

BE IT REMEMBERED THAT THERE WAS BEGUN AND HELD A REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI ON DECEMBER 18, 2007 IN THE BOARDROOM OF SAID CITY.

THOSE PRESENT	MAYOR CARL SCOTT
CITY ATTORNEY	THOMAS W TYNER
ALDERMEN	DAVID CLAYTON KAY FAIRLEY JAMES MOORE STEVE STRINGER LIESA WEAVER
OTHERS	BRO JIMMIE GARRARD B C LEWIS HARRY/NETTIE FARRIS TOMMYE CORLEY DEBORAH REYNOLDS CHARLES BLACKWELL AND MANY OTHERS

THE MAYOR DECLARED A QUORUM PRESENT AND DECLARED THE CITY COUNCIL IN SESSION.

THE INVOCATION WAS OFFERED BY BRO. JIMMIE GARRARD.

THE PLEDGE OF ALLEGIANCE WAS RECITED.

WHEREAS, MAYOR SCOTT PRESENTED THE AGENDA WITH THE FOLLOWING CHANGES:

- VII. BIDS-QUOTES
  - 1. REQUEST TO OPEN BIDS FOR ASPHALT/ASPHALT OVERLAY.
- VIII. OLD BUSINESS
  - 2. REQUEST TO AWARD THE BID CONTRACT TO INSITUFORM IN THE AMOUNT OF \$1,365,961.47 FOR CIPP AND REHABILITATION OF EXISTING SEWER LINES.
- IX. GENERAL BUSINESS
  - 2. REQUEST TO ADVERTISE FOR SKID STEER LOADER.
  - 8. REQUEST TO REFUND CHARLES SHOUDY \$341.00 FOR ZONING HEARING
- X. SEMINARS & TRAVEL
  - 5. REQUEST FOR LIESA WEAVER TO ATTEND THE MML MID WINTER CONFERENCE JANUARY 22-24, 2007 IN JACKSON, MS.

THEREUPON, ALDERMAN WEAVER MADE A MOTION TO ADOPT THE AGENDA WITH THE FOREGOING CHANGES. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE MINUTES OF THE REGULAR MEETING OF DECEMBER 4, 2007.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO ADOPT THE MINUTES OF THE REGULAR MEETING OF DECEMBER 4, 2007. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT CALLED FOR PUBLIC COMMENT.

THEREUPON, ADA MADISON ADDRESSED THE MAYOR AND BOARD OF ALDERMEN ABOUT THE STREET LIGHTS ON SPRINGFIELD ROAD. SHE WOULD LIKE TO KNOW WHEN DIXIE ELECTRIC IS GOING TO ADD SOME MORE STREET LIGHTS ON SPRINGFIELD ROAD. MAYOR SCOTT TOLD HER THAT HE WOULD GET IN TOUCH WITH THEM AND SEE WHEN THEY CAN ADD SOME MORE STREET LIGHTS.

WHEREAS, THE HOUR OF 7:00 P.M. HAVING ARRIVED, THE MAYOR PROCEEDED TO OPEN THE BIDS FOR ASPHALT/ASPHALT OVERLAY FOR SIX MONTHS.

SEE EXHIBIT "A"

BIDS

WARREN PAVING	IN PLACE	\$71.50
P O BOX 572	FOB	\$53.00
HATTIESBURG, MS 39401		
DUNN ROADBUILDERS	IN PLACE	\$76.00
P O BOX 6560	FOB	\$50.75
LAUREL, MS 39441		

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT BOTH BIDS FROM WARREN PAVING AND DUNN ROADBUILDERS FOR THE SIX MONTH CONTRACT FOR JANUARY 1, 2008-JUNE 30, 2008. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE BIDS ON CLEANING OF CITY HALL, WATER DEPARTMENT, AND CIVIC CENTER.

SEE EXHIBIT "B"

BIDS ON CLEANING

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ACCEPT THE BID FROM SERVICE MASTER IN THE AMOUNT OF \$620.00 PER MONTH. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE BID FOR CIPP AND REHABILITATION OF SEWER LINES IN THE CITY.

SEE EXHIBIT "C"

SEWER BID CONTRACT

THEREUPON, ALDERMAN MOORE MADE A MOTION TO AWARD THE BID TO INSITUFORM IN THE AMOUNT OF \$1,365,961.47 FOR CIPP AND REHABILITATION OF SEWER LINES IN THE CITY. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ADVERTISE FOR BIDS ON A GENERATOR FOR HOMELAND SECURITY PHASE II.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO AUTHORIZE THE CITY CLERK TO ADVERTISE FOR BIDS FOR A GENERATOR FOR HOMELAND SECURITY PHASE II. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ADVERTISE FOR A SKID STEER LOADER.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE THE CITY CLERK TO ADVERTISE FOR A SKID STEER LOADER FOR THE STREET DEPARTMENT. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO REFUND DEBRA RICHERT CASH BOND OF \$1,000.00.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO AUTHORIZE THE CITY CLERK TO REFUND DEBRA RICHERT CASH BOND OF \$1,000.00. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDINANCE FOR CRAFT BROTHERS INVESTMENT FROM C-2 TO R-4.

SEE EXHIBIT "D"

ORDINANCE 1979(42A-

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ADOPT THE FOREGOING ORDINANCE. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE PLANNING COMMISSION RECOMMENDATION TO GRANT A CONDITIONAL USE PERMIT FOR A & B CYCLES AT 100 S MAIN STREET EXT.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO GRANT A CONDITIONAL USE PERMIT TO A & B CYCLES AT 100 S MAIN STREET EXT. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST FOR HATTIESBURG CLINIC FOR A VARIANCE ON EVELYN GANDY PARKWAY, CONTINGENT ON THE CLINIC PRESENTING A WAIVER FROM ADJOINING PROPERTY OWNERS WITH APPROVAL OF CLINIC NOT MEETING THE BUFFER AND FENCE REQUIREMENTS WHERE THE CLINIC PROPERTY ADJOINS THEIR PROPERTY.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO GRANT A VARIANCE TO HATTIESBURG CLINIC ON EVELYN GANDY PARKWAY. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE PLANNING COMMISSION RECOMMENDATION TO GRANT THE ZONING CHANGE FOR PROPERTY LOCATED AT 773 HWY 42 FROM R-2 TO C-2.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO GRANT THE ZONING CHANGE FOR PROPERTY LOCATED AT 773 HWY 42 FROM R-2 TO C-2 AND ADOPT THE FOLLOWING ORDINANCE. ALDERMAN WEAVER SECONDED THE MOTION.

SEE EXHIBIT "E"

ORDINANCE 1979(42A-

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO REFUND CHARLES SHOUDY \$341.00 FOR ZONING CHANGE REQUEST.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO REFUND CHARLES SHOUDY \$341.00 FOR ZONING CHANGE REQUEST THAT WAS NOT NEEDED. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDINANCE FOR I-2 HEAVY INDUSTRIAL DISTRICT.

SEE EXHIBIT "F"

ORDINANCE 1979(42A-

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO ADOPT THE FOREGOING ORDINANCE. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO SET A CONDITIONAL USE HEARING FOR PROPERTY LOCATED AT 285 LEEVILLE ROAD.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO SET THE CONDITIONAL USE HEARING FOR PROPERTY LOCATED AT 285 LEEVILLE ROAD ON JANUARY 22, 2008 AT 7:00 P.M. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO FOR ENTERPRISE PRODUCTS TO PLACE A TEMPORARY OFFICE TRAILER AND SMALL STORAGE BUILDING ON PROPERTY LOCATED AT 285 LEEVILLE ROAD.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ALLOW ENTERPRISE PRODUCTS TO PLACE A TEMPORARY OFFICE TRAILER AND SMALL STORAGE BUILDING ON PROPERTY LOCATED AT 285 LEEVILLE ROAD. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST FROM ENTERPRISE PRODUCTS TO CONSTRUCT A TEMPORARY PARKING AREA ON PROPERTY LOCATED AT 285 LEEVILLE ROAD.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ALLOW ENTERPRISE PRODUCTS TO CONSTRUCT A TEMPORARY PARKING AREA ON PROPERTY LOCATED AT 285 LEEVILLE ROAD. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO REIMBURSE JAMES HAVARD \$70.00 FOR OBTAINING CDL LICENSE.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO AUTHORIZE THE CITY CLERK TO REFUND JAMES HAVARD \$70.00 FOR OBTAINING CDL LICENSE. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING INVOICE 1107-8 FROM SAMPLE & ASSOCIATES IN THE AMOUNT OF \$3,500.00 FOR APPLICATION PREPARATION ASSISTANCE WITH 2007 CDBG.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE THE CITY CLERK TO PAY INVOICE 1107-8 TO SAMPLE & ASSOCIATES IN THE AMOUNT OF \$3,500.00 FOR APPLICATION PREPARATION ASSISTANCE WITH 2007 CDBG. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO TERMINATE MACK WILLIAMSON IN THE WATER DEPARTMENT.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO TERMINATE MACK WILLIAMSON IN THE WATER DEPARTMENT EFFECTIVE IMMEDIATELY. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO PROCEED WITH EMINENT DOMAIN ON PROPERTY LOCATED AT 100 ALBERT STREET, OWNED BY PAMELA BENN, TO OBTAIN ROW FOR CHAPPEL HILL BRIDGE REPLACEMENT.

SEE EXHIBIT "G"

LETTER  
SHOWS, DEARMAN, & WAITS

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE THE CITY ATTORNEY TO BEGIN EMINENT DOMAIN PROCEDURE FOR PROPERTY AT 100 ALBERT STREET, OWNED BY PAMELA BENN, FOR THE CHAPPEL HILL BRIDGE REPLACEMENT. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO PROCEED WITH EMINENT DOMAIN ON PROPERTY ON LEWIS LANE FOR 1.78 ACRES FOR BALLPARK PROJECT WITH JIMMIE DALE ODOM.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO AUTHORIZE THE CITY ATTORNEY TO BEGIN EMINENT DOMAIN PROCEDURES FOR PROPERTY LOCATED ON LEWIS LANE FOR 1.78 ACRES OF JIMMIE DALE ODOM FOR THE BALLPARK PROJECT. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO PURCHASE A 1995 DODGE RAM VAN IN THE AMOUNT OF \$1,565.00 TO BE USED BY THE STREET DEPARTMENT TO TRANSPORT INMATES FOR WORK DETAIL FROM JIMMIE DALE ODOM.

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO AUTHORIZE THE CITY TO PURCHASE A 1995 DODGE RAM VAN IN THE AMOUNT OF \$1,565.00 FROM JIMMIE DALE

ODOM TO BE USED BY THE STREET DEPARTMENT TO TRANSPORT INMATES FOR WORK  
DETAIL. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RESIGNATION OF MICHAEL HORAN IN  
THE JUDICIAL DEPARTMENT.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE  
RESIGNATION OF MICHAEL HORAN IN THE JUDICIAL DEPARTMENT EFFECTIVE  
NOVEMBER 30, 2007. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED INVOICE FROM HANCOCK BANK IN THE  
AMOUNT OF \$185,298.69 FOR MS DEVELOPMENT BANK SPECIAL OBLIGATION BOND SERIES  
2006.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE THE CITY  
CLERK TO PAY INVOICE TO HANCOCK BANK IN THE AMOUNT OF \$185,298.69 FOR MS  
DEVELOPMENT BANK SPECIAL OBLIGATION BONDS SERIES 2006. ALDERMAN CLAYTON  
SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED INVOICE FROM REGIONS BANK IN THE  
AMOUNT OF \$14,309.88 FOR MDB SPECIAL OBLIGATION BONDS SERIES 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE THE CITY  
CLERK TO PAY INVOICE TO REGIONS BANK IN THE AMOUNT OF \$14,309.88 FOR MDB  
SPECIAL OBLIGATION BONDS SERIES 2007. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE



WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO REFUND ENTERPRISE PRODUCTS \$400.00 FOR PAYMENT ON CONDITIONAL USE PERMIT.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO AUTHORIZE THE CITY CLERK TO PAY ENTERPRISE \$400.00 FOR CONDITIONAL USE PERMIT. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO REFUND FAIRLEY CONSTRUCTION \$200.00 FOR PAYMENT ON VARIANCE PERMIT.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO AUTHORIZE THE CITY CLERK TO REFUND FAIRLEY CONSTRUCTION \$200.00 FOR PAYMENT ON VARIANCE PERMIT. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO REFUND CRAFT BROTHERS INVESTMENT \$200.00 FOR PAYMENT OF A VARIANCE PERMIT.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO AUTHORIZE THE CITY CLERK TO REFUND CRAFT BROTHERS INVESTMENT \$200.00 FOR VARIANCE PERMIT. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE RESIGNATION OF LARRY BYRD, STREET SUPERVISOR.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE RESIGNATION OF LARRY BYRD, STREET SUPERVISOR, EFFECTIVE DECEMBER 31, 2007. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NCNE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT THE ESTIMATE OF \$2,802.00 FROM LANDMARK OLDSMOBILE, INC FOR AUTOMOBILE REPAIRS TO MICHAEL GRIFFIN.

