

CITY OF PETAL
MINUTE BOOK 18

BE IT REMEMBERED THAT THERE WAS BEGUN AND HELD THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI ON AUGUST 17, 1999 AT 7:00 P.M. IN THE BOARD ROOM OF SAID CITY.

THOSE PRESENT	MAYOR JACK GAY
CITY ATTORNEY	THOMAS W TYNER
ALDERMEN	WILLIE W. HINTON CHARLES E. HOLBROOK ROBERT W. LANGFORD DONALD H. ROWELL LEROY SCOTT
OTHERS PRESENT	JENNIFER STEVENS MIKE WEST CHIEF RODNEY JARRELL TOMMIE CORLEY DEBORAH REYNOLDS NETTIE FARRIS

THE MAYOR DECLARED A QUORUM PRESENT AND DECLARED THE CITY COUNCIL IN SESSION.

THOMAS W. TYNER OFFERED THE INVOCATION.

THE PLEDGE OF ALLEGIANCE WAS RECITED.

WHEREAS MAYOR GAY PRESENTED THE AGENDA WITH THE FOLLOWING AMENDMENTS.

ADD:

XII. ORDERS & ORDINANCE

5) NATASHA KELLY - RECREATION DEPARTMENT

6) ORDER TO HIRE ASHLEY MCALEXANDER IN RECREATION DEPARTMENT

XVI. CONSIDERATION OF COMMITTEE, COMMISSION AND BOARD MATTERS

C) ADVERTISE FOR ADMINISTRATION OF THE CDBG 2000 PROJECT

THEREUPON, ALDERMAN HINTON MADE A MOTION TO ADOPT THE AGENDA WITH THE FOREGOING AMENDMENTS. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE MINUTES OF THE REGULAR MEETING OF AUGUST 3, 1999 AND THE MINUTES OF THE SPECIAL MEETING OF AUGUST 10, 1999.

THEREUPON, ALDERMAN ROWELL STATED THAT THE MOTION TO PAY THE CLAIMS IN THE MINUTES OF AUGUST 3, 1999 DID NOT HAVE A SECOND AND THAT MR. LANGFORD HAD SECONDED THE MOTION AND THAT WITH THIS CORRECTION HAVING BEEN MADE HE WOULD MAKE A MOTION TO ACCEPT THE MINUTES AS WRITTEN. ALDERMAN HOLBROOK SECONDED THE MOTION.

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THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY CALLED FOR PUBLIC COMMENT.

THEREUPON, JENNIFER STEVENS, FORMER CANDIDATE FOR CORONER, STATED THAT SHE WOULD LIKE TO THANK HER SUPPORTERS AND WOULD LIKE TO MAKE THE BOARD AWARE THAT SHE HAS GIVEN HER SUPPORT TO MICHAEL WEST, THE INCUMBENT CORONER FOR FORREST COUNTY.

THEREUPON, DR. MICHAEL WEST, ADDRESSED THE BOARD CONCERNING THE NEED FOR A MORGUE IN FORREST COUNTY. DR. WEST STATED THAT THE SPACE THAT IS ALLOCATED AT FORREST GENERAL HOSPITAL IS VERY LIMITED. DR. WEST STATED THAT HE WOULD LIKE TO ASK THE MAYOR AND BOARD TO USE THEIR POLITICAL INFLUENCE TO GET THE FORREST COUNTY BOARD OF SUPERVISORS TO FURNISH THE CORONER'S OFFICE WITH A MORGUE.

WHEREAS, MAYOR GAY PRESENTED THE PROJECT ADMINISTRATION AGREEMENT FOR THE 1999 CDBG ECONOMIC DEVELOPMENT PROJECT BETWEEN THE CITY OF PETAL AND JIMMY G. GOURAS, URBAN PLANNING CONSULTANTS, INC.

