

BE IT REMEMBERED THAT THERE WAS BEGUN AND HELD THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MS. ON FEBRUARY 20, 2001 IN THE BOARD ROOM OF SAID CITY.

THOSE PRESENT	MAYOR JACK GAY
CITY ATTORNEY	THOMAS W. TYNER
ALDERMEN	WILLIE W. HINTON CHARLES E. HOLBROOK ROBERT F. LANGFORD DONALD H. ROWELL LEROY SCOTT
OTHERS PRESENT	ROBERT WALKER NETTIE FARRIS CHIEF RODNEY JARRELL ASST. CHIEF ROY JOHNSON DEBORAH REYNOLDS AND OTHERS

THE MAYOR DECLARED A QUORUM PRESENT AND DECLARED THE CITY COUNCIL IN SESSION.

THE INVOCATION WAS OFFERED BY THOMAS W. TYNER.

THE PLEDGE OF ALLEGIANCE WAS RECITED.

WHEREAS, MAYOR GAY PRESENTED THE AGENDA WITH THE FOLLOWING AMENDMENTS:

ADD:

X. GENERAL BUSINESS

9. REVENUE AND EXPENDITURE REPORT

XI. SEMINARS & TRAVEL

2. MML SUPERVISORY TRAINING – STEVE BAKER

3. LEROY SCOTT TO ATTEND MWPCOA CONFERENCE APRIL 4-6,  
2001

XII. ORDERS & ORDINANCES

1. HIRE RICKY WALLEY IN STREET DEPARTMENT AT \$7.00 PER HOUR EFFECTIVE  
FEBRUARY 26, 2001

2. HIRE SHANE CLARK AS FIREFIGHTER 3<sup>RD</sup> CLASS EFFECTIVE MARCH 2, 2001

XVI. CONSIDERATION OF COMMITTEE, COMMISSION AND BOARD MATTERS

3. APPROVE FIRE DEPARTMENT ORGANIZATIONAL CHART

THEREUPON, ALDERMAN HINTON MADE A MOTION THAT THE AGENDA BE ADOPTED WITH THE FOREGOING AMENDMENTS. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 6, 2001 TO THE BOARD.

THEREUPON, ALDERMAN ROWELL MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN. ALDERMAN LANGFORD SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK

ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY CALLED FOR PUBLIC COMMENT, BUT THERE WAS NONE.

WHEREAS, MAYOR GAY PRESENTED WRITTEN QUOTATIONS FOR A 48" MOWER FOR THE RECREATION DEPARTMENT.

NO ACTION WAS TAKEN.

WHEREAS, MAYOR GAY PRESENTED WRITTEN QUOTATIONS FOR A 36" MOWER FOR THE GROUNDS DEPARTMENT.

SEE EXHIBIT "A"

ALBRITTON CHAIN SAW & LAWN EQUIPMENT

SW36A-13KH TOTAL MOWER WITH MULCH KIT & JUNGLE WHEEL \$2,376.10

UNDERWOOD SMALL ENGINE

M3613KC TOTAL MOWER WITH MULCH KIT & JUNGLE WHEEL \$2,006.60

THEREUPON, ALDERMAN HINTON MADE A MOTION TO PURCHASE THE MOWER FROM UNDERWOOD SMALL ENGINES. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, ROBERT WALKER, WHO OWNS THE COMMERCIAL PROPERTY AT 127 SOUTH MAIN STREET, REQUESTED A SIX (6) MONTH EXTENSION FOR LAYING A HARD SURFACE DRIVE FOR THE CUSTOMERS SINCE THE SOUTH MAIN STREET PROJECT IS SCHEDULED TO TAKE A PORTION OF HIS PROPERTY.

THEREUPON, ALDERMAN ROWELL MADE A MOTION TO GRANT MR. WALKER AN EXTENSION UNTIL AUGUST 20, 2001. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, WILLOUGHBY C. WRIGHT OF WRIGHT, KING & COMPANY, P.A., CERTIFIED PUBLIC ACCOUNTANTS, PRESENTED THE CITY'S FINANCIAL AUDIT FOR THE YEAR ENDED SEPTEMBER 30, 2000.

SEE EXHIBIT "B"

RESOLUTION

AUDIT REPORT

THEREUPON, ALDERMAN LANGFORD MADE A MOTION THAT THE AUDIT REPORT FOR THE FISCAL YEAR 99-00 BE ACCEPTED AND AUTHORIZE THE CITY CLERK TO PUBLISH THE STATEMENT OF AVAILABILITY. ALDERMAN HINTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY STATED THAT EL PASO GAS PLANT HAS REQUESTED THAT THE CITY PROVIDE SECURITY AT THE NEW WELL LOCATION ON CHAPPELL HILL ROAD INSIDE OF THE CITY LIMITS.

THEREUPON, ALDERMAN HOLBROOK AUTHORIZED THE CHIEF OF POLICE TO SCHEDULE HIS OFF DUTY POLICE OFFICERS TO WORK SPECIAL DUTY AT THE EL PASO GAS PLANT AND FOR THE CITY TO CHARGE \$22.50 PER HOUR TO THE PLANT. ALDERMAN LANGFORD SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS MAYOR GAY PRESENTED A REQUEST FROM THE AMERICAN LEGION FOR THE CITY TO PURCHASE AN AD IN THE GIRLS STATE PROGRAM.

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO PURCHASE A \$100.00 AD IN THE GIRLS STATE PROGRAM. ALDERMAN ROWELL SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED A CLAIM FOR EAGLE WASTE FOR THE MONTH OF JANUARY IN THE AMOUNT OF \$ 17,263.63 THAT WAS LEFT OFF OF THE DOCKET.

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO PAY EAGLE WASTE \$17,263.63. ALDERMAN ROWELL SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING PROOFS OF PUBLICATION:

- A) ORDINANCE 1985 (60B)
- B) EDWARD KING ZONING HEARING
- C) ROGER DOSSET NOTICE OF PROPERTY CLEAN-UP

THEREUPON, ALDERMAN ROWELL MADE A MOTION THAT THE FOREGOING PROOFS OF PUBLICATION BE ACCEPTED AND FILED. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE PRIVILEGE LICENSE REPORT FOR THE MONTH OF JANUARY.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO ACCEPT THE REPORT. ALDERMAN HINTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED A REQUEST FOR THE JUDICIAL DEPARTMENT TO PURCHASE AN 800 MHZ RADIO.

THERE WAS NO ACTION TAKEN.

WHEREAS, MAYOR GAY PRESENTED THE REVENUES AND EXPENDITURES FOR THE MONTH OF JANUARY TO THE BOARD.

THEREUPON, ALDERMAN HINTON MADE A MOTION TO ACCEPT THE REVENUES AND EXPENDITURES REPORT FOR THE MONTH OF JANUARY. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING TRAVEL REQUEST TO THE BOARD:

A) REQUEST FOR RALPH EDDLEMON TO ATTEND THE MISSISSIPPI RURAL WATER ASSOCIATION TECHNICAL CONFERENCE.

B) REQUEST FOR STEVE BAKER TO ATTEND THE MML SUPERVISORY TRAINING PROGRAM AT PEARL RIVER COMMUNITY COLLEGE IN HATTIESBURG.

D) REQUEST FOR LEROY SCOTT TO ATTEND THE WATER POLLUTION OPERATORS CONFERENCE APRIL 4-6, 2001.

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO AUTHORIZE ALL OF THE ABOVE TRAVEL REQUEST AND TO PAY THE EXPENSES. ALDERMAN HINTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING ORDER HIRING RICKY WALLEY IN THE STREET DEPARTMENT.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MS. DO HEREBY DEEM IT NECESSARY TO HIRE AN EQUIPMENT OPERATOR IN THE STREET DEPARTMENT.

IT IS HEREBY ORDERED THAT RICKY WALLEY IS HIRED AS AN EQUIPMENT OPERATOR AT A RATE OF \$7.00 PER HOUR EFFECTIVE FEBRUARY 26, 2001.

SO ORDERED ON THIS THE 20<sup>TH</sup> DAY OF FEBRUARY, AD, 2001.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING ORDER HIRING SHANE CLARK AS A FIREFIGHTER 3<sup>RD</sup> CLASS EFFECTIVE MARCH 2, 2001 UPON THE RECOMMENDATION OF FIRE CHIEF AUBRA EVANS.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY, UPON THE RECOMMENDATION OF CHIEF EVANS, TO HIRE SHANE CLARK AS A FIREFIGHTER 3<sup>RD</sup> CLASS.

IT IS HEREBY ORDERED THAT SHANE CLARK BE HIRED AS A FIREFIGHTER 3<sup>RD</sup> CLASS EFFECTIVE MARCH 2, 2001 AT AN HOURLY RATE OF \$8.262.

SO ORDERED ON THIS THE 20<sup>TH</sup> DAY OF FEBRUARY, AD, 2001.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING RESOLUTION TO THE BOARD:

SEE EXHIBIT "C"

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI (THE "CITY"), TO ISSUE GENERAL OBLIGATION BONDS, SERIES 2001, OF SAID CITY IN THE MAXIMUM PRINCIPAL AMOUNT OF ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) TO RAISE MONEY FOR THE PURPOSE OF ERECTING MUNICIPAL BUILDINGS AND PURCHASING BUILDINGS OR LAND THEREFOR, AND FOR REPAIRING IMPROVING, ADORNING AND EQUIPPING THE SAME; REPAIRING IMPROVING AND EXTENDING STORM AND DRAINAGE SYSTEMS; CONSTRUCTING, IMPROVING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, WALKWAYS OR PUBLIC PARKING FACILITIES, AND PURCHASING LAND THEREFOR; IMPROVING, EQUIPPING AND ADORNING PARKS AND PUBLIC PLAYGROUNDS, INCLUDING CONSTRUCTING, REPAIRING AND EQUIPPING OTHER RECREATIONAL FACILITIES; AND PURCHASING MACHINERY AND EQUIPMENT WHICH HAVE AN EXPECTED USEFUL LIFE IN EXCESS OF TEN (10) YEARS NOT TO INCLUDE ANY MOTOR VEHICLE WEIGHING LESS THAN TWELVE THOUSAND (12,000) POUNDS; AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION.

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO ADOPT THE FOREGOING RESOLUTION. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE PRESIDENTIAL CLASSROOM 2001 PROCLAMATION TO THE BOARD.

SEE EXHIBIT "D"

PROCLAMATION

THEREUPON, ALDERMAN HINTON MADE A MOTION TO ADOPT THE FOREGOING PROCLAMATION. ALDERMAN LANGFORD SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY REQUESTED THE WISHES OF THE BOARD CONCERNING THE APPOINTMENT TO THE PETAL SCHOOL DISTRICT BOARD OF TRUSTEES.

THEREUPON, ALDERMAN ROWELL MADE A MOTION TO TABLE THE MATTER. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR GAY PRESENTED THE FIRE DEPARTMENT ORGANIZATIONAL CHART TO THE BOARD.

SEE EXHIBIT "E"

COPY OF CHART

STANDARD QUALIFICATIONS FOR  
PROMOTION AND HIRING

THEREUPON, ALDERMAN ROWELL MADE A MOTION TO ADOPT THE ORGANIZATIONAL CHART AND THE STANDARD QUALIFICATIONS FOR PROMOTION AND HIRING. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, CITY ATTORNEY THOMAS W. TYNER STATED THAT THE FIRST NATIONAL BANK OF CLARKSDALE, MS. HAS SENT THE FOLLOWING LETTERS AND A CHECK IN THE AMOUNT OF \$720.00 AND THAT IT IS HIS RECOMMENDATION THAT THE CHECK BE DEPOSITED INTO THE DEBT SERVICE FUND OF THE \$700,000 WATER REFUNDING ISSUE, DATED MARCH 15, 1989, AND THAT THE CITY CLERK TRY TO FIND GAVIN OR MARIE G. WALLEY OR THEIR HEIRS.

SEE EXHIBIT "F"

LETTERS (2)

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION AUTHORIZING THE CITY CLERK TO DEPOSIT INTO THE DEBT SERVICE FUND OF THE \$700,000 WATER REFUNDING ISSUE THE CHECK IN THE AMOUNT OF \$720.00 AND TO INSTRUCT THE CITY CLERK TO TRY TO FIND GAVIN OR MARIE G. WALLEY OR THEIR HEIRS. ALDERMAN ROWELL SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, CITY ATTORNEY THOMAS W. TYNER REQUESTED AN EXECUTIVE SESSION.

THEREUPON, ALDERMAN LANGFORD MADE A MOTION TO CLOSE THE MEETING IN ORDER TO DETERMINE IF AN EXECUTIVE SESSION IS NEEDED. ALDERMAN ROWELL SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

MAYOR GAY REOPENED THE MEETING.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION AND PERSONNEL MATTERS. ALDERMAN HINTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO ADJOURN THE EXECUTIVE SESSION. ALDERMAN HINTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

NO ACTION WAS TAKEN IN THE EXECUTIVE SESSION.

WHEREAS, MAYOR GAY REQUESTED THE WISHES OF THE BOARD CONCERNING THE APPOINTMENT OF A SCHOOL BOARD TRUSTEE.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO APPOINT MS. ANN COLEMAN TO THE FIVE YEAR TERM BEGINNING IN MARCH, 2001. ALDERMAN HINTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE



THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO ADJOURN. ALDERMAN ROWELL SECONDED THE MOTION.

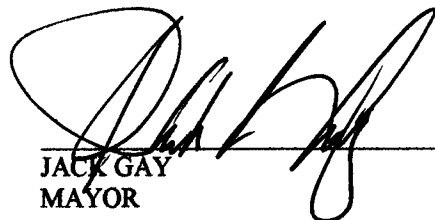
THOSE PRESENT AND VOTING "YEA"

ALDERMAN WILLIE W. HINTON  
ALDERMAN CHARLES E. HOLBROOK  
ALDERMAN ROBERT F. LANGFORD  
ALDERMAN DONALD H. ROWELL  
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY"

NONE

THEREBEING NO FURTHER BUSINESS, THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MS. WAS ADJOURNED ON THIS THE 20<sup>TH</sup> DAY OF FEBRUARY, AD, 2001.

  
\_\_\_\_\_  
JACK GAY  
MAYOR

(SEAL)


ATTEST:   
PRISCILLA C. DANIEL

EXHIBIT "A"



**CITY OF PETAL**

POST OFFICE BOX 564  
PETAL, MISSISSIPPI 39465  
(601) 545-1776  
Fax No (601) 545-6685

JACK GAY  
MAYOR

WILLIE W HINTON  
CHARLES E HOLBROOK  
ROBERT F LANGFORD  
DONALD H. ROWELL  
LEROY SCOTT  
ALDERMEN

PRISCILLA C DANIEL  
CITY CLERK

THOMAS W TYNER  
CITY ATTORNEY

**QUOTES for 36" & 48" MOWERS (FEB. 2001**

**ALLBRITTON CHAIN SAW & LAWN EQUIP:**

	<i>Mower</i>	<i>mulch kit</i>	<i>jungle wheel</i>	<i>total</i>
Sw36A-13KA (kawasaki)	\$2,047.00	+ \$104	+ \$269.10	= \$2,420.10
Sw36A-13KH (Kohler)	2,003.00	+ 104	+ 269.10	= 2,376.10
Sw48A-15KH (Kohler)	2,316.00	+ 104	+ 269.10	= 2,689.10
Sw48A-17KA (Kawasaki)	2,457.00	+ 104	+ 269.10	= 2,830.10

(WARRANTY: DECK, 3-YR; ENGINE, 2-YR; ELEC. CLUTCH, 2-YR; HD CUTTER SPINDLE, 3-YR;)

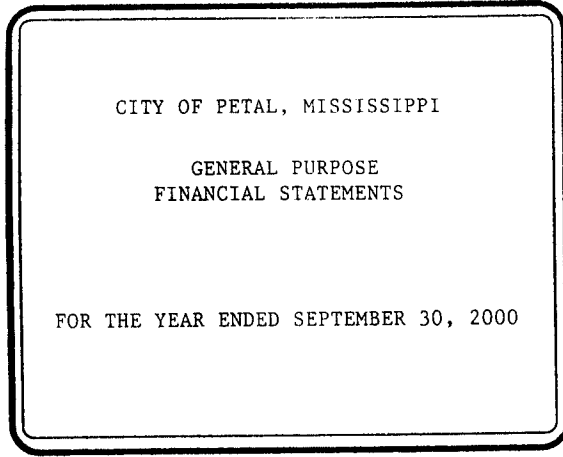
**UNDERWOOD SMALL ENGINE:**

	<i>Mower</i>	<i>mulch kit</i>	<i>sulky 2000</i>	<i>total</i>
M3613KA (kawasaki)	\$1,747.95	+ \$78.65	+ \$200.00	= \$2,026.60
M3613KC (Kohler)	1,727.95	+ 78.65	+ 200.00	= 2,006.60
M4815KC (Kohler)	1,928.55	+ 107.25	+ 200.00	= 2,235.80
M4815KA (Kawasaki)	2,076.90	+ 107.25	+ 200.00	= 2,384.15

(WARRANTY: DECK, 1-YR; ENGINE, 2YR; BLADE SPINDLE, 3-YR;)

