

BE IT REMEMBERED THAT THERE WAS BEGUN AND HELD THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI ON OCTOBER 2, 2001 AT 7:00 P.M. IN THE BOARD ROOM OF SAID CITY.

THOSE PRESENT	TONY PHILLIPS
CITY ATTORNEY	THOMAS W. TYNER
ALDERMEN	MICHAEL W. DRAUGHN WILLIE W. HINTON JOE C MCMURRY, SR STEVE STRINGER WILLIAM A. TRAVIS
OTHERS PRESENT	JERRY CROWE LISA WEATHERS KELLI PHILLIPS GREG PACE AND OTHERS

THE MAYOR DECLARED A QUORUM PRESENT AND DECLARED THE CITY COUNCIL IN SESSION.

THE INVOCATION WAS OFFERED BY THOMAS W. TYNER.

THE PLEDGE OF ALLEGIANCE WAS RECITED.

WHEREAS, MAYOR PHILLIPS PRESENTED THE AGENDA WITH THE FOLLOWING CHANGES:

- X. 8. PETAL HARVEY DRAINAGE ISSUE
- XVI. 3. DISCUSS PETAL SCHOOL EASEMENT \$10.00
- 4. HIRE CHESTER LEE WEST 3RD CLASS FIREMAN OCTOBER 18, 2001
- 5. PROPOSAL WRIGHT & KING AUDIT 2002
- 6. INCREASE SHANE CLARK 2ND CLASS FIREMAN

THEREUPON, ALDERMAN MCMURRY MADE A MOTION TO ACCEPT THE AGENDA AS AMENDED. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 18, 2001, RECESS REGULAR MINUTES OF SEPTEMBER 20, 2001, AND THE SPECIAL MINUTES OF SEPTEMBER 27, 2001 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI.

THEREUPON, ALDERMAN MCMURRY MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS CALLED FOR PUBLIC COMMENTS.

THEREUPON, DONALD X.M. FERNANDEZ de la REGUERA R. ADDRESSED THE BOARD ABOUT THE CURVE AT WEST 10TH AVENUE AND SOUTH GEORGE STREET. MR R. SAID THAT THE PLAT FROM THE COUNTY SHOWS THERE IS TO BE A 90 DEGREE TURN THERE AND WOULD LIKE FOR THE CITY TO LOOK INTO THIS. ALSO, THEY ARE REQUESTING ANOTHER WATER METER FOR CARITAS MANOR ON THE WEST SIDE OF THE PROPERTY.

WHEREAS, MAYOR PHILLIPS PRESENTED A RECOMMENDATION FROM C. T. ANDERSON ABOUT THE BRIDGE GOING TO HIS HOUSE ON NORTH MAIN STREET. MR. ANDERSON WOULD LIKE TO GIVE THE CITY AN EASEMENT FOR THEM TO MAINTAIN THIS BRIDGE AND WILL ALSO GIVE EASEMENT ACROSS FRONT OF PROPERTY FOR THE CITY TO DO THE NORTH MAIN STREET WORK.

TAKE UNDER ADVISEMENT.

WHEREAS, MAYOR PHILLIPS PRESENTED A RECOMMENDATION FROM SUSAN JOYCE TO MAINTAIN AND LANDSCAPE THE ISLAND AT THE INTERSECTION OF CENTRAL AVENUE AND MAIN STREET NEXT TO THE TEXACO STATION IN MEMORY OF HER SON, LYLE JOYCE. ALSO, IF THE CITY COULD CONTRIBUTE \$50.00 TO THE PROJECT FOR LANDSCAPING MATERIALS.

THEREUPON, ALDERMAN HINTON MADE A MOTION FOR SUSAN JOYCE TO LANDSCAPE THE ISLAND ON CENTRAL/MAIN STREET AND FOR THE CITY TO MAKE A CONTRIBUTION OF \$50.00 TO GO TOWARD THE LANDSCAPING. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE MUNICIPAL COMPLIANCE QUESTIONNAIRE THAT THE CITY IS REQUIRED TO COMPLETE AT THE END OF EACH FISCAL YEAR.