THEREUPON, ALDERMAN ROWELL QUESTIONED WHETHER THE COST OF PLANNING AND ADMINISTRATION WOULD COME OUT OF CITY FUNDS OR THE GRANT FUNDS AND THAT HE WOULD LIKE TO MAKE A MOTION TO TAKE THIS AGREEMENT UNDER ADVISEMENT UNTIL THE MATTER OF THE COST IS RESOLVED. ALDERMAN HINTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE PROPOSED AGREEMENT BETWEEN FORREST COUNTY AND THE CITY OF PETAL SETTING THE COST OF \$20.00 PER DAY EACH TO HOUSE THE CITY'S PRISONERS.

SEE EXHIBIT "A"

AGREEMENT

THEREUPON, THERE WAS NO ACTION TAKEN.

WHEREAS, MAYOR GAY PRESENTED THE PROPOSAL FROM WRIGHT, KING & COMPANY, P.A. TO PROVIDE AUDIT SERVICES TO THE CITY OF PETAL.

SEE EXHIBIT "B"

AUDIT PROPOSAL

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO ACCEPT THE PROPOSAL FROM WRIGHT, KING & COMPANY, P.A. TO PROVIDE THE AUDIT SERVICES TO THE CITY OF PETAL FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 1999. ALDERMAN SCOTT SECONDED THE MOTION.

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THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING PROOFS OF PUBLICATION TO THE BOARD.

- A) PUBLIC NOTICE - 1998 CDBG UPDATE
- B) PUBLIC NOTICE - USED 1999 YEAR MODEL AIR COMPRESSOR
- C) PUBLIC NOTICE - ORDINANCE - 1979 (42-A106)

THEREUPON, ALDERMAN SCOTT MADE A MOTION THAT THE FOREGOING PROOFS BE ACCEPTED AND FILED. ALDERMAN LANGFORD SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE REQUEST FOR CASH #7 FOR THE 1998 CDBG PROJECT IN THE AMOUNT OF \$3,500.

THEREUPON, ALDERMAN HINTON MADE A MOTION TO AUTHORIZE THE MAYOR TO EXECUTE REQUEST FOR CASH #7. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED INVOICE #906581 IN THE AMOUNT OF \$1,074.00 FROM NEEL-SCHAFFER, INC. FOR ADMINISTRATION OF THE 1998 CDBG PROJECT.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO PAY INVOICE #906581 OUT OF SEWER R & E FUNDS. ALDERMAN LANGFORD SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

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WHEREAS, MAYOR GAY PRESENTED INVOICE #907428 IN THE AMOUNT OF \$3,500. FROM NEEL-SCHAFFER, INC. FOR ADMINISTRATION FOR THE 1998 CDBG PROJECT TO BE PAID FOR WITH CDBG FUNDS.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO PAY INVOICE #907428 WITH CDBG FUNDS. ALDERMAN LANGFORD SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED A REQUEST FOR THE CITY TO PURCHASE AN AD ON THE PANTHER WALL IN THE AMOUNT OF \$100.00.

THEREUPON, ALDERMAN HINTON MADE A MOTION TO PURCHASE A \$100.00 AD ON THE PANTHER WALL. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED A REQUEST FOR A DONATION TO PURCHASE CHAMPIONSHIP RINGS FOR THE PETAL HIGH SCHOOL BASEBALL TEAM.

THEREUPON, NO ACTION WAS TAKEN.

WHEREAS, MAYOR GAY PRESENTED THE REVENUE AND EXPENDITURE REPORT FOR THE MONTH OF JULY TO THE BOARD.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO ACCEPT THE REVENUE AND EXPENDITURE REPORT FOR THE MONTH OF JULY. ALDERMAN LANGFORD SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED A TRAVEL REQUEST FOR THE CITY CLERK TO ATTEND A MISSISSIPPI MUNICIPAL CLERKS WORKSHOP AT LAKE TIAK O'KHATA IN LOUISVILLE, MS. SEPTEMBER 22-24, 1999.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO AUTHORIZE THE CITY CLERK TO ATTEND THE WORKSHOP AND TO PAY HER EXPENSES. ALDERMAN HOLBROOK SECONDED THE MOTION.

