post-it- pads
- Clipboards
- Blank labels
- Three hole punch
- Telephone message pads
- Colored permanent markers
- Copy paper
- Computer printer paper
- Boxes for filing
- ICS forms
- Other forms
- Name tags

**LEOC OPERATIONS**

**Setting Incident Management Priorities**

For each operational period (generally 12-24 hours), the Incident Commander will set objectives to guide the IMT's response activities. The City of Petal IMT will prioritize incident objectives according to the following:

- Protection of human life.
- Protection of public health.

**Incident Management Team Position Descriptions**

The Incident Management Team is led by the Incident Commander (IC), who is responsible for the management and oversight of all incident activities, including developing strategic objectives and approving the ordering and release of resources. The Incident Commander will lead an Incident Management Team (IMT) composed of both General Staff and Command Staff personnel. The General Staff consists of the following four Sections:

- Operations Section
- Planning Section
- Logistics Section
- Finance Sections

The Command Staff is composed of four sub-functional positions:

- Public Information Officer
- Safety Officer
- Liaison Officer
- Legal Officer

**Command Section**

**Incident Commander**

The Incident Commander supervises Command Staff and General Staff positions. The Incident Commander will participate in any decision regarding whether to activate specific Incident Management Team functional units.

In the City of Petal, the Incident Commander will be the Police Chief or designee. For some incidents, the Mayor and Board of Alderman may provide guidance to the Incident Commander through a MAC or Multi-agency Coordinating Group.

The Incident Commander may choose to activate the Deputy Incident Commander position and delegate some of the IC's duties to this Deputy. The Deputy Incident Commander for the City of Petal will be the Fire Chief.

**Public Information Officer**

The Public Information Officer is responsible for the formulation and release of information about the incident to the public, the news media and other appropriate agencies and organizations. The Public Information Officer reports to the Incident Commander, and supervises the Information Officer Staff, if any personnel are assigned to this position. The Public Information Officer for the City of Petal is the Deputy Clerk.

**Planning Section**

The Planning Section is led by a Section Chief who reports directly to the Incident Commander. Planning Section personnel monitor the incident status, develop and modify incident strategies and disseminate information as necessary to facilitate incident management and organization. The Planning Section Chief manages the collection, evaluation, management, and dissemination of all operational information concerning the incident. This information is used to assess the current situation, predict the probable course of incident events, prepare alternative strategies, and coordinate and mobilize all available resources. The Planning Section Chief is also responsible for the preparation of Incident Action Plans. The Planning Section Chief for the City of Petal is the Mayor.

The Planning Section is often divided into four primary units - Resource Status, Situation Status, Documentation and Demobilization Units. A number of technical specialists may also work within these units of the Planning Section to assist in evaluating the incident and forecasting requirements for additional personnel and equipment. Each of the four units are headed by Unit Leaders. The Planning Section Chief will appoint unit leaders as needed for the incident response, and the Unit Leaders will appoint staff as needed to fulfill their functions.

**Logistics Section**

The Logistics Section is responsible for obtaining and delivering resources as well as providing all service and support functions for the incident. Approval to order and allocate resources is the responsibility of the Incident Commander. This authority can be delegated to the Logistics Section Chief. The Logistics Section Chief is a member of the General Staff and reports directly to the Incident Commander.

The Logistics Section Chief's primary responsibilities include activation of the Logistics Section and participation in the development and implementation of priorities and objectives for the Incident Action Plan. The Logistics Section Chief for the City of Petal is the Lieutenant of Patrol or Lieutenant of Investigations. In the event of a major multi-jurisdictional event that requires involvement of the Forrest County Emergency Operations Center (FCEOC), the Logistics Section Chief will report to the FCEOC for coordination purposes.

The Logistics Section is comprised of two major branches: Service and Support, each of which contains several units. Activation of Service and Support units will vary with each incident.

**Finance/Administration Section**

The Finance and Administration Section is responsible for providing accounting functions, including maintaining an audit trail, billing, invoice payments, and

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**Safety Officer**

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The Safety Officer is responsible for monitoring and assessing hazardous and unsafe situations and developing measures for assuring personnel safety. The Safety officer will correct unsafe acts or conditions through the regular line of authority, or may exercise emergency authority, to stop or prevent unsafe acts when immediate action is required. The Safety officer maintains awareness of active and developing situations and includes safety messages in each Incident Action Plan. The Safety Officer reports to the Incident Commander and supervises any additional Safety staff. The Safety Officer for the City of Petal is the Assistant Fire Chief.

**Liaison Officer**

The Liaison Officer is responsible for communicating with local, state, and federal government agencies. If these agencies assign representatives to the IMT, the Liaison Officer will coordinate their activities and relieve the Incident Commander of as much government liaison work as practical. The Liaison Officer reports to the Incident Commander and supervises a Liaison staff, which may include agency representatives. The Liaison Officer for the City of Petal is the Assistant Police Chief.

**Legal Officer**

The Legal Officer is responsible for providing legal advice on all aspects of IMT involvement. The Legal Officer reports to the Incident Commander and supervises the legal staff, as assigned. The Legal Officer for the City of Petal is the City Attorney. Noteworthy, a legal officer is not necessarily involved in every incident.

**General Staff**

**Operations Section**

The Operations Section is led by a Section Chief who reports directly to the Incident Commander. The Operations Section includes personnel directly involved with incident tactical activities. The Operations Section Chief manages these tactical activities and assists in the formulation of the Incident Action Plan. Most operations section personnel are placed in the field to supervise and accomplish the tactics set forth in the incident action plan.

The Operations Section Chief(s) must divide their time between the field and the Local Emergency Operations Center (LEOC). For the purpose of the City of Petal, Operations Section Chief(s) will be assigned by the Incident Commander from either or both Police Sergeants or Fire Battalion Chiefs based on the nature of the emergency.

Additional operations section personnel such as division/group supervisors, strike team/task forces leaders, and others, will need to interface with the LEOC to provide information on the status of the operational activities.

documentation of labor, materials, and services used during incident activities. The Finance Section Chief, a member of the general staff, is responsible for all financial and cost analysis aspects of the incident and for supervising Unit Leaders within the Finance Section.

The Finance Section includes the Time, Procurement, Compensation, Claims, and Cost Units.

**City of Petal Incident Management Team**

**Qualified Personnel Roster**

The Qualified Personnel Roster identifies city personnel who may fill various positions during an activation of the City of Petal Incident Management Team. It is important that IC's staffing remains a flexible, dynamic process.

Name	Title /Function	Phone Number
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**City of Petal Incident Management Team Staffing**

IMT staffing should be managed using a rotating shift schedule and standardized relief procedures to ensure the following:

- IMT members should receive sufficient rest.
- IMT staffing levels should remain consistent and appropriate to incident needs.
- Adequate briefings should be held during shift changes so that no information is lost during IMT shift changes.

**Guidelines for IMT Shift Scheduling**

- Establish shift length and rotation schedules early in the response.
- Develop a shift change schedule.
- Hold full team shift change briefing for all incoming and outgoing personnel to summarize incident status and priorities.
- Identify back-up personnel for all activated positions.
- Notify personnel in advance that they are scheduled for upcoming shifts.
- Limit shift length to 12 hours, if possible.
- Ensure that rotating shifts overlap (20 to 30 minutes should suffice) to facilitate in-out briefings.
- Encourage Crisis Management Team members to take breaks and rest as needed.
- Assign a designated "break room".



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In certain types of disasters, it may be necessary to provide short or long term shelters for all or part of the local population. Depending upon the type of emergency and the facilities impacted, shelters may be set up in the community, or arrangements may be made to temporarily dislocate residents to adjacent communities for sheltering.

In the City of Petal, the Civic Center is the primary emergency shelter. The Civic Center Director shall serve as the primary shelter manager, and will be responsible for opening the shelter and initiating services there. In the absence of the Civic Center Director the Recreation Director will be the designated shelter manager. The American Red Cross, Salvation Army, community volunteers and various church organizations all have resources that may be called upon to support a local shelter. These resources include food, drinking water, cots and blankets, and organizational support. All of these organizations should be contacted once a shelter is established in the City of Petal, as they may be able to support long-term shelter operations.

If the Civic Center cannot be used for one reason or another (such as structural damage during a disaster), it may be necessary to select an alternate shelter location. Other facilities that should be considered as potential shelters include:

- City Hall
- Churches
- School Locations
- Water Department Building
- Fire Stations

**Designated Primary Shelter: Civic Center**

The Civic Center Director or alternate opens the Civic Center and acts as Shelter Manager.

The Recreation Director performs sheltering functions as assigned/directed by the Shelter Manager.

Recreation Department personnel coordinates supply of food brought to Shelter from the American Red Cross and Salvation Army. Likewise, any food donations from local or outside sources will be coordinated by Recreation Department personnel.

The Assistant Police Chief is responsible for ensuring that the Shelter has adequate communications abilities.

Fire Department personnel will move medical equipment and set up an Aid Station at the Shelter location. Additionally, Fire Personnel will be responsible for the safe evacuation and relocation of special populations to the Shelter.

The Civic Center Director is responsible for maintaining a listing of all local volunteers trained by the American Red Cross in shelter operations. Coordination of volunteers in the event shelter operations become necessary falls directly under the span of control of the Civic Center Director.

The American Red Cross and The Salvation Army may provide supplemental shelter resources and food support for local residents during a disaster. The American Red Cross can also perform a variety of other valuable emergency services, including support and supplies for disaster victims and workers, and local government assistance.

The Salvation Army can mobilize personnel and resources from out of the region/state to provide immediate aid during the period of critical disruption following a disaster, which may include food, clothing, shelter, and other needs as indicated. Continuing care, in response to request for assistance is also provided.

The Civic Center Director should coordinate all efforts with the Recreational Department personnel, the American Red Cross, and the Salvation Army. During an incident where sheltering needs are significant, the American Red Cross may step in to manage or operate a shelter under its own authority as a non-governmental "sheltering organization."