**NOTE: BOTH MOWERS ARE UNDER STATE CONTRACT. UNDERWOODS DISTRIBUTOR IS RW DISTRIBUTORS, INC FROM JACKSON, ALLBRITTONS DISTRIBUTOR IS B&B DISTRIBUTING FROM HATTIESBURG.**

EXHIBIT "B"



WRIGHT, KING and COMPANY, P.A.  
CERTIFIED PUBLIC ACCOUNTANTS

CITY OF PETAL, MISSISSIPPI  
GENERAL PURPOSE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

CITY OF PETAL, MISSISSIPPI  
GENERAL PURPOSE FINANCIAL STATEMENTS  
YEAR ENDED SEPTEMBER 30, 2000

PUBLIC OFFICIALS

\*\*\*\*\*

Jack Gay, Jr  
Mayor

Priscilla C. Daniel  
City Clerk

Members of Board of Aldermen

Robert E. Langford	Alderman, Ward 1
Donald H. Rowell	Alderman, Ward 2
Charles E. Holbrook	Alderman, Ward 3
Leroy Scott	Alderman, Ward 4
Willie W. Hinton	Alderman at Large

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI

TABLE OF CONTENTS

	PAGE
INDEPENDENT AUDITORS' REPORT .....	5
<b>FINANCIAL REPORT</b>	
Exhibit A - Combined Balance Sheet - All Fund Types and Account Groups .....	9
Exhibit B - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds .....	11
Exhibit C-1 - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP) and Actual - All Governmental and Proprietary Fund Types .....	13
Exhibit C-2 - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP) and Actual - All Governmental and Proprietary Fund Types .....	17
Exhibit C-3 - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP) and Actual - All Governmental and Proprietary Fund Types .....	18
Exhibit C-4 - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP) and Actual - All Governmental and Proprietary Fund Types .....	19
Exhibit D - Combined Statement of Revenues, Expenses and Changes in Retained Earnings - All Proprietary Fund Types .....	20
Exhibit E - Combined Statement of Cash Flows - All Proprietary Fund Types .....	21
NOTES TO FINANCIAL STATEMENTS .....	23
<b>SUPPLEMENTAL INFORMATION</b>	
General Fund:	
Schedule 1 - Balance Sheet .....	51
Schedule 2 - Statement of Revenues, Expenditures and Changes in Fund Balances .....	52
Special Revenue Funds:	
Schedule 3-A - Combining Balance Sheet .....	54
Schedule 3-B - Combining Statement of Revenues, Expenditures and Changes in Fund Balances .....	55

CITY OF PETAL, MISSISSIPPI

TABLE OF CONTENTS

	PAGE
<b>SUPPLEMENTAL INFORMATION (continued)</b>	
Debt Service Funds:	
Schedule 4-A - Combining Balance Sheet .....	57
Schedule 4-B - Combining Statement of Revenues, Expenditures and Changes in Fund Balances .....	58
Trust and Agency Funds:	
Schedule 5-A - Combining Balance Sheet .....	59
Schedule 5-B - Combining Statement of Revenues, Expenditures and Changes in Fund Balances .....	60
Enterprise Funds:	
Schedule 6-A - Combining Balance Sheet .....	61
Schedule 6-B - Combining Statement of Revenues, Expenditures and Changes in Retained Earnings .....	63
Schedule 6-C - Combining Statement of Cash Flows .....	64
<b>OTHER SUPPLEMENTAL INFORMATION</b>	
Schedule of Surety Bonds .....	67
Schedule of Long-term Debt .....	68
Reconciliation of Original Ad Valorem Tax Rolls to Fund Collections .....	69
Report to Management .....	70

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI

INDEPENDENT AUDITORS' REPORT

Wright, King and Company, P.A.

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INDEPENDENT AUDITORS' REPORT

To the Mayor and Board of Aldermen  
City of Petal, Mississippi

We have audited the accompanying general purpose financial statements of the City of Petal, Mississippi, as of and for the year ended September 30, 2000, as listed in the table of contents. These general purpose financial statements are the responsibility of the City of Petal, Mississippi, management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Petal, Mississippi, as of September 30, 2000, and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

6

Independent Auditors' Report  
Page Two  
December 19, 2000

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the general purpose financial statements of the City of Petal, Mississippi. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Wright, King & Company, P.A.*

WRIGHT, KING AND COMPANY, P.A.  
Hattiesburg, Mississippi  
December 19, 2000

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI

FINANCIAL REPORTS

EXHIBIT A  
CITY OF PETAL, MISSISSIPPI  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
SEPTEMBER 30, 2000

	Governmental Fund Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>ASSETS AND OTHER DEBITS</b>								
Cash & other deposits	\$ 471,227	\$ 145,492	\$ 615,469	\$ 523,752	\$ 61,392	\$ -	\$ -	\$ 1,817,332
Receivables (net of allowance)	-	-	-	144,920	-	-	-	144,920
Franchise fees receivable	47,660	-	-	-	-	-	-	47,660
Due from other governments	101,099	2,046	20,135	-	-	-	-	123,280
Due from other funds	4,677	-	-	106,868	-	-	-	111,545
Prepaid expenses	-	-	-	1,266	-	-	-	1,266
Inventory, at cost	1,536	-	-	35,512	-	-	-	37,048
Restricted assets	-	-	-	248,497	-	-	-	248,497
Fixed assets	-	-	-	3,304,447	-	8,502,769	-	11,807,216
Other assets	-	30,624	-	40,726	-	-	-	71,350
Amounts available for long-term debt	-	-	-	-	-	-	635,458	635,458
Amount to be provided for retirement of general long-term debt	-	-	-	-	-	-	694,179	694,179
Capitalized interest and bond costs (net)	-	-	-	35,215	-	-	-	35,215
<b>Total Assets and Other Debits</b>	<b>\$626,199</b>	<b>\$ 178,162</b>	<b>\$ 635,604</b>	<b>\$4,441,203</b>	<b>\$ 61,392</b>	<b>\$8,502,769</b>	<b>\$1,329,637</b>	<b>\$15,774,966</b>
<b>LIABILITIES AND OTHER CREDITS</b>								
Accounts payable	\$ 45,339	\$ 23,522	\$ 146	\$ 84,108	\$ -	\$ -	\$ -	\$ 153,115
Due to other funds	9,297	5	-	102,243	-	-	-	111,545
Other payables	118,783	-	-	4,573	46,312	-	-	169,668
Accrued interest on debt	-	-	-	6,177	-	-	-	6,177
Customer deposits	-	-	-	109,385	-	-	-	109,385
Revenue bonds payable	-	-	-	825,000	-	-	-	825,000
General obligation bonds payable	-	-	-	-	-	-	845,000	845,000
Abatement notes payable	-	-	-	755,730	-	-	-	755,730
Certificate of participation	-	-	-	-	-	-	360,000	360,000
Sewer treatment note	-	-	-	138,000	-	-	-	138,000
Obligations under capital lease	-	-	-	34,430	-	-	124,637	159,067
<b>Total Liabilities and Other Credits</b>	<b>173,419</b>	<b>23,527</b>	<b>146</b>	<b>2,059,646</b>	<b>46,312</b>	<b>-</b>	<b>1,329,637</b>	<b>3,632,687</b>

EXHIBIT A (CONTINUED)  
CITY OF PETAL, MISSISSIPPI  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
SEPTEMBER 30, 2000

	Governmental Fund Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	Fixed Assets	General Long-Term Debt	
<b>FUND EQUITY:</b>								
Contributed capital	-	-	-	176,885	-	-	-	176,885
Investment in general fixed assets	-	-	-	-	-	8,502,769	-	8,502,769
Retained earnings	-	-	-	-	-	-	-	-
Reserved for debt service	-	-	-	163,265	-	-	-	163,265
Reserved for repair and replacement	-	-	-	54,825	-	-	-	54,825
Unreserved	-	-	-	1,986,582	-	-	-	1,986,582
<b>FUND BALANCES:</b>								
Reserved for inventory	1,536	-	-	-	-	-	-	1,536
Reserved for unemployment	-	-	-	-	15,080	-	-	15,080
Reserved for debt service	-	-	635,458	-	-	-	-	635,458
Unreserved	451,244	154,635	-	-	-	-	-	605,879
<b>Total Fund Equity</b>	<b>452,780</b>	<b>154,635</b>	<b>635,458</b>	<b>2,381,557</b>	<b>15,080</b>	<b>8,502,769</b>	<b>-</b>	<b>12,142,279</b>
Total Liabilities, Other Credits and Fund Equity	\$ 626,199	\$ 178,162	\$ 635,604	\$ 4,441,203	\$ 61,392	\$ 8,502,769	\$ 1,309,637	\$ 15,754,966

EXHIBIT "B"

EXHIBIT B  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	Governmental Fund Types			Fiduciary Fund Types	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Expensible Trust	
<b>REVENUES:</b>					
Property taxes	\$ 668,897	\$ -	\$ 341,550	\$ -	\$ 1,010,447
Penalties and interest	2,299	-	-	-	2,299
Licenses and permits	40,338	-	-	-	40,338
Franchise fees	194,119	-	-	-	194,119
Homestead exemption	51,574	-	-	-	51,574
State share revenue	-	-	-	-	-
Sales tax	1,079,724	-	-	-	1,079,724
Alcoholic beverage tax	2,025	-	-	-	2,025
Intergovernmental	-	-	-	-	-
Gasoline tax	9,874	-	-	-	9,874
Municipal aid	4,398	-	-	-	4,398
Other	29,950	146,052	-	-	176,002
Culture and recreation	48,785	-	-	-	48,785
Fines and forfeits	70,079	-	-	-	70,079
Charges for services	26,061	-	-	-	26,061
Interest earned	22,141	2,485	15,157	394	40,177
Grants	57,908	11,486	-	-	69,394
Prior year taxes	9,404	-	-	-	9,404
Other	34,924	850	-	-	35,774
Total Revenues	<u>2,352,500</u>	<u>160,873</u>	<u>356,707</u>	<u>394</u>	<u>2,870,474</u>
<b>EXPENDITURES:</b>					
General government	660,105	-	-	-	660,105
Public safety	1,197,639	33,340	-	-	1,230,979
Public works	578,098	86,311	-	-	664,409
Culture and recreation	253,334	45	-	-	253,379
Health and welfare	37,188	-	-	-	37,188
Debt service	-	-	-	-	-
Principal	10,158	56,253	450,000	-	516,411
Interest	788	28,802	61,685	-	91,275
Agent fees	-	798	1,568	-	2,366
Total expenditures	<u>2,737,310</u>	<u>205,549</u>	<u>513,253</u>	<u>-</u>	<u>3,456,112</u>

EXHIBIT B - CONTINUED  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	Governmental Fund Types			Fiduciary Fund Types	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Expensible Trust	
Excess (deficiency) of revenues over expenditures	(384,810)	(44,676)	(156,546)	394	(585,638)
Other financing sources (uses):					
Transfers in	-	65,260	-	-	65,260
Transfers out	(65,260)	-	-	-	(65,260)
Proceeds of debt	17,812	-	-	-	17,812
Discharge of debts	-	(17,794)	-	-	(17,794)
Insurance proceeds	156,773	-	-	-	156,773
Total other financing sources	<u>109,325</u>	<u>47,466</u>	<u>-</u>	<u>-</u>	<u>156,791</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(275,485)	2,790	(156,546)	394	(428,847)
Fund Balance - 10/01/99	714,635	163,939	792,004	14,686	1,685,264
Residual equity transfer	12,094	(12,094)	-	-	-
Fund Balance - 09/30/00	<u>\$ 451,244</u>	<u>\$ 154,635</u>	<u>\$ 635,458</u>	<u>\$ 15,080</u>	<u>\$ 1,256,417</u>

EXHIBIT "B"

EXHIBIT C-1  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
BUDGET (NON-GAAP) AND ACTUAL ALL GOVERNMENTAL  
AND PROPRIETY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	General Fund		
	Budget	Actual	Variance
REVENUES:			
Property tax	\$ 710,000	\$ 668,897	\$ (41,103)
Penalties and interest	1,500	2,299	799
Licenses and permits	40,600	40,338	(262)
Franchise fees	190,500	190,073	(427)
Homestead exemption	-	51,574	51,574
State share revenue			
Sales tax	1,120,000	1,079,607	(40,393)
Alcoholic beverage tax	1,125	2,025	900
Intergovernmental			
Gas tax	10,000	9,874	(126)
Municipal aid	4,000	4,398	398
Other	25,000	29,950	4,950
Culture and recreation	52,800	48,785	(4,015)
Fines and forfeitures	69,482	70,079	597
Charges for services	26,983	26,061	(922)
Interest earned	20,000	22,141	2,141
Grants	63,000	57,908	(5,092)
Prior year taxes	-	9,404	9,404
Other income	13,750	34,924	21,174
Total Revenues	<u>2,348,740</u>	<u>2,348,337</u>	<u>(403)</u>

13

EXHIBIT C-1 - CONTINUED  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
BUDGET (NON-GAAP) AND ACTUAL ALL GOVERNMENTAL  
AND PROPRIETY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	General Fund		
	Budget	Actual	Variance
EXPENDITURES			
General government			
Personnel services	265,119	249,782	15,337
Supplies	8,150	5,551	2,599
Other services	417,237	409,962	7,275
Capital outlay	2,200	700	1,500
Total	<u>692,706</u>	<u>665,995</u>	<u>26,711</u>
Public safety			
Police			
Personnel services	633,634	619,743	13,891
Supplies	28,050	27,814	236
Other services	44,200	42,364	1,836
Capital outlay	12,000	8,486	3,514
Total	<u>717,884</u>	<u>698,407</u>	<u>19,477</u>
Fire			
Personnel services	416,274	403,388	12,886
Supplies	8,085	7,434	651
Other services	40,309	37,502	2,807
Capital outlays	1,900	1,418	482
Total	<u>466,568</u>	<u>449,742</u>	<u>16,826</u>
Building inspection			
Personnel services	47,809	46,450	1,359
Supplies	1,125	573	552
Other services	3,387	2,467	920
Capital outlay	100	-	100
Total	<u>52,421</u>	<u>49,490</u>	<u>2,931</u>



EXHIBIT "B"

EXHIBIT C-1 - CONTINUED  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
BUDGET (NON-GAAP) AND ACTUAL ALL GOVERNMENTAL  
AND PROPRIETY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	General Fund		
	Budget	Actual	Variance
Public works			
Personnel services	268,900	257,287	11,613
Supplies	60,536	55,225	5,311
Other services	211,065	203,688	7,377
Capital outlay	<u>163,881</u>	<u>44,874</u>	<u>119,007</u>
Total	<u>704,382</u>	<u>561,074</u>	<u>143,308</u>
Health and welfare			
Personnel services	21,071	20,712	359
Supplies	2,000	1,857	143
Other services	13,346	13,107	239
Capital outlay	<u>2,200</u>	<u>1,513</u>	<u>687</u>
Total	<u>38,617</u>	<u>37,189</u>	<u>1,428</u>
Culture and recreation			
Recreation department			
Personnel services	149,383	101,484	47,899
Supplies	27,150	19,105	8,045
Other services	91,267	51,621	39,646
Capital outlay	<u>16,678</u>	<u>10,291</u>	<u>6,387</u>
Total	<u>284,478</u>	<u>182,501</u>	<u>101,977</u>
Civic Center			
Personnel services	37,509	30,703	6,806
Supplies	4,350	3,749	601
Other services	36,369	32,535	3,834
Capital outlay	<u>4,478</u>	<u>3,827</u>	<u>651</u>
Total	<u>82,706</u>	<u>70,814</u>	<u>11,892</u>

15

EXHIBIT C-1 - CONTINUED  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
BUDGET (NON-GAAP) AND ACTUAL ALL GOVERNMENTAL  
AND PROPRIETY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	General Fund		
	Budget	Actual	Variance
Debt service	<u>69,146</u>	<u>10,946</u>	<u>58,200</u>
Total Expenditures	<u>3,108,908</u>	<u>2,726,158</u>	<u>382,750</u>
Excess (deficiency) of revenues over expenditures	<u>(760,168)</u>	<u>(377,821)</u>	<u>382,347</u>
Other financing sources (uses)			
Transfers out	-	(65,260)	(65,260)
Donations	7,500	-	(7,500)
Insurance proceeds	153,754	156,773	3,019
Proceeds of lease	-	<u>17,812</u>	<u>17,812</u>
Total other financing sources (uses)	<u>161,254</u>	<u>109,325</u>	<u>(51,929)</u>
Excess (deficiency) of revenues and other sources over expenditures and other financing uses	<u>\$ (598,914)</u>	(268,496)	<u>\$ 330,418</u>
GAAP reconciliation:			
Accrued revenues		(6,989)	
Fund Balance - October 1, 1999		714,635	
Residual equity transfer		<u>12,094</u>	
Fund Balance - September 30, 2000		<u>\$ 451,244</u>	

The notes are an integral part of these financial statements.

