

BE IT REMEMBERED that there was begun and held the regular meeting of the Mayor and Board of Aldermen of the City of Petal, Mississippi on July 16, 1985 at 7:30 P.M

Those present: Mayor Sidney O. Smith

City Attorney: Thomas Tyner

Aldermen: W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hullum

Others present: Fred Warren
Ford Weatherford
and others

The Mayor declared a quorum present and declared the City Council in session.

The invocation was offered by Leroy Scott.

The minutes of the regular meeting of the Mayor and Board of Aldermen of July 2, 1985 were read by Priscilla C. Daniel.

THEREUPON, Alderman Boutwell made a motion that the foregoing minutes be accepted as read. Alderman Campbell seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hullum

Those present and voting "NAY": None

WHEREAS, The hour of 7:30 P.M. having arrived, the Mayor and Board of Aldermen proceeded to publicly open and read the sealed proposal for the CDBG application, preparation and administration for the removal of the City's sewer lagoon. The proposal read as follows, to-wit:

SHOWS & DEARMAN, INC.

CONSULTING ENGINEERS
P. O. BOX 1711 - 301 HARDY STREET
HATTIESBURG, MISSISSIPPI
PHONE 601 844-1821

July 16, 1985

PROPOSAL
FOR
ENGINEERING, ADMINISTRATION AND APPLICATION SERVICES
COMMUNITY DEVELOPMENT BLOCK GRANT
PETAL, MISSISSIPPI

Mayor and Board of Alderman
City of Petal
Post Office Box 564
Petal, Mississippi 39465

JULY, 1985

Gentlemen:

Shows and Dearman, Incorporated is pleased to submit this proposal to provide the City with professional services for the 1985 CDBG Funding Round. Enclosed is a detailed Proposal, qualifications and experience, and resumes. Cost elements for application preparation are included in the Proposal.

Our Firm has been extensively involved in projects either funded with Federal Funds including CDBG or regulated by Federal and State agencies. Our public sector practice is extensive and diverse, and, I believe, an asset to this project.

We appreciate your review of this Proposal, and for giving us an opportunity to assist Petal in meeting its community development goals.

Should you have any further questions, do not hesitate to call me.

Sincerely,
SHOWS & DEARMAN, INC.

Paul J. Shows, P.E.
President

SHOWS & DEARMAN, INC.
CONSULTING ENGINEERS
HATTIESBURG, MISSISSIPPI

PROPOSAL

Shows & Dearman, Inc. is pleased to submit the following proposal to the City of Petal, Mississippi for application preparation, engineering, and administration services for a Community Development Block Grant (CDBG) to be submitted by the City to the Governor's Office of Federal-State Programs, Department of Community Development on or before August 16, 1985.

This proposal made this the 16th day of July, 1985 to the City of Petal, Mississippi (City), and Shows and Dearman, Inc. (Engineer) for a CDBG application (Project).

PJS/sm

Enclosure

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1. APPLICATION PREPARATION:

- A. The Engineer will prepare the application, supervise and collect all necessary data; as well as other tasks normally associated with application preparation. The Engineer will rely on the City for limited technical assistance and data collection, but the Engineer will use existing data and resources as a basis for its research.
- B. The Engineer will assist the City in the development of its project as needed, and will work with the City to identify its most competitive application. As a part of this process the Engineer will fully develop the scope of the project to ensure timely and cost-effective execution of the project within the budget limitations.
- C. The Engineer will provide specific recommendations with the necessary preliminary estimates, drawings, and analysis including cost and quantity estimates. This information will be combined with the other required data into a comprehensive project description. It will then be drafted into the CDBG application format prescribed by the Governor's Office of Federal-State Programs, Department of Community Development.
- D. The Engineer will also investigate the options to accomplish the Project using other funding sources, if available.
- E. The Engineer will handle liason with other local, state, and federal agencies and offices concerning the application.

F. The cost for these services will not exceed the state's established maximum of \$4000.00. The Engineer will work with the City to minimize these costs. Documentation will be provided for these costs. Hourly figures are identified at 2E.