SEE EXHIBIT "H"

QUOTES FOR CAR REPAIR

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ACCEPT THE ESTIMATE OF \$2,802.00 TO LANDMARK OLDSMOBILE, INC FOR AUTOMOBILE REPAIRS TO MICHAEL GRIFFIN. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO ACCEPT THE TERMS AND CONDITIONS FOR HOMELAND SECURITY GRANT PHASE III.

SEE EXHIBIT "I"

HOMELAND SECURITY PHASE III

THEREUPON, ALDERMAN FAIRLEY MADE A MOTION TO ACCEPT THE TERMS AND CONDITIONS OF HOMELAND SECURITY GRANT PHASE III. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO REFUND MICHAEL STEVENS MOTEL EXPENSES OF \$83.25 FOR TRAVEL TO DAYTONA, FL TO RETURN THE MOTORCYCLES.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE THE CITY CLERK TO REFUND MICHAEL STEVENS \$83.25 FOR THE MOTEL EXPENSE TO DAYTONA, FL TO RETURN THE MOTORCYCLES. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST TO RESCIND THE ORDER HIRING MIKE LOTT.

THEREUPON, ALDERMAN CLAYTON MADE A MOTION TO RESCIND THE ORDER HIRING MIKE LOTT AS ECONOMIC DEVELOPER. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST FOR JEAN ISHEE TO ATTEND THE 38<sup>TH</sup> ANNUAL MS CLERKS & COLLECTORS CONFERENCE IN TUPELO, MS MARCH 26-28, 2008.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE JEAN ISHEE TO ATTEND THE 38<sup>TH</sup> ANNUAL MS CLERKS & COLLECTORS CONFERENCE IN TUPELO, MS MARCH 26-28, 2008 AND TO PAY HER EXPENSES. ALDERMAN WEAVER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST FOR DARRIN CARROLL TO ATTEND THE L273 MANAGING FLOODPLAIN DEV IN PEARL, MS JANUARY 13-17, 2008.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE DARRIN CARROLL TO ATTEND THE L273 MANAGING FLOODPLAIN DEV IN PEARL, MS ON JANUARY 13-17, 2008 AND PAY HIS EXPENSES. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST FOR JAMES MOORE AND KAY FAIRLEY TO ATTEND THE MML MID WINTER CONFERENCE IN JACKSON, MS JANUARY 22-24, 2008.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE JAMES MOORE AND KAY FAIRLEY TO ATTEND THE MML MID WINTER CONFERENCE IN JACKSON, MS JANUARY 22-24, 2008 AND TO PAY THEIR EXPENSES. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST FOR JAMES MOORE AND LIESA WEAVER TO ATTEND THE MS RURAL WATER ASSOCIATIONS BOARD MANAGEMENT TRAINING JANUARY 22, 2008 IN JACKSON, MS.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE JAMES MOORE AND LIESA WEAVER TO ATTEND THE MS RURAL WATER ASSOCIATIONS BOARD MANAGEMENT TRAINING IN JACKSON, MS JANUARY 22, 2008 AND TO PAY THEIR EXPENSES. ALDERMAN CLAYTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED A REQUEST FOR LIESA WEAVER TO ATTEND THE MML MID WINTER CONFERENCE IN JACKSON, MS JANUARY 22-24, 2008.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO AUTHORIZE LIESA WEAVER TO ATTEND THE MML MID WINTER CONFERENCE IN JACKSON, MS JANUARY 22-24, 2008 AND TO PAY HER EXPENSES. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER HIRING RICHARD STEELE.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A FIREFIGHTER IN THE FIRE DEPARTMENT, UPON THE RECOMMENDATION OF FIRE CHIEF RICHARD BRYANT.

IT IS HEREBY ORDERED THAT RICHARD STEELE BE HIRED AS A PROBATIONARY FIRE FIGHTER AT A RATE OF \$20,004.00 ANNUALLY EFFECTIVE JANUARY 2, 2008.

SO ORDERED ON THIS THE 18<sup>TH</sup> DAY OF DECEMBER, 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER HIRING CHAD LEWIS.

ORDER.

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A FIREFIGHTER IN THE FIRE DEPARTMENT, UPON THE RECOMMENDATION OF FIRE CHIEF RICHARD BRYANT.

IT IS HEREBY ORDERED THAT CHAD LEWIS BE HIRED AS A PROBATIONARY FIRE FIGHTER AT A RATE OF \$20,004.00 ANNUALLY EFFECTIVE JANUARY 2, 2008.

SO ORDERED ON THIS THE 18<sup>TH</sup> DAY OF DECEMBER, 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER HIRING MARK RUSSELL.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A FIREFIGHTER IN THE FIRE DEPARTMENT, UPON THE RECOMMENDATION OF FIRE CHIEF RICHARD BRYANT.

IT IS HEREBY ORDERED THAT MARK RUSSELL BE HIRED AS A 1<sup>ST</sup> CLASS FIRE FIGHTER AT A RATE OF \$27,900.00 ANNUALLY EFFECTIVE JANUARY 2, 2008.

SO ORDERED ON THIS THE 18<sup>TH</sup> DAY OF DECEMBER, 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER PROMOTING RALPH BURGESS.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO PROMOTE IN THE STREET DEPARTMENT/

IT IS HEREBY ORDERED THAT RALPH BURGESS BE PROMOTED IN THE STREET

CITY OF PETAL  
MINUTE BOOK 28

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DEPARTMENT AS STREET SUPERVISION AT A  
RATE OF \$35,000.00 EFFECTIVE JANUARY 1, 2008.  
SO ORDERED ON THIS THE 18<sup>TH</sup> DAY OF  
DECEMBER, 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING  
ORDER. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER INCREASING THE  
PAY OF OFFICER JASON MCNELLY.

ORDER

WHEREAS, THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI  
DO HEREBY DEEM IT NECESSARY TO INCREASE  
THE PAY FOR METRO GRANT.

IT IS HEREBY ORDERED THAT JASON  
MCNELLY PAY BE INCREASED TO \$34,000.00  
ANNUALLY EFFECTIVE DECEMBER 19, 2007.

SO ORDERED ON THIS THE 18<sup>TH</sup> DAY OF  
DECEMBER, 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING  
ORDER. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR SCOTT PRESENTED THE FOLLOWING ORDER INCREASING PAY  
OF JAMES HAVARD.

ORDER

WHEREAS, THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI  
DO HEREBY DEEM IT NECESSARY TO INCREASE  
THE PAY OF JAMES HAVARD FOR OBTAINING  
CDL LICENSE.

IT IS HEREBY ORDERED THAT JAMES  
HAVARD PAY BE INCREASED TO \$10.24 PER  
HOUR EFFECTIVE DECEMBER 19.

SO ORDERED ON THIS THE 18<sup>TH</sup> DAY OF  
DECEMBER, 2007.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING  
ORDER. ALDERMAN FAIRLEY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER

CITY OF PETAL  
MINUTE BOOK 28

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ALDERMAN LIESA WEAVER

THOSE PRESENT AND VOTING "NAY"

NONE

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADJOURN. ALDERMAN FAIRLEY SECONDED THE MOTION.

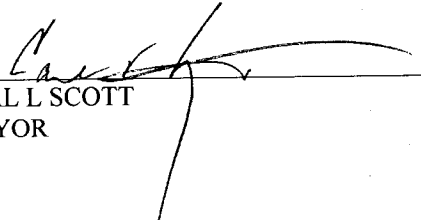
THOSE PRESENT AND VOTING "AYE"

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

THOSE PRESENTE AND VOTING "NAY"


NONE

THEREBEING NO FURTHER BUSINESS, THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF PETAL, MISSISSIPPI WAS ADJOURNED ON THIS THE 18<sup>TH</sup> DAY OF DECEMBER, 2007.

  
\_\_\_\_\_  
CARL L SCOTT  
MAYOR

(SEAL)

ATTEST:

  
\_\_\_\_\_  
JEAN SHEE  
CITY CLERK

CITY OF PETAL  
MINUTE BOOK 28

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EXHIBIT "A"

SPECIFICATIONS FOR ASPHALT AND ASPHALT OVERLAY IN PLACE

Contractor's Mix Asphalt FOB Plant per ton \$50.75

Contractor's Mix Asphalt and EA-4stack,  
in place per ton at \$76.00

Sealed bids will be received until 7:00 P.M., Tuesday, December 18, 2007, in the  
board ROOM of the City Hall at 119 West 8th Avenue, Petal, MS.

on Roadbuilders, L.L.C.  
119 West 8th Avenue  
Petal, MS 39465

Signed By:   
Rick Croy

Title: QAQC Materials Manager

Certificate of Responsibility No. 00009

City of Petal  
Bid  
119 W 8th Ave  
Petal, MS 39465  
601-545-1774

SPECIFICATIONS FOR ASPHALT AND ASPHALT OVERLAY IN PLACE

Contractor's Mix Asphalt FOB Plant per ton \$ 53.00

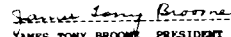
Contractor's Mix Asphalt and EA-4stack,  
in place per ton at \$ 71.50

Sealed bids will be received until 7:00 P.M., Tuesday, December 18, 2007, in the  
board ROOM of the City Hall at 119 West 8th Avenue, Petal, MS.

DECEMBER 18, 2007

THE ABOVE PRICES ARE GOOD FOR A PERIOD OF 6 MONTHS FROM JANUARY 1, - JUNE 30, 2008.

MARREN PAVING, INC.  
P.O. BOX 572  
MATTIESBURG, MS 39403  
PHONE: 601 544-7811  
FAX: 601 544-2005

  
JAMES TONY BROOME, PRESIDENT



You've tried the rest,  
now try the best!!!

JANITORIAL SERVICE

Pace  
5-3347

601-544-5811  
1-877-544-5811

CITY OF PETAL  
MINUTE BOOK 28

JANITORIAL SERVICE 157

EXHIBIT "B"

LOCATION OF BUSINESS:

Petal City Hall, Water Department @ City Hall  
Foyer and Public Restrooms at Civic Center

LOCATION OF BUSINESS:

Petal City Hall, Water Department @ City Hall  
Foyer and Public Restrooms at Civic Center

TYPE OF SERVICE RENDERED:

Janitorial cleaning to include interior glass and glass on entry/exit doorways;  
dusting furniture, baseboards, blinds, window, wall hangings and cobwebs,  
vacuuming carpets & furniture as needed, mopping, emptying trash, cleaning  
restrooms & fixtures, cleaning kitchen, mopping, sweeping and washing dishes;  
other services agreed upon with client  
Paper products, cleaning supplies, and trash can liners will be provided

Extra: (Other services, such as carpet cleaning, exterior window cleaning)

TYPE OF SERVICE RENDERED:

Janitorial cleaning to include interior glass and glass on entry/exit doorways;  
dusting furniture, baseboards, blinds, window, wall hangings and cobwebs,  
vacuuming carpets & furniture as needed, mopping, emptying trash, cleaning  
restrooms & fixtures, cleaning kitchen, mopping, sweeping and washing dishes;  
other services agreed upon with client  
Paper products, cleaning supplies, and trash can liners will be provided

Extra: (Other services, such as carpet cleaning, exterior window cleaning)

COST OF SERVICES:

Total Labor---Two days or evenings per week as requested (Tuesday/Saturday)

City Hall----- 400.<sup>00</sup> MONTH  
Civic Center---- 400.<sup>00</sup> MONTH  
Water----- 200.<sup>00</sup> MONTH  
Total Bid----- 1,000 MONTH

Payment will be paid on the 10<sup>th</sup> of each month, invoice needs to be in by the last day of the month.