EXHIBIT "B"

EXHIBIT C-2  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
BUDGET (NON-GAAP) AND ACTUAL ALL GOVERNMENTAL  
AND PROPRIETY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	Special Revenue Fund		
	Budget	Actual	Variance
<b>REVENUES:</b>			
State and federal grants	\$ 169,915	\$ 157,086	\$ (10,829)
Program income	-	850	850
Interest	-	2,695	2,695
Total Revenue	<u>167,915</u>	<u>160,631</u>	<u>(7,284)</u>
<b>EXPENDITURES:</b>			
Other services and charges	232,697	148,004	84,693
Capital outlay	70,161	39,888	30,273
Debt service	8,193	-	8,193
Total Expenditures	<u>311,051</u>	<u>187,892</u>	<u>123,159</u>
Excess (deficiency) of revenues over expenditures	<u>(143,136)</u>	<u>(27,261)</u>	<u>115,875</u>
Other financing sources (uses)			
Transfers In	6,250	6,250	-
Transfers Out	(12,078)	-	12,078
Total other financing sources (uses)	<u>(5,828)</u>	<u>6,250</u>	<u>12,078</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>\$ (148,964)</u>	<u>(21,011)</u>	<u>\$ 127,953</u>
Adjustments to GAAP basis:			
Discharge of debt per grant agreements		(17,794)	
Reclassification of transfers in		59,010	
Reclassification of debt service		(85,853)	
Audit adjustments		68,196	
Audit revenues		242	
Excess (deficiency) of revenues and other sources over expenditures and other uses (GAAP basis)		2,790	
Fund balance - October 1, 1999		163,939	
Residual equity transfer		(12,094)	
Fund balance - September 30, 2000		<u>\$ 154,635</u>	

The notes are an integral part of this statement.

EXHIBIT C-3  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
BUDGET (NON-GAAP) AND ACTUAL ALL GOVERNMENTAL  
AND PROPRIETY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	Debt Service Fund		
	Budget	Actual	Variance
<b>REVENUES:</b>			
Property tax	\$ 429,000	\$ 341,550	\$ (87,450)
Interest earned	10,000	15,157	5,157
Total revenues	<u>439,000</u>	<u>356,707</u>	<u>(82,293)</u>
<b>EXPENDITURES:</b>			
Debt service			
Principal	450,000	450,000	-
Interest	61,285	61,685	(400)
Agent fees	2,250	1,568	682
Total expenditures	<u>513,535</u>	<u>513,253</u>	<u>282</u>
Excess (deficiency) of revenues over expenditures	<u>\$ (74,535)</u>	<u>(156,546)</u>	<u>\$ (82,011)</u>
Fund balance - October 1, 1999		792,004	
Fund balance - September 30, 2000		<u>\$ 635,458</u>	

The notes to the financial statements are an integral part of these statements

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES BUDGET (NON-GAAP) AND  
ACTUAL ALL GOVERNMENTAL AND PROPRIETY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	Enterprise Fund		
	Budget	Actual	Variance
<b>REVENUES:</b>			
Charges for services	\$ 1,113,500	\$ 1,088,820	\$ (24,680)
Interest earned	-	10,200	10,200
Miscellaneous	21,400	25,219	3,819
Sewer treatment	<u>100,000</u>	<u>99,197</u>	<u>(803)</u>
Total revenues	<u>1,234,900</u>	<u>1,223,436</u>	<u>(11,464)</u>
<b>EXPENDITURES:</b>			
Public works			
Personnel services	295,007	276,487	18,520
Supplies	88,750	71,025	17,725
Other services and charges	787,899	713,968	73,931
Capital outlay	146,234	107,387	38,847
Debt service	<u>237,780</u>	<u>237,753</u>	<u>27</u>
Total expenditures	<u>1,555,670</u>	<u>1,406,620</u>	<u>149,050</u>
Excess (deficiency) of revenues over expenditures	<u>(320,770)</u>	<u>(183,184)</u>	<u>137,586</u>
Other financing sources (uses)			
Transfers in	858,150	858,150	-
Transfers out	(858,150)	(858,150)	-
Insurance Proceeds	5,586	7,122	1,536
Sale of equipment	-	15,045	15,045
Total other sources (uses)	<u>5,586</u>	<u>22,167</u>	<u>16,581</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>\$ (315,184)</u>	<u>(161,017)</u>	<u>\$ 154,167</u>
Adjustments to GAAP basis:			
Debt reduction		169,994	
Capital expenditures		46,548	
Depreciation		(200,722)	
(Increase) decrease in accrued expense		(527)	
Increase (decrease) in accounts receivable		<u>17,477</u>	
Excess (deficiency) of revenues and other sources expenditures and other financing uses (GAAP basis)		(128,247)	
ed earnings unreserved at October 1, 1999		<u>2,332,919</u>	
ed earnings unreserved at September 30, 2000		<u>\$ 2,204,672</u>	

The notes are an integral part of these financial statements.

EXHIBIT D  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN RETAINED EARNINGS  
ALL PROPRIETARY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	September 30, 2000
<b>Operating revenues:</b>	
Charges for services	\$ 1,099,920
Tap fees	10,685
Connect fees	6,750
Sewer treatment charges	100,494
Interest earned	24,200
Other income	<u>8,074</u>
	<u>1,250,123</u>
<b>Operating expenses</b>	
Personnel services	276,487
Supplies and materials	68,032
Contractual services	381,447
Repairs and maintenance	116,137
Utilities	58,179
Depreciation and amortization	200,722
General and administration	185
Sewer treatment	<u>205,802</u>
	<u>1,306,991</u>
Operating income (loss)	(56,868)
<b>Other sources (uses)</b>	
Gain on sale of fixed asset	15,045
Interest expense	(93,546)
Insurance proceeds	<u>7,122</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(128,247)
Retained earnings - October 1	<u>2,332,919</u>
Retained earnings - September 30	<u>\$ 2,204,672</u>

The notes are an integral part of these financial statements.

EXHIBIT "B"

EXHIBIT E  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF CASH FLOWS  
ALL PROPRIETARY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	<u>September 30, 2000</u>
Cash flow from operating activities:	
Cash received from customers (excluding deposit)	1,213,237
Cash paid to suppliers	(829,813)
Cash paid to employees	<u>(275,960)</u>
Net cash provided (used) by operating activities	<u>107,464</u>
Cash flow from non-capital financing activities:	
Operating transfers in	(858,150)
Operating transfers out	<u>(858,150)</u>
Net cash provided by non-capital financing activities	<u>-</u>
Cash flow from capital and related financing activities:	
Sale of capital assets	7,122
Proceeds of debt	138,000
Acquisition of capital assets	(47,854)
Principal paid on bonds	(90,000)
Principal paid on notes	(55,726)
Principal paid on capital lease	(24,268)
Interest paid	<u>(91,497)</u>
Net cash flows provided (used) by capital and related financing activities	<u>(164,223)</u>
Cash flow from investing activities:	
Interest received	<u>22,106</u>
Net increase (decrease) in cash for the year	(34,653)
Cash and restricted cash - October 1, 1999	<u>806,902</u>
Cash and restricted cash - September 30, 2000	<u>\$ 772,249</u>

EXHIBIT E - Continued  
CITY OF PETAL, MISSISSIPPI  
COMBINED STATEMENT OF CASH FLOWS  
ALL PROPRIETARY FUND TYPES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

RECONCILIATION OF OPERATING INCOME TO NET  
CASH PROVIDED BY OPERATING ACTIVITIES

Operating income (loss)	\$ (56,868)
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	200,722
Interest earned	(24,200)
(Increase) decrease in accounts receivable	(17,477)
Increase (decrease) in accounts payable	4,760
Increase (decrease) in accrued expenses	<u>527</u>
Net cash provided by operating activities	<u>\$ 107,464</u>
Other Required Disclosures:	
Interest expense	\$ 93,546
Interest paid	95,984

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI

NOTES TO FINANCIAL STATEMENTS

23

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(1) **Summary of Significant Accounting Policies**

The City of Petal was incorporated in 1974 and operates under a Mayor-Alderman form of government and provides the following services:

- Public Safety
- Public Works
- Health and Welfare
- Culture and Recreation
- General Administration

A. Reporting Entity

In evaluating how to define the City for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP. The basic - but not the only - criteria for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of the governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. Based upon the application of these criteria, the following is a brief review of each potential component unit addressed in defining the City's reporting entity.

Excluded from the reporting entity:

- Petal Police Auxiliary
- Petal Volunteer Fire Department
- Pine Belt Regional Waste Authority
- Area Development Partnership
- Petal Municipal Separate School District

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(1) Summary of Significant Accounting Policies (continued)

A. Reporting Entity (continued)

The City of Petal donates to or has a financial commitment to these entities but does not appoint management or exert significant control over these organizations.

Blended with the reporting entity:  
-Petal Public Improvement Corporation

The Petal Public Improvement Corporation is a not-for-profit entity formed to finance the construction of a multi-purpose center to be leased to the City. The Board of Directors of the Petal Public Improvement Corporation is composed of the Mayor and Aldermen of the City of Petal.

The financial statements of the Petal Public Improvement Corporation are reported as a Special Revenue Fund, using the blended method of reporting, in the general purpose financial statements of the City of Petal.

B. Account Classifications

The account classifications used in the financial statements are in accordance with the classifications required by the Mississippi State Department of Audit.

C. Basis of Accounting

The accounting and financial treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets.

25

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(1) Summary of Significant Accounting Policies (continued)

C. Basis of Accounting (continued)

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheets. Fund equity is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increases and decreases in net total assets.

The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due.

Those revenues susceptible to accrual are property taxes, franchise taxes, special assessments, interest revenue and charges for services. Sales taxes collected and held by the state at year end on behalf of the City are recognized as revenue.

The accrual basis of accounting is utilized by proprietary fund types and nonexpendable trust funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

D. Fund Accounting

The accounts of the City of Petal are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses. City of Petal resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into generic fund types and broad categories as follows:

26

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(1) Summary of Significant Accounting Policies (continued)

D. Fund Accounting (continued)

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the municipality. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted for specific expenditure purposes.

Debt Service Fund - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. The primary revenue source is local property taxes levied specifically for debt service.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations which are intended to be self-supporting through user charges or where the board has determined that periodic determination of net income is appropriate for management control and accountability.

FIDUCIARY FUNDS

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individual, private organizations and/or other funds. Expendable Trust Funds are accounted for in essentially the same manner as governmental funds. Nonexpendable Trust Funds are used to account for the principal portion of trust funds, the part which cannot be expended. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

27

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(1) Summary of Significant Accounting Policies (continued)

E. Fixed Assets and Long-term Liabilities

The costs incurred for the purchase or construction of general fixed assets are recorded as capital outlay expenditures in the governmental funds. The fixed assets are accounted for in the General Fixed Assets Account Group, rather than in the governmental funds.

Fixed assets are valued at cost or estimates of amounts spent for these purposes. No depreciation has been provided on general fixed assets.

The City has elected not to capitalize infrastructure and did not attempt to value said improvements during the fixed assets inventory. The City also does not capitalize items under \$500 in cost; however, equipment lists are maintained for these items.

The long-term liabilities incurred by the City which are to be financed from the governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not funds. They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

F. Deposits and Investments.

The City deposits funds in the financial institutions selected by the Board of Aldermen in accordance with state statutes. Furthermore, the City invests excess funds in various investment instruments that are allowed by statutes.

Various restrictions on deposits and investments are imposed by statutes. These restrictions are summarized below.

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(1) Summary of Significant Accounting Policies (continued)

F. Deposits and Investments (continued)

Deposits

All deposits with financial institutions insured by the Federal Deposit Insurance Corporation (FDIC) must be collateralized in an amount equal to 105% of the uninsured deposit. All deposits with financial institutions insured by the Federal Savings and Loan Insurance Corporation (FSLIC) cannot exceed the amount insured by that agency (FSLIC).

Investments

The City is allowed, by statute, to invest excess funds in any bond or other direct obligations of the United States of America or the State of Mississippi, or in any financial institution approved for the deposit of state funds.

G. Fund Reserves

Fund reserves are portions of fund equity that are legally segregated for a specific future use or are not available for current operations. Following is a description of all reserves approved by City policy:

Reserved for unemployment compensation - An account that represents the unemployment revolving fund balance which is legally restricted for the payment of unemployment benefits.

Reserved for debt service - An account used to segregate a portion of fund balance for debt service resources legally restricted to the payment of long-term debt principal and interest amount maturing in future years.

Reserved for inventory - An account used to segregate a portion of fund balance to indicate that inventory does not represent available, spendable resources even though it is a component of assets.

Reserved for facility replacement - An account used to separate a portion of the fund balance that is restricted by bond agreement to facility repair and replacement.

29

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(1) Summary of Significant Accounting Policies (continued)

H. Inventories

Inventories are valued at cost, which approximate market, using the first-in/first-out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

I. Restricted Assets

Certain proceeds of enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by bond covenants.

J. Compensated Absences

Employees accumulate sick leave at an amount provided by the City policy. Accumulated sick leave or vacation is not paid upon termination of employment.

K. Cash

The City considers any investment with a maturity of less than 90 days to be cash.

L. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts for assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

M. Total Columns on General Purpose Financial Statements

The total columns presented in the general purpose financial statements are captioned memorandum only to indicate that they are presented only to facilitate financial analysis and do not purport to present financial position, results of operations or cash flows in conformity with generally accepted accounting principles.

30



EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(2) Interfund Receivables and Payables

The following is a summary of Due To and Due From other funds:

	<u>Due To</u>	<u>Due From</u>
General Fund	\$ 9,297	\$ 4,677
Proprietary Fund:		
Water and Sewer	102,243	92,321
Solid Waste	-	14,547
Trust and Agency Fund:		
Tax Collector's Fund	<u>5</u>	<u>-</u>
Total	<u>\$ 111,545</u>	<u>\$ 111,545</u>

(3) Deposits

The carrying amount of the City's deposits with financial institutions was \$2,063,480, and the bank balance was \$2,108,513. The bank balance is categorized as follows:

Amount insured or collateralized with securities held by the City or its agent in the City's name	\$ 2,053,324
Amount collateralized with securities held by the pledging financial institution's trust department or agent in the City's name	-
Uncollateralized	<u>55,189</u>
Total Bank Balance	<u>\$ 2,108,513</u>

The undercollateralization of uninsured deposits is a violation of state statutes, however, no penalty results from such violation.

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(4) Accounts Receivable - Customers

Customer accounts receivable in the Enterprise Fund are attributable to unpaid balances at year-end for charges for services. The Allowance for Doubtful Accounts balance at September 30, 2000, is \$2,400, which is computed at 5% of gross receivables at year-end. The 5% approximation is based on the City's history of collections.

Notes Receivable

The City of Petal participates in the Rental Rehabilitation Program of the Office of Housing and Urban Development. As a result, the City has \$30,624 in notes receivable from grant contracts. However, these notes are being forgiven at 10% per year if grant conditions are met.

(5) Fixed Assets

The following is a summary of the changes in general fixed assets:

	Balance <u>10/01/99</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>9/30/00</u>
Land and easements	\$ 311,287	\$ -	\$ -	\$ 311,287
Buildings	1,058,028	-	-	1,058,028
Improvements	270,182	1,475	49,468	222,189
Equipment:				
Furniture	68,105	10,398	468	78,035
Motor vehicles	528,443	72,240	85,382	515,301
Other	498,233	35,845	8,472	525,606
Sewer system	5,562,775	-	-	5,562,775
Assets held under capital lease	<u>195,022</u>	<u>49,800</u>	<u>15,274</u>	<u>229,548</u>
Totals	<u>\$8,492,075</u>	<u>\$ 169,758</u>	<u>\$ 159,064</u>	<u>\$ 8,502,769</u>

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(5) Fixed Assets (continued)

Proprietary Fund Type fixed assets are recorded in the Enterprise Funds and are summarized as follows:

	Balance			Balance
	10/01/99	Additions	Deletions	9/30/00
<b>Water and Sewer Fund</b>				
Land and easements	\$ 21,994	\$ -	\$ -	\$ 21,994
Buildings	79,939	-	-	79,939
Water/Sewer systems	5,357,922	-	-	5,357,922
Operating equipment	325,124	53,000	70,754	307,370
Assets under capital lease	76,539	-	-	76,539
	5,861,518	53,000	70,754	5,843,764
Less: Accumulated depreciation	(2,403,230)	(199,384)	63,297	(2,539,317)
	<u>3,458,288</u>	<u>(146,384)</u>	<u>7,457</u>	<u>3,304,447</u>
<b>Solid Waste Fund</b>				
Operating equipment	6,682	-	-	6,682
Less: Accumulated depreciation	(6,682)	-	-	(6,682)
	-	-	-	-
<b>Total</b>	<b><u>\$3,458,288</u></b>	<b><u>\$(146,384)</u></b>	<b><u>\$ 7,457</u></b>	<b><u>\$3,304,447</u></b>

Fixed assets are stated at cost. Additions are capitalized while expenditures for maintenance and repairs are charged against revenues. Depreciation is not provided for in the General Fixed Asset Group. Depreciation is based upon the estimated useful life of the property under the straight-line method in Proprietary Fund Types.

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(6) Bonds Payable

Presented below is Section 21-33-303 Mississippi Code: No municipality shall hereafter issue bonds secured by a pledge of its full faith and credit for the purposes authorized by law in an amount which, when added to the then outstanding bonded indebtedness of such municipality, shall exceed either (a) fifteen percent (15%) until September 30, 2000, and ten percent (10%) thereafter of the assessed value of the taxable property within such municipality, according to the last completed assessment for taxation, or (b) ten percent (10%) of the assessment upon which taxes were levied for its fiscal year ending September 30, 1984, whichever is greater. In computing such indebtedness, hereafter issued, for school, water, sewerage systems, gas, and light and power purposes and for the construction of special improvements primarily chargeable to the property benefited, or for the purpose of paying the municipality's proportion of any better program, a portion of which is primarily chargeable to the property benefited. However, in no case shall any municipality contract any indebtedness which, when added to all of the outstanding general obligation indebtedness, both bonded and floating, shall exceed either (a) twenty percent (20%) until September 30, 2000, and fifteen percent (15%) thereafter of the assessed value of all taxable property within such municipality according to the last completed assessment for taxation or (b) fifteen percent (15%) of the assessment upon which taxes were levied for its fiscal year ending September 30, 1984, whichever is greater. Nothing herein contained shall be construed to apply to contract obligations in which are subject to annual appropriations therefore, or to bonds heretofore issued by any municipality for school purposes, or to contract obligations in any form heretofore or hereafter incurred by any municipality which are payable exclusively from the revenues of any municipality-owned utility, or to bonds issued by any municipality under the provisions of Sections 57-1-1 through 57-1-51, or to any special assessment improvement bonds issued by any municipality under the provisions of Sections 21-41-1 through 21-41-53.

The following is a schedule of limitations on the indebtedness of the City at September 30, 2000:

Authorized Debt Limit:	15 Percent	20 Percent
Assessed valuation for fiscal year ended September 30, 2000 - \$31,240,068	\$ 4,686,010	\$ 6,248,014
Present debt subject to 15% limitation	(550,000)	-
Present debt subject to 20% limitation including debt subject only 15% limitation	-	(550,000)
Margin for further debt under respective debt limits	<u>\$4,136,010</u>	<u>\$5,698,014</u>

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(7) Changes in Long-Term Debt

A schedule of changes in long-term debt is presented in the Other Supplemental Information section of this report.

Bonds and installment notes payable are comprised of the following:

GENERAL OBLIGATION BONDS:

\$3,750,000 Separate School District Bonds due in annual installments of \$80,000 in 1978 and 1979 increasing to \$85,000 in 1981, \$90,000 in 1982, \$95,000 in 1983, \$150,000 in 1984 through 1989, \$160,000 in 1990 through 1993, \$170,000 in 1994 through 1998, \$180,000 in 1990 through 2002, and \$200,000 in 2003, interest at 5.50% to 6.75%. \$ 560,000

SEWER ABATEMENT NOTE PAYABLE:

\$417,827 Sewer Abatement Loan due in monthly installments of \$1,667 for 240 months at 0%. \$ 108,515

CERTIFICATES OF PARTICIPATION:

\$550,000 in Certificates of Participation due in annual installments of \$20,000 in 1994; \$25,000 in 1995 through 1997; \$30,000 in 1998 and 2000; \$35,000 in 2000 and 2001; \$40,000 in 2002 and 2004; \$45,000 in 2004 and 2005; \$50,000 in 2008, interest at 5.60% to 8.00%. \$ 360,000

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(7) Changes in Long-Term Debt (continued)

REVENUE BONDS:

\$825,000 Water and Sewer Series 1990 due in annual installments of \$20,000 from 1991 to 1993, \$25,000 in 1994 to 1996, \$30,000 in 1997 and 1998, \$35,000 in 2000 and 2000, and \$40,000 in 2001, \$45,000 in 2002 and 2003, \$50,000 in 2004, \$55,000 in 2005 and 2006, \$60,000 in 2007, \$65,000 in 2008, \$70,000 in 2009 and \$75,000 in 2010, interest at 6.6% to 9.4% \$ 560,000

GENERAL OBLIGATION ENTERPRISE BONDS:

\$1,370,000 Water and Sewer Refunding Bonds due in annual installments of \$5,000 in 1992, \$25,000 in 1993 to 1995, \$230,000 in 1996, \$250,000 in 1997, \$225,000 in 1998, \$270,000 in 2000 and \$285,000 in 2000, interest at 3.0% to 5.3%. \$ 285,000

\$700,000 Water and Sewer Refunding Bonds due in annual installments of \$25,000 in 1990, \$30,000 in 1991 and 1992, \$35,000 in 1993 and 1994, \$40,000 in 1995 and 1996, \$45,000 in 1997, \$50,000 in 1998 and 2000, \$55,000 in 2000, \$60,000 in 2001, \$65,000 in 2002, \$70,000 in 2003 and 2004, interest at 7.1% to 10.0%. 265,000

TOTAL GENERAL OBLIGATION ENTERPRISE BONDS \$ 550,000

OTHER LONG-TERM DEBT:

\$807,757 State Revolving Loan Fund loan due in monthly installments of \$5,532 for 237 months at 4.5% per annum. \$ 647,215

\$138,000 Sewer Treatment Facility loan due in 5 annual installments of \$27,600 plus interest at 5.78% per annum. \$ 138,000

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(8) **Defined Benefit Pension Plan**

**Plan Description:** The City of Petal, Mississippi contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing multiple-employer defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That information may be obtained by writing to Public Employee Retirement System, PERS Building, 429 Mississippi Street, Jackson, MS 39201-1005 or by calling (601) 359-3589 or 1-800 444 PERS.

**Funding Policy:** PERS members are required to contribute 7.25% of their annual covered salary and the City of Petal is required to contribute at an actuarial determined rate. The current rate is 9.75% of annual covered payroll. The contribution requirements of PERS members are established and may be amended only by the State of Mississippi Legislature. The City's contributions to PERS for the years ending September 30, 2000, 1999, and 1998, were \$139,199, \$132,765, and \$115,737, respectively, equal to the required contributions for each year.

(9) **Ad Valorem Taxes Levied for Other Governmental Entities**

As stated in Note 1, Summary of Significant Accounting Policies, this report has been prepared to include the funds and account groups of the City. Section 35-57-1 et seq., Mississippi Code 1972, requires that the City levy and collect all taxes for and on behalf of the municipal separate school district. Section 39-3-7, Mississippi Code 1972, authorizes the City to levy and collect a tax not in excess of three mills for the support of any public library system located within the municipality.

Ad valorem taxes collected and settled in accordance with the above-noted statutory authorities are not recognized as revenues and expenditures of the City with the exception of school bonded indebtedness issued prior to March 3, 1987. The accompanying supplemental information schedule "Reconciliation of Tax Assessments to Fund Collections" provides specific assessment and

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(9) **Ad Valorem Taxes Levied for Other Governmental Entities (continued)**

settlement information. For the reported fiscal year the following ad valorem tax levies were made in accordance with the applicable statutory requirements and authorizations:

<u>Entity/Purpose of Levy</u>	<u>Applicable State Law</u>	<u>Mills Levied</u>
School District:		
Minimum Education Program	37-57-1	1.92 mills
Operational Support	37-57-105	51.60 mills
School Bonded Indebtedness (for bonds issued subsequent to March 3, 1987)	37-59-23	4.60 mills

Taxes collected for school bonded indebtedness issued prior to March 3, 1987 and debt service expenditures attributable to such debt is reported in the City's School Bond and Interest Fund (accounted for as a debt service fund). In addition to recording these transactions in a separate debt service fund, the debt attributable to these issues is recorded in the City's General Long-term Debt Group of Accounts.

Due to certain statutory changes and interpretations issued by the State Attorney General's office, the City does not record debt service transactions attributable to school bonds issued subsequent to March 3, 1987. These bond issues are not reported in the City's Long-term Debt Group of Accounts.

(10) **Legal Compliance**

A. Budget

The City of Petal has met all requirements set forth by law and prescribed by the State Department of Audit in preparation and monitoring of the budget for the governmental funds of the City of Petal.

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(10) Legal Compliance (continued)

B. Purchasing

The City of Petal has in place the procedures required by the State of Mississippi as set forth in Part III of the Municipal Compliance Questionnaire.

C. Property Tax

Property taxes are assessed by the City on a calendar year basis and are considered delinquent as of February 1. Tax sales are held in April and August to recover unpaid property taxes at that date.

State law provides for a 10 percent limitation on increased property tax revenue over the previous year and requires that any excess tax collections are to be placed in escrow and applied against the following years tax revenue. The City exceeded the 10 percent limitation for the year ended September 30, 2000 by \$65,417 and was not escrowed in violation of the state statutes.

D. Deposits

The City's bank balance at September 30, 2000, was \$2,108,513. This balance was undercollateralized by \$55,189 in violation of state statutes.

41

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(11) Receivables

Receivables at September 30, 2000 consist of the following:

<u>Receivables</u>	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Enterprise</u>	<u>Totals</u>
Accounts	\$ -	\$ -	\$ -	\$ 144,920	\$ 144,920
Franchise fees	47,660	-	-	-	47,660
Sales tax	83,024	-	-	-	83,024
Auto ad valorem	18,075	2,046	20,135	-	40,256
Totals	<u>\$ 148,759</u>	<u>\$ 2,046</u>	<u>\$ 20,135</u>	<u>\$ 144,920</u>	<u>\$ 315,860</u>

Customer accounts receivable in the Enterprise Fund are attributable to unpaid balances for charges through September 30, 2000.

(12) Payables from Restricted Assets

Certain assets of the Water and Sewer Enterprise Fund have been restricted for debt service, customer deposits and construction. These assets consist of cash and certificates of deposit restricted as follows:

Customer deposits	\$ 109,385
Accrued interest	6,961
Bonds and notes payable (current)	<u>123,168</u>
	<u>\$ 239,514</u>

(13) Deferred Charges

During the year ended September 30, 1992, the City issued \$825,000 of Water and Sewer Revenue Bonds to finance the extension of the City's sewer system. In connection with the issuance of these bonds the City incurred \$26,771 in legal and other issuance

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(14) **Contributed Capital**

Contributed capital as of September 30, 2000 consists of:

Contributions from Customers	\$ 50,067
Contributions from Federal Government	78,882
Contributions from City of Petal	<u>47,936</u>
Total	<u>\$ 176,885</u>

(15) **Inventory**

The enterprise and general fund inventories are stated at cost. Cost is determined primarily under the first-in, first-out method.

(16) **Solid Waste Disposal**

Pursuant to Section 17-17-347 of the Mississippi Code Annotated (1972), the City of Petal, Mississippi began accounting for waste disposal and collection in a proprietary fund. The City contracted with Eagle Waste, Inc. to provide waste disposal and collection services for the City. Eagle Waste, Inc. was paid \$200,109, Pine Belt Solid Waste was paid \$131,132, Wade Disposal was paid \$12,731, and Enviro was paid \$1,622 during fiscal 2000.

(17) **Risk Management**

The City of Petal is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City participates in two separate risk pools to provide coverage for possible losses due to these risks. These pools are described below:

A. Mississippi Municipal Workers' Compensation Group

This pool was formed under the Mississippi Workers' Compensation Act to provide coverage for claims arising from injuries to employees. The City is jointly and severally liable for obligations of the group.

43

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(17) **Risk Management (continued)**

B. Mississippi Municipal Liability Plan

This pool was formed under inter-local agreements for the purpose of providing the liability coverage prescribed by the Plan for the member municipalities. The pool uses a "service company" to manage the plan's day to day activities.

The City of Petal pays premiums based upon an actuarial assessment of the City's loss experience rate and the plans overall financial condition. The City may be assessed if, at any time, the assets of the plan, in the opinion of the Board of Trustees, are insufficient to discharge its obligations.

(18) **Capital Leases**

The City is the lessee of Model 580 Super L Loader under a capital lease expiring on March 10, 2002. The assets and liabilities under capital leases are recorded at the lower of the present value of minimum lease payments or the fair value of the asset. The assets are depreciated over the lower of the related lease terms or their estimated useful lives. Depreciation of assets under capital leases is included in the depreciation expense for September 30, 2000.

Following is a summary of property under capital leases:

Model 580 Super L Loader	\$ 40,392
Less: accumulated depreciation	<u>(28,273)</u>
	<u>\$ 12,119</u>

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(18) Capital Leases (continued)

Minimum future lease payments under capital leases as of September 30, 2000 for the next five years are as follows:

<u>Year ended September 30</u>	<u>Amount</u>
2001	\$ 7,311
2002	<u>13,144</u>
Total minimum lease payments	20,455
Less: interest amount	<u>(1,087)</u>
Present value of net minimum lease payment	<u>\$ 19,368</u>

Interest rate of capital lease is 4.91%.

The City of Petal is the lessee of a 1998 Model Cyclone II fire truck under a capital lease expiring February 11, 2005. The assets and liabilities under capital lease are recorded at the lower of the present value of minimum lease payments or the fair value of the asset.

Following is a summary of property under capital leases:

Model Cyclone II Fire Truck \$ 179,748

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(18) Capital Leases (continued)

Minimum future lease payments under capital leases of September 30, 2000 are as follows:

<u>Year ended September 30</u>	<u>Amount</u>
2001	\$ 26,843
2002	26,843
2003	26,843
2004	26,843
Thereafter	<u>11,544</u>
Total minimum lease payments	118,916
Less: interest amount	<u>12,091</u>
Present value of net minimum lease payments	<u>\$ 106,825</u>

The City is the lessee of a 2000 International 4700 (2 x 4) with a dump body under a capital lease expiring on August 20, 2001. The asset and liability under a capital lease are recorded at the lower of the present value of minimum lease payments on the fair value of the asset. The asset is depreciated over the related lease term or its estimated useful life. Depreciation of assets held under capital leases is included in depreciation expense for September 30, 2000.

The following is a summary of property under capital lease:

2000 International 4700 (4 x 2)	\$ 36,147
Less: accumulated depreciation	<u>(9,036)</u>
	<u>\$ 27,111</u>

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(18) Capital Leases (continued)

Minimum future lease payments as of September 30, 2000 are as follows:

<u>Year ended September 30</u>	<u>Amount</u>
2001	<u>\$ 15,061</u>
Total minimum lease payment	15,061
Less: interest amount	_____ -
Present value of net minimum lease payments	<u>\$15,061</u>

Interest rate is 4.58%

The City of Petal is lessee of a Caterpillar 416c Backhoe loader under a capital lease expiring September 30, 2002. The assets and liabilities under capital leases are recorded at the lower of the present value of minimum lease payments and the fair market value of the asset.

Following is a summary of property under capital leases:

Model 416c Caterpillar Backhoe	<u>\$ 49,800</u>
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47

CITY OF PETAL, MISSISSIPPI  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

(18) Capital Leases (continued)

Minimum future lease payments under capital leases as of September 30, 2000 are as follows:

<u>Year ended September 30</u>	<u>Amount</u>
2001	<u>\$ 9,459</u>
2002	<u>9,459</u>
Total minimum lease payments	18,918
Less: interest amount	<u>(1,106)</u>
Present value of net minimum lease payments	<u>\$17,812</u>

Interest rate of capital lease is 5.66%.

(19) Residual Equity Transfer

A residual equity transfer was made to transfer residual equity from the CDBG Rental Rehab Fund to the General Fund.



EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI

SUPPLEMENTAL INFORMATION

49

SCHEDULE 1  
CITY OF PETAL, MISSISSIPPI  
GENERAL FUND - BALANCE SHEET  
SEPTEMBER 30, 2000  
(With Comparative Totals for September 30, 1999)

<b>ASSETS</b>	<u>2000</u>	<u>1999</u>
Cash	\$ 470,627	\$ 741,007
Cash on hand	600	-
Receivables		
Franchise fees	47,660	43,615
Due from:		
Other governments	101,099	100,982
Other funds	4,677	4,677
Inventory at cost	<u>1,536</u>	<u>1,536</u>
Total assets	<u>\$ 626,199</u>	<u>\$ 891,817</u>
<b>LIABILITIES</b>		
Bills docketed	\$ 45,339	\$ 70,648
Cash bonds	113,610	78,572
Tax overbids	1,453	1,453
Security deposits	3,720	700
Due to other funds	<u>9,297</u>	<u>9,297</u>
Total liabilities	<u>173,419</u>	<u>160,670</u>
<b>FUND BALANCE</b>		
Reserved for inventory	1,536	1,536
Reserved for over collection	-	14,976
Unreserved	<u>451,244</u>	<u>714,635</u>
Total fund balance	<u>452,780</u>	<u>731,147</u>
Total liabilities and fund balance	<u>\$ 626,199</u>	<u>\$ 891,817</u>

The notes are an integral part of the financial statements.