THEREUPON, ALDERMAN HINTON MADE A MOTION TO ACCEPT THE MUNICIPAL COMPLIANCE QUESTIONNAIRE AND TO MAKE IT A PART OF THE CITY'S MINUTES. ALDERMAN DRAUGHN SECONDED THE MOTION.

SEE EXHIBIT "A"

MUNICIPAL COMPLIANCE QUESTIONNAIRE

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

ALDERMAN WILLIAM A. TRAVIS

WHEREAS, MAYOR PHILLIPS PRESENTED THE FOLLOWING PROOFS OF PUBLICATIONS.

- 1.) ORDINANCE 1979 (42-A112)
- 2.) VARIANCE ON ERIC CRAWFORD PROPERTY

THEREUPON, ALDERMAN HINTON MADE A MOTION THAT THE FOREGOING PROOFS BE ACCEPTED AND FILED. ALDERMAN MCMURRY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR

ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE CLAIMS #63671-64041 OF THE CITY OF PETAL GENERAL FUNDS AND THE CITY OF PETAL WATER AND SEWER FUNDS.

THEREUPON, ALDERMAN DRAUGHN MADE A MOTION TO PAY THE CLAIMS #63671-64041 OF THE CITY OF PETAL GENERAL FUND AND CITY OF PETAL WATER AND SEWER FUNDS FOR MONTH OF SEPTEMBER, 2001. ALDERMAN MCMURRY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE RECOMMENDATION FROM THE PLANNING COMMISSION CHAIRMAN VERNA SMITH TO DENY THE REQUESTED ZONING CHANGE ON THE PROPERTY LOCATED AT 406 WEST 7TH AVENUE FOR GREG PACE.

THEREUPON, ALDERMAN HINTON MADE A MOTION TO ACCEPT THE RECOMMENDATION FROM THE PLANNING COMMISSION AND TO DENY THE ZONING CHANGE REQUESTED. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER

WHEREAS, MAYOR PHILLIPS PRESENTED A CERTIFICATE FROM SHAROLD FRANKLIN FOR ATTENDING THE MUNICIPAL COURT CLERK'S FALL SEMINAR ON SEPTEMBER 13-14, 2001.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE CERTIFICATE FROM SHAROLD FRANKLIN. ALDERMAN MCMURRY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED A RECOMMENDATION FROM PETAL HARVEY BAPTIST CHURCH FOR THE CITY TO HELP WITH THE DRAINAGE PROBLEM AROUND THE BUILDINGS AND PARKING LOT. SHOWS, DEARMAN AND WAITS SAID THAT THEY COULD DO A SURVEY GOING DOWN COCHRAN STREET THAT WOULD COST THE CITY AROUND \$3,200.00.

NO ACTION TAKEN.

WHEREAS, MAYOR PHILLIPS PRESENTED THE RECOMMENDATION TO TRANSFER MICHELLE HARRIS FROM THE EXECUTIVE DEPARTMENT TO THE WATER DEPARTMENT FOR THE ACCOUNTS PAYABLE AND RECEIVABLE.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO TRANSFER MICHELLE HARRIS FROM EXECUTIVE DEPARTMENT TO THE WATER DEPARTMENT. ALDERMAN MCMURRY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE FOLLOWING ORDERS HIRING BILLY RUSSELL, STEVEN THURMAN AND CHARLES THOMPSON IN THE STREET DEPARTMENT.

ORDER

WHEREAS, MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A LABORER IN THE STREET DEPARTMENT.

IT IS HEREBY ORDERED THAT BILLY RUSSELL BE HIRED IN THE STREET DEPARTMENT AT A RATE OF \$6.25 PER HOUR EFFECTIVE OCTOBER 10, 2001.

SO ORDERED ON THIS THE 2ND DAY OF OCTOBER, A.D. 2001.

ORDER

WHEREAS, MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A LABORER IN THE STREET DEPARTMENT.