COST OF SERVICES:

Total Labor---Two days or evenings per week as requested (Tuesday/Saturday)

City Hall----- 200.00  
Civic Center---- \$950.00  
Water----- 200.00  
Total Bid----- \$1350.00

Payment will be paid on the 10<sup>th</sup> of each month, invoice needs to be in by the last day of the month

Changed more for  
civic center because  
bigger & more detail  
work.  
PI# 601-299-7392  
PI# 601-583-3394  
PI# 601-296-3070  
Thanks  
M. Bauman  
Benicar  
(olmesartan medoxomil)  
Benicar HCT  
(olmesartan medoxomil - hydrochlorothiazide)



CITY OF PETAL  
Page 01 of 01  
Cleaning Queens, LLC  
Janitorial Service

Petal City Hall, Water Department @ City Hall  
Foyer and Public Restrooms at Civic Center

TYPE OF SERVICE RENDERED:

Janitorial cleaning to include interior glass and glass on entry/exit doorways;  
dusting furniture, baseboards, blinds, window, wall hangings and cobwebs,  
vacuuming carpets & furniture as needed, mopping, emptying trash, cleaning  
restrooms & fixtures, cleaning kitchen, mopping, sweeping and washing dishes;  
other services agreed upon with client  
Paper products, cleaning supplies, and trash can liners will be provided

Extra: (Other services, such as carpet cleaning, exterior window cleaning)

COST OF SERVICES:

Total Labor---Two days or evenings per week as requested (Tuesday/Saturday)  
Mon/Thurs.

City Hall----- \$125 x 2 = \$250  
Civic Center---- \$50 x 2 = \$100  
Water----- \$25 x 2 = \$50  
Total Bid----- \$400 per week

Payment will be paid on the 10<sup>th</sup> of each month, invoice needs to be in by the last day of the month.

We would like to clean on  
Monday and Thursday. We will  
work around the Civic Center's  
Monday schedule.

ServiceMASTER  
Clean

The clean you expect  
The service you deserve.

ServiceMaster  
216 West 5<sup>th</sup> Avenue  
Petal, MS 39465

November 19, 2007

City of Petal  
P. O. Box 564  
Petal, MS 39465

Housekeeping:

2 day a week janitorial \$430.00 monthly

Floor Care

Extraction of Carpet\* \$350.00 per occurrence

VCT Strip & Refinished \$225.00 per occurrence

\*We highly recommend that your carpet to be cleaned at least two times a year.

EXHIBIT "B"

**City of Petal**  
**Civic Center**  
**P. O. Box 564**  
**Petal, MS 39465**

November 19, 2007

TO: Whom it may concern:

My name Missy Ready I own Ready Cleaning Service I'm interested in bidding on the cleaning service for the City Hall and the Civic Center of Petal. I'm putting my bid in for \$900.00 a month for two nights a week. I have a license to work in homes and business.

Sincerely,

*Missy Ready*

**Housekeeping:**

2 day a week janitorial \$190.00 monthly  
(This bid includes foyer area and bathrooms)

**Floor Care:**

Scrub Ceramic Tile \$135.00 per occurrence



Petal, hereinafter called "OWNER" and Insituform Technologies doing business as (an individual,) or (a partnership,) or (a corporation) hereinafter called "CONTRACTOR".

**EXHIBIT "C"**

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the construction of REHABILITATION OF EXISTING SEWER.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS within 15 calendar days after the date of the NOTICE TO PROCEED and will complete the same within 180 calendar days unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$ 1,365,961.47, or as shown in the BID schedule.
5. The term "CONTRACT DOCUMENTS" means and includes the following:

- (A) ADVERTISEMENT FOR BIDS
- (B) INSTRUCTIONS FOR BIDDERS
- (C) BID
- (D) BID BOND
- (E) AGREEMENT
- (F) PAYMENT BOND
- (G) PERFORMANCE BOND
- (H) NOTICE OF AWARD
- (I) NOTICE TO PROCEED
- (J) CHANGE ORDER
- (K) GENERAL CONDITIONS
- (L) SUPPLEMENTAL GENERAL CONDITIONS
- (M) TECHNICAL SPECIFICATIONS
- (N) DRAWINGS
- (O) ADDENDA:

No. 1, dated AUG. 6, 2007

No. 2, dated AUG. 6, 2007

January 9, 2008

Insituform Technologies, Inc.  
 17988 Edison Avenue  
 Chesterfield, MO 63005  
 Attn: Mr. Douglas Thomas

Re: Rehabilitation of Existing Sewer  
 Petal MS


Dear Mr. Thomas,

Enclosed is your copy of the executed Contract for the above referenced project. Your "Notice to Proceed" is effective January 21, 2008. You will have one hundred and eighty days (180 days) to complete the project. Therefore, the date of completion of all work is July 18,

I look forward to working with you on this project.

Should you have any questions or comments please do not hesitate to contact me. With kindest regards, I remain

Sincerely,

  
 John T. Weeks, E.I.

/s/

enclosure

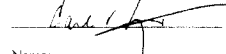
cc: City of Petal w/enclosures

- No. \_\_\_\_\_, dated \_\_\_\_\_, 2007
- No. \_\_\_\_\_, dated \_\_\_\_\_, 2007
- No. \_\_\_\_\_, dated \_\_\_\_\_, 2007
- No. \_\_\_\_\_, dated \_\_\_\_\_, 2007

6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.
7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

(SEAL) OWNER: CITY OF PETAL

ATTEST: BY \_\_\_\_\_

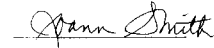
  
 Name: Carl Scott  
 (Please Type)  
 Title: Mayor

CONTRACTOR: Insituform Technologies, Inc. (SEAL)

BY 

Name: H. Douglas Thomas, VP Special Projects ATTEST:  
 (Please Type)

Address: 17988 Edison Ave, Chesterfield MO 63005

 (Name) Joann Smith, Contracting and Attesting Officer  
 Please Type

ORDINANCE NUMBER 1979 (42-A339)

EXHIBIT "D"

AN ORDINANCE CHANGING AND AMENDING THE COMPREHENSIVE ZONING ORDINANCE NO. 1979 (42) OF THE CITY OF PETAL, MISSISSIPPI, AS AMENDED BY ORDINANCE NUMBERS 1979 (42-1) THROUGH 1979 (42-A338) SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED ON NORTH MAIN STREET, PETAL, MS, FROM C-2 (GENERAL COMMERCIAL DISTRICT) TO R-4 (HIGH DENSITY RESIDENTIAL)

Those present and voting "NAY" or against the adoption of the foregoing Ordinance as a whole:

NONE

WHEREUPON, the foregoing Ordinance be, and the same is hereby passed, adopted and approved on this the 18<sup>TH</sup> day of December 2007

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL,

MISSISSIPPI:

SECTION 1 That the Comprehensive Zoning District Map, adopted as part of the Comprehensive Zoning Ordinance Number 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A338) and the same is hereby changed and amended as per petition filed in connection therewith so that the land described as listed below Change of current zoning from C-2 (General Commercial District) to R-4 (High Density Residential)

Said land being more particularly described as follows, to wit:

TRACT 1: 0.32 ACRES DESCRIBED TO WIT: COMM AT THE SE COR OF THE SE 1/4 SE 1/4 OF SECTION 15N, R 7E, T 8N. THE N E COR W A RECORD DIST OF 25'. THENCE RUN S A DIST OF 25' OR TO A FOUND REBAR ON THE W MARG OF MAIN ST. THENCE RUN S 01°29'25" E 082.43' ALG SAID W MARG TO A SET REBAR ON THE S PROPERTY LINE OF HUDSON'S SALVAGE CENTER FOR THE POB. THENCE RUN S 01°29'28" E 49'17" ALG SAID WEST MARG TO A SET REBAR. THENCE RUN S 89°49'57" W 29.48' TO A SET REBAR. THENCE RUN S 43°31' 10" A SET REBAR ON SAID LINE. THENCE RUN E 29°39' BACK TO THE POB. ALL CONTAINING 0.32 ACRES MORE OR LESS AND

TRACT 2: 0.35 ACRES DESCRIBED TO WIT: COMM AT THE SE COR OF THE SE 1/4 SE 1/4 OF SECTION 15N, R 7E, T 8N. THE N E COR W A RECORD DIST OF 25'. THENCE RUN S A DIST OF 25' OR TO A FOUND REBAR ON THE W MARG OF MAIN ST. THENCE RUN S 01°29'28" E 082.43' ALG SAID W MARG TO A SET REBAR ON THE S PROPERTY LINE OF HUDSON'S SALVAGE CENTER FOR THE POB. THENCE RUN S 01°29'28" E 49'17" ALG SAID WEST MARG TO A SET REBAR. THENCE RUN S 89°49'57" W 29.48' TO A SET REBAR FOR THE POB. THENCE RUN N 48°31' 10" A SET REBAR ON SAID LINE. THENCE RUN W 1°22' ALG SAID LINE TO A SET REBAR. THENCE RUN S 00°25'20" E 47'38" TO A SET REBAR. THENCE RUN S 89°49'57" E 33.48' BACK TO THE POB. ALL CONTAINING 0.35 ACRES MORE OR LESS

as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, is hereby classified and placed in the R-4 (High Density Residential) zoning

SECTION 2 Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning Ordinance No. 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A338) shall be and remain in full force and form as adopted on December 18, 2007

SECTION 3 That this Ordinance shall take effect and be in full force within thirty (30) days from and after its passage as provided by law. The foregoing Ordinance having been reduced to writing, the same was introduced and read, and a vote was taken thereon, first section by section and then upon the Ordinance as a whole with the following results:

Those present and voting "AYE" and in favor of the passage, adoption and approval of Sections 1, 2 and 3 of the foregoing Ordinance:

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

Those present and voting "NAY" or against the adoption of any section of the foregoing Ordinance:


NONE

Those present and voting "AYE" and in favor of the adoption of the foregoing Ordinance as a whole:

  
CARL SCOTT, MAYOR

(SEAL)

ATTEST

  
JEAN ISHEE, CITY CLERK

PUBLISH TIME: JANUARY 17, 2008

CITY OF PETAL  
ORDINANCE BOOK 4

CITY OF PETAL  
MINUTE BOOK 28

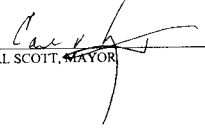
161  
Those present and voting "NAY" or against the adoption of the foregoing Ordinance as a whole:  
NONE

ORDINANCE NUMBER 1979 (42-A340)

EXHIBIT "E"

WHEREUPON, the foregoing Ordinance be, and the same is hereby passed, adopted and approved on this the 18<sup>TH</sup> day of December 2007.

AN ORDINANCE CHANGING AND AMENDING THE COMPREHENSIVE ZONING ORDINANCE NO. 1979 (42) OF THE CITY OF PETAL, MISSISSIPPI, AS AMENDED BY ORDINANCE NUMBERS 1979 (42-1) THROUGH 1979 (42-A339) SO AS TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 773 HIGHWAY 42, PETAL, MS, FROM R-2 (LOW-MEDIUM DENSITY RESIDENTIAL) TO C-O (COMMERCIAL OFFICE DISTRICT)

  
CARL SCOTT, MAYOR

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI:

SECTION 1. That the Comprehensive Zoning District Map, adopted as part of the Comprehensive Zoning Ordinance Number 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A339) and the same is hereby changed and amended as per filed in connection therewith so that the land described as listed below. Change of current zoning (Low-Medium Density Residential) to C-O (Commercial Office District).

Said land being more particularly described as follows, to wit:

COMM. SEC 1/4 SW 1/4 W 42<sup>ND</sup> ST S 664 FT TO N. L. HW 42 NE ALG SAID HW 350 FT FOR BEG NE ALG HW 42 316 FT TO COUNTY RD NW ALG COUNTY RD TO A PT N OF BEG S TO BEG, PARCEL #3-021M-31-083, FORREST COUNTY, MS

as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, is hereby classified and placed in the C-O (Commercial Office District) zoning.

SECTION 2. Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning Ordinance No. 1979 (42) of the City of Petal, Mississippi, as amended by Ordinance Numbers 1979 (42-1) through 1979 (42-A339) shall be and remain in full force and form as adopted on December 18, 2007.

SECTION 3. That this Ordinance shall take effect and be in full force within thirty (30) days from and after its passage as provided by law. The foregoing Ordinance having been reduced to writing, the same was introduced and read, and a vote was taken thereon, first section by section and then upon the Ordinance as a whole with the following results:

Those present and voting "AYE" and in favor of the passage, adoption and approval of Sections 1, 2 and 3 of the foregoing Ordinance:

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

Those present and voting "NAY" or against the adoption of any section of the foregoing Ordinance:


NONE

Those present and voting "AYE" and in favor of the adoption of the foregoing Ordinance as a whole:

ALDERMAN DAVID CLAYTON  
ALDERMAN KAY FAIRLEY  
ALDERMAN JAMES MOORE  
ALDERMAN STEVE STRINGER  
ALDERMAN LIESA WEAVER

(SEAL)

ATTEST:

  
JEAN ISHIEE, CITY CLERK

PUBLISH TIME: JANUARY 17, 2008

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING  
ORDINANCE FOR THE CITY OF PETAL, MISSISSIPPI, TO AMEND  
6.11.1-2 INDUSTRIAL HEAVY DISTRICT TO ALLOW CONCRETE  
READY MIX PLANT

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF PETAL, MISSISSIPPI:

SECTION I. Ordinance 1979 (42), be amended by adding to said Ordinance and  
making a part thereof the following:

**6.11.1-2 HEAVY INDUSTRIAL DISTRICT**

**6.112 Permitted Uses.**

s. Concrete Ready Mix Plant

SECTION II. Except as amended herein, Ordinance 1979(42) remains in full  
force and effect.

The above and foregoing amendment to Ordinance 1979(42) SECTION I  
6.112 Permitted Uses, having been reduced to writing, and presented to the Mayor  
and Board of Aldermen, with the following results:

This ordinance shall be effective thirty (30) days from and after its  
passage.

Those present and voting "AYE", and in favor of the passage, adoption  
and approval, of Section 6.112 of the foregoing amendment to Ordinance  
1979(42):

- Alderman David Clayton
- Alderman Kay Fairley
- Alderman James Moore
- Alderman Steve Stringer
- Alderman Liesa Weaver

Those present and voting "NAY" or against the adoption of said  
amendment:

None

Those present and voting "YEA" and in favor of the adoption of the  
foregoing Ordinance as a whole:

- Alderman David Clayton
- Alderman Kay Fairley
- Alderman James Moore
- Alderman Steve Stringer
- Alderman Liesa Weaver


CITY OF PETAL  
MINUTE BOOK 28

EXHIBIT "F"

Those present and voting "NAY" or against the adoption of the foregoing  
Ordinance as a whole

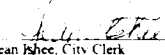
None

WHEREUPON, the foregoing Ordinance be and the same is hereby  
passed, adopted, and approved on this the 18 day of December, 2007.

  
\_\_\_\_\_  
Carl L. Scott, Mayor

(SEAL)

ATTEST

  
\_\_\_\_\_  
Jean Ishee, City Clerk

**EXHIBIT "G"**

December 5, 2007

City of Petal  
Mayor Carl Scott  
PO Box 564  
Petal, MS 39465

**RE: BR-9335(2)BO**  
**Chappel Hill Bridge Replacement**  
**Forrest County**

Dear Mayor Scott:

As you are aware, Shea McNease with our firm has been working diligently to obtain the required Right of Way (ROW) for the above referenced project. Enclosed you will find a portion of the correspondence with the affected owner, Ms. Pamela Benn. It is my recommendation that the City begin the eminent domain process with the City attorney as I feel we have exhausted all of our available resources.

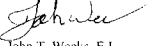
The project has been programmed through the Federal Bridge Replacement Program (BR-9335 (2) BO) and the construction plans have been approved by all State and Federal entities who have an interest in the project. Currently it appears the acquisition of the required ROW is the only item remaining to be addressed before the City can obtain permission to advertise for the project. Please keep in mind the Bridge Replacement Program requires a 20% match for all Federal funds.

Should it be the desire of the City to begin the eminent domain process, please advise the City attorney. I have retained at my office three (3) copies of the permanent easement already executed by the mortgage company.

Please do not hesitate to contact me should you have any questions or comments.

With kindest regards,

Sincerely,

  
John T. Weeks, E.I.

/s/

Enclosure

October 24, 2007

Ms. Pamela Benn  
100 Albert Street  
Petal MS 39465

**CERTIFIED MAIL No. 7002 2030 0006 8244 4088**

**RE: Chappel Hill Road Bridge Replacement**

Dear Ms. Benn:

I am in receipt of your letter of October 8, 2007, and am writing in response to this correspondence. I have, as you are aware, met with you many times about the proposed project and its impact to your property. As of late I have tried to contact you by phone and voice mail, but with no response. Therefore, I have not been able to update you in regard to the progress or information gathered on this project. I appreciate your previous cooperation and willingness to help and hope that we can resolve this matter in a way that is amicable to all parties involved. I will address the listed items in your correspondence as briefly as I can in the following paragraph form.

The amount of property impacted by this project is 0.13 acres. I apologize for any confusion in the appraisal documents. The appropriate acreage is on the easement. As for the appraised amount of \$8,250.00, I will only say that this amount is the city's offer based on a certified appraisal for the type and size of taking involved. Your lien-holder has granted a partial release on this taking and concurred with the submitted documentation. Trustmark National Bank (lien-holder) has also given instructions on how the payment is to be made and applied to your loan. The City of Petal has no control over this situation.

With consideration to all things mentioned herein, I am forwarding a copy of the easement for your signature. Please find said document enclosed and sign and return to me in the envelope provided within ten days of the receipt of this correspondence. A representative from Shows, Dearman and Waits, Inc. will stake the approximate limits of the easement in the meantime. Failure to return the signed easement will result in the initiation of the eminent domain process by the city attorney.

Please do not hesitate to contact me if you have questions and/or comments.

With kind regards,

Shea E. McNease, P.E.  
Project Engineer

/mw

Enclosures - EASEMENT





Date: 10/19/2007 01:41 PM  
Estimate ID: 836  
Estimate Version: 0  
Preliminary  
Profile ID: BARKLEY

Date: 10/16/2007 03:00 PM  
Estimate ID: 10147  
Estimate Version: 0  
Preliminary  
Profile ID: Coker's

# CITY OF PETAL MINUTE BOOK 28

16

## EXHIBIT "H"

Units	Rate	Add'l Labor Amount	Sublet Amount	Totals
Body Refinish	12.9	48.00	0.00	472.50
Frame	6.0	50.00	0.00	300.00
Non-Taxable Labor:				1,353.00
Total Replacement Parts Amount:				1,496.96
Labor Summary:				29.4

Amount: 1,202.85

Amount	Customer Responsibility
9.00%	0.00
0.00	0.00
0.00	0.00
398.71	0.00

Amount	Customer Responsibility
1,353.00	0.00
1,496.96	0.00
396.71	0.00
3,242.67	0.00
0.00	0.00
3,242.67	0.00

This is a preliminary estimate. Additional changes to the estimate may be required for the actual repair.

THANK YOU FOR YOUR BUSINESS AND PLEASE COME AGAIN!

Hours: Monday-Friday: 8:00 a.m. -5:00 p.m.  
Only you can authorize repairs to your vehicle. You are responsible for payment of all authorized charges. All charges shall be paid in full before release of the vehicle. You are responsible for securing all endorsements for multiple party checks prior to release of vehicle.

Coker Body Shop, Inc.

217 Bridge Avenue, Northport, AL 36476  
(205) 755-6604  
Fax: (205) 758-4861

Damage Assessed By: Shane Coker

Contact Date: 10/16/2007  
Deductible: UNKNOWN  
Route VIR: N

Owner: Michael Griffin  
Home Phone: (205) 248-6642

Mitchell Service: 914731

Description: 1997 Toyota Camry CE  
Body Style: 4D Sed  
VIN: 4T1BG22K8VU088273  
Options: AIR CONDITIONING, POWER WINDOWS, CRUISE CONTROL, AUTOMATIC TRANSMISSION  
Vehicle Production Date: 2/97  
Drive Train: 2.2L Inj 4 Cyl 4A  
Search Code: None

ESTIMATE RECALL NUMBER: 10/19/2007 13:36:36 836  
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Page 2 of 2

Line Item	Entry Number	Labor Type	Operation	Line Item Description	Part Type/Part Number	Dollar Amount	Labor Amount
1	402259	REF	BLEND	ROOF PANEL			45.00
2	931165	MCH	ADD'L LABOR OP	Required for proper refinish as no stopping point exists between panels		69.95	0.00
4	904560	REF	ALIGN	FOUR WHEEL ALIGNMENT	Sublet	10.00	0.00
5	402379	REF	BLEND	COVER CAR			46.50
6	402379	REF	BLEND	R QUARTER PANEL OUTSIDE			46.50
7	402259	BDY	REPAIR	Required for proper refinish as no stopping point exists between panels	Existing		135.00
8	AUTO	REF	REFINISH	L QUARTER OUTER PANEL			94.50
9	402526	BDY	REMOVE/REPLACE	LUGGAGE LID PANEL	64401.AA010	523.18	72.00
10	AUTO	REF	REFINISH	LUGGAGE LID OUTSIDE			81.00
11	AUTO	REF	REFINISH	LUGGAGE LID UNDERSIDE			49.50
12	402557	BDY	REMOVE/REPLACE	LUGGAGE LID ADHESIVE EMBLEM	75441-AA040	19.29	4.50
13	402559	BDY	REMOVE/REPLACE	LUGGAGE LID ADHESIVE NAMEPLATE	75447-33040	20.03	4.50
14	402560	BDY	REMOVE/REPLACE	LUGGAGE LID ADHESIVE NAMEPLATE	75442-33050	22.29	4.50
15	402263	BDY	REMOVE/INSTALL	LUGGAGE LID ADHESIVE NAMEPLATE	Existing		4.50
16				R&R Time Used in R&I Operation			
17	402753	BDY	REPAIR	REAR BODY PANEL	Existing		135.00

ESTIMATE RECALL NUMBER: 10/16/2007 15:00:08 10147  
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Page 1 of 3

Date: 10/16/2007 03:00 PM  
Estimate ID: 10147  
Estimate Version: 0  
Preliminary  
Profile ID: Coker's

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Estimate ID: 10147  
Estimate Version: 0  
Preliminary  
Profile ID: Coker's

Units	Rate	Add'l Labor Amount	Sublet Amount	Totals
Body Refinish	12.9	48.00	0.00	472.50
Frame	6.0	50.00	0.00	300.00
Non-Taxable Labor:				1,675.45
Total Replacement Parts Amount:				1,357.30
Labor Summary:				1,675.45

Amount: 1,245.23

Amount	Customer Responsibility
9.00%	0.00
0.00	0.00
0.00	0.00
400.00	0.00
400.00	0.00

Amount	Customer Responsibility
1,675.45	0.00
1,357.30	0.00
121.50	0.00
13.50	0.00
180.00	0.00
378.00	0.00
12.00	0.00
5.00	0.00

This is a preliminary estimate. Additional changes to the estimate may be required for the actual repair.

PAINT/MATERIALS SUBJECT TO SHOP INVOICE AT FINAL BILLING

Hours: Monday-Friday: 8:00 a.m. -5:00 p.m.  
Only you can authorize repairs to your vehicle. You are responsible for payment of all authorized charges. All charges shall be paid in full before release of the vehicle. You are responsible for securing all endorsements for multiple party checks prior to release of vehicle.

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Body Style: 4D Sed  
VIN: 4T1BG22K8VU088273  
Options: AIR CONDITIONING, POWER WINDOWS, CRUISE CONTROL, AUTOMATIC TRANSMISSION  
Vehicle Production Date: 2/97  
Drive Train: 2.2L Inj 4 Cyl 4A  
Search Code: None

**IMPORTANT REMINDER:**  
No back quarter glass (non-movable) or flush mounted reveal mouldings can be removed without the possibility of breakage or damage that will require replacement. Unintentional damage to glass that is considered a structural member by the vehicle manufacturer may occur when attempting alignment pulls to correct unibody collision damage. Glass replacement parts that are damaged to the necessary removal and reinstallation for repair will be subject to Manufacturers' Suggested Retail Price (MSRP)+tax.

**COMMON QUESTIONS:**  
CAN I CHOOSE THE REPAIR SHOP?  
Yes, you may choose any repair shop. An insurance company cannot force you to go to one of their recommended shops.  
WHAT ARE NON-OEM PARTS?  
Non-OEM parts are parts not made by the manufacturer of your car. You may also see them listed on an estimate report as after-market (A/M). These types of parts may cause fit, corrosion, and safety problems to your automobile. They may also void your vehicle's warranty or parts of your warranty. These parts will probably cause your vehicle to lose resale value.  
WHO IS PAID THE DEDUCTIBLE?  
You pay the deductible to the shop.  
WHY ARE THE ESTIMATE PRICES I HAVE SO DIFFERENT?  
Some estimates may not include all the needed items to properly repair your car. We can show you why the estimates are not the same.  
CONTACT US IMMEDIATELY SHOULD YOU HAVE ANY QUESTIONS.

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STATE OF MISSISSIPPI  
AND  
GOVERNOR HALEY R. BARBOUR



HOMELAND SECURITY  
COOPERATIVE AGREEMENT

Between

CITY OF PETAL

AND

MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY



CITY OF PETAL  
MINUTE BOOK 28

EXHIBIT "I"

HOMELAND SECURITY  
COOPERATIVE AGREEMENT (CA) 166

On behalf of Governor Haley Barbour, this Cooperative Agreement is entered into between the Department of Public Safety, Office of Homeland Security, hereto referred to as *Grantee*, and Petal, Mississippi, hereto referred to as *Subgrantee*.

**Article I. Purpose**

The purpose of this Cooperative Agreement (CA) is to utilize 100% federal funding (no match required) provided through the Office for Domestic Preparedness, U.S. Department of Homeland Security to enhance capabilities within the State of Mississippi to respond to acts of domestic and international terrorism including the use of weapons of mass destruction. The Department of Public Safety, Office of Homeland Security will accomplish this by prioritizing and facilitating the delivery and use of federal financial assistance as identified in the published Office for Domestic Preparedness Homeland Security Grant Program Guidance (attached). This enables the Subgrantee to exercise management discretion and control in achieving the specified objectives of this Cooperative Agreement within the State of Mississippi. It is intended that this partnership will result in the development of a competent and sustainable system designed to provide prevention, deterrence and emergency response to a potential terrorism event within the State.

**Article II. Scope of Work**

The objectives outlined within the performance period of this Cooperative Agreement will be supportive of the priorities defined in the State Homeland Security Three-Year Strategic Plan in the form of equipment, planning, training, exercise, management and administration funding and shall be in compliance with the Office for Domestic Preparedness Homeland Security Grant Program Guidance.

**Article III. Period of Performance**

The period of performance for this Cooperative Agreement shall begin on the date of acceptance of the **SUB-GRANT AWARD** execution and shall continue through the period of **SUB-GRANT AWARD** unless terminated by the Department of Public Safety. Future **SUB-GRANT AWARDS** for supporting the requirements of the jurisdiction may be awarded under the terms of this agreement through additional sub grants so long as all signatory officials remain unchanged.

**Article IV. Roles and Responsibilities**

**A. Local Sub grantee General Guidance**

1. The local *Subgrantee* shall develop and improve their capability to combat the affects of a terrorism event. This is accomplished through the purchase of specialized equipment as identified in the published OJP selected equipment list or support of planning, exercises or training activities associated with the prevention, response or recovery from terrorism incidents.
2. The chief elected official is responsible for committing to the terms of this CA, budgeting local funds to purchase equipment or support jurisdictional exercise, training and planning efforts for executing this CA on behalf of the *Subgrantee's* jurisdiction.
3. The Sub-Grantee shall designate a *Subgrantee* public official as the Subgrantee Grant Administrator (SGA) for developing and attaching the CA scope of work to Appendices A & B, obtaining project approval from respective officials, reporting, submitting applications to Grantee, equipment distribution, training, and obtaining and submitting supporting documentation and requests for reimbursement on behalf of the *Subgrantee* to Grantee for repayment. **The SGA shall be responsible for reporting to the Mississippi Office of Homeland Security (MSOHS) via the Initial Strategy Implementation Plan (ISIP) and the Biannual Strategy Implementation Report (BSIR)**

**B. Local Homeland Security Program Guidance**

The Homeland Security Grant Program (HSGP) through the State Homeland Security Program (SHSP) provides funds for homeland security and emergency operations planning, the purchase of specialized equipment to enhance the capability of State and local agencies to prevent, respond to, and mitigate incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE) weapons and cyber attacks, for costs related to the design, development, and conduct of a State CBRNE and cyber security training programs and attendance at ODP-sponsored CBRNE training courses, for costs related to the design, development, conduct, and evaluation of CBRNE and cyber security exercises; and for costs associated with implementing State Homeland Security Assessments and Strategies (SHSAS). See Annex A (Local Homeland Security Program) for specific guidance, policies, and reporting requirements.

**C. Local Law Enforcement Terrorism Prevention Program Guidance**

The HSGP through the Law Enforcement Terrorist Prevention Program (LETPP) will provide law enforcement communities with funds to support the following prevention activities: information sharing to pre-empt terrorist attacks, target hardening to reduce vulnerability of selected high value targets; recognition of potential or developing threats; interoperable communications; and intervention of terrorists before they can execute a threat. These funds may be used for planning, organization, training, exercises, and equipment. See Annex B (Law Enforcement Terrorism Prevention Program) for specific guidance, policies, and reporting requirements.

**D. Local Citizen Corps Program Guidance**

The HSGP through the Citizen Corps Program (CCP) funds will be used to support Citizen Corps Councils with planning, outreach, and management of Citizen Corps programs and activities. The CCP provides the resources necessary for local jurisdictions and local communities to: 1) bring together the appropriate leadership to form and sustain a Citizen Corps Council; 2) develop and implement a plan for the community to engage all citizens in homeland security, community preparedness, and family safety; 3) conduct public education and outreach in order to inform the public about their role in crime prevention, mitigation, emergency preparedness for all hazards, and public health measures, including bioterrorism, and to encourage personal responsibility and action; 4) develop and implement Citizen Corps programs offering training and volunteer opportunities to support first responders, disaster relief groups, and community safety efforts, to include the federal programs: Community Emergency Response Teams (CERT), Medical Reserve Corps(MRC), and 5) coordinate Citizen Corps activities with other DHS funded programs and other federal initiatives. See Annex C (Local Citizen Corps Program) for specific guidance, policies, and reporting requirements.

**E. State Grantee**

1. The *Grantee* shall be the Department of Public Safety, Office of Homeland Security, acting on behalf of the State of Mississippi.
2. The Commissioner of the Department of Public Safety (DPS) or the Commissioner's Designee is the state signatory official and shall be the principal state official responsible for committing the state to the terms of this agreement. The DPS Commissioner, or his designee acting in the absence of the Commissioner, will exercise final approval authority of all *Subgrantee* applications, grant awards, allocations, and requests for reimbursements and for ensuring overall *Grantee* administration.

- 3. The DPS, Office of Homeland Security, is designated the *Grantee* Point-of-Contact (POC) for assisting the *Subgrantee* in developing the authorized equipment purchase list, specialized training requirements, and for providing overall day-to-day program management.

- F. *Subgrantee's* Request for Reimbursement and other required financial reports will be submitted to the *Grantee* with a copy of all receipt(s) or invoices showing that authorized equipment has been paid for in-full by *Subgrantee* and attached to an approved grant application.

EXHIBIT "I"

Article V. Funding Consideration

The *Grantee* POC will receive and review *Subgrantee's* application and forward to the DPS Commissioner for approval. After approval the *Grantee* will issue a sub-grant award letter, which authorizes the *Subgrantee* to expend local funds and be reimbursed pursuant to the terms of this CA. **Local funds expended prior to the date of the award letter are not authorized to be reimbursed.**

When the *Subgrantee* has expended funds awarded, the SGA will prepare and submit a Request for Reimbursement to the *Grantee* POC. This request shall contain all appropriate supporting documentation to substantiate expenses made in accordance with all applicable requirements. The *Grantee* POC will review the reimbursement package for completeness and forward to the *Grantee* Office of the Comptroller for payment.

- A. The *Grantee* will not be liable under this Agreement for any amount greater than the award allocated by the Office for Domestic Preparedness to the State for the grant performance period.
- B. No cost or obligation shall be incurred by the *Grantee* under this Agreement unless and until the *Grantee* advises the *Subgrantee* in writing that the application has been approved and funds are available.
- C. Reimbursement will be made by the *Grantee* to the *Subgrantee* based on the **Mississippi Subgrantee Reporting Worksheet**. Required documentation must accompany the worksheet.
- D. Reimbursement is contingent upon the funds being expended in accordance with all applicable local and state regulations, as well as Federal guidelines, and submission for reimbursement made in accordance with DPS administrative procedures.
- E. *Subgrantee's* requests for advance of funds to support purchases of equipment or other expenditures must be requested in writing to the grantee POC explaining the justification for the request. Reasons, i.e., shortage of local funds or items not contained in current annual jurisdictional budget must be accompanied by purchase orders. No request for advance of funds will be granted for amounts less than \$2,500.00.

C. Other Provisions

- 1. Nothing in this agreement is intended to conflict with current laws or regulations of Mississippi or your jurisdiction. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
- 2. Subgrantee is required to ensure that grant monies are used to support all Emergency Service related agencies and departments, specifically law enforcement, fire and rescue. Senior officials of these agencies must sign this agreement and familiarize themselves with the rules and regulations governing each grant program. They are encouraged to work together in determining and prioritizing their needs and requirements prior to submitting their plan.
- 2. Subgrantee is required to submit with the signed Cooperative Agreement a copy of their most recent financial audit.

If the subgrantee (organization/jurisdiction) expends \$500,000 or more in federal funds (from all sources including pass-through sub awards) in the subgrantee's (organization/jurisdiction) fiscal year (12-month turnaround reporting period) is required to have a single organization/jurisdiction wide audit conducted in accordance with the provisions of the Office of Management and Budget (OMB) Circular A-133.

Article VI. Maintenance, Replacement costs and Use of Equipment

Equipment purchased under the terms of this CA will be stored, maintained and used in accordance with the purpose and objectives of this Cooperative Agreement. The equipment may be used for terrorism training and exercise purposes and in response to an actual terrorism event. If the equipment is used in response to a non-terrorist related event, then any maintenance or replacement costs will be the sole responsibility of the *Subgrantees*.

Article VII. Nonperformance

Failure by the *Subgrantee* to comply with the terms of this Cooperative Agreement may result in suspension from the program and loss of any outstanding grant fund allocation balance, as determined by the *Grantee*. Failure to expend all grant funds awarded (by date stated on Awards Letter) and to comply with *Grantee* request and guidelines will result in the reallocation of unspent grant funds and the immediate redistribution of all equipment purchased with grant funds. In addition, the failure to maintain adequate response capability (as determined by the MOHS) will also result in the reallocation of grant funds and the immediate redistribution of all equipment purchased with grant funds.

Article VIII. Administrative Provisions

A. General

The *Grantee* and *Subgrantee* agree to carry out the administrative and financial requirements of this Agreement in accordance with the policies and procedures established by the Office for Domestic Preparedness and set forth in other applicable state and federal guides.

B. Reports

- a. Initial Strategy Implementation Plan (ISIP) is a detailed report of the planned activities associated with ODP grant funding. All funds provided must be linked to one or more projects, which in turn must support specific goals or objectives in the State Homeland Security Strategy.
- b. The Biannual Strategy Implementation Report (BSIR) will update information on obligations, expenditures, and progress made on activities noted in the ISIP, and will include an update of all information submitted in that report.

Article IX. Execution

IN WITNESS WHEREOF, the parties names herein have duly executed this Cooperative Agreement on the date set forth below:

SUBGRANTEE: CITY OF PETAL

ATTEST:

By: Jean Carter  
Clerk

By: Carter  
Title: Mayor

APPROVED AS TO FORM:

By: \_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

ACKNOWLEDGE:

By: Richard Brown  
Senior Fire Official

By: [Signature]  
Senior Law Enforcement Official

By: [Signature]  
Emergency Management Director

By: \_\_\_\_\_  
Emergency Medical Services

GRANTEE: STATE OF MISSISSIPPI  
DEPARTMENT OF PUBLIC SAFETY

By: \_\_\_\_\_  
Commissioner

Date: \_\_\_\_\_

EXHIBIT "I"

TOTAL AWARD: \$ 5,476.00

ANNEX A

FISCAL YEAR 2007

HOMELAND SECURITY GRANT PROGRAM

Allowable Equipment Costs

Allowable equipment categories for FY05 HSGP are listed on the web-based Authorized Equipment List (AEL) on the Responder Knowledge Base (RKB), which is sponsored by ODP and the Oklahoma City National Memorial Institute for the Prevention of Terrorism (MIPF) at <http://www.rkb.us>. The website is designed to provide emergency responders, purchasers, and planners with a trusted, integrated, online source of information on products, standards, certifications, grants, and other equipment related information. By integrating this information, which includes the Inter-Agency Board's (IAB) Standardized Equipment List (SEL) and the AEL from ODP, into one location, responders, vendors, standards organizations, training facilities, and grant making organizations have a trusted first source to answering questions such as:

- What equipment is on the market?
- Has it been certified?
- If so, to what standard?
- What training is needed to use it effectively?
- Are there experts available for consultation and questions?

The FY05 HSGP, AEL is housed on the RKB and relies heavily on the SEL developed by the IAB for Equipment Standardization and Interoperability. The 2007 AEL has been modified to facilitate cross-referencing of the SEL in an effort to eliminate redundancy. Both the AEL and SEL are available on the RKB, which also offers an interactive version that provides links to corresponding SEL items and commercial products. In some cases, items on the SEL are not allowable under FY05 HSGP or will not be eligible for purchase unless specific conditions are met. In addition, some items eligible under this grant program are beyond the scope of the SEL and thus will only appear in the AEL.

Planning Costs Allowable

HSGP funds may be used for a range of homeland security planning activities, including the following:

- **Developing and implementing homeland security support programs and adopting DHS national initiatives** including but not limited to the following:
  - Costs associated with the implementation and adoption HSPD-8 initiatives

A - 1 - 1

A - 1 - 2

- Costs associated with the implementation and adoption of NIMS
- Costs associated with the modifying existing incident management and emergency operations plans to ensure proper alignment with the NRP coordinating structures, processes, and protocols
- Establishment or enhancement of mutual aid agreements
- Development of communications and inter-operability protocols and solutions
- Conducting local, regional, and tribal program implementation meetings
- Developing or updating resource inventory assets in accordance to typed resource definitions issued by the NRP
- Design state and local geospatial data systems
- Development of related critical infrastructure terrorism prevention activities including:
  - o Planning for enhancing security during heightened alerts, during terrorist incidents and/or during mitigation and recovery
  - o Public information, education, printed and electronic materials, public service announcements, seminars, town hall meetings, web postings coordinated through local Citizen Corps Councils
  - o Citizen Corps activities in communities surrounding critical infrastructure sites, including Neighborhood Watch, VIPS, and other opportunities for citizen participation
  - o Evaluating CIP security equipment and/or personnel requirements to protect and secure sites
  - o CIP cost assessments, including resources (financial, personnel, etc.) required for security enhancements/ deployments

**Develop and enhance plans and protocols**, including but not limited to:

- Develop or enhance emergency operations plans and operating procedures
- Develop terrorism prevention/deterrence plans
- Develop plans, procedures, and requirements for the management of infrastructure and resources related to HSGP and implementation of State or Urban Area Homeland Security Strategies
- Develop or enhance border security plans
- Develop or enhance cyber security plans
- Develop or enhance cyber risk mitigation plans
- Develop or enhance agriculture/food security risk mitigation, response, and recovery plans
- Develop public-private sector partnership emergency response, assessment, and resource sharing plans
- Develop or update local or regional communications plans
- Development of plans to support and assist special needs jurisdictions, such as port authorities and rail and mass transit agencies
- Development or enhancement of continuity of operations and continuity of government plans
- Development or enhancement of existing catastrophic incident response and recovery plans to include and integrate federal assets provided under the NRP

**Develop or conduct assessments**, including but not limited to:

- Conduct joint vulnerability assessments at critical infrastructure sites/key assets and develop remediation/security plans
- Conduct cyber risk and vulnerability assessments
- Conducting assessments and exercises of existing catastrophic incident response and recovery plans and capabilities to identify critical gaps that cannot be met by existing local and state resources
- Activities which directly support the identification of specific catastrophic incident priority response and recovery projected needs
- Activities which directly support the identification and advance preparation of pre-designated temporary housing sites, for example:
  - o Conducting assessments and studies to identify qualified candidate sites
  - o Obtaining accurate site surveys and existing utility information
  - o Coordinating zoning requirements and necessary permits and/or waivers
  - o Coordinating environmental impact requirements related to a selected site
  - o Coordinating historic preservation requirements related to a selected site.

Allowable Training Costs

Local jurisdictions may use HSGP funds to enhance the capabilities of state and local emergency preparedness and response personnel through development of a state homeland security training program. Allowable training-related costs under ODP grant programs include: 1) establishment of CBRNE terrorism and cyber security training programs within existing training academies, universities or junior colleges; and 2) overtime and backfill costs associated with attendance at ODP-sponsored and ODP approved CBRNE and cyber security training courses

The target audience for training courses include emergency preparedness, prevention and response personnel, emergency managers and public-elected officials within the following disciplines: firefighters, law enforcement, emergency management, emergency medical services, hazardous materials, public works, public health, health care, public safety communications, governmental administrative, cyber security and private security providers. The homeland security training program should also include training for citizens in awareness, preparedness, prevention, response skills, and volunteer activities and be coordinated through state and local Citizen Corps Councils.

Local jurisdictions are encouraged to adopt current ODP awareness and performance level courses. In order to deliver these courses, state and local instructors must have been certified to deliver the course by successfully completing ODP train-the-trainer courses. Detailed descriptions of ODP courses are included in the *ODP CBRNE Training Course Catalog* at <http://www.odp.usdoj.gov/odpdocs/coursecatalog.pdf>. Programs of instruction for these courses will be made available upon request to assist efforts to institutionalize these training programs at the state and local levels.

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EXHIBIT "I"

ODP will conduct periodic reviews of all state and urban area training funded by ODP. These reviews may include requests for all course materials and physical observation of participation in the funded training. If these reviews determine that courses are outside the scope of this guidance, grantees will be asked to reimburse grant fund expended in support of those efforts.

ODP provides the following definitions of key training terms to facilitate a common understanding of the FY05 HSGP guidance:

- **ODP Courses:** Those courses developed for and/or delivered by institutions and organizations funded by ODP.
- **Federal Courses Related to CBRNE Terrorism:** Those courses developed for and/or delivered by institutions funded by federal entities other than ODP which fall within the ODP mission scope: of which is to prepare state and local personnel to prevent, respond to, and recover from acts of terrorism involving CBRNE weapons.
- **Non-Federal Courses:** Those courses developed for and/or delivered by institutions or organizations other than federal entities or ODP.

In addition, local jurisdictions shall follow accepted principles of instructional systems design, employing the Analysis, Design, Development, Implementation, and Evaluation (ADDIE) model or equivalent methodologies. (The ADDIE process is explained in greater detail in the *ODP Blended Learning Strategy* available on the ODP website at: <http://www.ojp.usdoj.gov/odp/blendedlearning/>.) Local jurisdictions shall apply these methodologies to ensure that complete curriculum exists for training funded by ODP grant. Complete curriculum consists of:

- **Level of Training.** The state or urban area will identify the level(s) of training of the course(s) and materials submitted. Each submission must be identified as Awareness, Performance-Defense (Occupational Safety and Health Administration (OSHA) Operations), Performance-Offensive (OSHA Technician), or Planning/Management (OSHA Incident Command) levels. More detailed descriptions of the levels can be found at <http://www.ojp.usdoj.gov/odp/training.htm> or <http://www.osha.gov>.
- **Program of Instruction/Syllabus.** The program of instruction or syllabus is an outline or matrix of the course content. It addresses the scope of the training, course learning objectives, duration of the training (broken-down by module, session, or lesson), resource requirements, instructor to student ratio and an evaluation strategy. These items are not all-inclusive, but are the minimum categories that should be addressed.
- **Training Support Package.** The training support package includes all of the materials associated with the delivery of a training course. The following items should be included:
  - o **Instructor Guide/Instructor Outline/Instructor Lesson Plans:** The published instructor material that contains course text and special instructor notes that provides the information to deliver the material

- o **Participant Manual/Guide/Workbook:** The published student manual that contains the supporting information in booklet or handout form that the participant has available for reference
  - o **Audio/Visual Support Materials:** Any audio/visual components that are part of any learning module, session, lesson, or that supports the overall training being delivered
  - o **Special Support Materials:** Any descriptions of practical exercises, tabletop exercises, hands-on exercises, or other material that supports learning objectives
- **Module/Session/Lesson Content.** Training courses should be designed based on a building block approach. Each sub-component in the course should be titled as a module, session, or lesson. Regardless of the title, each module, session, or lesson, should have a Lesson Administration Page that outlines the following:
- o **Scope Statement:** A brief description of the content of the module, session or lesson
  - o **Terminal Learning Objectives:** An action verb statement that outlines what the participant is expected to learn or be capable of performing at the conclusion of the module, session, or lesson. There should be only one terminal learning objective per module, session, or lesson
  - o **Enabling Learning Objectives:** Enabling learning objectives are the incremental learning objectives that support the terminal learning objective. There should be at least one enabling learning objective per module, session or lesson. Each enabling learning objective must be a measurable performance statement that enables the participant to demonstrate achievement of the terminal learning objective
  - o **Resource List:** A listing of the resources needed to successfully accomplish the module, session, or lesson
  - o **Instructor to Participant Ratio:** The instructor to participant requirement for successful presentation of the material (e.g., 1:25)
  - o **Reference List:** A listing of all reference materials used to develop the module, session, or lesson (This information may also be included as a bibliography).
  - o **Practical Exercise Statement:** This describes any exercises associated with the module, session, or lesson
  - o **Evaluation Strategy:** This defines the strategy used to evaluate the module, session, or lesson (e.g., written and/or performance test).

**Conditional Approvals of Non-ODP Courses.** In contrast to FY04, no conditional approvals, in advance of an independent third-party subject matter expert (SME) review, will be granted in FY05 for use of ODP funds to develop or institutionalize non-ODP courses. ODP will require local jurisdictions to adhere to a streamlined course approval process. Please see *Appendix E: Overview of Approval Process for Non-ODP Developed Courses* for more information. Courses will either be approved or disapproved following this review process.

**Attending Other Federal Courses Related to CBRNE Terrorism.** Local jurisdictions are no longer required to submit requests for personnel to attend certain Federal courses that fall within the ODP mission scope of preparing state and local personnel to prevent, respond to, and recover from acts of terrorism involving CBRNE weapons. In lieu of

requesting approval, local jurisdictions will be required to submit information on all federal training they are supporting with ODP funds via the Training section of the ODP website (<http://www.ojp.usdoj.gov/odp/training.htm>). This information will consist of course title, level of the training, the training provider, the date of the course, the number of individuals to be trained, and the sponsoring jurisdiction.

Several broad categories of courses will automatically be included in the list of eligible federal courses:

- All NIMS training approved by the NIMS Integration Center (NIC) is eligible for use of ODP funds.
- All Incident Command System (ICS) training offered through the National Fire Academy and the Emergency Management Institute is eligible for use of ODP funds. This guidance applies to resident training, train-the-trainer, and field delivery of courses.

A list of federal courses that fall within the ODP mission scope is included in *Appendix F: Federal Training Course List*.

These courses must build additional capabilities that 1) meet a specific need identified through the homeland security assessment process, and 2) comport with the State or Urban Area Homeland Security Strategy.

Federal funds must be used to supplement—not supplant—existing funds that have been appropriated for the same purpose. Thus, if the state or urban area has already budgeted for personnel to attend courses, ODP funds may only be used to send additional individuals above and beyond those previously budgeted.

**Eligibility of Hazardous Materials Courses.** Hazardous materials courses, including basic, operations, and technician level courses, are eligible for support through ODP funds only if the course fully addresses the hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*. If the hazardous materials course does not fully address the hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the course is not considered an allowable use of ODP funds.

The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.

**Eligibility of Search and Rescue, Special Weapons and Tactics (SWAT), and Medical Aid Courses.** On September 1, 2004, ODP issued Information Bulletin #132 on the Agency Security Plan, available at <http://www.ojp.usdoj.gov/odp/docs/bulletins.htm>. In

this bulletin, ODP expanded the allowable use of grant funds to support additional training in the areas of search and rescue, SWAT, and medical trauma provided certain requirements were met. The following sections provide further detail on these initiatives.

• **Eligibility of Search and Rescue Courses:** Local jurisdictions shall conduct search and rescue training in compliance with:

- o NFPA 1670, *Standard on Operations and Training for Technical Rescue and Search Incidents*
- o NFPA 1006, *Standard for Rescue Technician Professional Qualifications Only* Urban Search and Rescue (USAR) courses approved by FEMA and delivered by FEMA-certified providers are eligible for use of ODP funds. A list of these courses and providers will be maintained by ODP in coordination with FEMA.