EXHIBIT "B"

SCHEDULE 2  
CITY OF PETAL, MISSISSIPPI  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED SEPTEMBER 30, 2000  
(With Comparative Totals for the Year Ended September 30, 1999)

REVENUES

	<u>2000</u>	<u>1999</u>
Property tax	\$ 668,897	\$ 587,495
Penalties and interest on delinquent taxes	2,299	1,868
Licenses and permits	40,338	41,046
Franchise fees	194,119	190,926
State share revenue:		
Sales tax	1,079,724	1,127,175
Homestead exemption	51,574	48,654
Alcoholic beverage levy	2,025	1,350
Intergovernmental:		
Gasoline tax	9,874	9,874
Municipal aid	4,398	4,398
Cultural and recreational fees	48,785	58,840
Fines and forfeits	70,079	94,201
Charges for services	26,061	56,210
Prior year taxes	9,404	145,233
Federal grant sources	57,908	27,108
State grants	29,950	28,961
Sale of equipment	13,270	-
Interest	22,141	21,671
Miscellaneous	<u>21,654</u>	<u>8,945</u>
Total revenues	<u>2,352,500</u>	<u>2,453,955</u>

EXPENDITURES

General government	660,105	484,862
Public safety	1,197,639	1,169,393
Public works	578,098	415,363
Cultural and recreational	253,334	240,798
Health and welfare	37,188	32,309
Debt service	<u>10,946</u>	<u>25,992</u>
Total expenditures	<u>2,737,310</u>	<u>2,368,717</u>

51

SCHEDULE 2 (CONT.)  
CITY OF PETAL, MISSISSIPPI  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED SEPTEMBER 30, 2000  
(With Comparative Totals for the Year Ended September 30, 1999)

	<u>2000</u>	<u>1999</u>
Excess of revenues over (under) expenditures	<u>(384,810)</u>	<u>85,238</u>
Other financing sources (uses)		
Donations	-	3,660
Expense reimbursements	-	6,194
Transfers out	(65,260)	(55,997)
Lease proceeds	17,812	-
Insurance proceeds	<u>156,773</u>	<u>-</u>
Total other financing uses	<u>109,325</u>	<u>(46,143)</u>
Excess of revenue and other financing sources over expenditures and other financing uses	(275,485)	39,095
Fund balance - October 1	714,635	675,540
Residual equity transfer	<u>12,094</u>	<u>-</u>
Fund balance - September 30	<u>\$ 451,244</u>	<u>\$ 714,635</u>

EXHIBIT "B"

SCHEDULE 3-A  
CITY OF PETAL, MISSISSIPPI  
SPECIAL REVENUE FUNDS  
COMBINING BALANCE SHEET  
SEPTEMBER 30, 2000

	101 Downtown Enchantment Fund	102 Fire Protection Fund	103 Law Enforcement Fund	104 Road Maintenance Fund	105 Multi Building Fund	106 Rental Rehab Fund	107 MCPD Law Enforcement Fund	303 Loan Repayment Fund	306 Rental Rehab Loan Fund	307 1994 Home Program	Total
<b>ASSETS AND OTHER DEBITS</b>											
Cash	\$ 6,222	\$ 58,093	\$ 24,019	\$ 51,611	\$ 655	\$ -	\$ 1,053	\$ 3,838	\$ -	\$ 1	\$ 145,492
Receivables											
Other											
Due from other governments						10,223			20,401		30,624
Total assets	<u>\$ 6,222</u>	<u>\$ 58,093</u>	<u>\$ 24,019</u>	<u>\$ 53,657</u>	<u>\$ 655</u>	<u>\$ 10,223</u>	<u>\$ 1,053</u>	<u>\$ 3,838</u>	<u>\$ 20,401</u>	<u>\$ 1</u>	<u>\$ 178,162</u>
<b>LIABILITIES AND OTHER CREDITS</b>											
Bills docketed	\$ -	\$ 2,237	\$ 4,350	\$ 16,559	\$ -	\$ -	\$ 381	\$ -	\$ -	\$ -	\$ 23,527
<b>FUND BALANCE</b>											
Unreserved	<u>6,222</u>	<u>55,856</u>	<u>19,669</u>	<u>37,098</u>	<u>655</u>	<u>10,223</u>	<u>672</u>	<u>3,838</u>	<u>20,401</u>	<u>1</u>	<u>154,635</u>
Total Liabilities and other credit and fund balance	<u>\$ 6,222</u>	<u>\$ 58,093</u>	<u>\$ 24,019</u>	<u>\$ 53,657</u>	<u>\$ 655</u>	<u>\$ 10,223</u>	<u>\$ 1,053</u>	<u>\$ 3,838</u>	<u>\$ 20,401</u>	<u>\$ 1</u>	<u>\$ 178,162</u>

The accompanying notes are an integral part of the financial statements.

SCHEDULE 3-B  
CITY OF PETAL, MISSISSIPPI  
SPECIAL REVENUE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
FOR YEAR ENDED SEPTEMBER 30, 2000

	101 Downtown Enchantment Fund	102 Fire Protection Fund	103 Law Enforcement Fund	104 Road Maintenance Fund	105 Multi Building Fund	106 Rental Rehab Fund	107 MCPD Law Enforcement Fund	303 Loan Repayment Fund	306 Rental Rehab Loan Fund	307 1994 Home Program	Total
<b>REVENUES</b>											
Road maintenance funds	\$ -	\$ -	\$ -	\$ 106,790	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,790
Municipal fire funds	-	37,769	-	-	-	-	-	-	-	-	37,769
Law enforcement funds	-	-	1,493	-	-	-	-	-	-	-	1,493
Grants	-	-	11,486	-	-	-	-	-	-	-	11,486
Program income	-	-	-	-	-	-	-	-	850	-	850
Interest	17	471	247	1,407	35	-	5	95	208	-	2,485
Total revenues	<u>17</u>	<u>38,240</u>	<u>13,226</u>	<u>108,197</u>	<u>35</u>	<u>-</u>	<u>5</u>	<u>95</u>	<u>1,058</u>	<u>-</u>	<u>160,873</u>
<b>EXPENDITURES</b>											
Public safety	-	19,244	13,715	-	-	-	381	-	-	-	33,340
Public works	-	-	-	86,311	-	-	-	-	-	-	86,311
Recreation	45	-	-	-	-	-	-	-	-	-	45
Debt service	-	26,843	-	-	59,010	-	-	-	-	-	85,853
Total expenditures	<u>45</u>	<u>46,087</u>	<u>13,715</u>	<u>86,311</u>	<u>59,010</u>	<u>-</u>	<u>381</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>205,549</u>
Excess (deficiency) of revenues over expenditures:	<u>(28)</u>	<u>(7,847)</u>	<u>(489)</u>	<u>21,866</u>	<u>(58,975)</u>	<u>-</u>	<u>(376)</u>	<u>95</u>	<u>1,058</u>	<u>-</u>	<u>(44,676)</u>
<b>Other financing sources (uses):</b>											
Transfers in	6,250	-	-	-	59,010	-	-	-	-	-	65,260
Transfers out	-	-	-	-	-	-	-	-	-	-	-
Debt discharge	-	-	-	-	-	(13,617)	-	-	(4,177)	-	(17,794)
Total other financing sources (uses)	<u>6,250</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>59,010</u>	<u>(13,617)</u>	<u>-</u>	<u>-</u>	<u>(4,177)</u>	<u>-</u>	<u>47,466</u>

EXHIBIT "B"

SCHEDULE 3-B  
CITY OF PETAL, MISSISSIPPI  
SPECIAL REVENUE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	101 Downtown Enchantment Fund	102 Fire Protection Fund	103 Law Enforcement Fund	104 Road Maintenance Fund	105 Multi Building Fund	106 Rental Rehab Fund	107 MCPP Law Enforcement Fund	303 Loan Repayment Fund	306 Rental Rehab Loan Fund	307 1994 Home Program	Total
Excess (deficiency) of revenues and other sources over expenditures and other uses	6,222	(7,847)	(489)	21,886	35	(13,617)	(376)	95	(3,119)	-	2,790
Fund balance October 1, 1999	-	63,703	20,158	15,212	620	23,840	1,048	3,743	35,614	1	163,939
Residual equity transfer	-	-	-	-	-	-	-	-	(12,094)	-	(12,094)
Fund balance September 30, 2000	<u>\$ 6,222</u>	<u>\$ 55,856</u>	<u>\$ 19,669</u>	<u>\$ 37,098</u>	<u>\$ 655</u>	<u>\$ 10,223</u>	<u>\$ 672</u>	<u>\$ 3,838</u>	<u>\$ 20,401</u>	<u>\$ 1</u>	<u>\$ 154,635</u>

The accompanying notes are an integral part of the financial statements.

SCHEDULE 4-A  
CITY OF PETAL, MISSISSIPPI  
DEBT SERVICE FUNDS  
COMBINING BALANCE SHEET  
SEPTEMBER 30, 2000

	2.5 Million Sewer Bond & Interest Fund	SSD Bond and Interest Fund	Total (Memorandum Only)
<b>ASSETS</b>			
Cash	\$ 328,618	\$ 286,851	\$ 615,469
Due from other governments	5,484	14,651	20,135
Total Assets	<u>\$ 334,102</u>	<u>\$ 301,502</u>	<u>\$ 635,604</u>
<b>LIABILITIES</b>			
Total Liabilities	<u>\$ -</u>	<u>\$ 146</u>	<u>\$ 146</u>
<b>EQUITY</b>			
Reserved for debt service	334,102	301,356	635,458
Total Equity	<u>334,102</u>	<u>301,356</u>	<u>635,458</u>
Total Liability and Fund Equity	<u>\$ 334,102</u>	<u>\$ 301,502</u>	<u>\$ 635,604</u>

The accompanying notes are an integral part of the financial statements.

EXHIBIT "B"

SCHEDULE 4-B  
CITY OF PETAL, MISSISSIPPI  
DEBT SERVICE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	2.5 Million Sewer Bond & Interest <u>Fund</u>	SSD Bond and Interest <u>Fund</u>	Total (Memorandum Only)
<b>REVENUES</b>			
Property tax	\$ 120,022	\$ 221,528	\$ 341,550
Interest earned	<u>6,692</u>	<u>8,465</u>	<u>15,157</u>
Total Revenues	<u>126,714</u>	<u>229,993</u>	<u>356,707</u>
<b>EXPENDITURES</b>			
Debt Service			
Principal	270,000	180,000	450,000
Interest	21,285	40,400	61,685
Agent fees	<u>1,074</u>	<u>494</u>	<u>1,568</u>
Total Expenditures	<u>292,359</u>	<u>220,894</u>	<u>513,253</u>
Excess (deficiency) of revenues over expenditures	(165,645)	9,099	(156,546)
Fund balance, October 1, 1999	<u>499,747</u>	<u>292,257</u>	<u>792,004</u>
Fund balance, September 30, 2000	<u>\$ 334,102</u>	<u>\$ 301,356</u>	<u>\$ 635,458</u>

The accompanying notes are an integral part of the financial statements.

SCHEDULE 5-A  
CITY OF PETAL, MISSISSIPPI  
TRUST AND AGENCY FUNDS  
COMBINING BALANCE SHEET  
SEPTEMBER 30, 2000

	Benefit <u>Fund</u>	Insurance Revolving <u>Fund</u>	Tax Collector's <u>Fund</u>	Totals (Memorandum Only)
<b>ASSETS</b>				
Cash in bank	<u>\$ 45,804</u>	<u>\$ 15,080</u>	<u>\$ 508</u>	<u>\$ 61,392</u>
<b>LIABILITIES</b>				
Due to other governments	\$ -	\$ -	\$ 503	\$ 503
Due to other funds	-	-	5	5
Deferred benefits payable	<u>45,804</u>	-	-	<u>45,804</u>
Total Liabilities	<u>45,804</u>	-	<u>508</u>	<u>46,312</u>
<b>FUND BALANCE</b>				
Reserved	-	<u>15,080</u>	-	<u>15,080</u>
Total liabilities and fund balance	<u>\$ 45,804</u>	<u>\$ 15,080</u>	<u>\$ 508</u>	<u>\$ 61,392</u>

The accompanying notes are an integral part of the financial statements.

EXHIBIT "B"

SCHEDULE 5-B  
CITY OF PETAL, MISSISSIPPI  
TRUST AND AGENCY FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

	Insurance Revolving Fund
REVENUES	
Interest earned	\$ 394
EXPENDITURES	-
Excess of revenue over expenditures	394
Fund balance - October 1, 1999	<u>14,686</u>
Fund balance - September 30, 2000	<u>\$ 15,080</u>

The accompanying notes are an integral part of the financial statements.

59

SCHEDULE 6-A  
CITY OF PETAL, MISSISSIPPI  
ENTERPRISE FUNDS  
COMBINING BALANCE SHEET  
SEPTEMBER 30, 2000

	Water and Sewer Fund	Solid Waste Fund	Total (Memorandum Only)
ASSETS			
Cash	\$ 486,532	\$ 37,220	\$ 523,752
Receivables			
Accounts	100,089	44,831	144,920
Other	25,607	15,119	40,726
Inventory	35,512	-	35,512
Prepaid expense	1,266	-	1,266
Due from other funds	92,321	14,547	106,868
Restricted assets			
Debt service	98,057	-	98,057
Bond contingency	5,192	-	5,192
Bond depreciation	5,191	-	5,191
Bond cushion	85,232	-	85,232
Facility repair	54,825	-	54,825
Property, plant and equipment			
Land and easements	21,994	-	21,994
Improvements	79,939	-	79,939
Water and sewer systems	5,357,922	-	5,357,922
Machinery and equipment	307,370	6,684	314,054
Accumulated depreciation	(2,539,317)	(6,684)	(2,546,001)
Bond issuance cost	26,771	-	26,771
Accumulated amortization	(14,166)	-	(14,166)
Capitalized interest	22,610	-	22,610
Assets held under capital lease	76,539	-	76,539
Total assets	<u>\$ 4,329,486</u>	<u>\$ 111,717</u>	<u>\$ 4,441,203</u>

60

EXHIBIT "B"

SCHEDULE 6-A (Continued)  
CITY OF PETAL, MISSISSIPPI  
ENTERPRISE FUNDS  
COMBINING BALANCE SHEET  
SEPTEMBER 30, 2000

	Water and Sewer Fund	Solid Waste Fund	Total Memorandum (Only)
<b>LIABILITIES</b>			
Accounts payable	\$ 55,011	\$ 29,097	\$ 84,108
Due to other funds	102,243	-	102,243
Customer deposits	109,385	-	109,385
Accrued interest	6,177	-	6,177
Revenue bonds payable	825,000	-	825,000
Abatement note payable	755,730	-	755,730
Accrued expenses	4,447	126	4,573
Treatment note payable	138,000	-	138,000
Obligation under capital leases	34,430	-	34,430
Total Liabilities	<u>2,030,423</u>	<u>29,223</u>	<u>2,059,646</u>
<b>FUND EQUITY</b>			
Contributed capital	128,950	47,935	176,885
Reserved for debt service	163,265	-	163,265
Reserved for repair and replacement	54,825	-	54,825
Unreserved	<u>1,952,023</u>	<u>34,559</u>	<u>1,986,582</u>
Total Fund Equity	<u>2,299,063</u>	<u>82,494</u>	<u>2,381,557</u>
Total Liabilities and Equity	<u>\$ 4,239,486</u>	<u>\$ 111,717</u>	<u>\$ 4,441,203</u>

The notes are an integral part of the financial statements.

SCHEDULE 6-B  
CITY OF PETAL, MISSISSIPPI  
ENTERPRISE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENSES,  
AND CHANGES IN RETAINED EARNINGS  
SEPTEMBER 30, 2000

	Water and Sewer Fund	Solid Waste Fund	Total (Memorandum Only)
<b>Operating Revenues:</b>			
Charges for services	\$ 728,825	\$ 371,095	\$ 1,099,920
Tap fees	10,685	-	10,685
Connect fees	6,750	-	6,750
Sewer treatment charges	100,494	-	100,494
Interest earned	23,238	962	24,200
Other income	8,074	-	8,074
Total operating revenue	<u>878,066</u>	<u>372,057</u>	<u>1,250,123</u>
<b>Operating Expenses:</b>			
Personnel costs	259,222	17,265	276,487
Supplies and materials	65,888	2,144	68,032
Contractual services	35,854	345,593	381,447
Repairs and maintenance	116,122	15	116,137
Utilities	58,179	-	58,179
Depreciation and amortization	200,722	-	200,722
Sewer treatment	205,802	-	205,802
General and administration	185	-	185
Total operating expense	<u>941,974</u>	<u>365,017</u>	<u>1,306,991</u>
Operating income (loss)	<u>(63,908)</u>	<u>7,040</u>	<u>(56,868)</u>
<b>Other sources (uses)</b>			
Sale of fixed assets	15,045	-	15,045
Insurance proceeds	7,122	-	7,122
Interest expense	(93,546)	-	(93,546)
Total other sources (uses)	<u>(71,379)</u>	<u>-</u>	<u>(71,379)</u>
Operating income and other sources (uses)	<u>(135,287)</u>	<u>7,040</u>	<u>(128,247)</u>
Retained earnings October 1, 1999	<u>2,305,400</u>	<u>27,519</u>	<u>2,332,919</u>
Retained earnings September 30, 2000	<u>\$ 2,170,113</u>	<u>\$ 34,559</u>	<u>\$ 2,204,672</u>

The notes are an integral part of these statements.