2. ADMINISTRATION:

- A. The Engineer shall perform all necessary services to properly manage, administer, and complete the CDBG project in accordance with regulations and requirements of HUD, and the Governor's Office of Federal-State Programs, Department of Community Development.
- B. The Engineer will administer the Project in the most effective method to ensure successful implementation of the Project. The Engineer will provide the liason with the City, appropriate local, state and federal agencies, and provide the required monthly progress reports in the format requested by the City.
- C. The Engineer will ensure that the necessary documentation exists in the Project files for all environmental and audit purposes.
- D. The Engineer will attend all public hearings, meetings, and monitor visits directly concerning the Project, and moderate all public hearings unless directed otherwise by the City.

E. The cost for these services shall be based upon hourly rates and will be negotiated between the Owner and the Engineer once the selection process is complete and after the scope of work is identified

3. ENGINEERING:

- A. The Engineer will prepare all surveys required for preparation, design and specifications.
- B. The Engineer will assist in preparing and processing of the applications and other documents required for financing the Project.
- C. The engineer will prepare all detailed plans and specifications necessary for the construction and installation of the Project.
- D. The Engineer will prepare the necessary proposal and contract documents as may be required in connection with the receiving of Bids and award of contract for work to be performed and for equipment and/or materials to be furnished and installed.
- E. The Engineer will assist in the tabulation of bids received from contractors, manufacturers, and vendors submitting proposals for work to be done and/or equipment to be furnished or installed and/or materials to be furnished.

- F. The Engineer will provide supervision for the construction and installation of equipment throughout the construction including construction control staking. Supervision herein referred to is not intended and will not be interpreted to include the daily full-time presence of the Engineer, but will include during the construction period, visits by the Engineer to the Project in such frequency as the Engineer may deem necessary to insure the Owner of proper execution of construction and installation of equipment relating to the proposed Project. This supervision does not include a resident inspector throughout the construction period.
- G. The Engineer will prepare and approve monthly estimates of contractors and/or others for payment by the Owner for construction work performed and/or equipment furnished or installed and/or materials furnished.
- H. The Engineer will prepare as-built plans and maps of the completed Project in the event that any changes are made in the plans for the work subsequent to the original approval of the detail plans and specifications prepared for construction.
- I. The cost of these proposed services shall be a lump sum amount and will be negotiated between the Owner and the Engineer once the selection process is complete and after the scope of work identified. This cost will be

included in the application, and will be converted to a contract once funded. All costs will be in accord with with all pertinent regulations including OMB Circulars A-102 and A-87.

SHOWS & DEARMAN, INC.
Consulting Engineers

Paul J. Shows, P.E.
President

ACCEPTED BY:

CITY OF PETAL

BY: Sidney O. Smith
Sidney O. Smith, Mayor

DATE: 2-16-85

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THEREUPON, Alderman Boutwell made a motion to accept Shows & Dearman, Inc. proposal for the grant application services. Alderman Campbell seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
R. L. Hullum
Michael Lewis

Those present and voting "NAY": None

WHEREAS, Fred Warren of Blossman Gas presented a proposal to the Board for a one year test program for the conversion of the City' large vehicles to propane at no cost to the City, except the purchase of the propane, then at the end of one year, Mr. Warren stated that the City can lease or purchase the equipment if satisfied with the performance of the propane or Blossman will convert the vehicles back to gasoline.

THEREUPON, Alderman Boutwell made a motion to take this matter under advisement. Alderman Campbell seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
R. L. Hullum
Michael Lewis

Those present and voting "NAY": None

Whereas, Ford Weatherford, Fire Chief, presented the names of Ralph Yawn and Tommy Freeman as prospective firemen for the new slots in the department.

THEREUPON, Alderman Boutwell made a motion to adopt the following order hiring Ralph Yawn as Fireman 3rd Class effective July 18, 1985. Alderman Scott seconded the motion.