IT IS HEREBY ORDERED THAT STEVEN THURMAN BE HIRED IN THE STREET DEPARTMENT AT A RATE OF \$6.25 PER HOUR EFFECTIVE OCTOBER 9, 2001.

SO ORDERED ON THIS THE 2ND DAY OF OCTOBER, A.D. 2001.

ORDER

WHEREAS, MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A LABORER IN THE STREET DEPARTMENT.

IT IS HEREBY ORDERED THAT CHARLES THOMPSON BE HIRED IN THE STREET DEPARTMENT AT A RATE OF \$6.25 PER HOUR EFFECTIVE OCTOBER 9, 2001.

SO ORDERED ON THIS THE 2ND DAY OF OCTOBER, A.D. 2001.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING ORDERS. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE RESIGNATION LETTER OF ALAN MOORE IN THE STREET DEPARTMENT EFFECTIVE SEPTEMBER 6, 2001.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE RESIGNATION OF ALAN MOORE. ALDERMAN MCMURRY SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE RESIGNATION LETTER FROM BARRY FOILS OF THE FIRE DEPARTMENT EFFECTIVE OCTOBER 7, 2001.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE RESIGNATION FROM BARRY FOILS. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE EASEMENT FROM PETAL MUNICIPAL SCHOOL DISTRICT PARENT CENTER ON SOUTH MAIN STREET.

THEREUPON, ALDERMAN MCMURRY MADE A MOTION TO ACCEPT THE EASEMENT AND TO PAY PETAL MUNICIPAL SCHOOL DISTRICT \$10.00 FOR THE EASEMENT. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C. MCMURRY, SR.
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE FOLLOWING ORDER HIRING CHESTER LEE WEST IN THE FIRE DEPARTMENT.

ORDER

WHEREAS, MAYOR AND THE BORAD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE CHESTER LEE WEST AS 3RD CLASS FIREMAN IN THE FIRE DEPARTMENT EFFECTIVE OCTOBER 18, 2001.

IT IS HEREBY ORDERED THAT CHESTER LEE WEST BE HIRED AS A 3RD CLASS FIREMAN AT A RATE OF \$8.50 PER HOUR EFFECTIVE OCTOBER 18, 2001.

SO ORDERED ON THIS THE 2ND DAY OF OCTOBER, 2001.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C. MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE PROPOSAL FROM WRIGHT & KING CPA'S TO PROVIDE AUDIT SERVICES TO THE CITY OF PETAL.

SEE EXHIBIT "B"

AUDIT PROPOSAL

THEREUPON, ALDERMAN MCMURRY MADE A MOTION TO ACCEPT THE PROPOSAL FROM WRIGHT & KING CPA'S TO PROVIDE THE AUDIT SERVICES TO THE CITY OF PETAL FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2001. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C. MCMURRY, SR
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS PRESENTED THE FOLLOWING ORDER INCREASING THE PAY OF SHANE CLARK IN THE FIRE DEPARTMENT.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO PROMOTE SHANE CLARK TO 2ND CLASS FIREMAN.

IT IS HEREBY ORDERED THAT SHANE CLARK BE PROMOTED TO SECOND CLASS FIREMAN AT A RATE OF PAY OF \$8.91 PER HOUR EFFECTIVE OCTOBER 18, 2001.

SO ORDERED ON THIS THE 2ND DAY OF OCTOBER, 2001, A.D.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C. MCMURRY, SR.
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR PHILLIPS REQUESTED AN EXECUTIVE SESSION TO DISCUSS PERSONAL MATTERS.

THEREUPON, ALDERMAN MCMURRY MADE A MOTION TO CLEAR THE ROOM IN ORDER TO DECIDE IF AN EXECUTIVE SESSION IS NEEDED. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR.
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

MAYOR PHILLIPS REOPENED THE MEETING.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS PERSONNAL MATTERS. ALDERMAN DRAUGHN SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C MCMURRY, SR.
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

THEREUPON, ALDERMAN MCMURRY MADE A MOTION TO ADJOURN THE EXECUTIVE SESSION. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C. MCMURRY, SR.
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

NO ACTION TAKEN IN EXECUTIVE SESSION.

THEREUPON, ALDERMAN MCMURRY MADE A MOTION TO ADJOURN THE REGULAR MEETING. ALDERMAN DRAUGHN SECONDED THE MOTION.

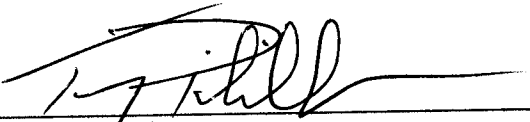
THOSE PRESENT AND VOTING "AYE"

ALDERMAN MICHAEL W. DRAUGHN
ALDERMAN WILLIE W. HINTON
ALDERMAN JOE C. MCMURRY, SR.
ALDERMAN STEVE STRINGER
ALDERMAN WILLIAM A. TRAVIS

THOSE PRESENT AND VOTING "NAY"

NONE

THEREBEING NO FURTHER BUSINESS, THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI WAS ADJOURNED ON THIS THE 2ND DAY OF OCTOBER, AD, 2001.



TONY PHILLIPS
MAYOR

ATTEST:

(SEAL)



JEAN ISHEE
CITY CLERK

EXHIBIT "A"

MUNICIPAL COMPLIANCE QUESTIONNAIRE

INFORMATION

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate workpapers may be needed.

1. Name and address of municipality: CITY OF PETAL
P O BOX 564 PETAL, MS 39465

2. List the date and population of the latest official U.S. Census or most recent official census:
7883

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).

MAYOR TONY PHILLIPS 114 GREEN HILL DR PETAL, MS 39465
CITY ATTORNEY THOMAS TYNER 315 HEMPHILL HATTIESBURG, MS 39401
ALDERMAN WILLIE HINTON 201 BENNETT ST PETAL, MS 39465
ALDERMAN MICHAEL DRAUGHN 255 SMITHVILLE RD PETAL, MS 39465
ALDERMAN JOE C. McMURRY, SR. 138 KING BLVD PETAL, MS 39465
ALDERMAN STEVE STRINGER 408 BRYANT STREET PETAL, MS 39465
ALDERMAN WILLIAM TRAVIS 718 S GEORGE ST PETAL, MS 39465
CITY CLERK JEAN ISHEE 107 DREW RIDGE PETAL, MS 39465

4. Period of time covered by this questionnaire:

From: 10/1/00 To: 9/30/01

5. Expiration date of current elected officials' term: JULY 2005

EXHIBIT "A"

PETAL
(MUNICIPALITY)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, ~~XX~~ 2001

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of PETAL, and, to the best of our knowledge and belief, all responses are accurate.

Juan Lopez
(City Clerk's Signature)

[Signature]
(Mayor's Signature)

October 2, 2001
(Date)

(Date)

Minute Book References:

Book Number 20

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

EXHIBIT "A"

MUNICIPAL COMPLIANCE QUESTIONNAIRE

ANSWER ALL QUESTIONS: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - GENERAL

- | | | |
|-----|---|----------|
| 1. | Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | <u>Y</u> |
| 2. | Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | <u>Y</u> |
| 3. | Are municipal records open to the public? (Section 25-61-5) | <u>Y</u> |
| 4. | Are meetings of the board open to the public? (Section 25-41-5) | <u>Y</u> |
| 5. | Are notices of special or recess meetings posted? (Section 25-41-13) | <u>Y</u> |
| 6. | Are all required personnel covered by appropriate surety bonds? | |
| | • Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) | <u>Y</u> |
| | • Municipal clerk (Section 21-15-38) | <u>Y</u> |
| | • Deputy clerk (Section 21-15-23) | <u>Y</u> |
| | • Chief of police (Section 21-21-1) | <u>Y</u> |
| | • Deputy police (Section 45-5-9) (if hired under this law) | <u>Y</u> |
| 7. | Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | <u>Y</u> |
| 8. | Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) | <u>Y</u> |
| 9. | Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | <u>Y</u> |
| 10. | Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | <u>Y</u> |

EXHIBIT "A"

MUNICIPAL COMPLIANCE QUESTIONNAIRE

11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) Y
12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19) Y

PART II - CASH AND RELATED RECORDS

1. Where required, is a claims docket maintained? (Section 21-39-7) Y
2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) Y
3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7) Y
4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) Y
5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13) Y
6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9) Y
7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23) Y
8. Has the municipality held a public hearing and published its adopted budget? (Section 21-35-5) Y
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25) Y

EXHIBIT "A"

MUNICIPAL COMPLIANCE QUESTIONNAIRE

- 10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25) Y
- 11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) Y
- 12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
- 13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
- 14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
- 15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
- 16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
- 17. Are fixed assets property tagged and accounted for? (Section 7-7-211 - Municipal Audit and Accounting Guide) Y
- 18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
- 19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

PART III - PURCHASING AND RECEIVING

- 1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
- 2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y

EXHIBIT "A"

MUNICIPAL COMPLIANCE QUESTIONNAIRE

3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

PART IV - BONDS AND OTHER DEBT

1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) Y
2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) Y
3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) Y
4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) Y
5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) Y

PART V - TAXES AND OTHER RECEIPTS

1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) Y
2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) Y
3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) Y
4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) Y

EXHIBIT "A"

MUNICIPAL COMPLIANCE QUESTIONNAIRE

- | | | |
|-----|---|----------|
| 5. | Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) | <u>Y</u> |
| 6. | Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) | <u>Y</u> |
| 7. | Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) | <u>Y</u> |
| 8. | Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) | <u>Y</u> |
| 9. | Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) | <u>Y</u> |
| 10. | Are state-imposed court assessments collected and settled monthly? (Section 99-19-73) | <u>Y</u> |
| 11. | Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) | <u>Y</u> |
| 12. | Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) | <u>Y</u> |

EXHIBIT "B"

American Institute of
Certified Public Accountants

WRIGHT & KING
CERTIFIED PUBLIC ACCOUNTANTS

Mississippi Society of
Certified Public Accountants

#10 Plaza Drive • P.O. Box 16433 • Hattiesburg, Mississippi 39404-6433
Phone 601-268-3135 • Fax 601-261-3922
www.wright-king.com

October 1, 2001

Mayor and Board of Aldermen
City of Petal
Petal, Mississippi 39455

We are requesting that the Mayor and Board of Aldermen consider our proposal to provide audit services for the City of Petal for the year ended September 30, 2001. Our audit will be conducted in accordance with the requirements stipulated by the State Department of Audit and the applicable Federal Agencies. Our fees will not exceed \$14,500. (based on 300 hours at \$50.00 per hour)

We appreciate the opportunity we have had in providing audit services to the City of Petal since 1987 and look forward to continuing our relationship. We are changing some members on the audit team to provide a fresh look at your audit. We will be happy to meet with you to discuss this proposal and any other concerns you may have.

Sincerely,

WRIGHT & KING, CPA's

Douglas A. King, CPA

Enclosure: Peer Review

EXHIBIT "B"



3820 Interstate 55 North / Post Office Box 16090 / Jackson, Mississippi 39236-6090 / Phone (601) 987-4300 / Fax (601) 987-4314

September 1, 2000

To the Shareholders
Wright, King & Company, P.A.
Hattiesburg, Mississippi

We have reviewed the system of quality control for the accounting and auditing practice of Wright, King & Company, P.A. in effect for the year ended May 31, 2000. A system of quality control encompasses the firm's organizational structure and the policies adopted and procedures established to provide it with reasonable assurance of conforming to professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of Certified Public Accountants (AICPA). The design of the system and compliance with it are the responsibility of the firm. Our responsibility is to express an opinion on the design of the system, and the firm's compliance with the system based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Because our review was based on selective tests, it would not necessarily disclose all weaknesses in the system of quality control or all instances of lack of compliance with it.

Because there are inherent limitations in the effectiveness of any system of quality control, departures from the system may occur and not be detected. Also, projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Wright, King & Company, P.A. in effect for the year ended May 31, 2000, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

EUBANK & BETTS, PLLC

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