EXHIBIT "B"

SCHEDULE 6-C  
CITY OF PETAL, MISSISSIPPI  
PROPRIETARY FUNDS  
COMBINING STATEMENT OF CASH FLOWS  
SEPTEMBER 30, 2000

	Water and Sewer Fund	Solid Waste Fund	Total (Memorandum Only)
Cash flows from operating activities:			
Cash received from customers	\$ 849,415	\$ 363,822	\$ 1,213,237
Cash paid to suppliers	(480,689)	(349,124)	(829,813)
Cash paid to employees	(258,695)	(17,265)	(275,960)
Net cash provided (used) by operating activities	<u>110,031</u>	<u>(2,567)</u>	<u>107,464</u>
Cash flows from non-capital financing activities:			
Operating transfers in	858,150	-	858,150
Operating transfers out	(858,150)	-	(858,150)
Net cash provided by non-capital financing activities	-	-	-
Cash flows from capital and related financing activities:			
Sale of capital assets	7,122	-	7,122
Acquisition of capital assets	(47,854)	-	(47,854)
Proceeds of capital leases	138,000	-	138,000
Principal paid on bonds	(90,000)	-	(90,000)
Principal paid on notes	(55,726)	-	(55,726)
Principal paid on capital lease	(24,268)	-	(24,268)
Interest paid	(91,497)	-	(91,497)
Net cash provided (used) by capital and related financing activities	<u>(164,223)</u>	<u>-</u>	<u>(164,223)</u>
Cash flows from investing activities			
Interest received	<u>21,144</u>	<u>962</u>	<u>22,106</u>
Net increase (decrease) in cash	(33,048)	(1,605)	(34,653)
Cash balance - October 1, 1999	<u>768,077</u>	<u>38,825</u>	<u>806,902</u>
Cash balance - September 30, 2000	<u>\$ 735,029</u>	<u>\$ 37,220</u>	<u>\$ 772,249</u>

The notes are an integral part of these statements.

SCHEDULE 6-C (continued)  
CITY OF PETAL, MISSISSIPPI  
PROPRIETARY FUNDS  
COMBINING STATEMENT OF CASH FLOWS  
SEPTEMBER 30, 2000

RECONCILIATION OF OPERATING INCOME TO NET CASH  
PROVIDED IN OPERATING ACTIVITIES

	Water and Sewer Fund	Solid Waste Fund	Total (Memorandum Only)
Operating income (loss)	\$ (63,908)	\$ 7,040	\$ (56,868)
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation	200,722	-	200,722
Interest earned	(23,238)	(962)	(24,200)
Increase (decrease) in accounts receivable	(10,204)	(7,273)	(17,477)
Increase (decrease) in accounts payable	6,132	(1,372)	4,760
Increase (decrease) in accrued expenses	<u>527</u>	<u>-</u>	<u>527</u>
Net cash provided (used) by operating activities	<u>\$ 110,031</u>	<u>\$ (2,567)</u>	<u>\$ 107,464</u>
Other required disclosures:			
Interest expense	\$ 93,546	-	\$ 93,546
Interest paid	95,984	-	95,984

The accompanying notes are an integral part of these financial statement.



**EXHIBIT "B"**

**CITY OF PETAL, MISSISSIPPI**

**OTHER SUPPLEMENTAL INFORMATION**

65

**CITY OF PETAL, MISSISSIPPI  
SCHEDULE OF SURETY BONDS  
SEPTEMBER 30, 2000**

<u>Name</u>	<u>Position</u>	<u>Company</u>	<u>Bond</u>
Jack Gay, Jr.	Mayor	USF&G	10,000
Leroy Scott	Alderman Ward 4	USF&G	10,000
Robert F. Langford	Alderman Ward 1	USF&G	10,000
Charles E. Holbrook	Alderman Ward 3	USF&G	10,000
Donald H. Rowell	Alderman Ward 2	USF&G	10,000
Willie W. Hinton	Alderman at Large	USF&G	10,000
Priscilla C. Daniel	City Clerk	USF&G	50,000
Jean Marie Ishee	Accounting Clerk	Aetna Life	10,000
Cecelia A. Breland	Water Department Cashier	Aetna Life	10,000
Ava Pickett	Deputy Clerk	Aetna Life	10,000
Rodney Jarrell	Police Chief	Aetna Life	50,000

EXHIBIT "B"

CITY OF PETAL, MISSISSIPPI  
SCHEDULE OF LONG-TERM DEBT  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

Definition and Purpose	Balance Outstanding	Transactions During Fiscal Year		Balance Outstanding
	10/01/99	Issued	Redeemed	9/30/00
<b>General Obligation Bonds:</b>				
Separate School District	\$ 740,000	\$ -	\$ 180,000	\$ 560,000
Sewer refunding	555,000	-	270,000	285,000
Refunding	320,000	-	55,000	265,000
Total	<u>1,615,000</u>	<u>-</u>	<u>505,000</u>	<u>1,110,000</u>
<b>Revenue Bonds:</b>				
Water and Sewer Series 1993	595,000	-	35,000	560,000
<b>Official Long-term Debt:</b>				
Certificates of participation	395,000	-	35,000	360,000
Sewer abatement note	129,406	-	20,891	108,515
Revolving fund loan	682,049	-	34,834	647,215
Sewer treatment loan	-	138,000	-	138,000
Total	<u>1,206,455</u>	<u>138,000</u>	<u>90,725</u>	<u>1,253,730</u>
<b>Capital Lease Payable</b>	186,776	17,812	45,521	159,067
Total	<u>\$ 3,603,231</u>	<u>\$155,812</u>	<u>\$ 676,246</u>	<u>\$ 3,082,797</u>

CITY OF PETAL, MISSISSIPPI  
RECONCILIATION OF ORIGINAL AD VALOREM TAX ROLLS TO FUND COLLECTIONS  
FOR THE YEAR ENDED SEPTEMBER 30, 2000

ADJUSTED ASSESSED VALUATION	ASSESSED VALUE	TAX	
<b>City:</b>			
Realty	\$ 18,306,803	\$ -	
Personal-other than auto	2,455,033	-	
Utilities	4,267,544	-	
Auto and mobile home (remitted by county)	6,210,688	-	
Total City at 30.39 mills	<u>31,240,068</u>	949,386	
Less: Homestead exemption allowed	-	(97,248)	
Add: Homestead reimbursement	-	-	
		\$ 852,138	
		51,574	
<b>Separate School District:</b>			
Realty	44,697,656	-	
Personal-other than auto	16,307,266	-	
Utilities	7,192,298	-	
Auto and mobile home (remitted by county)	18,895,678	-	
Special homestead exemption	(5,949,078)	-	
Total SSD at 58.12 mills	<u>81,143,820</u>	4,716,079	
Less: Homestead exemption allowed	-	(569,723)	
Add: Homestead reimbursement	-	-	
Less: Commissions to county	-	-	
		4,146,356	
		200,350	
		(87,026)	
To be accounted for		\$ 5,163,392	
<b>CREDITS</b>	<b>TAXES</b>	<b>HOMESTEAD REIMBURSEMENT</b>	<b>TOTAL</b>
<b>Collections Allocated To:</b>			
General fund	\$ 668,897	\$ 51,574	\$ 720,471
2.5 million sewer bond fund	120,022	-	120,022
SSD school note	221,528	-	221,528
Library fund	56,080	-	56,080
SSD school note	124,429	-	124,429
School district	3,884,958	-	3,884,958
Totals	<u>\$ 5,075,914</u>	<u>\$ 51,574</u>	<u>5,127,488</u>
Balance represented by:			
Under collected			35,904
Total accounted for			<u>\$ 5,163,392</u>

**EXHIBIT "B"**

**CITY OF PETAL, MISSISSIPPI**

**REPORT TO MANAGEMENT**

**Wright, King & Company, P.A.**

Certified Public Accountants  
#10 Plaza Drive  
P.O. Box 16433  
Hattiesburg, MS 39402  
(601) 238-3135 · (601) 261-3922 · Fax

Douglas A. King, CPA  
Willoughby C. Wright, CPA  
Marcia N. Wright, CPA

Samantha J. Kirschbaum, CPA

Members  
Mississippi Society Of  
Certified Public Accountants

American Institute of  
Certified Public Accountants

**MANAGEMENT REPORT**

Mayor and Board of Aldermen  
City of Petal, Mississippi

We have audited the general purpose financial statements of the City of Petal for the year ended September 30, 2000, and have issued our report thereon dated December 19, 2000. We conducted our audit in accordance with generally accepted auditing standards and the procedures prescribed by the Office of the State Auditor, and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

We noted certain matters including deficiencies over financial reporting that we do not consider to be reportable conditions. However we believe these matters require the attention of management and are therefore disclosed as follows.

**A. Water and Sewer Department**

The City did not take an annual inventory of parts and supplies at year-end. An inventory should be taken to insure adequate control over assets.

**B. Legal Compliance**

1) The City's cash balance was undercollateralized by \$55,189 in violation of state statute. No penalty, however, results from such violation.

**EXHIBIT "B"**

Management Report  
Page 2  
December 19, 2000

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

Sincerely,

*Wright, King & Company, P.A.*

**WRIGHT, KING & COMPANY, P.A.**  
Hattiesburg, Mississippi  
December 19, 2000

EXHIBIT "C"

The Mayor and Board of Aldermen of the City of Petal, Mississippi (the "City"), took up for consideration the matter of issuing General Obligation Bonds, Series 2001, of said City. After a discussion of the subject, Alderman Holbrook offered and moved the adoption of the following resolution:

**RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI (THE "CITY"), TO ISSUE GENERAL OBLIGATION BONDS, SERIES 2001, OF SAID CITY IN THE MAXIMUM PRINCIPAL AMOUNT OF ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) TO RAISE MONEY FOR THE PURPOSE OF ERECTING MUNICIPAL BUILDINGS AND PURCHASING BUILDINGS OR LAND THEREFOR, AND FOR REPAIRING, IMPROVING, ADORNING AND EQUIPPING THE SAME; REPAIRING, IMPROVING AND EXTENDING STORM AND DRAINAGE SYSTEMS; CONSTRUCTING, IMPROVING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, WALKWAYS OR PUBLIC PARKING FACILITIES, AND PURCHASING LAND THEREFOR; IMPROVING, EQUIPPING AND ADORNING PARKS AND PUBLIC PLAYGROUNDS, INCLUDING CONSTRUCTING, REPAIRING AND EQUIPPING OTHER RECREATIONAL FACILITIES; AND PURCHASING MACHINERY AND EQUIPMENT WHICH HAVE AN EXPECTED USEFUL LIFE IN EXCESS OF TEN (10) YEARS NOT TO INCLUDE ANY MOTOR VEHICLE WEIGHING LESS THAN TWELVE THOUSAND (12,000) POUNDS; AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION.**

WHEREAS, the Mayor and Board of Aldermen of the City of Petal, Mississippi (the "Governing Body"), acting for and on behalf of the City of Petal, Mississippi (the "City"), hereby finds, determines, adjudicates and declares as follows:

1. The City is authorized by Section 21-33-301 through 21-33-329, Mississippi Code of 1972, as amended (the "Act"), to issue bonds hereinafter proposed to be issued for the purposes and the amounts set forth in paragraph 2 of this preamble.
2. It is necessary and in the public interest to issue General Obligation Bonds, Series 2001, of the City in the principal amount not to exceed One Million Two Hundred Thousand Dollars (\$1,200,000) (the "Bonds"), to raise money for the purpose of erecting municipal buildings and purchasing buildings or land therefor, and for repairing, improving, adorning and equipping the same; repairing, improving and extending storm and drainage systems; constructing, improving or paving streets, sidewalks, driveways, parkways, walkways or public parking facilities, and purchasing land therefor; improving, equipping and adorning parks and public playgrounds, including constructing, repairing and equipping other recreational facilities; and purchasing machinery and equipment which have an expected useful life in excess of ten (10) years not to include any motor vehicle weighing less than twelve thousand (12,000) pounds (the "Project").

EXHIBIT "C"

3. The assessed value of all taxable property within the City, according to the last completed assessment for taxation, is Thirty One Million Three Hundred Twelve Thousand One Hundred Sixty Four Dollars (\$31,312,164); the City has outstanding bonded indebtedness subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, as amended, in the amount of Five Hundred Fifty Thousand Dollars (\$550,000), and outstanding bonded and floating indebtedness subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, as amended, (which amount includes the sum set forth above subject to the 15% debt limit), in the amount of Five Hundred Fifty Thousand Dollars (\$550,000); the issuance of the Bonds hereinafter proposed to be issued pursuant to the Act, when added to the outstanding bonded indebtedness of the City, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of taxable property within the City, and will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City.

4. The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds, which it intends to reimburse with the proceeds of the Bonds upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds in anticipation of the issuance of the Bonds is made pursuant to Department of Treasury Regulations Section 1.150-2 (the reimbursement regulations). The Project for which such expenditures are made is the same as described hereinabove. The maximum principal amount of debt expected to be issued for the Project is the amount hereinabove set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:**

**SECTION 1.** The Governing Body hereby declares its intention to issue General Obligation Bonds, Series 2001, of the City in the principal amount not to exceed One Million Two Hundred Thousand Dollars (\$1,200,000) pursuant to the Act to raise money for the purpose of providing fund for the Project. The Bonds may be issued in one or more series and will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City.

**SECTION 2.** The Governing Body proposes to direct the issuance of the Bonds in the amounts, for the purposes and secured as aforesaid at a meeting place of the Governing Body at its meeting place in the City Hall of the City of Petal, Mississippi, at the hour of 7:00 o'clock p.m. on April 3, 2001.

**SECTION 3.** If on or before 7:00 o'clock p.m. on April 3, 2001, ten percent (10%) of the qualified electors of the City or fifteen hundred (1,500), whichever is less, shall file a written protest with the Clerk of the City of Petal, Mississippi against the issuance of the Bonds pursuant to the Act, then Bonds for such purpose or purposes shall not be issued unless authorized at an election on the question of the issuance of such Bonds to be called and held as provided by law. If no protest be

EXHIBIT "C"

filed on or before 7:00 o'clock p.m. on April 3, 2001, against the issuance of Bonds, then the Bonds may be issued without an election on the question of the issuance thereof, at any time within a period of two (2) years after the date specified in Section 2 hereof.

**SECTION 4.** This resolution shall be published once a week for at least three (3) consecutive weeks in The Petal News, a newspaper published in and having a general circulation in the City of Petal, Mississippi and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended. The first publication of this resolution shall be made not less than twenty-one (21) days prior to the date fixed herein for the issuance of the Bonds, and the last publication shall be made not more than seven (7) days prior to such date.

**SECTION 5.** The Clerk of the City shall be and is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and have the same before the Governing Body on the date and hour specified in Section 2 hereof.

**SECTION 6.** The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds, which it intends to reimburse with the proceeds of the Bonds upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds in anticipation of the issuance of the Bonds is made pursuant to Department of Treasury Regulations Section 1.150-2 (the reimbursement regulations). The Project for which such expenditures are made is the same as described hereinabove. The maximum principal amount of debt expected to be issued for the Project is the amount hereinabove set forth.

**SECTION 7.** If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman Scott seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Willie W. Hinton	voted: <u>YEA</u>
Alderman Charles E. Holbrook	voted: <u>YEA</u>
Alderman Robert F. Langford	voted: <u>YEA</u>
Alderman Donald H. Rowell	voted: <u>YEA</u>
Alderman Leroy Scott	voted: <u>YEA</u>

EXHIBIT "C"

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this the 20<sup>th</sup> day of February, 2000.

  
\_\_\_\_\_  
MAYOR

ATTEST:

  
\_\_\_\_\_  
CITY CLERK

PUBLISH: March 9, 16, 23 and 30, 2001

::ODMAMHODMAJackson;485482;1



EXHIBIT "D"

PROCLAMATION  
2001 PRESIDENTIAL CLASSROOM  
IN MISSISSIPPI

WHEREAS, in 1968 with the rise of a strong youth voice in American politics, Presidential Classroom was chartered in Washington, DC and,

WHEREAS, Presidential Classroom followed in the traditional U.S. Presidents who were interested in education (some were themselves educators) including Woodrow Wilson and Lyndon B. Johnson and,

WHEREAS, President Kennedy who challenged the youth to public service, sponsored two pilot programs during his administration—"Widening Horizons" and "White House Seminars" and,

WHEREAS, during the Johnson administration, vice president Hubert Humphrey led the "Washington Briefings" and,

WHEREAS, as the success of the idea became apparent and more students clamored to learn how their government worked in the nation's Capital, the blueprint for the program was transferred from the White House to a Board of Directors, comprised of prominent educators and citizens, to become Presidential Classroom and,

WHEREAS, in recent years, Presidential Classroom has developed new programs to address issues concerning Science and Technology, Business and Labor, and International Relations and,

WHEREAS, these programs, along with the Flagship Presidential Classroom Scholars Program, now attract thousands of outstanding high school students to Washington annually and,

WHEREAS, this PC 2001 celebration is the personal passion of Hattiesburg, MS native, Elbert Murphy, who has spent his time and effort, many hours, days, months and years sharing special "Words of Inspiration and Challenge" with high school and college students and other youth, and has engaged this opportunity all over the United States by attending and participating in youth education forums and,

WHEREAS, through Elbert Murphy's special initiative twelve (12) Mississippi high school and college students have been selected to attend "PC 2001" in Washington, D.C., March 17-24 and March 24-31, 2001, our 33<sup>rd</sup> year and,

WHEREAS, PC 2001 in MS has chosen "We Are All Striving For Excellence Together" as their theme for the 2001 Conference.