The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.

If the basic, foundational USAR course fully addresses the fire service and/or hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational USAR course does not fully address these sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the USAR course to be considered an allowable use of ODP funds.

These USAR courses are intended to build a critical capacity at the state and local levels. **The execution of this training in the stated capacity-building context is unrelated to designation of national USAR teams. Therefore, local jurisdictions and UASI jurisdictions may not request such designation based on training.**

• **Eligibility of SWAT Courses:** SWAT courses, including basic, foundational courses, are eligible for support through ODP funds, provided that the training meets the following requirements:

- o The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.
- o Local jurisdictions shall conduct training in compliance with state and local regulations and policies governing the certification of SWAT personnel.

EXHIBIT "I"

- o Trainees shall be sworn officers and shall have completed a Basic SWA I school accredited by the appropriate state level criminal justice organization
- o Training shall be conducted by instructors certified by a state or national level criminal justice organization
- o The State or Urban Area shall develop and implement a safety plan excluding service ammunition and weapons from the training site and shall not employ live chemical agents (to include OC) or impact weapons during the training
- o If a foundational SWA I course fully addresses the law enforcement sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational SWA I course does **not** fully address the law enforcement sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the foundational SWA I course to be considered an allowable use of ODP funds

• **Eligibility of Medical Trauma Courses:** Medical trauma courses (including basic, foundational courses) are eligible for support through ODP funds, provided that the training meets the following requirements:

- o The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comply with the State or Urban Area Homeland Security Strategy
- o Local jurisdictions shall conduct training in compliance with NFPA 473, *Standard Competencies for EMS Personnel Responding to Hazardous Materials Incidents*
- o Local jurisdictions shall conduct training in compliance with state and local regulations and policies governing the certification of EMS providers
- o Local jurisdictions shall coordinate their efforts with the closest MMRS jurisdiction
- o Trainees shall have completed a basic Emergency Medical Technician (EMT) certification per the state or local accreditation requirements. This type of training may not be funded with ODP monies
- o If a foundational medical trauma course fully addresses the emergency medical services sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational medical trauma course does **not** fully address the emergency medical services sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the foundational medical trauma course to be considered an allowable use of ODP funds.

**Evaluation of ODP Training Courses.** The goal of evaluating ODP training courses is to determine how much a participant's knowledge, skills, and abilities change after completion of a course relative to knowledge, skills, and abilities prior to the class. ODP uses a self-assessment methodology and collects information via a standardized evaluation form. The form is designed to gather data about the course and participant, including data such as the participant's professional discipline and years of service. Additionally, the evaluation measures the participant's knowledge relative to a set of standardized learning objectives both before and after taking the course.

**If a state or local jurisdiction uses ODP funds to provide ODP-approved courses, the state or local jurisdiction must use the standard evaluation form to collect data about the course and its participants.** An ODP-approved course is defined as one developed by the state or local jurisdiction and approved by ODP for delivery. If the state or local jurisdiction receives training through its ODP course allocation, the training partner delivering the course is responsible for data collection and entry. Similarly, if the state or local jurisdiction enters into a direct contract with one of the ODP training partners, training partner is still responsible for the data collection and entry function.

However, if the ODP-sponsored course is delivered by a state or local organization, the course provider is responsible for collecting data on the course and its participants. As part of the course approval process, the course developer establishes a set of course objectives directly tied to the course content. The objectives are incorporated into the standardized course evaluation form. Course participants are required to complete all fields and the course instructor is responsible for ensuring that all forms are complete. Course providers are granted access to and enter data into the ODP Secure Portal. Costs related to developing and administering the self-assessment and collecting information via a standardized evaluation form is allowable.

**Allowable Exercise Costs**

Exercises conducted with ODP support (grant funds or direct support) must be managed and executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP Volumes I-III contain guidance and recommendations for designing, developing, conducting, and evaluating exercises. HSEEP Volumes I-III can be found at ODP's website at <http://www.op.usdoj.gov/odp/exercises.htm>. Volume IV, which contains sample exercise materials and documents, can be found on ODP's Secure Portal at <https://odp.esportals.com> or <http://www.llis.gov>.

**Exercise Planning Workshop.** Local jurisdictions must conduct an annual Exercise Planning Workshop (EPW) to examine the progress and effectiveness of their current exercise strategy and program. A Multiyear Exercise Plan and schedule must be produced from the EPW and submitted through ODP's Secure Portal Exercise Scheduler located at <https://odp.esportals.com>. Refer to HSEEP Volume III, Chapter 2 for further guidance on EPWs and the Multiyear Exercise Plan and schedule.

**Exercise Scenarios** – the scenarios used in SHSP, UASI, and LETPP-funded exercises must be terrorism related and based on the state's urban area's homeland security strategy and plans. Acceptable scenarios for exercises include: chemical, biological, radiological, nuclear, explosive, cyber and agricultural. Grantees that need further clarification on scenarios should consult with their ODP Exercise Manager for assistance and/or approval. Fifteen all-hazards National Planning Scenarios, including twelve terrorism scenarios, have been developed, and will be made available for use in national, federal, state, and local homeland security preparedness activities. Citizen participation in exercises is encouraged to include back filling non-professional tasks for first responders deployed on exercise, administrative and logistical assistance with exercise implementation, and providing simulated victims, press, and members of the public. Citizen participation in exercises should be coordinated with local Citizen Corps Councils.

Grantees that wish to expend funds on models, simulations, or games (MS&G) must consult with "Review of Models, Simulations, and Games for Domestic Preparedness Training and Exercising, Volume III," which provides an overview and analysis of existing models, simulations, and games. This report is available at <http://www.sdp.usdoj.gov/sdp/exercises.htm>.

Grantees must justify the purchase and use of a given MS&G product/service, by a) documenting the training and/or exercise objectives; b) documenting how the selected product/service will support those objectives; and c) justification for the chosen product category (potentially referring to Volume III benefits/limitations). The form for this justification can be found at <http://www.cfp.usdoj.gov/odp/exercises.htm>.

If a state or urban area will be hosting an upcoming special event (e.g., Superbowl, G-8 Summit, etc.), or they anticipate that they will apply to be a venue for a future Top Officials (TOPOFF) exercise, they should plan to use SHSP or UASI funding to fund training and exercise activities in preparation for that event.

All tabletop exercises (TTXs), drills, functional exercises (FEs), and full-scale exercises (FSEs) will be evaluated and performance based. An After Action Report (AAR) and Improvement Plan will be prepared and submitted to DHS/ODP following every TTX, drill, FE, and FSE. AARs/IPs must be provided to ODP within 90 days following completion of each exercise (see HSEEP Volume II, Appendix A). Currently, these AARs/IPs can be submitted through the ODP Secure Portal. However ODP is working with other agencies to develop a national reporting system. **A state or local jurisdiction that conducts an exercise using SHSP, UASI, and LETPP funds must follow the HSEEP doctrine and protocol contained in Volume II.**

Local jurisdictions are encouraged to develop a self-sustaining State Homeland Security Exercise and Evaluation Program which is modeled after the national HSEEP. This may include, for example, hiring dedicated exercise program staff, awareness seminars on HSEEP, attending exercise training courses, and maintaining a system to track the completion and submission of AARs and Improvement Plans from exercises (including costs associated with meeting with local units of government to define procedures).

**Allowable Management and Administrative Costs**

All programs within HSGP have allowable M&A costs for both the state-level as well as the local unit of government, urban area, or designated subgrantee.

- **SHSP, UASI, LETPP, CCP, MMRS:** No more than **3% of the total amount** allocated to the state for each program within HSGP may be retained at the state level and used for M&A purposes. These state M&A funds must be included in the total funds retained by the state. In addition, local jurisdiction subgrantees may retain and use up to **2.5% of their subaward** from the state for local M&A purposes. *Note: M&A costs are not allowed for either the state or designated recipients for UASI allocations to nonprofit organizations.*

**Unauthorized Program Expenditures**

Unauthorized program expenditures include: 1) expenditures for items such as general use software (word processing, spreadsheet, graphics, etc), general-use computers (other than for allowable M&A activities, or otherwise associated preparedness or response functions) and related equipment, general-use vehicles, licensing fees, weapons systems and ammunition; 2) activities unrelated to the completion and implementation of the SHSP; 3) other items not in accordance with the Authorized Equipment List or previously listed as allowable costs; and, 4) construction or renovation of facilities.

**Designation of Subgrantee Grant Administrator (SGA) STATE MINUTE BOOK 28  
 HOMELAND SECURITY PROGRAM**

**EXHIBIT "I"**

The following person is officially appointed to represent your jurisdiction as the Subgrantee Grant Administrator (SGA) and is hereby duly authorized to fulfill the terms of this Cooperative Agreement during the performance period on behalf of the Subgrantee.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 (Subgrantee Grant Administrator)

Jurisdiction Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_

Cellular Number: ( ) \_\_\_\_\_ Pager Number: ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Appointed by: Mayor \_\_\_\_\_ Date: \_\_\_\_\_  
 (Print Name)

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Through the Local Homeland Security Program the City of Petal proposes to purchase equipment designed to ensure that first responders in the City of Petal have equipment to mitigate any potential terrorist act or natural disaster. The investment will also protect life and property from CBRNE incidents. Through the program the City proposes to purchase one Microsoft Windows based laptop computer, two hand-held GPS units and two sets of turnout gear for the fire department. The use of each item requested will be as follows:

**Laptop Computer:** The laptop computer will serve as a central training component as well as providing the city with enhanced interoperability and communications capabilities. The laptop computer will be used at incident command to coordinate response activities and to record, track and monitor activities.

**Hand-held GPS Units:** The hand-held GPS units will serve as a source of information for first responders. These units will be used to locate high-risk structures such as gas plants and to document areas of past incidents. The units will also be used to give location information to other participating jurisdictions during emergency situations.

**Turnout Gear:** The turnout gear will be used by the Petal Fire Department to ensure the safety and security of responder personnel in the course of responding to hazardous situations such as structure fires or CBRNE incidents.

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**LOCAL HOMELAND SECURITY PROGRAM**

Subgrantee will prepare a narrative statement in the Scope of Work describing how the jurisdiction will use allocated funds to support the defined projects and objectives from the State's Homeland Security Strategy.

These funds may be used for homeland security and emergency operations planning; the purchase of specialized equipment to enhance the capability of local agencies to prevent, respond to, and mitigate incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE) weapons and cyber attacks; attendance at ODP-sponsored or approved CBRNE training courses; for costs related to the design, development, conduct, and evaluation of CBRNE and cyber security exercises; and for costs associated with implementing State Homeland Security Strategy.

**ALLOWABLE PROJECTS, GOALS & OBJECTIVES:**

HSGP

**PROJECT:**

Establish/enhance a terrorism intelligence/early warning system, center, or task force.

**GOAL:**

Increase jurisdiction participation with multi-level intelligence components/agencies to deter/prevent WMD/Terrorism incidents

**Objectives:**

Provide Intel gathering and information sharing capabilities to 50% of local jurisdictions within 3 years after approval of state strategy.

Develop a joint 24-hour emergency notification system for first responders and others who are in a critical, need-to-know position. This includes the Health Alert Network (HAN) and DPS information dissemination to local law enforcement within 3 years after approval of state strategy.

**PROJECT**

Establish/enhance statewide deterrence/prevention and response efforts.

**GOAL:**

Reduce Mississippi's vulnerability to terrorism through preparedness and protective efforts.

**Objectives:**

Create, implement, and maintain terrorism preparedness plans consistent with the National Response Plan (NRP) and provide advice, assistance, training, and oversight to local governments in the development of such plans within 3 years after approval of state strategy.

Improve by 5% the number of emergency responders prepared to respond to WMD/CBRNE incidents, including hoaxes and suspicious packages within 3 years of the approval of the state strategy.

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EXHIBIT "I" TOTAL AWARD: \$5,345,000

ANNEX B

FISCAL YEAR 2007

LAW ENFORCEMENT TERRORISM PREVENTION GRANT PROGRAM

Authorized Program Expenditures

1. **Information Sharing to Preempt Terrorist Attacks:** These funds will allow law enforcement communities to purchase equipment and support efficient and expeditious sharing of information and intelligence that could preempt possible terrorist attacks.

2. **Threat Recognition:** Funds provided under this category will allow law enforcement personnel to purchase equipment and conduct additional training that assists in further recognizing the potential or development of a threat.

3. **Intervention Activities:** Funds provided under this category will allow law enforcement personnel to purchase equipment and conduct activities to further enhance their capabilities to prevent domestic terrorism incidents.

4. **Interoperable Communications:** Funds provided under this category will allow law enforcement personnel to purchase equipment to ensure interoperable communications between and among law enforcement agencies and other emergency service disciplines such as fire and emergency management.

Allowable Equipment Costs

LETPP funds may be used for specialized equipment acquisition from select equipment categories listed in the FY05 ODP AEL. The FY05 AEL is available in its entirety online through the RKB at <http://www.rkb.mipt.org>. For more information on allowable equipment categories, please refer to *Appendix A - Authorized Program Expenditures*.

Allowable Planning Costs

LETPP funds may be used for a range of law enforcement terrorism prevention planning activities, including the following:

- Development of and planning for information intelligence sharing groups
- Conducting point vulnerability analyses and assessments
- Soft target security planning (public gatherings)
- Develop border security operations plans in coordination with CBP
- Developing, implementing and reviewing Area Maritime Security Plans for ports, waterways, and coastal areas
- Updating and refining threat matrices

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- Acquiring systems allowing connectivity to federal data networks, such as National Crime Information Center (NCIC) and Integrated Automated Fingerprint Identification System (IAFIS), as appropriate
- Designing and developing state and local geospatial data systems
- Costs associated with the implementation and adoption of NIMS
- Developing related critical infrastructure terrorism prevention activities including
  - Planning for enhancing security during heightened alerts, during terrorist incidents, and/or during mitigation and recovery
  - Public information education, printed and electronic materials, public service announcements, seminars/town hall meetings, web postings
  - Citizen Corps activities in communities surrounding CI sites, to include Neighborhood Watch, VIPS, and other opportunities for citizen participation
  - Evaluating CIP security equipment and/or personnel requirements to protect and secure sites

Allowable Training Costs

LETPP funds may be used for a range of law enforcement terrorism prevention related training activities to enhance the capabilities of state and local personnel, including the following:

- Training courses on building information sharing capacities
- Training that includes methods of target hardening
- Training for facility security personnel
- Training for vessel and port law enforcement security personnel recognition of CBRNE threats
- NIMS training
- Weaponization of CBRNE agents
- History of terrorism and social environments contributing to threats
- Surveillance and counter-surveillance techniques
- Identifying/assessing critical infrastructure assets, vulnerabilities, and threats
- Intelligence analysis
- Cyber security protective measures training
- Multi-cultural training for undercover operations
- Language training
- Joint training with other homeland security entities (U.S. Secret Service, CBP, etc.)
- Training on the use of interoperable communications equipment
- CIP training
- Training associated with the collection, analysis, mapping, integration, and dissemination of geospatial data and imagery
- Geospatial database use, design, development, and management training
- Agricultural food security related training
- Training for citizens in terrorism awareness and for volunteer participation to support law enforcement activities

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Multiple level training should be focused on a regional model. Grantees using these funds to develop their own courses should address the critical training areas and gaps identified in the State's Homeland Security Strategy and must adhere to the *ODP Emergency Responder Guidelines* and *ODP Homeland Security Guidelines on Prevention and Deterrence*. These guidelines may be found at [http://www.ojp.usdoj.gov/odp/whatsnew/whats\\_new.htm](http://www.ojp.usdoj.gov/odp/whatsnew/whats_new.htm).

Allowable Exercises Costs

LETPP funds may be used to design, develop, conduct, and evaluate terrorism prevention related exercises, including the following:

- Exercises to evaluate the effectiveness of information sharing plans, policies, procedures and protocols
- Exercises to evaluate NIMS implementation
- Exercises to evaluate facility and/or vessel security protection
- Exercises to evaluate area maritime security protection
- Exercises to evaluate threat recognition capabilities
- Exercises to evaluate cyber security capabilities
- Exercises to evaluate agricultural food security capabilities
- Exercises to evaluate prevention readiness and techniques
- "Red Team" (force on force) exercises
- Interoperable communications exercise
- Critical infrastructure vulnerability, protection, and/or attack exercises

Allowable Management and Administrative Costs

All programs within HSGP have allowable M&A costs for both the state-level as well as the local unit of government, urban area, or designated subgrantee.

- **SHSP, UASI, LETPP, CCP, MMRS:** No more than **3% of the total amount** allocated to the state for each program within HSGP may be retained at the state level and used for M&A purposes. These state M&A funds must be included in the total funds retained by the state. In addition, local jurisdiction subgrantees may retain and use up to **2.5% of their subaward** from the state for local M&A purposes. *Note: M&A costs are not allowed for either the state or designated recipients for UASI allocations to nonprofit organizations.*

Allowable Operational Activities

In support of FY05 LETPP efforts to provide law enforcement communities with enhanced capabilities for detecting, deterring, disrupting, and preventing acts of terrorism, states and local governments may use FY05 LETPP funds to support select operational activities. No more than **25%** of the gross amount of the LETPP award may be used for the operational expenses and

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overtime costs for the organizational activities noted below, which includes the operational costs in *Operational Costs Guidance* on page 23. These funds may be used for the following three (3) operational activities:

EXHIBIT "I"

1. Grantees and subgrantees may use LETPP funds for select operational expenses associated with increased security measures at critical infrastructure sites, incurred during time periods of DHS-declared Orange Alert. Funds may only be used in the following authorized categories:

- o Backfill and overtime expenses for staffing state or local EOCs
- o Hiring of contracted security for critical infrastructure sites
- o Public safety overtime
- o National Guard deployments to protect critical infrastructure sites, including all resources that are part of the standard National Guard deployment package
- o Increased border security activities in coordination with CBP. Consumable costs, such as fuel expenses, are not allowed except as part of the standard National Guard deployment package.

2. Overtime costs are also allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security. This includes activities such as anti-terrorism task forces, JTTF, Area Maritime Security Committees (as by the Maritime Transportation Security Act of 2002), and TEW groups.

of contractors/consultants for participation in information/intelligence sharing groups intelligence fusion center.

Funding may not be used to supplant ongoing, routine public safety activities of state and local law enforcement, and may not be used to hire staff for operational activities or backfill.

**Unauthorized Program Expenditures**

Unauthorized program expenditures include: 1) expenditures for items such as general use software (word processing, spreadsheet, graphics, etc), general-use computers (other than for allowable M & A activities, or otherwise associated preparedness or response functions) and related equipment, general-use vehicles, licensing fees, weapons systems and ammunition; 2) activities unrelated to the completion and implementation of the LETPP Program; 3) other items not in accordance with the Authorized Equipment List or previously listed as allowable costs; and, 4) construction or renovation of facilities.

The following person is officially appointed to represent your jurisdiction as the Subgrantee Grant Administrator (SGA) and is hereby duly authorized to fulfill the terms of this Cooperative Agreement during the performance period on behalf of the Subgrantee.

Name: CARL L SCOTT Title: Mayor  
(Subgrantee Grant Administrator)

Organization Name: CITY OF PETAL

Mailing Address: P O BOX 564

City: PETAL, MS Zip Code 39465

Telephone Number: (601) 545-1716 Fax Number: (601) 545-6685

Cellular Number: (601) 270-5854 Pager Number: ( )

Email Address: CSCOTT@CITYOFPETAL.COM

Appointed by: Mayor CARL L SCOTT Date: \_\_\_\_\_  
(Print Name)

Signature: [Signature] Title: MAYOR

City of Petal, Mississippi  
FY 2007 Law Enforcement Terrorism Prevention Program  
Scope of Work - Narrative Statement  
Program Award: \$5,476.00

Through the Law Enforcement Terrorism Prevention Program the City of Petal proposes to purchase equipment designed to ensure that first responders in the City of Petal have equipment to mitigate any potential terrorist act or natural disaster. The investment will also protect life and property from CBRNE incidents. Through the program the City proposes to purchase two Multi-Sensor Gas and Chemical Detectors. The use of each item requested will be as follows:

Multi-Sensor Gas and Chemical Detectors: The Multi-Sensor Detectors will be used by local responders to enhance response and detection capabilities primarily for CBRNE incidents. The units will be used by both local fire protection services and local law enforcements to provide early detection and warning of potential hazardous situations precipitated by CBRNE incidents. The purchase of these units will equip and strengthen the agencies ability to preplan, gather intelligence, protect against threats, and respond to possible CBRNE incidents.

**LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM**

Subgrantee will prepare a narrative statement in the Scope of Work describing how the jurisdiction will use allocated funds to support the defined projects and objectives from the State's Homeland Security Strategy.

The narrative should address how the jurisdiction's law enforcement community would support the following prevention and deterrence activities: information sharing to preempt terrorist attacks; target hardening to reduce vulnerability of selected high value targets; recognition of potential or developing threats; interoperable communications; and intervention of terrorists before they can execute a threat. Also describe how these funds would be used for planning, organization, training, exercises, and equipment.

ALLOWABLE PROJECTS, GOALS & OBJECTIVES:

LETTP

PROJECT:

Establish/enhance a terrorism intelligence/early warning system, center, or task force.

GOAL:

Increase jurisdiction participation with multi-level intelligence components/agencies to deter/prevent WMD/Terrorism incidents

**CITY OF PETAL** Fiscal Year 2004 State Domestic Preparedness Equipment Program **174**  
**MINUTE BOOK 28** Equipment Purchase Budget Detail Worksheet and Impact of Funding Table

**EXHIBIT "I"**

**FY 2007**

**Objectives:**

Provide Intel gathering and information sharing capabilities to 50% of local jurisdictions within 3 years after approval of state strategy

Develop a joint 24-hour emergency notification system for first responders and others who are in a critical, need-to-know position. This includes the Health Alert Network (HAN) and DPS information dissemination to local law enforcement within 3 years after approval of state strategy

**PROJECT**

Establish enhance statewide deterrence/prevention and response efforts.

**GOAL:**

Reduce Mississippi's vulnerability to terrorism through preparedness and protective efforts.

**Objectives:**

Create, implement, and maintain terrorism preparedness plans consistent with the National Response Plan (NRP) and provide advice, assistance, training, and oversight to local governments in the development of such plans within 3 years after approval of state strategy

Improve by 25% the number of emergency responders prepared to respond to WMD/ CBRNE incidents, including bioaxes and suspicious packages within 3 years of the approval of the state strategy.

Jurisdiction: City of Petal - Local Homeland Security Program (\$5,476 Award)

Category	Item	Quantity	Total Cost	Items to Each Discipline (s)	Allocation to Each Discipline (s)
Personal Protective Equipment	Fire Fighting Turnout Gear	2	\$1,976	2 (FS)	2(FS)
Explosive Device Mitigation and Remediation Equipment					
Interoperable Communication Equipment	Handheld GPS Unit(s)	2	\$1,000	2(FS)	2(FS)
Physical Security Enhancement Equipment					
Terrorism Incident Prevention Equipment					
CBRNE Logistical Support Equipment					
CBRNE Incident Response Vehicle					
CBRNE Reference Materials					
CBRNE Response Watercraft Intervention Equipment					
Cyber Security Enhancement Equipment	Microsoft Windows Based Laptop Computer	1	\$2,500	1(FS)	1(FS)
Other Authorized Equipment					
<b>Total:</b>			<b>\$5,476.00</b>		

List of Suggested Abbreviations

B - 2 - 8

B - 7 - 1

**Fiscal Year 2004 State Domestic Preparedness Equipment Program**  
**Equipment Purchase Budget Detail Worksheet and Impact of Funding Table**

**FY 2007**

Jurisdiction: City of Petal - Law Enforcement Terrorism Prevention Program

Category	Item	Quantity	Total Cost	Items to Each Discipline (s)	Allocation to Each Discipline (s)
Personal Protective Equipment					
Explosive Device Mitigation and Remediation Equipment					
Interoperable Communication Equipment					
Physical Security Enhancement Equipment					
Terrorism Incident Prevention Equipment					
CBRNE Logistical Support Equipment	Detector Multi-sensor Meter Point Chemical	2	\$5,345	1(FS), 1(LE)	1(FS), 1(LE)
CBRNE Incident Response Vehicle					
CBRNE Reference Materials					
CBRNE Response Watercraft Intervention Equipment					
Cyber Security Enhancement Equipment					
Other Authorized Equipment					
<b>Total:</b>			<b>\$5,345.00</b>		

List of Suggested Abbreviations

B - 7 - 1