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THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED A TRAVEL REQUEST FOR CAROL BULLOCK AND CHRIS CABLE, VOLUNTEER FIREMEN, TO ATTEND THE MISSISSIPPI STATE FIRE ACADEMY CERTIFICATION SCHOOL ON SEPTEMBER 11, 1999 AT A COST OF \$15.00 EACH.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO AUTHORIZE MS. BULLOCK AND MR. CABLE TO ATTEND THE SCHOOL. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE MOTOR VEHICLE ASSESSMENT SCHEDULE FOR THE FISCAL YEAR 1999-2000.

SEE EXHIBIT "C"

ORDER

MOTOR VEHICLE ASSESSMENT SCHEDULE

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO ADOPT THE ORDER FOR THE 1999-2000 MOTOR VEHICLE ASSESSMENT SCHEDULE. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING ORDER INCREASING THE COURT CLERK'S SALARY UPON THE RECOMMENDATION OF THE MUNICIPAL JUDGE.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL DO HEREBY DEEM IT NECESSARY TO INCREASE THE SALARY OF SHAROLD FRANKLIN, COURT CLERK. IT IS HEREBY ORDERED THAT MS. FRANKLIN'S SALARY BE INCREASED TO \$19,902.00 EFFECTIVE AUGUST 31, 1999. SO ORDERED ON THIS THE 17TH DAY OF AUGUST, AD, 1999.

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THEREUPON, ALDERMAN ROWELL MADE A MOTION TO ADOPT THE FOREGOING ORDER.
ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING ORDER INCREASING THE SALARY
OF DUSTY HODGES, ASSISTANT RECREATION DIRECTOR.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY
TO INCREASE THE RATE OF PAY OF THE ASSISTANT RECREATION DIRECTOR.
IT IS HEREBY ORDERED THAT DUSTY HODGES SALARY BE
INCREASED TO \$16,600.00 ANNUALLY EFFECTIVE AUGUST 26, 1999.
SO ORDERED ON THIS THE 17TH DAY OF AUGUST, AD, 1999.

THEREUPON, ALDERMAN ROWELL MADE A MOTION TO ADOPT THE FOREGOING ORDER.
ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING ORDER INCREASING THE PAY OF
NATASHA KELLEY, AFTER SCHOOL COUNSELOR.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT
NECESSARY TO INCREASE THE PAY OF THE AFTER SCHOOL
COUNSELOR.
IT IS HEREBY ORDERED THAT NATASHA KELLEY'S PAY
BE INCREASED TO \$6.00 PER HOUR EFFECTIVE AUGUST 12, 1999.
SO ORDERED ON THIS THE 17TH DAY OF AUGUST, AD, 1999.

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO ADOPT THE
FOREGOING ORDER. ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

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WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING ORDERS HIRING PAMELA WALLEN AND CHRISTY COLE AS PART-TIME DISPATCHERS.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO APPOINT A PART-TIME DISPATCHER.
IT IS HEREBY ORDERED THAT PAMELA WALLEN BE HIRED AS A PART-TIME DISPATCHER AT A RATE OF \$6.50 PER HOUR EFFECTIVE AUGUST 18TH, 1999.
SO ORDERED ON THIS THE 17TH DAY OF AUGUST, AD, 1999.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO APPOINT A PART-TIME DISPATCHER.
IT IS HEREBY ORDERED THAT CHRISTY COLE BE HIRED AS A PART-TIME DISPATCHER AT A RATE OF \$6.50 PER HOUR EFFECTIVE AUGUST 18TH, 1999.
SO ORDERED ON THIS THE 17TH DAY OF AUGUST, AD, 1999.

THEREUPON, ALDERMAN LANGFORD MADE A MOTION TO ADOPT THE FOREGOING ORDERS. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

- ALDERMAN WILLIE W. HINTON
- ALDERMAN CHARLES E. HOLBROOK
- ALDERMAN ROBERT F. LANGFORD
- ALDERMAN DONALD H. ROWELL
- ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING ORDER HIRING SHAWN WESLEY JARRELL IN THE STRET DEPARTMENT.

ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE A LABORER IN THE STREET DEPARTMENT.
IT IS HEREBY ORDERED THAT SHAWN WESLEY JARRELL BE HIRED AS A LABORER IN THE STREET DEPARTMENT EFFECTIVE AUGUST 16, 1999 AT A RATE OF \$6.25 PER HOUR.
SO ORDERED ON THIS THE 17TH DAY OF AUGUST, AD, 1999.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO ADOP THE FOREGOING ORDER. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

- ALDERMAN WILLIE W. HINTON
- ALDERMAN CHARLES E. HOLBROOK
- ALDERMAN ROBERT F. LANGFORD
- ALDERMAN DONALD H. ROWELL
- ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE FOLLOWING ORDER HIRING ASHLEY MCALEXANDER AS AN AFTER SCHOOL COUNSELOR IN THE RECREATION DEPARTMENT.

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ORDER

WHEREAS, THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI DO HEREBY DEEM IT NECESSARY TO HIRE AN ADDITIONAL AFTER SCHOOL COUNSELOR IN THE RECREATION DEPARTMENT. IT IS HEREBY ORDERED THAT ASHLEY MCALEXANDER BE HIRED AS AN AFTER SCHOOL COUNSELOR AT A RATE OF \$5.50 PER HOUR EFFECTIVE AUGUST 18, 1999. SO ORDERED ON THIS THE 17TH DAY OF AUGUST, AD, 1999.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN HOLBROOK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY STATED THAT FIRE CHIEF AUBRA EVANS HAS REQUESTED THAT THE CITY FIRE STATIONS BE DESIGNATED AS "SAFE PLACE SITES" FOR CHILDREN BETWEEN THE AGES OF 10 AND 18.

THEREUPON, ALDERMAN HINTON MADE A MOTION TO DESIGNATE THE FIRE STATIONS AS "SAFE PLACE SITES". ALDERMAN SCOTT SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

WHEREAS, MAYOR GAY PRESENTED THE PRIVILEGE LICENSE REPORT FOR THE MONTH OF JULY 1999 TO THE BOARD.

WHEREAS, MAYOR GAY STATED THAT THE CITY WILL NEED TO ADVERTISE FOR PROPOSALS FOR THE ADMINISTRATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE YEAR 2000.

THEREUPON, ALDERMAN SCOTT MADE A MOTION TO AUTHORIZE THE CITY CLERK TO ADVERTISE FOR THE ADMINISTRATION OF THE CDBG FOR THE YEAR 2000. ALDERMAN HINTON SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

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THEREUPON, ALDERMAN SCOTT MADE A MOTION TO RECESS THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN UNTIL 5:00 P.M. ON THURSDAY AUGUST 19, 1999. ALDERMAN LANGFORD SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE":

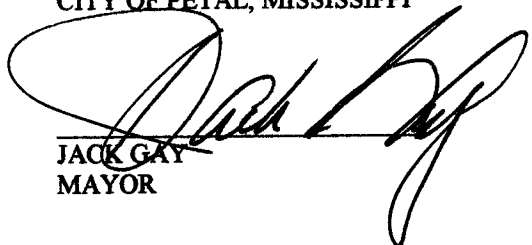
ALDERMAN WILLIE W. HINTON
ALDERMAN CHARLES E. HOLBROOK
ALDERMAN ROBERT F. LANGFORD
ALDERMAN DONALD H. ROWELL
ALDERMAN LEROY SCOTT

THOSE PRESENT AND VOTING "NAY":

NONE

THEREBEING NO FURTHER BUSINESS, THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI WAS RECESSED ON THIS THE 17TH DAY OF AUGUST, AD, 1999 UNTIL 5:00 P.M. ON AUGUST 19, 1999.

CITY OF PETAL, MISSISSIPPI



JACK GAY
MAYOR

(SEAL)

ATTEST:



PRISCILLA C. DANIEL
CITY CLERK

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EXHIBIT "A"

BOARD OF SUPERVISORS

DAVID ALLEN
DISTRICT 1CHARLES MARSHALL
DISTRICT 2LYNN CARTLIDGE
DISTRICT 3, PRESIDENTJOHNNY DuPREZ
DISTRICT 4, VICE PRESIDENTHARRY HICKMAN
DISTRICT 5JEFFREY T. HOLLIMON
ATTORNEYCLARICE WANSLEY
COUNTY ADMINISTRATOR

July 28, 1999

The Honorable Jack Gay
Mayor
City of Petal
P. O. Box 564
Petal, MS 39465

Dear Jack:

Enclosed herewith is an Agreement between the City of Petal and Forrest County for the housing of Petal's city prisoners. This Agreement is a duplicate of the one approved by the Forrest County Board of Supervisors to house City of Hattiesburg's prisoners, except for those things (such as water and sewer, fingerprinting, etc., which the City of Hattiesburg furnishes to the County under this agreement). As you can see the new cost is \$20.00 per day per prisoner, which the County must have to maintain our fiscal integrity. This agreement will be presented to our Board at one of our August meetings for its approval.

If you have any questions or concerns, please do not hesitate to let me know. With kindest regards, I am

Very truly yours,

Clarice Wansley
County Administrator
Forrest County, Mississippi

Enclosure

cc: Forrest County Board of Supervisors
Jeffrey Hollimon, Board Attorney
Jimmy Havard, Chancery Clerk
Billy McGee, Sheriff

CW/rc



**CITY OF PETAL
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EXHIBIT "A"

**MISSISSIPPI
OF FORREST**

AGREEMENT

WHEREAS, heretofore the Governing Authorities of Forrest County and the City of Petal wish to enter into a written agreement for the housing of Petal City prisoners in the Forrest County Regional Jail and other community based correctional facilities;

NOW, THEREFORE, IT IS HEREBY AGREED by and between Forrest County and the City of Petal as follows:

1.

Forrest County, through the Forrest County Sheriff's Department, shall continue to operate, maintain and supervise all community based adult correctional facilities, which include at this time the Forrest County Regional Jail and the Forrest County Sheriff's Department Work Center.

2.

The City of Petal shall continue to incarcerate and house its adult prisoners in one or more of the community based correctional facilities operated by Forrest County.

3.

A "City Prisoner" is defined for the purposes of this Agreement as any individual who is incarcerated in a community based correctional facility operated by Forrest County, Mississippi, pursuant to an arrest by City of Petal police officers upon a misdemeanor charge or upon a felony charge pending the filing of a Court Order binding the defendant over for action by the Grand Jury where the alleged offense occurred within the corporate limits of the City of Petal.

4.

The classification, inter-facility assignment, and situs of detention, with respect to any "City Prisoner" shall be vested solely in the Forrest County Sheriff's Department, but city prisoners who may be eligible for assignment to a prisoner work crew shall be assigned solely to a city work crew.

5.

In the event of severe overcrowding or some other emergency, as determined by

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the Sheriff of Forrest County or his representative, "City Prisoners" confined on minor, non-violent crimes may be released early, without bond, or on his/her own recognizance pending appearance in the Municipal Court of the City of Petal. When practical, notification prior to release will be made to the Petal Police Department and input will be solicited and received on a case by case basis as to why an individual should not be released due to overcrowding or other emergency, but the final determination regarding release due to overcrowding or other emergency situation will be made by the Sheriff of Forrest County or his representative. Once release has been decided, the City Court Clerk shall be notified.

6.

The City of Petal shall deliver to Forrest County Regional Jail any prisoners to be incarcerated and housed as a "City Prisoner" and such person so delivered shall be received, incarcerated and housed in one of the Forrest County facilities as may be designated by the Sheriff or his representative, providing said person is in an acceptable medical condition as determined by the Sheriff or his designee and has been properly charged. In the event of assignment to a detention facility other than the Forrest County Jail after booking, the prisoner shall be transported by the Sheriff's Department.

7.

The City of Petal shall pay all medical costs and expenses of any "City Prisoner" requiring medical or dental services, pursuant to § 47-1-57 and § 47-1-59 of the Mississippi Code of 1972, as amended. These medical/dental expenses shall be billed directly to the City of Petal. Other medical supplies furnished and dispensed by the Sheriff's Department to a City prisoner pursuant to the directions and authority of a licensed medical person or jail nurse shall be billed by the County with an itemization of supplies and services provided.

8.

The City of Petal will provide transportation and security for any "City Prisoner" who requires medical/dental attention from a local hospital, dental office or clinic and will pay for the cost of emergency medical transportation (ambulance) when reasonable and necessary to protect the safety and well-being of such prisoner.

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9.

In consideration of the housing of "City Prisoners" in one or more of the community based correctional facilities operated by Forrest County, the City of Petal agrees:

- a. To pay monthly to Forrest County as billed by the Sheriff computed on a per prisoner per day basis, with the day of booking to be charged at the full day rate and with 12:00 o'clock noon being the daily head-count time for determining charges for any subsequent days. For purposes of computing charges for prisoner days, a day shall run from 12:00 noon to 12:00 noon the next day. The daily rate shall be as follows:
 - (1) For city prisoners arrested and booked as the result of an offense allegedly committed in the City of Petal - \$20.00 per prisoner per day.
- b. To pay the medical costs of "City Prisoners" as set forth in Paragraphs 7 and 8 of this Agreement.

10.

By the execution of the Agreement, the City of Petal does not assume any liability for the operation of any community based correctional facility operated by Forrest County or the Forrest County Sheriff's Department with respect to any claims that anyone may have which arise solely out of the operation of a correctional facility rather than as a result of some action of inaction on the part of the City of Petal or its agents, servants or employees.

11.

The parties agree to enter into any other joint, cooperative program or project which may be contemplated in the future which may be mutually beneficial to the parties and which would further accomplish the goals and purposes of this Agreement.

12.

This agreement may be terminated by either Forrest County or the City of Petal by the adoption of an appropriate Order by the governing authority more than 90 days prior to October 1 of the next year. In such event, this Agreement shall be of no further force and effect from the end of the fiscal year in which the Order of termination is adopted, unless both governing authorities agree on the earlier termination.

13.

This Agreement shall take effect immediately upon the date finally approved and executed by both parties, and shall continue in force for a period of one (1) year, unless

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altered or modified by agreement or unless earlier terminated as hereinabove provided. Alterations or modifications to this agreement must be made by or before September 1 for proper budgeting purposes for the next fiscal year.

14.

This Agreement shall be reviewed periodically during the year by the County as to the cost of housing prisoners and the average number of city prisoners housed per day to determine whether the daily charge rate should be renegotiated for the remainder of the year.

WITNESS THE SIGNATURES of Forrest County and the City of Petal by and through their respective and duly authorized representatives.

FORREST COUNTY, MISSISSIPPI

BY: _____
Lynn Cartledge, President
Board of Supervisors

ATTEST:

Clerk

DATE: _____

CITY OF PETAL

By: _____
Jack Gay, Mayor

ATTEST:

Clerk

DATE: _____

CITY OF PETAL
MINUTE BOOK 18

EXHIBIT "B"

Wright, King and Company, P.A.

Certified Public Accountants
#10 Plaza Drive
P. O. Box 16433
Hattiesburg, MS 39402
(601) 268-3135 (601) 261-3922 • Fax

Douglas A. King, CPA
Willoughby C. Wright, CPA
Marcia N. Wright, CPA

Ann Scott Henderson, CPA
Samantha J. Kirschbaum, CPA

Members
Mississippi Society of
Certified Public Accountants
American Institute of
Certified Public Accountants

August 11, 1999

Mayor Jack Gay
Board of Aldermen
City of Petal
Post Office Box 564
Petal, Mississippi 39465

Dear Mayor Gay:

We are requesting that the Board of Aldermen give formal approval of our proposal to provide audit services for the City of Petal for the year ended September 30, 1999. Our audit will be conducted in accordance with the requirements stipulated by the State Department of Audit and our fees will not exceed \$8,000 for the City of Petal and \$6,500 for the Water and Sewer System.

We appreciate the opportunity to serve the City of Petal and would be happy to meet with you to discuss this proposal.

Sincerely,

WRIGHT, KING, & COMPANY, P.A.


Willoughby C. Wright, CPA

Enclosure: Peer Review

CITY OF PETAL
MINUTE BOOK 18

EXHIBIT "B"

COST SUMMARY

	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
<u>City of Petal, Mississippi</u>			
Engagement Auditors	232	\$ 35	\$ 8,120
Support Staff	24	20	480
Review	4	50	<u>200</u>
			8,800
Personal Service Discount			<u>(300)</u>
	Total		<u>\$ 8,500</u>
 <u>Combined Water & Sewer</u>			
Engagement Auditors	180	\$ 35	\$ 6,300
Support Staff	36	20	720
Review	4	50	<u>200</u>
			\$ 7,220
Personal Service Discount			<u>(1,220)</u>
	Total		<u>\$ 6,000</u>

CITY OF PETAL
MINUTE BOOK 18

EXHIBIT "B"

TIME ESTIMATE

City of Petal Water & Sewer	<u>Petal</u>	<u>Sewer</u>	<u>Combined</u>
Planning	12	4	16
Internal Control	8	8	16
Trail Balances	4	4	8
Cash	16	16	32
Accounts Receivable	4	8	12
Prepaid Expenses		4	4
Investments	4	4	8
Due To (From)	16	8	24
Fixed Assets	16	24	40
Claims Payable	4	4	8
Note Payable - Bonds Payable	8	16	24
Fund Equity and Reserves	8	8	16
Deposits		4	4
Revenues	16	8	24
Expenditures	16	16	32
Analytical Review	16	44	60
Legal Compliance	20	4	24
Review Board Minutes	8		8
Federal Assistance Programs	24		24
Workpaper Review	8	8	16
Combining Trial Balances	16	8	24
Report Preparation	16	8	24
Report Review	8	4	12
Typing, Printing, and Assembly	<u>16</u>	<u>8</u>	<u>24</u>
TOTAL HOURS	<u>260</u>	<u>220</u>	<u>480</u>

CITY OF PETAL
MINUTE BOOK 18

EXHIBIT "B"



EUBANK & BETTS

A Professional Limited Liability Company

CERTIFIED PUBLIC ACCOUNTANTS

3820 Interstate 55 North / Post Office Box 16090 / Jackson, Mississippi 39216-0690 / Phone (601) 987-4300 / Fax (601) 987-4314

August 5, 1997

To the Shareholders
Wright, King & Company, P.A.
Hattiesburg, Mississippi

We have reviewed the system of quality control for the accounting and auditing practice of Wright, King & Company, P.A. (the firm) in effect for the year ended May 31, 1997. Our review was conducted in conformity with standards established by the Peer Review Board of the American Institute of Certified Public Accountants (AICPA). We tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests included a review of selected accounting and auditing engagements.

In performing our review, we have given consideration to the quality control standards issued by the AICPA. Those standards indicate that a firm's system of quality control should be appropriately comprehensive and suitably designed in relation to the firm's size, organizational structure, operating policies, and the nature of its practice. They state that variance in individual performance can affect the degree of compliance with a firm's quality control system, and therefore, recognize that there may not be adherence to all policies and procedures in every case.

In our opinion, the system of quality control for the accounting and auditing practice of Wright, King & Company, P.A. in effect for the year ended May 31, 1997, met the objectives of quality control standards established by the AICPA, and was being complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards in the conduct of that practice.

EUBANK & BETTS, PLLC

MEMBERS

• American Institute of Certified Public Accountants

• Mississippi Society of Certified Public Accountants

• Division for CPA Firms SEC and Private Companies Practice Sections

• Tax Division of the American Institute of Certified Public Accountants

• CPA Associates International, Inc. with Associated Offices in Principal U.S. and International Cities

CITY OF PETAL
MINUTE BOOK 18

EXHIBIT "C"

ORDER

MOTOR VEHICLE ASSESSMENT SCHEDULE

THEREUPON, ALDERMAN HOLBROOK MADE A MOTION TO ADOPT THE ORDER FOR THE 1999-2000 MOTOR VEHICLE ASSESSMENT SCHEDULE. ALDERMAN SCOTT SECONDED THE MOTION.

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