THEREFORE, I Jack Gay, Mayor of Petal, MS, hereby proclaim the week of February 23-25, 2001, as Presidential Classroom in Mississippi week in Petal, MS.

---

Jack Gay, Mayor

**Board of Aldermen**

Willie Hinton  
Gene Holbrook  
Bob Langford  
Donnie Rowell  
Leroy Scott

EXHIBIT "E"

CITY OF PETAL FIRE DEPARTMENT  
STANDARD QUALIFICATIONS FOR  
PROMOTION AND HIRING

2000-2001

PETAL FIRE DEPARTMENT

PURPOSED

PROMOTION PROCESS  
2000-2001

RECRUIT

Date of hire for / ONE YEAR

THIRD CLASS FIREFIGHTER / TWO YEARS  
Eligible beginning of second year

SECOND CLASS FIREFIGHTER / TWO YEARS

FIRST CLASS FIREFIGHTER / remain at this rank till slot is available for Second Lieutenant  
Eligible beginning of fifth year

OFFICER PATH

SECOND LIEUTENANT / two slot / remain at this rank till slot is available for First Lieutenant  
Eligible beginning of sixth year

FIRST LIEUTENANT / one slot / remain at this rank till slot is available for Captain  
Eligible beginning of eighth year (must serve two years as at Second Lieutenant)

TRAINING OFFICER

CAPTAIN / one slot  
Eligible beginning of tenth year (must have served at First Lieutenant for two years)

ASSISTANT ADMINISTRATOR appointed by the Chief and Mayor and Board of Aldermen

ASSISTANT FIRE CHIEF / Volunteer at present

FIRE CHIEF / Appointed by Mayor & Board of Aldermen

EXHIBIT "E"

3

**INTRODUCTION**  
**PROMOTIONAL SYSTEM**

A promotional system is usually based on the premise that seniority is important, but not the most important factor that should be considered when promoting personnel. A more important factor is education. A promotional system based solely on seniority usually results in personnel performing below their potential by performing merely enough to maintain their current rank until "THEIR TIME" to be promoted occurs. This often results in the same "Do Only What's Required" routine as others have adopted. This can cause a department to stagnate and fall years behind, and is a practice that is extremely difficult to change. It is preferable for the department to change and progress because it's members want to, rather than being forced to by outside sources. It will change eventually, whether by administration forcing the change, or by more progressive firefighters bringing it about by becoming more proficient than their counterparts and/or superiors. Unfortunately, the latter method usually cause dissension among the ranks, and results in department taking longer to get back on track and progressing in the right direction. It is also hard for a department to "Catch Up" in the fire service after spending years in stagnated phase.

A promotional system should include seniority as one basis for promotion because personnel do learn while on the job.

The key is knowing which things he/she learns on the job are correct, and which is incorrect or just plain tradition. The fire service is constantly changing. The firefighter that does not keep pace with these changes gets left behind. You must venture out, see new equipment and techniques, and attend additional classes; talk to other people in your field, and learn from their successes as well as their failures. You must progress as an individual before the department can progress as a whole.

"We are either Progressing, Stagnating, or Falling Behind"

**Certifications and Appointments**

Vacancies in the Petal Municipal Fire Department shall be filled either by transfer, promotion, appointment, reappointment, or demotion. Whenever a vacancy in an existing position is to be filled by appointment, the appointing authority shall submit in writing to the Mayor and Board of Aldermen a statement of title of the position and the duties of position, and desired qualifications of the person to be appointed.

**All eligible individuals must supply to the appointing authority**

Certifications as proof of eligibility. Certifications must be earned through an accredited Academy, University, Technical Institution. Appointments will be made only if there are no qualified applicants within the department, or if there are no qualified applicants interested in the position.

**Certification and Appointments**

Qualified applicants inside the department are subject to promotional procedures.

**General Provisions:**

No person shall be discriminated against on basis of race, age, sex, religion, or ethnic background.

Promotions in the competitive and noncompetitive class shall be based on competitive or qualifying examinations and records of efficiency, character, conduct, education, and seniority.

Eligible list shall be created and promotions made there from.

Vacancies in positions shall be filled so far as practicable by promotion from among persons holding position in the next lower classification in the Department/Division in which the vacancy exists. However no promotion from one position to a higher one in the competitive class shall be made. Unless the applicant for promotion has demonstrated superior qualifications and performance as reflected by previous service, due weight being given to

4

education and seniority, and whose qualifications meet the minimum requirements established for the vacant positions.

No promotional examination will be given by the Training Division of the Petal Municipal Fire Department until the position has been created or a vacancy or a definite prospective vacancy approved by the Chief, and the Appointing Authority, and the Training Division notified that the position is available.

The promotion of any eligible employee to any position in the classified service shall not be complete until a period of one (1) year shall have elapsed. During this probationary period the promoted member may be reverted to the previous position held or it's equivalent for cause. The Chief & Appointing Authority shall accomplish this reversion within the said period.

**Temporary Appointment:**

If it be in the best interest of the public to do so, the appointing authority may appoint temporary and qualified persons to fill a vacancy in the department over which he/she has supervision, but such person shall be subject to promotional procedures prior to permanent action.

**QUALIFICATIONS FOR PROMOTION**

The employee shall meet certain qualifications before he/she may be permitted to participate in the promotional procedures.

They are as follows:

- 1 Employee must meet all qualifications for the rank that is being tested for, before participating in the promotional testing procedures.
- 2 Written Exam - Applicant will be given a written test on material that pertains to the rank of promotion.
- 3 Skills Test - Skill test will consist of common fire ground skills. Each skill will be timed and put to a grade point to obtain a final score.
- 4 Seniority - 1/2 point will be awarded to applicants for each year of service in the fire department.
- 5 Certification Class - Each class completed and certified through an accredited agency will be awarded one point each to a maximum of 25.
- 6 Education - must meet or exceed minimum qualifications for present rank and next higher rank.
- 7 In House Training - Must maintain a 75% average score on all in house examination over the past year period. Also must show ability to assist in training Volunteer firefighters when asked to do so.
- 8 Time - Must have served a minimum of two years at present rank.
- 9 Physical Fitness Exam - Mandatory to pass minimum standards as set forth by the Training Division.

EXHIBIT "E"

5

HIRING & PROMOTION

PETAL FIRE DEPARTMENT  
STANDARD QUALIFICATIONS

HIRING AND PROMOTION

These qualifications for hiring and rank promotion will assure that the person that holds a rank will be qualified for that rank and will also promote professionalism in the Petal Fire Department. The service that the citizens of Petal deserve should not be sacrificed because of lack of motivation on the part of personnel. These qualifications will not only provide this but will also prepare the person for the next level in rank.

In the event that an individual job performance is below expectation, or he/she does not pass required promotional examination. They will not be promoted and shall remain at his/her present rank and pay grade until such time performance standards improve. This shall in no way impede cost of living increase in pay grade.

CAREER PATHS AND PREREQUISITES FOR ADVANCEMENT

FIREFIGHTER:  
Job Description

Duties and Characteristics of work.

This is highly skilled work in combating, extinguishing, and preventing fires, rendering medical aid when needed, and operation of and custodial maintenance of department equipment, apparatus, and quarters. The individual in this position is responsible of the protection of life and property through firefighting, rescue, and related duties. Duties include driving fire apparatus safely to and from emergency scenes, and training and participation in training of volunteer firefighters. Work may require strenuous exertion under such handicaps as smoke, heat, fire, and cramped surroundings, hazardous materials or work at considerable heights. When not engaged in firefighting or rescue activities, firefighters are required to participate in drills and study programs and to perform routine business inspections, testing of fire hydrants fire hose, and fire apparatus annually. Work is normally performed under close supervision in accordance with established policies and procedures. Assignments are given by a superior officer written and oral both in fighting fire and at the station.

Examples of Work

The following examples are intended only as illustrations of various types of work performed in the position. The absence of specific statements of duty does not exclude that task from the position.

Responds to fire alarms; lays and connects hose; holds nozzle and directs water streams; climbs ladders; uses chemical fire extinguishers, bars, hooks, lines and other equipment.

Ventilates burning buildings by mechanical means, opening windows and skylights, or by chopping holes in roofs and floors.

6

Removes persons from danger, and administers first aid to injured persons

Performs salvage operations such as throwing salvage covers, sweeping water, removing debris

Participates in fire drills and attends training classes in apparatus operation, firefighting, extrication, first aid and related subjects; studies assigned materials relating to firefighting and fire prevention

Ability To:

1. Follow orders quickly, consistently, and safely.
2. Render first aid at the Emergency Medical Responder Level.
3. Effectively direct pressurized water streams.
4. Effectively operate fire apparatus.
5. Recommend suggestions for improvement of department using written and verbal communication skills.
6. Maintain physical requirements necessary to safely and effectively perform the assigned duties.
7. Learn fire rescue and emergency medical responder techniques.
8. Assist in training Volunteer firefighters with these learned skills.

Essential Fire-Fighting Functions

The following essential functions of fire fighting are what the fire fighters are expected to perform at emergency incidents and are derived from the performance objectives in NFPA 1001

Such essential functions are performed in and affected by the following environmental factors.

- (a) Operate both as a member of a team and independently at incidents of uncertain duration.
- (b) Spend extensive outside exposed to the elements.
- (c) Tolerate extreme fluctuations in temperature while performing duties. Must perform physically demanding work in hot (extremes up to 400 degrees F.), humid (up to 100 %) atmospheres while wearing equipment that significantly impairs body-cooling mechanisms.
- (d) Work in wet, icy, or muddy areas.
- (e) Perform a variety of tasks on slippery, hazardous surfaces such as rooftops or ladders.
- (f) Work in areas where sustaining traumatic or thermal injuries are possible.
- (g) Wear personal protective equipment that weighs approximately 50 pounds while performing fire fighting and other related tasks.
- (h) Face exposure to infectious agents such as hepatitis B or HIV.
- (i) Face exposure to carcinogenic dust such as asbestos, toxic substances such as hydrogen cyanide, acids, carbon monoxide, or organic solvents either through inhalation or skin contact.
- (j) Perform complex tasks during life-threatening emergencies.
- (k) Be exposed to grotesque sights and smells associated with major trauma and burned victims.
- (l) Make rapid transitions from rest to near maximal exertion without warm-up periods.
- (m) Face life or death decisions during emergency conditions.
- (n) Use manual and power tools in performance of duties.
- (o) Rely on senses of sight, hearing, smell, and touch to help determine the nature of the emergency, maintain personal safety, and make critical decisions in a confused, chaotic, and potentially life-threatening environment throughout the duration of the operation.

EXHIBIT "E"

7

**FIRE FIGHTER**

REQUIRED COURSES FOR PROMOTION

(RECRUIT) ONE YEARS OF SERVICE

- High School Diploma or Equivalent
- Must attend a accredited F/F 1001 -I - II course within one year
- Must be certified Emergency Medical Responder
- Must be Hazardous Material Certified Level I Awareness and Level II Operational

(FIREFIGHTER THIRD CLASS) ELIGIBLE BEGINNING OF SECOND YEAR

TWO YEARS OF SERVICE

- Must certify Hazardous Material Technician I
- Must certify Fire Apparatus Driver Operator 1002-I-II
- Must attend (One) Smoke Divers or Rope Rescue

(FIREFIGHTER SECOND CLASS) ELIGIBLE BEGINNING OF THIRD YEAR

TWO YEARS OF SERVICE

- Hazardous Material Technician II
- Fire Investigator 1033
- Must attend (One) Smoke Divers or Rope Rescue

(FIREFIGHTER FIRST CLASS) ELIGIBLE BEGINNING OF FIFTH YEAR

ONE YEARS OF SERVICE (THREE PAY GRADE MERIT SLOTS)

- Fire Services Instructor 1041-I-II certification required
- Must attend (One) Smoke Divers or Rope Rescue

FIREFIGHTERS SHALL REMAIN AT THIS LEVEL UNTIL SLOTS BECOME AVAILABLE FOR OFFICERS PATH

EACH FIREFIGHTER SHALL ATTEND SMOKE DIVERS AND ROPE RESCUE DURING THEIR TOUR AS FIREFIGHTER

EACH SHIFT SHALL HAVE FIREFIGHTERS AND AN OFFICER. THIS OFFICER WILL BE IN CHARGE OF DAILY OPERATIONS OF THAT SHIFT.

TEST AND EVALUATION WILL BE REQUIRED FOR EACH SLOT OPENING.

8

**PATH - II  
FIRE OFFICER**

**SECOND LIEUTENANT  
PATH II**

**Second Lieutenant**

THERE WILL BE TWO SLOTS AVAILABLE (MUST SERVE FOR TWO YEARS)

REMAIN AT THIS POSITION UNTIL SLOT IS AVAILABLE FOR FIRST LIEUTENANT

Vacancy is required \*\* Option Development

Successful Examination and Evaluation Process  
Fire Ground Leadership  
Fire Officer 1021-I-II

- Option Courses

**Characteristics of Work**

This is skilled firefighting work involving the operation of mechanical apparatus and equipment in combating, extinguishing, and prevention of fires. Incumbents in this position are responsible for driving assigned fire apparatus to and from emergencies, operating pumps, and other mechanical equipment as required. If no assigned operating duties while on scene of incident, the incumbent may be expected to function as a firefighter, emergency medical responder, company officer, or safety officer. Incumbents may assist training firefighters in use of various firefighting apparatus, techniques and equipment. Elements of danger are present through climbing or working at considerable heights, heavy smoke conditions, and presence of hazardous materials; exposure to elements and other related hazardous situations. Work performed under the direction of superior officer and is reviewed by observation and conformity with proper safety practices and established procedures. The incumbent shall assume the role of the captain if one is not available at emergencies and during times in quarters.

**Examples of work**

The following examples are intended only as illustrations of the various types of work performed in the position. The absence of specific statements of duty does not exclude those tasks from the position, if the work is similar, related, or logical assignment of the position

Drivers are assigned firefighting apparatus to and from emergencies. They operate pumps, ladders, and other mechanical equipment as required. Determines that assigned hand tools and equipment are on apparatus and in condition of readiness.

Routinely cleans and services assigned apparatus and maintains it in condition of readiness; reports in writing mechanical failures or difficulties to a superior.

Inspects as assigned area to attain knowledge of all streets, lanes, building, and fire hydrants in the city.

Attends fire-training sessions to receive instruction in various aspects of fire prevention and suppression methods. When assigned acts as station officer in absents of first lieutenant. When assigned drives and operated rescue units; provides first aid; ascertains that all medical equipment and rescue vehicles are in a state of readiness at all times.

Performs assigned housekeeping duties at station; keeping sleeping and living quarters, bays and yards clean.

**EXHIBIT "E"**

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9

FIRST LIEUTENANT  
PATH II

First Lieutenant

THERE WILL BE ONE SLOTS AVAILABLE

REMAIN AT THIS POSITION UNTIL SLOT IS AVAILABLE FOR CAPTAIN

Vacancy is required \*\* Option Development

Successful Examination and Evaluation Process  
Fire Ground Leadership  
Fire Officer 1021-I-II

- Option Courses

Characteristics of Work

This is skilled firefighting work involving the operation of mechanical apparatus and equipment in combating, extinguishing, and prevention of fires. Incumbents in this position are responsible for driving assigned fire apparatus to and from emergencies, operating pumps, and other mechanical equipment as required. If no assigned operating duties while on scene of incident, the incumbent may be expected to function as a firefighter, emergency medical responder, company officer, or safety officer. Incumbents may assist training firefighters in use of various firefighting apparatus, techniques and equipment. Elements of danger are present through climbing or working at considerable heights, heavy smoke conditions, and presence of hazardous materials; exposure to elements and other related hazardous situations. Work performed under the direction of superior officer and is reviewed by observation and conformity with proper safety practices and established procedures. The incumbent shall assume the role of the captain if one is not available at emergencies and during times in quarters.

Examples of work

The following examples are intended only as illustrations of the various types of work performed in the position. The absence of specific statements of duty does not exclude those tasks from the position, if the work is similar, related, or logical assignment of the position.

Drivers are assigned firefighting apparatus to and from emergencies. They operate pumps, ladders, and other mechanical equipment as required. Determines that assigned hand tools and equipment are on apparatus and in condition of readiness.

Routinely cleans and services assigned apparatus and maintains it in condition of readiness; reports in writing mechanical failures or difficulties to a superior.

Inspects as assigned area to attain knowledge of all streets, lanes, building, and fire hydrants in the city.

Attends fire-training sessions to receive instruction in various aspects of fire prevention and suppression methods.

When assigned acts as station officer in absents of captains.

When assigned drives and operated rescue units; provides first aid; ascertains that all medical equipment and rescue vehicles are in a state of readiness at all times.

Performs assigned housekeeping duties at station: keeping sleeping and living quarters, bays and yards clean.

Assume duties of captain at his/her station in their absents. Performs related work as required.

10

TRAINING OFFICER

PATH II

Vacancy Required \*\* Option Development

Successful Examination & Evaluation Process  
Fire Service Instructor 1041-I-II  
All related courses and additional courses required by the Chief.  
\*Option Courses

Characteristics of Work

The Fire Chief shall select an instructor who has appropriate subject matter skill, knowledge, and ability. The Chief shall set a policy and process that identifies and verifies the minimum experience and training requirements necessary to instruct any topic or subject matter.

The Training Officer shall demonstrate the knowledge and ability to deliver instruction effectively from a prepared lesson plan, including instructional aids and evaluation instruments; adapt lesson plans to unique requirements of the students and authority having jurisdiction; organize the learning environment so that learning is maximized; and meet the record-keeping requirements of the Chief

The Training Officer shall demonstrate the knowledge and ability to develop individual lesson plans for a specific topic including learning objectives, instructional aids, and evaluation instruments; schedule training sessions based on overall training plan of the department, and supervise and coordinate the activities of other instructors.

The Training Officer shall develop comprehensive training curriculum and programs for use by single or multiple organizations; conduct organization needs analysis; and develops training goals and implementation strategies.

The training officer shall manage basic resources and records and reports essential to the instructional process. Assemble course materials, given a specific topic, so the lesson plans, all materials, resources, and equipment needed to deliver the lesson is obtained.

Prepare training records and report forms, given policies and procedures and forms, so that required reports are accurately completed and submitted in accordance with the procedures.

Review training materials, given the materials for specific topic, target audience and learning environment, so those elements of lesson plan, learning environment, and resources that need adaptation are identified.

Adjust to differences in learning styles, abilities and behaviors, given the instructional environment, so that lesson objectives are accomplished, disruptive behavior is addressed, and a safe learning environment is maintained.

Operate audiovisual equipment, and demonstration devices, given a learning environment and equipment, so that the equipment functions properly.

Examples of Work

The Training Officer shall organize the classroom or outdoor learning environment, given a facility and an assignment, so that lighting, distractions, climate control or weather, noise control, seating, audiovisual equipment, teaching aids, and safety are considered.

He shall present prepared lessons that specify the presentation method(s), so that the method(s) indicated in the plan are used and the stated objectives or learning outcomes are achieved.

He shall administer oral, written, and performance tests so that the testing is conducted according to procedures and security of materials is maintained.

He shall grade students oral, written, or performance tests from a check sheet or answer key so the examinations are accurately graded and properly secured.

The Training Officer shall forward written reports of test results on training grades to the Chief.

EXHIBIT "E"

11

He shall report all matters pertaining to training to the Captain in a timely manner so that the Captain may notify all personnel concerned  
He shall administer a training record system so that the information captured is concise and meets all legal requirements  
He shall write equipment-purchasing specifications so that the equipment is appropriate and supports the curriculum  
Presents evaluation findings, conclusions, and recommendations to the Fire Chief so that recommendations are unbiased, supported, and reflect department goals, policies, and procedures  
He shall conduct classes using a lesson plan that he has prepared and that involves the utilization of multiple teaching methods and techniques so that the lesson objectives are achieved  
He shall supervise other instructors and students during high hazard training so that applicable safety standards and practices are followed and goals are met  
He shall acquire training resources so that the resources are obtained within established timelines, budget constraints, and according to agency policy  
He shall formulate budget needs so that the resources required to meet training goals are identified and documented  
Shall schedule instructional sessions, given department scheduling policy, instructional resources, staff, facilities and timeline for delivery, so that the specified sessions are delivered according to department policy.

12

CAPTAIN

PATH II

Captain

THERE SHALL BE ONE SLOT AVAILABLE

Vacancy is required \*\* Option Development

Successful Examination and Evaluation Process

Fire Department Safety Officer 1521

All related courses and additional course required by Chief  
\*Option Course

Characteristics of Work

This is a supervisory and skilled working position. The incumbent in this position has responsibility for supervision, discipline, and training of fire personnel and the proper maintenance of apparatus and equipment for the fire department. The incumbent exercises direct supervision of men and women of his/her department. Work involves the performance of wide variety of fire-fighting, rescue and related duties, including inspection of buildings. Routine duties are performed with a degree of independence within established departmental rules and regulations, but under the general supervision of a superior officer. Employees of this class are expected to use resourcefulness and initiative in meeting and resolving emergencies without direct supervision. Incumbents in this position are expected to insure his/her staff is in a constant state of readiness. This is accomplished through training, counseling and coaching. Incumbents are expected to manage a fire company, support goals of the department and maintain an environment of willingness in the staff and his/her self. The incumbent shall prepare written reports on emergencies runs, station reports, training reports, maintenance reports, hydrant maintenance reports, company reports, public education reports, station supply request as well as evaluation of personnel assigned. Work is reviewed by observation of work in progress, and of the results obtained, as well as inspection of quarters, apparatus, equipment and records. When not otherwise assigned the incumbent may serve as incident commander, safety officer, or sector officer at an incident.

Examples of Work

The following examples are intended only as illustrations of the various types of work performed in this position. The absence of specific statements of duties does not exclude those tasks from the position, if the work is similar, related, or logical assignment of position.

Responds to all emergency calls assigned to his/her station; makes decisions as to methods and requirements for combating fires; directs firefighting activities until relieved by a superior officer

Supervises and participates in; laying hose lines, directing water streams, placing ladders, ventilating buildings, effecting rescue of victims, and salvage operations.

See that all station equipment is returned to proper place after incident

Supervises the care and cleaning of quarters, equipment, and apparatus at the fire stations; inspects personnel and maintains discipline.

Inspects business establishments, churches, schools, and assemblies, to prepare pre-fire plans as well as becoming familiar with their structural layout, possible fire hazards, and fire-fighting problems they present  
Performs incidental clerical work, such as making reports on incidents, personnel, activities of the stations, and preparation of requisition for supplies. Performs related work as required.



EXHIBIT "E"

13

ASSISTANT CHIEF

PATH II

**Assistant Chief**

ONE SLOT AVAILABLE

Vacancy is required \*\* Option Development

Successful Evaluation Process

\* Option Courses as may be necessary for this position

Selection by Fire Chief and Board of Aldermen

Characteristics of Work

This is an administrative and supervisory position with the element of risk involved in that the incumbent may at times be required to perform any and all fire-fighting functions in the carrying out of his/her duties. An employee in this class has the responsibility for the supervision, discipline, and training of personnel assigned him/her. Work involves the performance of a wide variety of duties, including the inspection of fire stations, equipment, and personnel, and public and private buildings. Routine duties are performed with a degree of independence within the established departmental rules and regulations, but under the supervision of the Fire Chief. Employees of this class are expected to use resourcefulness and initiative in meeting and resolving emergencies without direct supervision. When designated by the Fire Chief the incumbent will represent the department in the absence of the Fire Chief. The incumbent shall be responsible for development and implementation of departmental policies and procedures. The Assistant Chief is responsible for personnel matters, scheduling of personnel, equipping and training personnel under their command. The Assistant Chief shall be the principal supervisor of Fire Captains assigned to them. The position of Assistant Chief is an appointed post selected by the Fire Chief and Board of Aldermen.

Examples of Work

The type of work performed by the Assistant Chief included the following, but are not limited to:

Response to fires and other emergency incidents to supervise the activities of fire personnel.  
Preparation of written and oral presentations as required.  
Assists in preparing the budget and analysis of data  
Scheduling personnel and station assignments  
Conducting personnel appraisals.  
Resolves personnel matters and conflicts within the shifts he/she supervises.  
Assumes command in the absence of the Fire Chief when assigned.  
Assists in development and implementation of departmental rules, regulations and operating procedures.  
Supervise station officers in daily operations of department.  
Surveys and inspects Fire Stations, equipment, and apparatus and personnel.  
May be required to perform the essential functions of fire fighting.  
Perform related work as required by the Fire Chief

14

ASSISTANT  
ADMINISTRATOR

Selection by the Fire chief and Board of Aldermen

This is technical and professional operations and administrative work at the local level. It involves organizing and coordinating department resources and forces for fire prevention, and life safety education programs for the citizens of Petal. Planning and implementing programs for the detection of suspicious origins of fires and investigation thereof. Coordinating the inspection practices of the department in regard to businesses as required by the Standard Fire Code. Act as the building official assistant when he unavailable; function as Deputy Chief in the absents of the Chief in matters of finance and logistic. Write incidents reports monthly, semi-annually, and annually to the State Fire Service Development Division in compliance with state law for rebate monies.  
Work is performed under the general supervision of the Chief of the department but considerable independence in decision making and judgment is required

EXAMPLES OF WORK

The following examples are only illustrations of the various types of work to be performed in this position. It is not an exhaustive list. Related, similar, or other logical duties are performed as assigned.

**Fire Prevention / Life Safety**

Serves, as principle advisor to the Chief on what type programs are needed and materials or supplies needed to full fill the program.  
Coordinate program activities and presentations with other staff members. Give presentations concerning life safety and fire safety to various types of groups such as school, churches, civic clubs, etc.  
Develops training programs and criteria to train other staff in fire prevention presentations  
Attempts to coordinate the development of the programs as closely related to the standards and recommended programs with the National Fire Protection Association (NFPA) Learn Not To Burn Foundation.  
Keeps Fire Chief informed by written quarterly activity reports on type, number, & location of programs presented, so that the Chief Executive Officers of the city are aware of fire prevention efforts.

**Fire Investigation**

Serves as the department liaison to the State Fire Marshall's Office.  
Makes preliminary investigation of all fires where an insurance claim will be filed and when deemed necessary by the officer in charge at the scene, gathering evidence and making diagrams of scene.  
Collection of evidence will be in compliance with nationally recognized to standards.  
Make written reports to the State Crime Lab with samples delivered to be tested  
Coordinates with the officer in charge at a fire scene for any assistance in the investigation of origin and cause.  
Interviews first in fire fighters and witness, where necessary takes written statements concerning the fire.  
Interviews owner and occupants of property, and obtains insurance information when possible  
Makes investigation and supplemental reports as necessary  
Meets with insurance carries to provide incident reports and obtain information important to the investigation.  
Establish a system for the preservation of physical evidence. This shall be by sound advice from such persons as the City Attorney, County Attorney, District Attorney, and other investigators  
Establish a record system for the accumulated investigative reports, photographs, etc..  
Make recommendations to the Chief on equipment, supplies, or materials needed to fulfill the task of investigation.  
Shall maintain a working relationship with other area investigators, the Mississippi State Crime Lab personnel, local law enforcement officers, and the office of the District Attorney

EXHIBIT "E"

15

Inspections

Shall coordinate with other staff the inspection of businesses within the City of Petal as required and outlined in the Standard Fire Prevention Code.  
Shall establish and keep in order a record system for inspection reports.  
Shall coordinate re-inspection of businesses as necessary.  
Shall keep current on any and all changes, amendments, etc., of the Standard Fire Prevention Code and relationship to NFPA Codes.  
Shall coordinate with training officer on inspection practices for all staff members.  
Shall develop a close working relationship with city building inspector.  
Shall keep the Chief and Executive Officers informed on the status and conditions of the inspections, any new hazards locations, or anything that might be of concern or interest.  
Serves as assistant to the Chief of the department in administrative functions.  
Keeps a record of all department expenditures and coordinates with City Purchasing Agent for copies of invoices, purchase requisitions, and purchase order numbers as necessary.  
Works closely with City Hall on day-to-day administrative functions.  
Coordinates with station Captains on matters concerning their respective stations.  
Maintains all departments' files, records, and keeps the Chief informed of department matters as necessary.

Minimum Requirements

A degree from an accredited four-year college or university and five (5) years of experience in fire service at officer level. A high school diploma or equivalent (GED), may be substituted on equal basis for experience.

Qualifications

The following qualifications are desirable but not necessarily mandatory for the position.

Shall have a general knowledge of Local City and county government organization.  
Knowledge of inspection practices as required by the Standard Fire Prevention Code (SBCCI).  
Shall be familiar with local geographical area, and occupants of business.  
Shall have the ability to plan and organize complex activities involving several unrelated departments or organizations.  
Ability to visualize practical solutions to operational problems.  
Strong capability to organize and produce technical written materials to include correspondence, reports, plans, training programs, investigation reports, fire safety programs, and official documentation.  
Ability to work cooperatively with others.

16

FIRE CHIEF

PATH II

Chief:

ONE SLOT

Vacancy is required

Successful Evaluation Process

\*\* Option Development with Board Approval

\* Option Course as may be necessary for this position

Appointment by Mayor and Board of Aldermen

This is administrative and technical work directing the activities of the Petal Municipal Fire Department. The work involves responsibility for the administrative and coordination of fire department activities through supervision of subordinate officers and review of their activities. The incumbent to this position makes administrative and operational decisions pertaining to fire fighting and fire prevention standards, training and enforcement of laws, regulations, and established policies. Within the frame work of municipal policy the incumbent works independently of supervision. Supervising all operations and seeing that desired work results are achieved.

EXAMPLES OF WORK

The following examples are intended only as illustrations of the various types of work performed in this position. The absence of specific statements of duties does not exclude those duties from the position, if the work is similar related, or logical assignment of the position.

Assume command of fire fighting personnel and apparatus at the scene of major conflagration, personally directs fire fighting activities and make decisions as to the best methods of extinguishing fires; calls for supplementary personnel, apparatus and equipment as needed; orders apparatus and personnel not needed at scene to return to assigned stations.

Plans, organizes, assigns, and directs departmental operations with respect to equipment, apparatus, and personnel; provides for training and discipline of personnel.

Exercises purchasing and budgetary control; provides for personnel recruitment and selection programs, takes necessary steps to improve the department, evaluates the need for and recommends the purchase of new apparatus and supplies; writes and reviews specifications.

Confers with Mayor and Board of Alderman on major policies, conducts regular conferences with Chief Officers and Captains.

Directs the preparation and ultimate analyses of fire records and reports to secure efficient operations to meet service demands, and to comply with authorized request regarding departmental activities and personnel.

Performs related work as required.

EXHIBIT "E"

17

**Minimum requirements**

Graduation from a standard high school, vocational school or GED equivalency, supplemented by successful completion of ten (10) years of full time experience in all phases of fire fighting and prevention work, including considerable experience at supervisory and administrative level.

Must have extensive knowledge of the principles and practices of modern fire department organization administration.

Extensive knowledge of principles, practices, procedures, and equipment used in modern fire fighting, fire prevention, and fire personnel training.

Must have thorough knowledge of occupational hazards and safety precautions for fire fighters

Possess thorough knowledge of rules and regulations of the City of Petal Fire Department as well as the geography of the city, and the location of streets, principal buildings, and fire hydrants in the city

Knowledge of current literature, trends, and developments in fire fighting, fire prevention techniques and fire department administration.

Ability to plan, install, and carry out programs of departmental operations and activities, personnel training, and fire prevention

Ability to express ideas clearly and concisely, orally and in writing to groups and individuals.

Ability to establish and maintain effective working relationships with civic and official groups, representatives of cooperating agencies, and the general public as well as to command and hold the respect of subordinates.

18

**APPENDIX A**

**\*\* OPTION DEVELOPMENT**

This means that the Fire Chief and Appointing Authority may create new position in these rank when it is in the best interest of the City of Petal. Also when there are no eligible applicants for a position and it is necessary for the continuing operation of the Fire Department the Appointing Authority may appoint Acting Officer until such position can be permanently field.

19

**APPENDIX B**

**• OPTION COURSES**

This means that the Fire Chief can require additional classes, which may pertain to the position in question. He will also use staff officer's evaluation on prospective incumbents.

20

**APPENDIX C**

All required courses for promotion will be scheduled within the appropriate time. If there is no opening in either semester for both years it will not be held against you for promotion provided you attend the first available opening in the required subject

All required courses will be paid for one time by the Department Training Budget providing you pass the course. If for any reason you should fail the course it will be up to you to provide monies to repeat the course. This repeat will be at the convenes of the City of Petal Fire Department with regard to overtime and manpower problems

EXHIBIT "F"

**FIRST NATIONAL**



CLARKSDALE, MISSISSIPPI 38614 / P.O. BOX 220 / AREA 601 627-3261

January 31, 2001

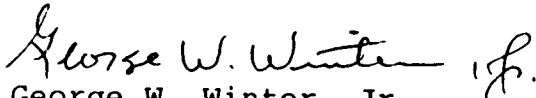
MUNICIPALITY ADDRESSED

At our request, Mississippi Attorney General issued a clarification on the disposition of outstanding Interest Checks and matured Municipal Bonds that have not been presented for payment.

The Attorney General ruling is that the money should be returned to the issuing municipal entity.

Enclosed is check(s) representing return of interest or principal for one of your issues.

Yours truly,

  
George W. Winter, Jr.  
Senior Vice President  
& Trust Officer

GWWjr/db

Encl:

<http://www.firsthometownbank.com/>

E-mail [fnb@gmi.net](mailto:fnb@gmi.net)

FAX 627-1892

EXHIBIT "F"

MUNICIPAL BOND INTEREST AND PRINCIPAL  
OUTDATED CHECKS FOR RETURN TO ISSUER

NAME OF ISSUE CITY OF PETAL MISS. GO WATER & SEWER REFUNDING BOND

ORIGINAL DATE OF ISSUE MARCH 15, 1989

DATE OF RETURN January 31, 2001

DATE OF CHECK ~~XXXXXXXXXXXX~~ MARCH 15, 1992

CHECK AMOUNT \$ 720.00

CHECK NUMBER 7561

NAME AND ADDRESS OF PAYEE/OWNER

Gavin Walley &  
Marie G. Walley JR WROS  
Rt. 1, Box 1017  
Ovett, MS 39464

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