O R D E R

WHEREAS, the Mayor and Board of Aldermen of the City of Petal, Mississippi, deem it necessary to hire a Fireman 3rd Class.

IT IS THEREFORE ORDERED that Ralph Yawn be and he is hereby appointed as Fireman 3rd Class, effective July 18, 1985 at a rate of pay of \$4.8633 per hour, to serve until further orders of the Mayor and Board of Aldermen of the City of Petal, Mississippi.

SO ORDERED by the Mayor and Board of Aldermen of the City of Petal, Mississippi, on this the 16th day of July, A.D., 1985.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
R. L. Hullum
Michael Lewis

Those present and voting "NAY": None

THEREUPON, Alderman Boutwell made a motion to adopt the following order hiring Tommy Freeman as Fireman 3rd Class effective July 18, 1985. Alderman Scott seconded the motion.

O R D E R

WHEREAS, the Mayor and Board of Aldermen of the City of Petal, Mississippi, deem it necessary to hire a Fireman 3rd Class.

IT IS THEREFORE ORDERED that Tommy Freeman be and he is hereby appointed as Fireman 3rd Class, effective July 18, 1985 at a rate of pay of \$4.8633 per hour, to serve until further orders of the Mayor and Board of Aldermen of the City of Petal, Mississippi.

SO ORDERED by the Mayor and Board of Aldermen of the City of Petal, Mississippi, on this the 16th day of July, A.D., 1985.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
R. L. Hullum
Michael Lewis

Those present and voting "NAY": None

WHEREAS, Chief Weatherford requested permission for Billy Joe Kitchens to attend the 1001 Fire School at the State Fire Academy in Jackson and the City to pay his expenses.

THEREUPON, Alderman Scott made a motion to authorize Billy Joe Kitchens to attend the 1001 Fire School from August 19th through 30th, 1985 and the City pay his expenses. Alderman Hullum seconded the motion.

Those present and voting "AYE" W. E. Boutwell
W. H. Campbell
Leroy Scott
R. L. Hullum
Michael Lewis

Those present and voting "NAY": None

WHEREAS, Mayor Smith presented a letter from Neel-Schaffer, Inc., requesting Board authorization for the Mayor to execute forms and agreements between the City of Petal property owners and the State Department of Federal Programs on the Rental Rehab Program to expedite the grant process.

THEREUPON, Alderman Boutwell made a motion to grant the Mayor the authorization to execute the aforementioned forms and agreements with the stipulation that these documents are brought before the Board for notification of the next meeting.

Alderman Scott seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hillum

Those present and voting "NAY": None

WHEREAS, Mayor Smith presented quotations for removal of the tree at Mrs. E. H. Beaumonts' on Ford Drive. The quotes were as follows:

- 1) Expert Tree Service - \$2500.00 to take down tree
\$3500.00 to take down tree and remove it
- 2) Goss Tree Service - \$1350.00 to take down tree
\$1600.00 take down & remove
- 3) Hattiesburg Tree Service - \$1100.00 to take down
\$ 550.00 to clean up and remove

THEREUPON, Alderman Boutwell made a motion to accept Hattiesburg Tree Service low quotation of \$1100.00 for taking down tree on Ford Drive. Alderman Campbell seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hillum

Those present and voting "NAY": None

WHEREAS, Mayor Smith presented a zoning change request from Paul and Margie Sherman for their property located at 101 Cassill Street.

THEREUPON, Alderman Boutwell made a motion to set the zoning hearing for Paul and Margie Sherman for August 13, 1985 at 7:00 P.M, Alderman Scott seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hillum

Those present and voting "NAY": None

WHEREAS, the proration for the month of June was presented to the Board.

WHEREAS, Mayor Smith presented the following Proofs of Publications to the Board.

- 1) Ordinance 1979 (42-A25)
- 2) Ordinance 1979 (42-A26)
- 3) Order-Motor Vehicle Assessment
- 4) Legal Notice CDBG
- 5) Resolution Budget

THEREUPON, Alderman Boutwell made a motion that the foregoing Proofs of Publication be accepted and filed. Alderman Campbell seconded the motion.