**Shelter Requirements**

Before setting up a mass care shelter, attempts should be made to house families with relatives, friends, or other persons offering space. Since a shelter provides only a temporary means of caring for people, plans should be made to close the shelter as quickly as possible. Families are best able to recover from the effects of a disaster when they are in their own living quarters. To be effective as a shelter, a facility should:

- Be usable following a disaster.
- Be located outside of the risk area.
- Be located reasonably near victim's homes.
- Be an appropriate size. (If one shelter is sufficient, only one should be established.)
- Be safe and healthful.
- Have an adequate supply of drinking water.
- Have adequate toilet and bathing facilities.
- Have facilities for cooking, serving, and storing food.
- Have a storage area that can be secured.
- Have separate rooms that can be used for the elderly, for families with small children, and for nursing and office space.
- Have space that can be used as a recreation area.
- Have a parking area.

- Have adequate fire and police protection.

**Services Provided at the Shelter**

**Food** – Hot meals should be provided twice a day. A midday lunch should be provided for children, the aged, expectant and nursing mothers, laborers, and disaster victims doing heavy work. Menus should be planned in terms of foods available, with perishable foods and USDA foods being used first.

**Individual Assistance and Counseling** – Shelters should provide help in solving disaster related problems such as the need for transportation and permanent housing. The American Red Cross or other community members with appropriate training should help with counseling needs. Section 8 of this plan discusses resources and procedures to foster community healing.

**Emergency Medical Services** – Medical services should be provided to shelter occupants who become ill or injured. Medical personnel (EMT or ETT trained individuals) should provide guidance to protect the health of residents and supervise the sanitation of the shelter.

**Sleeping** – Occupants should be provided with cots or mats, blankets and a specified area for sleeping. Athletic mats may be used to improvise sleeping areas if no cots are available.

**Child Care** – If a shelter remains open for more than a few days, a child care facility should be considered. Child Care provisions will be especially important in an emergency where a large percentage of the adult population must work away from the community for an extended period of time, such as a regional disaster.

**Recreation Services** – If shelter operations are prolonged and involve large numbers of people, shelters may provide recreation services to relieve tensions and improve morale. Appropriate recreation activities include movies, television, reading material, games, and crafts.

**Shelter Maintenance** – Provide for building maintenance and upkeep. Sanitation Department personnel and the staff normally responsible for the facility may be available for this purpose. Shelter residents should be asked to assist.

**Allocation of Space**

Allocate space at the Shelter for the following purposes:

- Reception and registration of shelter occupants.
- Office space
- Medical care.
- Sleeping accommodations.

- Food service and feeding area.
- Storage areas (food, supplies, personal items).
- Restrooms and bathing facilities.
- Nursery and child care.
- Recreation.

**Shelter Reception and Registration**

The Shelter Manager is responsible for ensuring that a simple record is kept of every person who is housed in the shelter. The following information on each family should be recorded on an index card:

- The last, first, and middle names of the head of household and spouse, and the wife's maiden name.
- Name and ages of all family members.
- Any health problems of family members.
- The family's pre-disaster address.
- The family's pre-disaster telephone number.
- The date the family arrived at the shelter.

Access to shelter services shall not be denied on the basis of race, color, national origin, religion, sex, age or disability. The needs of special populations shall be identified and planned for accordingly.

When a family moves from a shelter, it should be so indicated on the registration cards, and the following information should be recorded:

- The date the family departs.
- Their post-disaster address.
- Their post-disaster telephone number.

It is important that people be registered as soon as they arrive in the shelter, or as soon as practicable.

**EVERY SHELTER MUST HAVE SHELTER MANAGEMENT COVERAGE ON A 24-HOUR BASIS**

**Staffing the Shelter**

Shelter staff in addition to the Shelter Manager may include:

- Assistant manager Nurse – Identify this person
- Registration workers
- Food preparation workers
- Feeding staff
- Family Service workers
- Public Information Officer
- Building maintenance and sanitation

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## EXHIBIT "H"

- Protection of environmental subsistence resources
- Protection of socioeconomic and cultural resources
- Protection of public and private property

Each IMT member will carry out their job responsibilities according to the incident objectives set by the incident manager. At intervals designated by the Incident Commander, the IMT will meet for Status Briefings and IMT members will be provided with information regarding any changes in incident status or objectives.

### Public Information Officer

During a regional emergency that involves the activation of the Incident Management Team, a Public Information Officer (PIO) should be appointed to coordinate the dissemination of information about the incident. The Public Information Officer is responsible for the formulation and release of information about the incident to the public, the news media and other appropriate agencies and organizations. In the City of Petal, the Deputy Clerk serves as Public Information Officer.

### Public Information Flow

During an emergency, it is important to quickly disseminate information in order to orchestrate an effective, community-wide response. The timely and effective distribution of public information can enhance respect and understanding of local government, galvanize public support, and aid in response to emergencies. The following flow of incident information should be observed whenever possible:

- Information from on-scene sources or firsthand observation
- Local Emergency Operations Center Staff
  - Information should be approved by Incident Commander prior to public release
- Public Information Officer
  - Develop press release and public information release

### MEDIA/PUBLIC

#### Media Guidelines

Consider the following guidelines before releasing information to the media:

- Provide accurate and consistent information. Release only those facts which can be confirmed. If little information is available, indicate this fact and schedule future briefings as information comes in.
- Release only approved, specific and verified information, such as:
  - Nature and extent of emergency occurrence
  - Impacted or potentially affected areas of the community
  - Advice on emergency safety procedures, if any.
  - Mitigation activities being conducted by responders

- Procedures for reporting emergency conditions to the LEOC.
- Control rumors. Correct any inaccurate information published by media.
- Do not release information that might hinder emergency response, prejudice the outcome of an investigation, or pose a further threat to public safety.
- Do not allow media access to the LEOC except under limited, controlled circumstances, and only with the prior approval of the Incident Commander.
- Keep logs and, if possible, tape recordings of public information briefings, releases, interviews, and warnings.

### LEOC Communications

Effective emergency communications among on-scene responders, Incident Management Team staff, communication points, and the public is vital to the protection of life and property as well as efficient and effective incident management. In the City of Petal, the Police Department on W. Eight Street will serve as the designated communications center unless circumstances dictate a move to City Hall located on W. Eight Street or evacuation becomes necessary to the Civic Center located on South Main Street, in which case the communications function will occur at the Civic Center location.

The method used to accomplish efficient and effective multi-jurisdictional incident management is in the use of a common communications plan with agreed-upon frequencies designated to various incident functions. This communications plan will tie together the tactical and support units of the various agencies and organizations and maintain communications discipline.

### Basic Incident Communications Plan

Channel	Function	Assignment	Remarks
VHF Channel x	Coordination of Emergency Management Functions	All Incident Management Team members, as appropriate.	
VHF Channel x	Emergency Broadcast	Public Information dissemination - used by Public Information Officer or other incident personnel.	
Telephones	Community notification tree for evacuation	Designated Persons will call down community lists as appropriate.	Residents should be advised NOT to tie up phone lines during an emergency.

NOTE: All incident communications should be limited to essential information

### City of Petal Communications Equipment Resources

Equipment	Location	Quantity
VHF Radio (fixed)	Not Applicable	
Satellite Phone	Not Applicable	
HAM Radio Operator	Not Applicable	
Citizen's Band (CB) Radio	Channel 4 - 19	
VHF Radio (Portable 2-way Handhelds)	Street Sanitation	
Single Side Band (SSB)	Not Applicable	
Cellular Phones	All Key Personnel	

### Local Radio Frequencies

- WBBN 95.9
- WHFR 99.3
- EJXK 102
- WNSL 100.3
- WUSW 103.7
- WZLD 106.3
- WZKY 108
- WKZW 94.3
- WXRK 104
- WAIL 89.3
- WXHB 96.5
- WQID 105.3
- WEEZ 890
- WFOR 1400
- WHSY 950

### Common Emergency Channels

- Citizen's Band (CB): Channel 19
- Single Side Band (SSB): Not Applicable

### Locally Monitored Frequencies

- Citizen's Band (CB): Channel 4
- VHF - Emergency Hailing: All
- VHF - Emergency Broadcast/Disaster: All
- VHF - Emergency Coordination: All
- VHF - Working Frequency: All

### Local Regional Disaster Emergency Frequency

Forest County Emergency Operations Center

the nature and kinds of stress reactions they are experiencing and provide information and resources to assist them in coping with the effects of the disaster.

This section provides short descriptions of a few community outreach techniques and programs that can be implemented following a community disaster event. This section also identifies additional resources available through regional, state, and national organizations to promote community outreach, awareness and healing.

#### Suggested Community Outreach/Healing Programs

In the wake of a disaster emergency, community leaders should bring residents together to address and respond to problems on a broader-based community level. It is helpful to use organizations that are already in place – such as churches, trade/professional groups, Girl/Boy Scouts, Parent/Teacher groups, etc. Also, special outreach programs can be implemented to reach out to the community as a whole. Community outreach activities may include the following:

- In-service training for local professionals
- Distribution of community education materials
- Peer Listener programs
- Talking circles

#### Community Education Materials

Community education information can be distributed through printed leaflets, community service announcements on local broadcast media, or print ads in local newspapers. Community education materials may be general in nature, discussing disaster recovery and response issues, or may focus on specific problems such as depression, anxiety, domestic violence, or substance abuse. Consider the following in developing and distributing community education materials:

- Determine the specific needs of your community and focus on them.
- Select a time for broadcast announcements when your target audience will most likely be reached.
- Run newspaper ads or articles at regular intervals.
- Place educational leaflets in areas of greatest community interest (community centers, mental health facilities, clinics, other meeting places).
- Distribute leaflets at major public events like festivals, fairs, etc.
- Consider bulk mailing through the post office or door-to-door distribution.

#### In-service Training for Community Professionals

Local community professionals such as school teachers, law enforcement personnel, and religious/spiritual leaders can take an active role in promoting community healing following a disaster emergency. Because these individuals are in constant contact with members of the community, they should be trained to recognize, counsel, and refer individuals with special needs following a disaster.

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In-service training programs provide resources and instruction to guide professionals in promoting the community healing process. The following are suggestions for organizing and administering in-service programs:

- Select a qualified mental health professional to deliver the in-service training.
- Deliver in-service training programs in a manner that makes it easy for local professionals to attend and participate.

#### Peer Listener Programs

A peer listener training program can train local residents to provide help to disaster-impacted communities and individuals. The peer listener acts as a friend, advisor and referral agent for individuals that may not desire to seek professional services or may not know that help is available. Community leaders who are considering using peer listener training to facilitate community healing should consider the following:

- Peer listener training should be provided by qualified mental health professionals.
- Peer listeners should be volunteers from within a community who are highly trusted, dependable, and discreet. They should represent all cultural, ethnic and age groups.
- Peer listener training usually takes about 2 days.
- Community leaders should follow up with peer listeners to ensure all community needs are being met.

#### “Talking Circle” Outreach Activity

The talking circle is a traditional Native American activity that involves engaging a group of participants in a dialogue where all participants are considered and treated as equals. In many locations, generations of tribal members have used talking circles in leadership discussions and storytelling. The circle allows each participant to see the others' faces and speak in turn as a stick or feather is passed from hand to hand.

A talking circle can be a powerful tool in initiating community healing following a disaster emergency. The following steps are suggested for organizing a talking circle:

- Identify and contact community leaders to organize each talking circle. These individuals should have strong ties to various segments of the population (age, occupation, other subgroups) to ensure maximum outreach.
- Identify spiritual leaders to participate in the talking circles. Encourage them to bring traditional ceremonial items to the talking circles.
- Advertise the time and location for talking circles throughout the community. Schedule the talking circles for different times of day and at locations such as community halls, schools, and senior centers to reach out to all members of the community.

#### Disaster Recovery Centers (DRC)

In addition to local Community Healing efforts, a Disaster Recovery Center (DRC) may be created to assist local citizens in applying for state or federal disaster assistance. Appropriate facilities may include schools, churches, and community centers. Federal,

state, local and volunteer agencies may provide or accept applications for the following services through the Disaster Recovery Center:

- Temporary housing
- Essential repairs to damaged homes.
- Disaster unemployment and job placement assistance
- Disaster loans
- Agricultural assistance payments and technical assistance
- Information on the availability of food stamps and eligibility requirements.
- Individual and family grants to meet disaster related expenses
- Legal counseling
- Tax counseling
- Consumer counseling.
- Crisis counseling.
- Social Security assistance.
- Veteran's assistance.
- Other specific programs and services as appropriate to the disaster.

Disaster Recovery Centers can be developed with the support of the American Red Cross, the Salvation Army, or other Aid organizations.

#### After a Disaster: How to Help Child Victims

Children who experience an initial traumatic event before they are 11 years old are three times more likely to develop psychological symptoms than those who experience their first trauma as a teenager or later. But children are able to cope better with a traumatic event if parents, friends, family, teachers and other adults support and help them with their experiences. Help should start as soon as possible after the event.

It is important to remember that some children may never show distress because they don't feel upset, while others may not give evidence of being upset for several weeks or even months. Other children may not show a change in behavior, but may still need your help. Children may exhibit these behaviors after a disaster:

- Be upset over the loss of a favorite toy, blanket, teddy bear or other items that adults might consider insignificant, but which are important to the child.
- Change from being quiet, obedient and caring to loud, noisy and aggressive or may change from being outgoing to shy and afraid.
- Develop nighttime fears. They may be afraid to sleep alone at night, with the light off, to sleep in their own room, or have nightmares or bad dreams.
- Be afraid the event will reoccur.
- Become easily upset, crying and whining.
- Lose trust in adults. After all, their adults were not able to control the disaster.
- Revert to younger behavior such as bed wetting and thumb sucking.
- Not want parents out of their sight and refuse to go to school or childcare.
- Feel guilty that they caused the disaster because of something they had said or done.

- Become afraid of wind, rain or sudden loud noises.
- Have symptoms of illness, such as headaches, vomiting or fever.
- Worry about where they and their family will live.

#### Things Parents or Other Caring Adults Can Do

Talk with the children about how they are feeling and listen without judgment. Let them know they can have own feelings, which might be different than others. It's OK. Let the children take their time to figure things out and to have their feelings. Don't rush them or pretend that they don't think or feel as they do. Help them learn to use words that express their feelings, such as happy, sad, angry, mad and scared. Just be sure the words fit their feelings - not yours.

Assure fearful children that you will be there to take care of them. Reassure them many times. Stay together as a family as much as possible. Go back as soon as possible to former routines or develop new ones. Maintain a regular schedule for the children. Reassure the children that the disaster was not their fault in any way.

Let them have some control, such as choosing what outfit to wear or what meal to have for dinner. Help your children know that others love them and care about them by visiting, talking on the phone or writing to family members, friends and neighbors.

Encourage the children to give or send pictures they have drawn or things they have written. Re-establish contact with extended family members. Help your children learn to trust adults again by keeping promises, including children in planning routines and outings. Help your children regain faith in the future by helping them develop plans for activities that will take place later - next week, next month.

Children cope better when they are healthy, so be sure your children get needed healthcare as soon as possible. Make sure the children are getting balanced meals and eating enough food and getting enough rest. Remember to take care of yourself so you can take care of your children.

Spend extra time with your children at bedtime. Read stories, rub their backs, listen to music, talk quietly about the day. If you will be away for a time, tell them where you are going and make sure you return or call at the time you say you will. Allow special privileges such as leaving the light on when they sleep for a period of time after the disaster.

Limit their exposure to additional trauma, including news reports. Children should not be expected to be brave or tough, or to "not cry." Do not be afraid to "spoil" children in this period after a disaster. Do not give children more information than they can handle about the disaster. Do not minimize the event.

Find ways to emphasize to the children that you love them. Allow the children to grieve losses. Develop positive anniversary activities to commemorate the event. These events

The regular staff working in the building that is being used as a shelter should be the primary resource for personnel to operate the shelter, as they have the most complete knowledge of the facility.

Evacuated residents should be provided with information about the LOCATION and RULES of the pet shelter, including the types of household pets accepted

**Pet Shelters**

Household pets create substantial problems in evacuation areas and shelters during an emergency. The public must be aware that pets will not be accepted at the human shelter facilities. Evacuated residents should be informed about the pet shelter.

In order to properly care for displaced household pets during an evacuation mass sheltering situation, a pet shelter should be established. The Animal Warden will oversee the Pet Shelter in the City of Petal.

The Animal Warden should develop a Pet Sheltering Plan ahead of time, addressing where the shelter will be located, how it will be set up, and what type of pets will be accepted.

The pet shelter should be set up similar to an animal shelter and provide, at a minimum, the following services:

- Separate sheltering facilities (rooms or pens) for cats, dogs, and other animals
- Food and water for the animals
- Shelter staff to assist with feeding, walking, and cleaning up after animals
- A process to oversee transportation of displaced pets to the shelter

**SHELTER PLANNING GUIDELINES**

**Essential Shelter Needs**

Equipment needed in a shelter includes cots and blankets, chairs, tables, drinking cups, hot plates for warming baby formula, brooms, trash cans, loudspeakers, emergency equipment such as candles, lanterns, flashlights, and generators, and a telephone

Necessary shelter supplies include soap, towels, toilet tissue, disposable diapers, and cleaning items such as detergent and soap

Office supplies needed include a telephone, carbon paper, disaster forms, cards, file folders, paper, paper clips, and pencils

Service Required	National Standard	For 125 People
Sleeping space	40 to 60 square feet per person	5,000 to 7,000 sq. ft.
Food	2,500 calories, or 3 1/2 pounds of food, per person, per day	437.5 pounds of food per day
Potable water	5 gallons per person per day	625 gallons per day
Toilets and showers	1 per 40 persons	4
Comfort kits (toiletries, etc.)	1 per person	125
Blankets	2 per person	250
Cots	1 per person	125
Medical supplies	As needed	As needed
Battery-operated radios and flashlights	As needed	As needed
Batteries	As needed	As needed

Shelter residents can and should do a large proportion of the work associated with shelter management, including administrative duties, cooking, cleaning, maintenance, childcare, and other duties.

**CIVIC CENTER SHELTER PROFILE**

BUILDING USE	Civic and Cultural Activities
YEAR BUILT	1994
LAST REMODEL	Not Applicable
GROSS SQUARE FEET	
AUDITORIUM	4,144 Square Feet
MAGNOLIA ROOM	952 Square Feet
GYM	None
LIBRARY	6,314 Square Feet
COMMONS	648 Square Feet
KITCHEN	396 Square Feet
NUMBER OF ROOMS:	13 (Including Closets)
TOILETS ACCESSIBLE IN BLDG :	11
CONDITION OF BLDG :	Excellent
FLOOR PLAN:	Appendix I

**SECTION 8**

**CONCLUDING THE RESPONSE**

Most of the post-incident activities described here should actually be initiated during the response phase of the incident. For the purpose of this discussion, post-incident activities include the following:

- Demobilization of the Emergency Operations Center
- Damage Assessment
- Disaster Recovery and Community Healing Programs
- Post-Incident Evaluation Review

**Demobilization**

Demobilization is the process used to gradually cease response operations and release incident personnel and resources back to their non-emergency function. A demobilization plan should be developed to ensure that resources are released and tracked in an effective, logical manner. Consider the following guidelines in demobilizing the Local Emergency Operations Center:

- Assign responsibility for demobilization plan initiation and implementation by activity or IMT function.
- Develop release priorities for resources and equipment that were used during the response. Base these priorities on the following considerations:
  - Ongoing incident resource requirements and personnel needs
  - Current and projected resource/personnel needs for each IMT section
  - Contractor requirements that might influence release priorities (i.e. contractual terms, costs)?
  - Off-incident requirements or needs for incident resources?
  - Safety considerations and/or personnel rest issues?
  - Physical status of personnel and the mechanical condition of equipment.
  - Cost and transportation considerations
- Establish release procedures for demobilizing equipment and personnel. Release procedures should identify check-out steps, which will vary depending on the type of equipment and may include:
  - Turn-in of any incident related documentation
  - Turn-in of radios or other communications equipment
  - Turn-in and inspection of all other equipment
  - Turn-in of personnel and equipment time recordings, claims, contracts.

**Damage Assessment**

Damage assessment is conducted in three phases. Initial Damage Assessment, Preliminary Damage Assessment, and Damage Survey Reports Development. This plan focuses on initial damage assessment, because this is the only part of the process handled primarily within the city.

The initial assessment provides supporting information for the disaster declaration, and is the responsibility of the local government. The preliminary damage assessment and the damage survey reporting process are in-depth analyses of long term effects and costs of the emergency, and are done with the combined efforts of local, state, and federal agencies.

**Record keeping, especially of expenditures, should be started very early in the incident.**

**Initial Damage Assessment**

The initial damage assessment is a process that will require major assistance from all city departments and available volunteer resources. If the community can document actual costs spent on the response, these should be used to develop accurate cost estimates. The initial damage assessment should begin as soon as possible after the impact of the emergency. Each damaged facility should be analyzed for structural integrity and safety, functional capability, and estimated cost to repair or replace. The damage assessment should be conducted using the following priorities:

**Priority 1 - Public safety and restoration of vital services**

- Public buildings
- Clinic, schools and other shelters.
- Power, telephone, and radio communications systems.
- Roads and other infrastructure.

**Priority 2 - Assessment of damage to support emergency or major disaster declaration.**

- Private homes, multiple family dwellings.
- Businesses.

**Community Healing Programs and Disaster Recovery Assistance**

**Promoting Community Healing**

In the initial days of the disaster, community officials may be so absorbed with responding to the initial emergency that less tangible needs of the community may be neglected at first. However, community members may suffer from a number of disaster-related stresses, including the following:

- Emotional distress
- Financial loss
- Childcare issues
- Family relationship strain
- Physical health concerns

Community outreach programs are an important component of any disaster response recovery effort. These programs should include activities that help residents understand

# CITY OF PETAL MINUTE BOOK 28

## EXHIBIT "H"

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Jessica Romines	601-447-5096
Shauna Harvey	601-606-0397
Jessica Dykes (PT)	601-606-2660
Tonya Carter (PT)	601-818-6802

**Police Part Time and Chaplain**

P-100 Jimmie Garrard	601-434-1777
P-101 Glenn Moore	601-310-2836
P-102 Scott Smith	601-583-9472
P-103 John Klem	601-520-7404
P-104 Ryan Nobles	601-606-3919
P-105 Chris Nobles	601-606-1712
P-107 Bobby "Dink" Pickett	601-270-7133
P-108 Brian Pace	601-582-5817

**Police Reserves**

ason Walters	601-606-3746
201 Eric Harding	601-270-7600
-202 Rick Monday	601-408-9222
P-207 Jonathan Nobles	601-270-0494

**Petal Fire Department**

F-01 Chief Richard Bryant	601-325-4824
T-01 Asst. Chief / Trn Officer Shane Pickett	601-325-4825
Batt. Chief BC-03 Michael Rigby	601-325-1634
Batt. Chief BC-02 Eric Harding	601-325-1635
Batt. Chief BC-01 John Anderson	601-325-1636
F-04 Firefighter Erick Jones	601-310-7495
F-05 Engineer Lee Draught	601-543-4231
F-06 Engineer Lee West	601-545-7885
F-07 Engineer Stan Kinmon	601-577-7400
F-08 Engineer Gary Hartfield	601-261-0452
F-09 Engineer B.J. Townsend	601-408-8602
F-10 Engineer Carlton Sims	601-606-6087
F-11 Firefighter Marion Sims	601-606-9868
F-12 Firefighter Luke Fordham	601-606-3003
F-13 Firefighter Landon Fordham	601-606-3004
F-14 Firefighter Justin Beliveau	601-554-6990
F-15 Firefighter Jeremiah Hill	601-620-9390
F-16 Firefighter Cody Keys	601-517-3800
F-17 Firefighter Joseph Parker	601-964-1928
F-18 Firefighter Ryan Swartz	601-543-4139

F-19 Firefighter Timothy Dye	601-270-2265
F-20 Firefighter Desmond Escobar	601-408-5676
F-21 Firefighter Adam James	601-434-0745
F-22 Firefighter Jason Wilson	601-818-0107
F-23 Firefighter Brian Wells	601-278-2584
F-24 Firefighter Robert Ellis	601-807-4411
F-25 Firefighter Shay Gibson	601-385-8456
F-37 Firefighter Barry Foil (PT)	601-408-0617
F-38 Firefighter Keith Jennings (PT)	601-382-0102

**Municipal Court**

Sharold Fedrick	601-297-6542 or 601-544-1093
-----------------	------------------------------

**Emergency Contact Information**

Petal Chamber Dir. Deborah Reynolds	601-325-4827
Civic Center Shirley Draught	601-325-4827
Civic Center, Maint. Gary Bullock	601-325-4827
Eco Systems Jay Estes	601-270-3898
Flynt & Associates Allen Flynt	601-549-0991
Shows Dearman & Waits John Weeks	601-270-5260
Andrew Weber	601-325-4819
EOC Direct Line	601-545-2852 or 601-544-5911
Mayor Johnny Dupree	601-520-8500
Pine Belt Oil Allen Morgan	601-606-8576
Pine Belt Oil Dan Elzie	601-408-0103
Dr. Weaver	601-606-0361
Dixie Electric Power	601-583-3381
Center Point Gas	601-549-0349
Entex Gas	888-876-5786
Ms. Power John Mark	601-545-4034
Ms. Power Butch Heath	601-297-1633
Bell South Tony	601-310-2131
AAA	601-264-2221
American Red Cross	800-975-7585
Forrest County S.O.	610-544-9770
Lamar County S.O.	601-794-8610
MHP Troop J	888-955-1557 or 601-582-3529
Palmer Electric Milton Palmer	601-297-5056
L & A Construction Lee Sims	601-264-2100 or 601-264-2320
L & A Construction Lee Sims (cell)	601-408-8224
L & A Construction Charles Sutherland	601-544-5911
Wilmut Gas	601-261-3753

**Planning Commission**

B.C. Lewis	601-583-4473
Linda Tisdale	601-270-9401
Tommie Corley	601-297-5826
James Wallace	601-584-4654
Mrs. Penny Luckel	601-307-8267
Mr. Joe Adamo	601-543-6642
Parker Chapman	601-584-6355
James Warren	601-549-6662
Charles Blackwell	601-447-8147

**Appendix A - Regional Map**

**Appendix B - Local Community Map**

**Appendix C -- Flood Plain Map**

**Appendix D -- Hazard Materials Storage and Production Facilities**

**Appendix E -- Pipeline Locations**

**Appendix F -- Critical Facilities Location Map**

**Appendix G -- Civic Center Floor Plan**

may bring tears, but they are also a time to celebrate survival and the ability to get back to a normal life.

#### Activities for Children

Encourage the children to draw or paint pictures of how they feel about their experiences. Hang these at the child's level to be seen easily. Write a story of the frightening event. Playing with playdough or clay is good for children to release tension and make symbolic creations. Music is fun and valuable for children. Creating music with instruments or rhythm toys helps relieve stress and tension.

Provide the children with clothes, shoes, hats, etc. so they can play "dress up" and can pretend to be adults in charge of recovering from the disaster and "being in charge." Make puppets with the children and put on a puppet show for family and friends, or help children put on a skit about what they experienced. Read stories about disasters to and with children.

#### Social Services, Counseling, And Mental Health Services

The following agencies and organizations may be able to provide disaster relief assistance to promote community healing.

NAME	PHONE	SERVICES
<b>Agencies and Non-Profit Groups</b>		
American Red Cross Janice V. Gerald Britt	601-582-8151	Disaster relief, sheltering, social services
Salvation Army Danny Dickinson	601-299-2684 601-544-3684	Disaster relief, sheltering, social services
Salvation Army		Child and family social services
Salvation Army		Infant learning, social services, mental health care
Salvation Army		Marriage, Family, Child & Individual Counseling & Mental Health Services
Salvation Army		Senior Services, Adult Day Care, Meals and social programs

## CITY OF PETAL MINUTE BOOK 28

### EXHIBIT "H"

Salvation Army	Sheltering and social services for abused women/children; meals, outreach program
Salvation Army	Federal program to assist women and children in need.

Each time the City of Petal Incident Management Team and Emergency Operations Center are exercised, either in a real emergency or during a planned drill, it is important that all participants take the opportunity to learn from the experience of managing an emergency incident. A post-incident evaluation or "debrief" is a tool that can facilitate this process, by allowing incident personnel to reflect briefly on the lessons learned during an emergency response. Consider the following questions in conducting a post-incident evaluation.

- Did Incident Management Team personnel integrate effectively to respond to the incident at hand?
- Were staffing levels adequate?
- Did the LEOC space function adequately?
- What were the most successfully elements of the incident response?
- What were the major problems?
- What specific actions were taken to improve the effectiveness of the response?
- How did communications flow within the LEOC?
- Were all personnel comfortable/familiar with their expected roles and responsibilities?
- How did IMT personnel integrate with other agencies/organizations?
- Was the information in this plan useful in guiding the response?
- How might you revise the plan based on this experience?
- Was there adequate resource information/telephone numbers in the plan?
- Did external notifications occur quickly and effectively?
- Was the alert/stren system effective?
- Did evacuation occur smoothly?
- Was the shelter facility adequate?
- What were the major "lessons" learned?
- What would you do differently next time?
- What would you do the same?

Keep records of the post-incident evaluations developed and insert copies as addendums to this plan to jog memories during future incidents or drills.

#### SECTION 9

#### EMERGENCY PHONE CONTACTS

##### City Officials

Mayor Carl Scott	Cell: 601-325-4800
Alderman Ward 1 David Clayton	Cell: 601-606-1736
Alderman Ward 2 Steve Stringer	Cell: 601-270-4176
Alderman Ward 3 Lisa Weaver	Cell: 601-297-6882
Alderman Ward 4 James Moore	Cell: 601-549-2392
Alderman at Large Kay Fairley	Cell: 601-520-2255
City Attorney Tom Tyner	Cell: 601-583-2671
City Clerk Jean Ishee	Cell: 601-325-4801

##### Important Buildings

City Hall	601-545-1776
Police Department	601-544-5331
Fire Station #3	601-582-7270
Civic Center	601-583-3306

##### Department Heads

Building Inspector	Darrin Carroll	601-325-4822
Code Enforcement	Larry Carroll	601-325-4823
Recreation Director	Tom Hardges	601-325-4814
Street Department	Larry Byrd	601-325-4816
Sanitation Department	Daie Nutting	601-325-4815
Water Department	Ralph Eddlemon	601-325-1869
Fire Department	Richard Bryant	601-325-4824
Police Department	Lee Shelbourn	601-325-4802
Central Fueling Station	Bryan Craven	601-325-4821

##### Key Municipal Employees

Building Admin	Amy Heath	601-544-6048
Recreation Assistant	Lura Huffman	601-554-5440
Street Assistant Sup.	Ralph Burgess	601-325-4817
Office Mgr. Water	Stacy Walters	601-544-6981
Doris Walters		601-325-4813
William Brazzle		601-325-8380
Tim Woods		601-325-4820
Robert Pierce		601-325-4832
Jessie Dickerson		601-325-3164
Andrew Webber		601-325-4819

##### Police Department

Chief Lee Shelbourn	601-270-5044 or 325-1870
Asst. Chief Don Sealy	601-325-4803
P-01 Lt. Harris Tapp	601-325-4806 or 601-520-0326
P-02 Sgt. Matthew Thatt	601-325-4804 or 601-606-4575
P-03 Sgt.	
P-04 Sgt. David Ward	601-325-4812
P-05 Sgt. Leonard Fuller	601-325-4828 or 601-270-3152
P-06 John Wildman	601-270-2143
P-07 Michael Blount (motors)	
P-08 Andy Davis	601-270-1809
P-09 Mike Childress (warrants)	601-325-7654
P-10 Justin Lewis	
P-11 Ashley Ruple	
P-12 Josh Barham	
P-13 Chad Young (motor)	
P-14 Dean Stephens	
P-15 Mickey Hurt (warrants)	
P-16 Adam Kelly	
P-17 Adam Chocharn	
P-18 Jeromy Robb	601-467-0339
P-19 Sammy Burch	601-325-7656
P-20 James Stokes	
P-21 Glen Orgeron	
P-22 Jessica Rommes	601-447-5097
V-01 Sgt. Jason James (narcotics)	
V-02 Jason McNelly (narcotics)	

##### Police Investigations

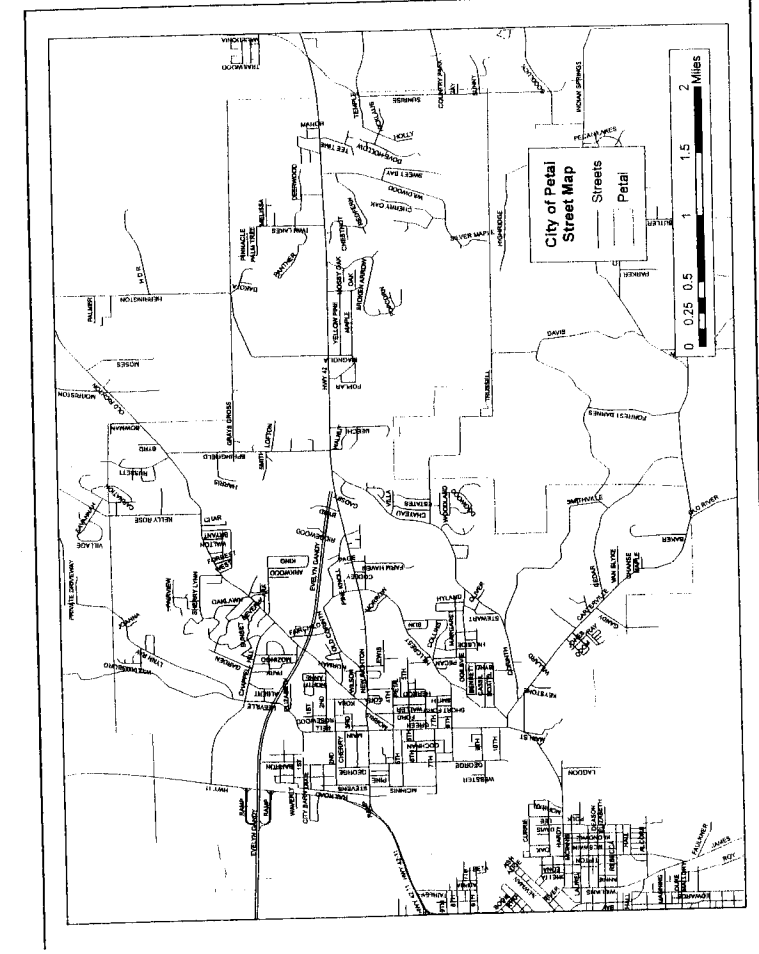
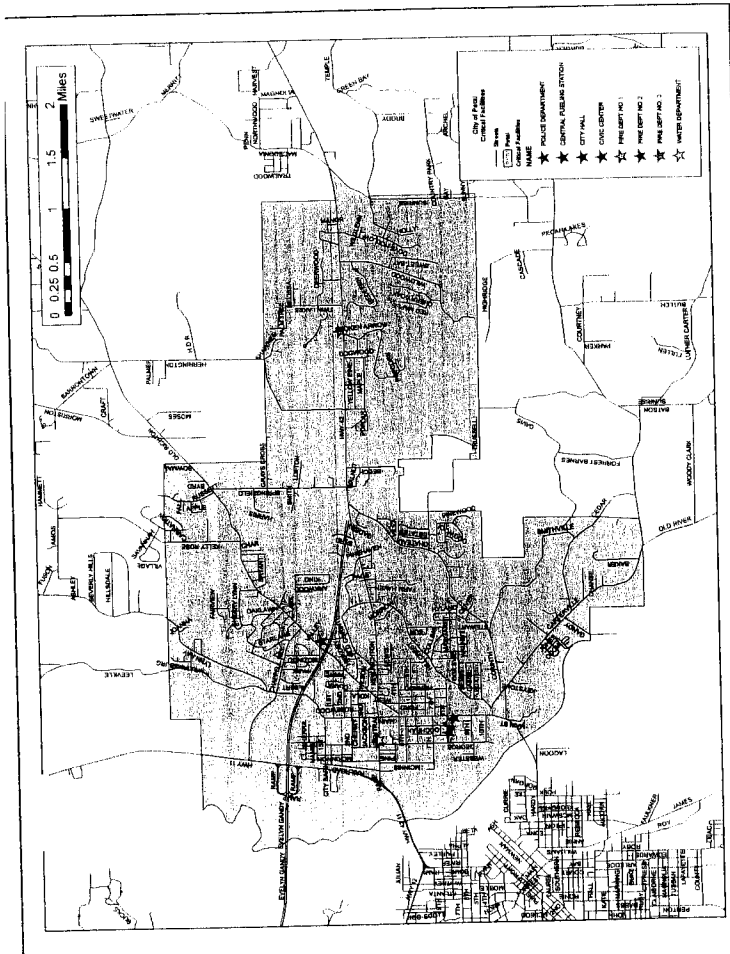
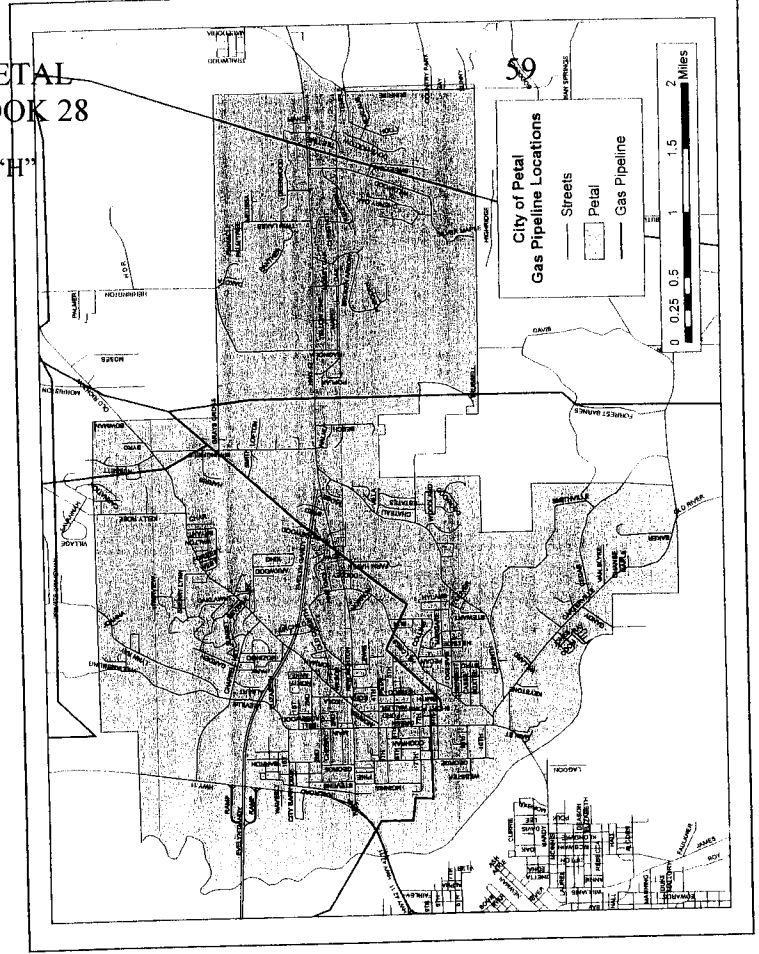
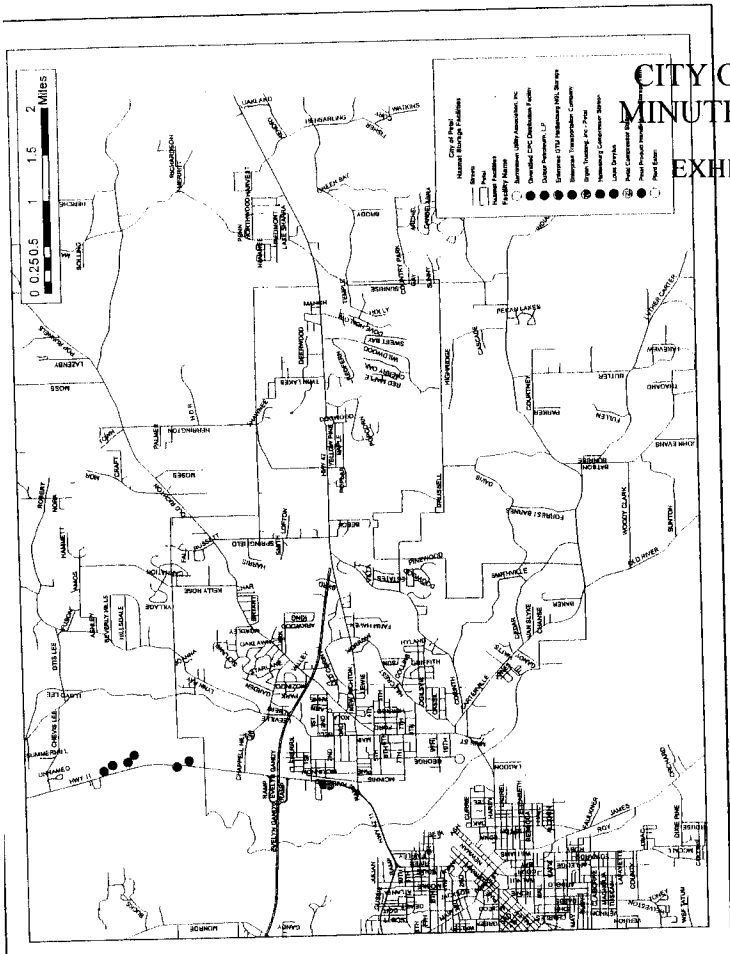
D-01 Lt. Tammy Moore	601-270-7404
D-02 Sgt. Gavin Guy	
D-03 Inv. Bill Holton	601-466-1820
D-04 Inv. Craig Locke	

##### Admin. Assistant and Animal Warden

W-01	
AA1 Michelle Strebek	601-606-4313

##### Police Dispatch

Miranda Davenport	601-325-8442
Melissa Harvey	601-270-7481



CITY OF PETAL  
MINUTE BOOK 28

EXHIBIT "H"

- City of Petal  
Mississippi
- City of Hattiesburg
- Lamar Cities
- | NAME                 | Symbol            |
|----------------------|-------------------|
| Lumberton            | [Solid Black Box] |
| Purvis               | [Solid Black Box] |
| Sumrill              | [Solid Black Box] |
| Forrest County       | [Dotted Box]      |
| Lamar County         | [Dotted Box]      |
| Forrest Highways     | [Double Line]     |
| Lamar Highways       | [Single Line]     |
| Evelyn Gandy Parkway | [Wavy Line]       |

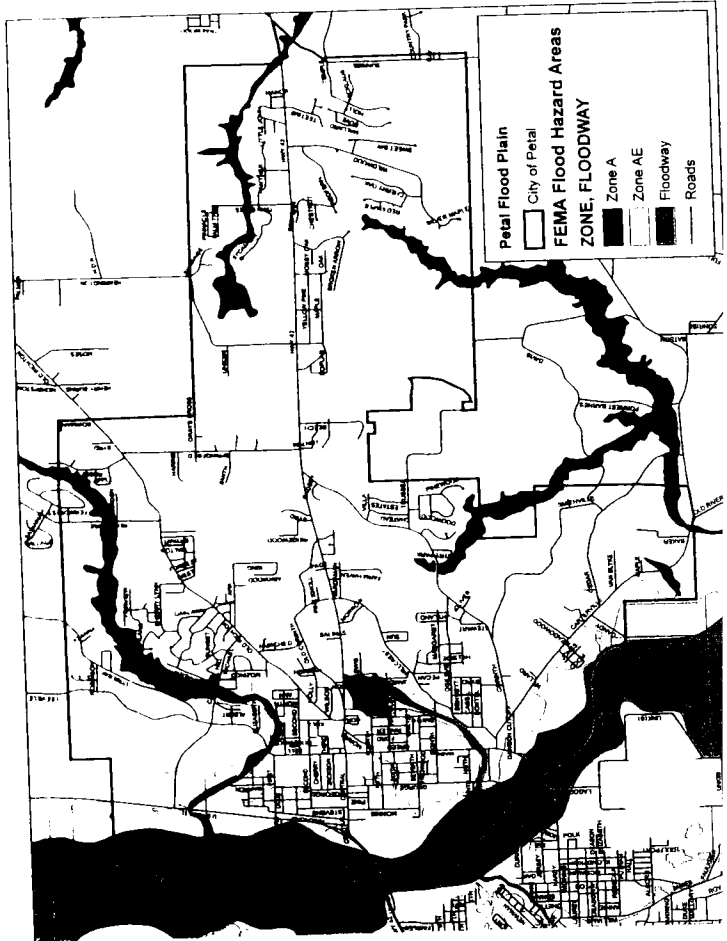
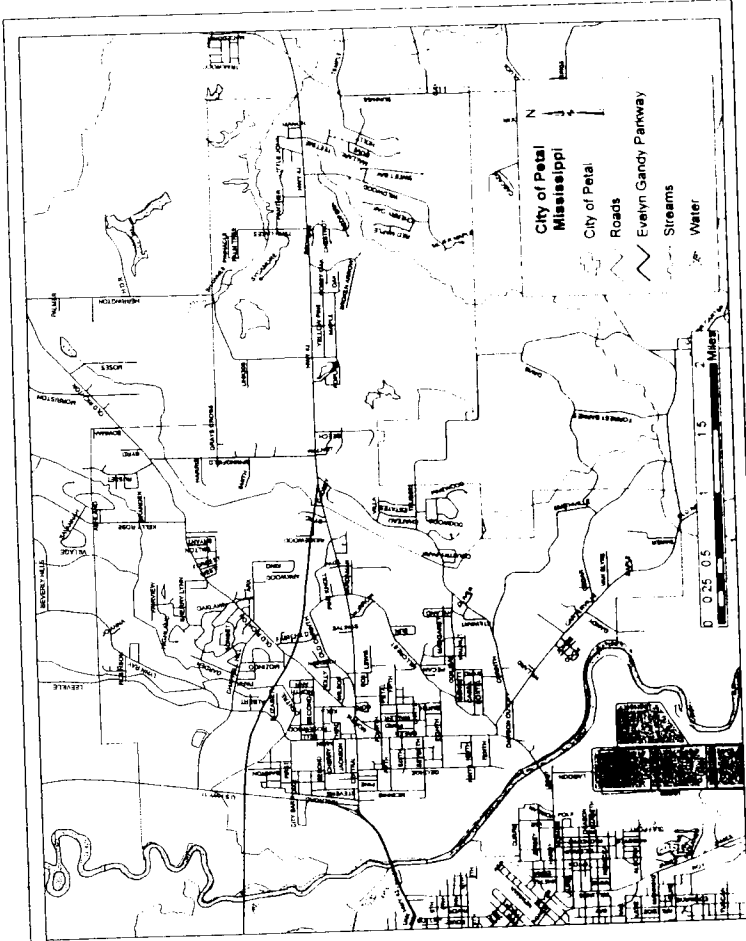
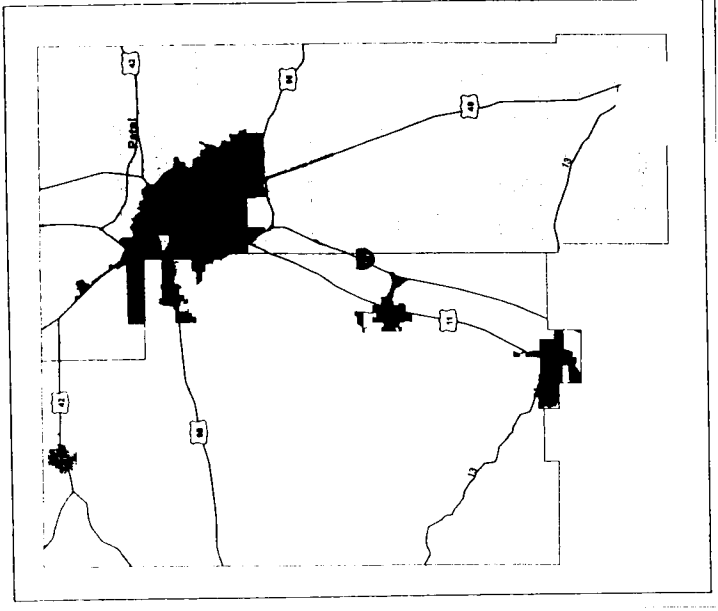
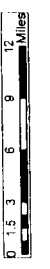




EXHIBIT "I"

CARL L. NICHOLSON JR., CPA  
RICHARD D. HAEBERL, CPA  
RICHARD G. TOFF, CPA  
FRANK H. McWHORTER JR., CPA  
T. JOHN HARVEY, CPA  
WILLIAM T. KELLY, CTA/ABV, CVA  
SUSAN A. RILEY, CPA  
HARVEY J. JONES, CPA  
MICHAEL W. DAVIS, CPA  
CHRISTOPHER J. HARTZ, CPA  
JEFFREY M. ALLEN, CPA  
DONALD J. NESTER, CPA  
PAIGE MULLSAP, CPA  
SHANNON J. JONES, CPA  
BARBARA L. STEVENS, CPA  
ELLEN A. BEYON, CPA  
JANICE M. BATES, CPA  
LESA M. HANSON, CPA  
JULIE STRAVIS, CPA, C-FA  
SCOTT D. PHITS, CPA  
JOSEPH E. JONWISSELM, CTA  
CIVIL HAYNES, CTA

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FAX 601-736-8591

- 2 -

To the Board of Commissioners  
Pine Belt Regional Solid Waste Management Authority

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners  
Pine Belt Regional Solid Waste Management Authority  
Petal, Mississippi

We have audited the accompanying financial statements of the business-type activities, the major fund, and the remaining fund information of Pine Belt Regional Solid Waste Management Authority, as of and for the years ended June 30, 2007 and 2006, which collectively comprise the Authority's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Pine Belt Regional Solid Waste Management Authority's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, the major fund, and the remaining fund information of Pine Belt Regional Solid Waste Management Authority, as of June 30, 2007 and 2006, and the respective changes in financial position and cash flows, thereof for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2007, on our consideration of Pine Belt Regional Solid Waste Management Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of our testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

Pine Belt Regional Solid Waste Management Authority has not presented a Management's Discussion and Analysis. This is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Pine Belt Regional Solid Waste Management Authority's basic financial statements. The combining fund financial statements and the schedule of organizational costs are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining fund financial statements and the schedule of organizational costs have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

*Nicholson & Company, PLLC*

Hattiesburg, Mississippi  
September 27, 2007



October 16, 2007

Mayor Carl Scott  
City of Petal  
P.O. Box 364  
Petal, MS 39465

Reference: Proposal for Development of Economic Development Marketing Materials for the City of Petal

**Introduction**

Eco-Systems, Inc. (Eco-Systems) is pleased to present this proposed scope of services and cost estimate to the City of Petal for the purpose of providing professional planning services and technical assistance to the City of Petal. This proposal is the result of a verbal request in a meeting held on October 16, 2007.

**Scope of Work**

Eco-Systems proposes to prepare economic development marketing materials for the City of Petal to be used for the purpose of recruiting business and industry to the City with the primary goal of increasing the economic diversity of the City, expanding the tax base and providing a greater variety of job opportunities for the citizens of Petal.

Proposed deliverables include two digital documents. The first will be in a fact-sheet format (front and back) with detailed demographics, maps, statistics, and contact information. This deliverable will be produced in formats that are both print-ready and for inclusion in the City's website. The second deliverable will be a multi-fold brochure with similar information as the fact sheet but in a format that is easily distributed via standard mail. This document will also be produced in formats that are both print-ready and for inclusion in the City's website.

**Project Implementation Schedule**

Upon receipt of an authorization to proceed, Eco-Systems will begin working with the City to provide the Scope of Work as described above. A schedule for completion will be established that is mutually agreed upon.

**Cost Estimate**

Eco-Systems will perform the scope of work as identified above on a **time and materials basis** in accordance with our 2007 fee schedule for an estimated fee of \$10,000.00. This cost strictly covers the scope of work requested, and includes labor, expenses, and travel costs related to the performance of the above-described scope of work.

**Closing Comments**

We appreciate the opportunity to provide the City of Petal with this proposal and look forward to working with you in the near future. If this proposal is acceptable, please sign the project authorization and return by facsimile to (601) 583-2828. If you have any questions or comments regarding the information presented herein, please do not hesitate to contact me at (601) 583-2182.

Sincerely,  
Eco-Systems, Inc.

Jay C. Estes AICP  
Senior Planner

**Authorization**

Please sign and date in the space provided below if this proposal is acceptable. The effective date of this project will be the authorization date below. Please return a signed copy to us upon authorization. You may fax the signed authorization back to us at (601) 583-2828.

Authorized by \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

EXHIBIT "K"

STANDARD FORM OF AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR  
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of Nov. 22, 2007 ("Effective Date") between

\_\_\_\_\_  
THE CITY OF PETAL

\_\_\_\_\_  
OWNER") and

\_\_\_\_\_  
SHOWS, DEARMAN & WAITS, INC.

\_\_\_\_\_  
("ENGINEER").

OWNER intends to MAKE A CDBG 2007 SEWER SYSTEM IMPROVEMENTS IN THE SPRINGFIELD ROAD

AREA. THE OWNER FURTHER WISHES TO ENGAGE THE SERVICES OF THE ENGINEER IN THE DESIGN AND  
CONSTRUCTION OBSERVATION FOR THE PROJECT (CDBG 2007).

\_\_\_\_\_  
("Project").

OWNER and ENGINEER in consideration of their mutual covenants as set forth herein agree as follows:

EXHIBIT "L"


03/25/2008 01:09 FAX 6015440501  
Nov 08 07 11:37a insituform technologies

SHOWS, DEARMAN, & WAITS

002/002

**MUTUAL AGREEMENT  
REHABILITATION OF EXISTING SEWER  
CITY OF PETAL**

The bid prices received on August 9, 2007 will be extended until December 18, 2007 for the Rehabilitation of existing Sewer in the City of Petal.

  
\_\_\_\_\_  
Calvin Foreman  
Insituform  
8 Nov 07  
\_\_\_\_\_  
Date

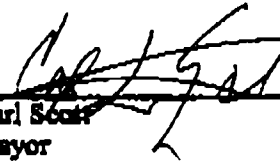
  
\_\_\_\_\_  
Carl Scott  
Mayor  
11/16/07  
\_\_\_\_\_  
Date

EXHIBIT "M"  
RESOLUTION

Resolution finding and determining that the dilapidated building located at 118 Pine Street in Petal, Mississippi and owned by Brenda Clark is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 118 Pine Street in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 118 Pine Street, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

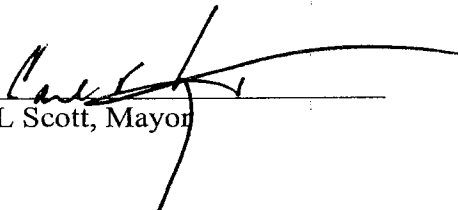
SECTION 2.

That if the owner of said structure has not brought the structure up to compliance within seven (7) days, or removed the structure within seven (7) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
\_\_\_\_\_  
Carl L. Scott, Mayor

(SEAL)

ATTEST:

  
\_\_\_\_\_  
Jean Ishee, City Clerk

RESOLUTION  
~~EXHIBIT~~

Resolution finding and determining that the dilapidated building located at 134 Leeville Road in Petal, Mississippi and owned by Robert D Simmons is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 134 Leeville Road in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 134 Leeville Road, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

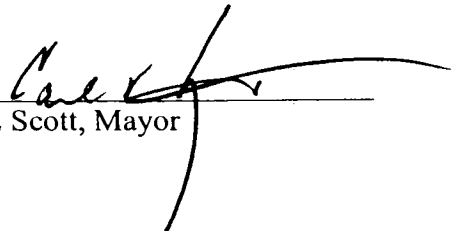
SECTION 2.

That if the owner of said structure has not brought the structure up to compliance within sixty (60) days, January 1, 2008 or removed the structure within sixty (60) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
\_\_\_\_\_  
Carl L Scott, Mayor

(SEAL)

ATTEST:

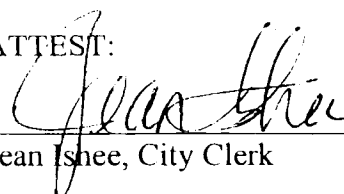
  
\_\_\_\_\_  
Jean Ishee, City Clerk

EXHIBIT "A"  
RESOLUTION

Resolution finding and determining that the dilapidated building located at 415 Hillcrest Loop in Petal, Mississippi and owned by Jerald Johnson is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 415 Hillcrest Loop in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 415 Hillcrest Loop, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

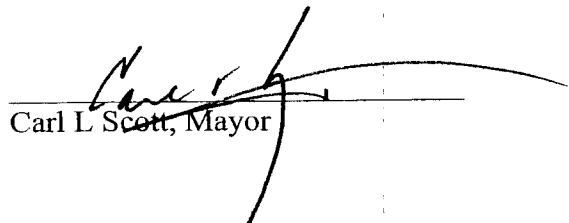
SECTION 2.

That if the owner of said structure has not brought the structure up to compliance within sixty (60) days, or removed the structure within sixty (60) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

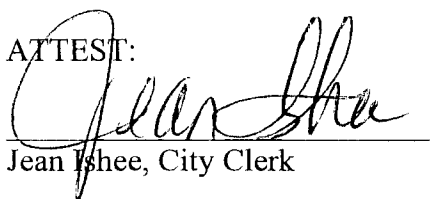
That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
Carl L. Scott, Mayor

(SEAL)

ATTEST:

  
Jean Ishee, City Clerk

CITY OF PETAL  
MINUTE BOOK 28  
RESOLUTION  
EXHIBIT P

68

Resolution finding and determining that the dilapidated building located at 403 Smith Street in Petal, Mississippi and owned by Jo Ann Rouse is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 403 Smith Street in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 403 Smith Street, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

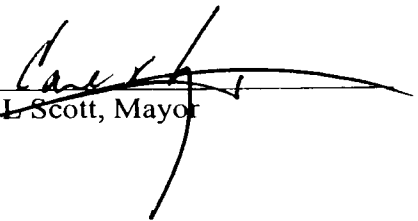
SECTION 2.

That if the owner of said structure has not brought the structure up to compliance within ninety (90) days, or removed the structure within ninety (90) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

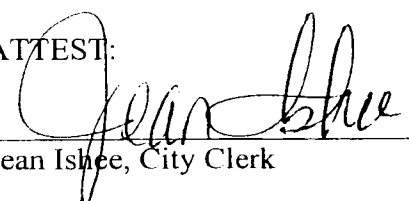
That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
Carl L. Scott, Mayor

(SEAL)

ATTEST:

  
Jean Ishce, City Clerk



~~RESOLUTION~~

Resolution finding and determining that the dilapidated building located at 300 Willow Street in Petal, Mississippi and owned by Jimmy Dale Shoemake is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 300 Willow Street in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 300 Willow Street, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

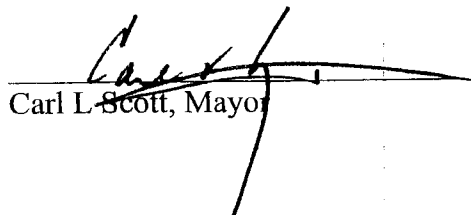
SECTION 2.

That if the owner of said structure has not brought the structure up to compliance within seven (7) days, or removed the structure within seven (7) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

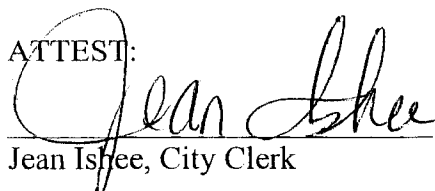
That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
Carl L. Scott, Mayor

(SEAL)

ATTEST:

  
Jean Ishee, City Clerk

RESOLUTION  
~~EXHIBIT~~

Resolution finding and determining that the dilapidated building located at 14 Smith Road in Petal, Mississippi and owned by Perry & Flora Smith is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 14 Smith Road in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 14 Smith Road , in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

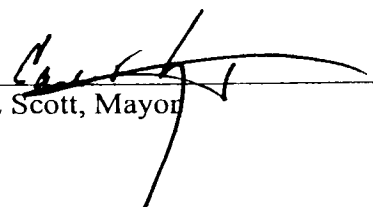
SECTION 2.

That if the owner of said structure has not brought the structure up to compliance within seven (7) days, or removed the structure within seven (7) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
\_\_\_\_\_  
Carl L Scott, Mayor

(SEAL)

ATTEST:

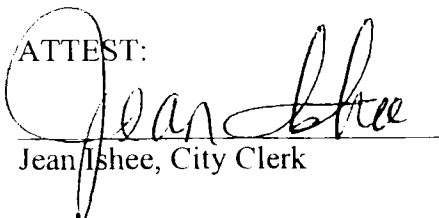
  
\_\_\_\_\_  
Jean Ishee, City Clerk

EXHIBIT 457  
RESOLUTION

Resolution finding and determining that the property located at Norrell Drive in Petal, Mississippi and owned by Chantra W Waldrop is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as Norrell Drive in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said property needs to be brought up to the City's Code.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the property located at Norrell Drive , in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

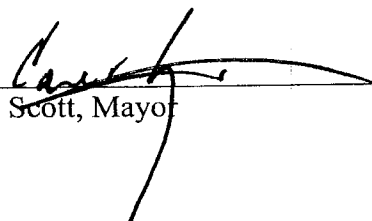
SECTION 2.

That if the owner of said property has not brought the property up to compliance within sixty (60) days, or removed the structure within sixty (60) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.


That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
\_\_\_\_\_  
Carl L Scott, Mayor

(SEAL)

ATTEST:

  
\_\_\_\_\_  
Jean Ishee, City Clerk

Resolution finding and determining that the dilapidated building located at 111 Meadowood Drive in Petal, Mississippi and owned by Lisa H Walley & Country Wide is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 111 Meadowood Drivet in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 111 Meadowood Drive, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

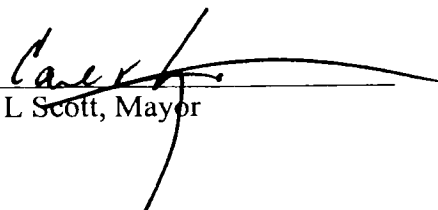
SECTION 2.

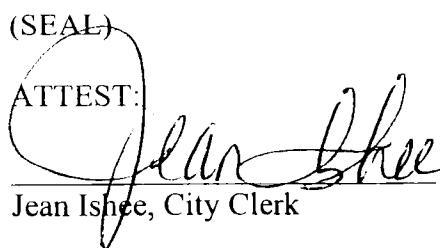
That if the owner of said structure has not brought the structure up to compliance within seven (7) days, or removed the structure within seven (7) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
\_\_\_\_\_  
Carl L Scott, Mayor

(SEAL)  
ATTEST:  
  
\_\_\_\_\_  
Jean Ishee, City Clerk

RESOLUTION

Resolution finding and determining that the dilapidated building located at 183 Springfield in Petal, Mississippi and owned by Mary E & Demetrius Irvin is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 183 Springfield in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 183 Springfield, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

SECTION 2.

That if the owner of said structure has not brought the structure up to compliance within sixty (60) days, January 1, 2008 or removed the structure within sixty (60) days from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

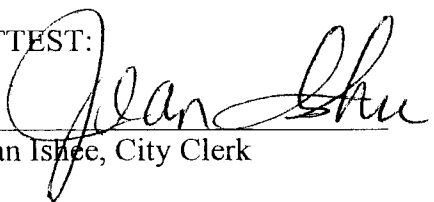
SECTION 3.

That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

(SEAL)

ATTEST:

  
Jean Ishie, City Clerk

  
Carl L. Scott, Mayor

CITY OF PETAL  
MINUTE BOOK 28  
RESOLUTION  
~~EXHIBIT~~

74

Resolution finding and determining that the dilapidated building located at 109 McAuley Drive in Petal, Mississippi and owned by Kathleen Elbanowski is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 109 McAuley Drive in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 109 McAuley Drive, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

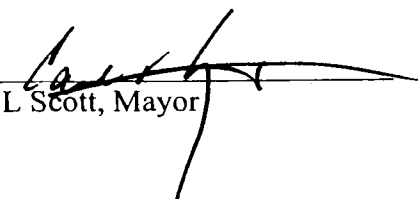
SECTION 2.

That if the owner of said structure has not brought the structure up to compliance within six (6) months, May 1, 2008 or removed the structure within six (6) months from this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

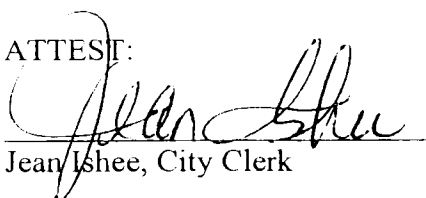
That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
Carl L Scott, Mayor

(SEAL)

ATTEST:

  
Jean Ishee, City Clerk

~~EXHIBIT~~  
RESOLUTION

Resolution finding and determining that the dilapidated building and property located at 920 HWY 11 in Petal, Mississippi and owned by Jimmie Dale Odom is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owner of the property located at 920 Hwy 11 in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said property needs to be brought up to the City's Code and personal property removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the little office building be permitted located at 920 Hwy 11, in Petal, Mississippi and in such a state of dis-repair as to be a menace to the public health and safety of the community, and that personal property located thereon is in violation of the zoning classification for said property and should be removed.

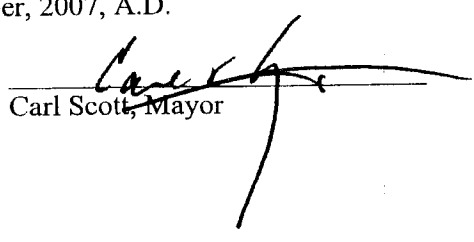
SECTION 2.

That if the owner of said property has not brought the structure and property up to compliance within ninety (90) days, February 1, 2008 or removed the structure and personal property within ninety (90) days from date on this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

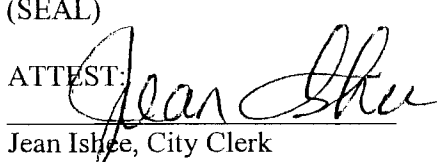
That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
Carl Scott, Mayor

(SEAL)

ATTEST:

  
Jean Ishie, City Clerk

RESOLUTION,  
EXHIBIT X

Resolution finding and determining that the dilapidated building and property located at 989 HWY 11 in Petal, Mississippi and owned by Jimmie Dale Odom is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owner of the property located at 989 Hwy 11 in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said property needs to be brought up to the City's Code and personal property removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building be removed, site work, and move piled steel located at 989 Hwy 11, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and that personal property located thereon is in violation of the zoning classification for said property and should be removed.

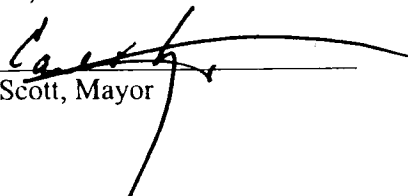
SECTION 2.

That if the owner of said property has not brought the structure and property up to compliance within one-hundred eighty (180) days, May 1, 2008 or removed the structure and personal property within one hundred eighty (180) days from date on this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

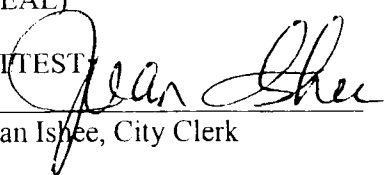
That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
\_\_\_\_\_  
Carl Scott, Mayor

(SEAL)

ATTEST

  
\_\_\_\_\_  
Jean Ishee, City Clerk



~~RESOLUTION~~

Resolution finding and determining that the dilapidated building and property located at 1178 HWY 11 in Petal, Mississippi and owned by Jimmie Dale Odom is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owner of the property located at 1178 Hwy 11 in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said property needs to be brought up to the City's Code and personal property removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the mobile home be removed and vehicles be relocated at 1178 Hwy 11, in Petal, Mississippi and in such a state of dis-repair as to be a menace to the public health and safety of the community, and that personal property located thereon is in violation of the zoning classification for said property and should be removed.

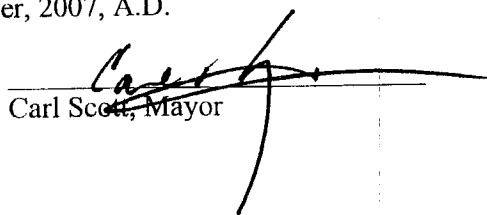
SECTION 2.

That if the owner of said property has not brought the structure and property up to compliance within ninety (90) days, February 1, 2008 to remove mobile home and remove more or less 75 vehicles and personal property at least six hundred feet (600') from Hwy 11 within one hundred eighty (180) days, May 1, 2008, from date on this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

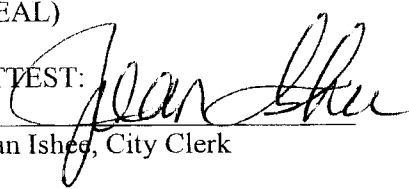
That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 29-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
Carl Scott, Mayor

(SEAL)

ATTEST:

  
Jean Ishee, City Clerk

CITY OF PETAL  
MINUTE BOOK 28  
RESOLUTION

Resolution finding and determining that the dilapidated building located at 403 W Central Avenue in Petal, Mississippi and owned by Jimmie Dale Odom is in such a state of dis-repair as to be a menace to the public health and safety of the community

WHEREAS, due and proper notice has been given to the owners of the property located as 403 W Central Avenue in Petal, Mississippi of a hearing conducted before the Mayor and Board of Aldermen of the City of Petal to determine that said structure needs to be brought up to the City's Code or removed from the property.

WHEREAS, said hearing having been duly and properly held and evidence having been presented, all in conformance with Section 21-19-11 of the Mississippi Code of 1972 as amended,

NOW THEREFORE, BE IT RESOLVED;

SECTION 1.

That the building located at 403 W Central Avenue, in Petal, Mississippi is in such a state of dis-repair as to be a menace to the public health and safety of the community, and

SECTION 2.

That if the owner of said structure has not brought the structure up to compliance, roof and remove junk cars, within seven (7) days or removed the structure within seven (7) days from date on this receipt, the City of Petal shall, by the use of Municipal Employees or by Contract, proceed to remove the structure by exercising its rights under the "Cleaning of Private Property" section of the Mississippi code 21-19-11.

SECTION 3.

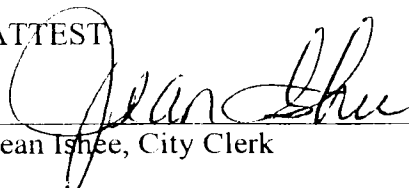
That all cost incurred by the Municipality, if any, plus penalty, if any, shall become as assessment against said property, all authorized and permitted pursuant to Section 21-19-11 of the Mississippi Code of 1972, as amended.

SO RESOLVED, on this the 5<sup>th</sup> day of November, 2007, A.D.

  
Carl Scott, Mayor

(SEAL)

ATTEST

  
Jean Ishee, City Clerk