(A UNANIMOUS VOTE FOLLOWED)

WHEREAS, Mayor Smith presented a request from the Street Department superintendent that the 1972 CarryAll be sold as surplus property.

THEREUPON, Alderman Boutwell made a motion that the 1972 International

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
R. L. Hullum
Michael Lewis

Those present and voting "NAY": None

WHEREAS, Mayor Smith presented a Notice of Public Hearing on the removal of the Sewer Lagoon grant application in the amount of \$750,000.00

THEREUPON, Alderman Lewis made a motion to advertise the Notice of Public Hearing and to set the hearing date on August 6, 1985 at 6:30 P.M. Alderman Scott seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
R. L. Hullum
Michael Lewis

Those present and voting "NAY": None

WHEREAS, Alderman Campbell made a motion to purchase a \$200.00 full page ad in the Dixie Pre-Majors State Tournament Program. Alderman Boutwell seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
R. L. Hullum
Michael Lewis

Those present and voting "NAY": None

WHEREAS, Alderman Boutwell made a motion to adopt the following order increasing the hourly rate of the firemen due to the change in their work schedule. Alderman Scott seconded the motion.

O R D E R

WHEREAS, the Mayor and Board of Aldermen of the City of Petal, Mississippi, deem it necessary to increase the pay scale for the firemen.

IT IS THEREFORE ORDERED that the new pay scale for the firemen read as follows:

- 3rd Class Firemen - \$4.8633 per hour
- 2nd Class Fireman - \$5.2356 per hour
- 1st Class Fireman - \$5.6109 per hour

IT IS FURTHER ORDERED that this pay scale become effective July 16, 1985.

SO ORDERED by the Mayor and Board of Aldermen of the City of Petal, Mississippi, on this the 16th day of July, A.D., 1985.

WHEREAS, City Attorney Thomas Tyner reported that during the meeting with Stone Barefiled, County Attorney and Rick Lambert, Hattiesburg City Attorney, concerning the Forrest County Voter re-registration, it was determined that the Board of Supervisors will appoint a committee to study the question of the re-registration. Mr. Tyner stated that the Mayor and Board of Aldermen will be afforded the opportunity to submit the names of three people to serve on this committee to Lynn Cartlidge.

THEREUPON, Alderman Boutwell made a motion to authorize the Mayor to submit three names to the Board of Supervisors. Alderman Scott seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hullum

Those present and voting "NAY": None

WHEREAS, Alderman Boutwell made a motion to enter into an executive session to discuss personnel matters. Alderman Campbell seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hullum

Those present and voting "NAY": None

THEREUPON, Aldermen Boutwell made a motion to adjourn the executive session. Alderman Campbell seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hullum

Those present and voting "NAY": None

WHEREAS, pursuant to Section 21-35-25 as amended, the Mayor and Board of Aldermen do find that unexpended funds exist in the General Fund Account #001-550-900, transfer to other funds and to find it necessary to transfer \$3000.00 of these funds to account #001-100-430 - personal services - Secretary/Clerical in the Police Department due to the FLSA overtime requirements.

THEREUPON, Alderman Boutwell made a motion to transfer the \$3000.00 from 001-550-900 to 001-100-430. Alderman Campbell seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hullum

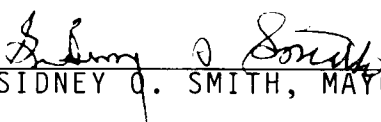
Those present and voting "NAY": None

THEREUPON, Alderman Campbell made a motion to adjourn. Alderman Scott seconded the motion.

Those present and voting "AYE": W. E. Boutwell
W. H. Campbell
Leroy Scott
Michael Lewis
R. L. Hullum

Those present and voting "NAY": None

Therebeing no further business, the regular meeting of the Mayor and Board of Aldermen was adjourned on this the 16th day of July, A.D., 1985.


SIDNEY Q. SMITH, MAYOR

(SEAL)

ATTEST:

