

BE IT REMEMBERED that there was begun and held a regular meeting of the Mayor and Board of Aldermen of the City of Petal at 7:30 P. M., Tuesday, October 1, 1974, in the Mayor's office in the City Hall.

Those present:

Mayor -	Ulmer Byrd
Aldermen -	W. H. Clearman
	Mitchell Curry
	George B. Draughn
	A. L. Henderson, Jr.
City Attorney -	Thomas W. Tyner

Mayor Byrd then declared a quorum was present and declared the City Council in session.

The invocation was offered by Alderman Mitchell Curry.

The minutes of the meeting held September 17, 1974, were read by Susan B. Smith. The motion to adopt, as read, was made by George B. Draughn, and seconded by A. L. Henderson, Jr.

Those present and voting "Aye":

W. H. Clearman
Mitchell Curry
George B. Draughn
A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

WHEREAS Thomas Tyner suggested to the Mayor and Board of Aldermen that the Municipal Court Judge be bonded.

THEREUPON Aldermen Mitchell Curry made a motion to bond the Municipal Court Judge for \$2,000.00. The motion was seconded by W. H. Clearman.

Those present and voting "Aye":

W. H. Clearman
Mitchell Curry
George B. Draughn
A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

Ordered by the Mayor and Board of Aldermen of the City of Petal, Mississippi, that the Municipal Court Judge, James H. C. Thomas, Jr., be bonded for \$2,000.00. Western Surety Company bond number 02627 was presented and approved and directed to be filed.

Mayor Byrd requested Thomas Tyner to read the Order concerning the combining of the duties of City Clerk, Tax Assessor, Tax Collector, and Voter Registrar.

THEREUPON Thomas Tyner read the following Order:

O R D E R

WHEREAS, the Mayor and Board of Aldermen of the City of Petal, Mississippi, desire to combine certain appointive offices; and,

WHEREAS, the duties of City Clerk, Tax Assessor, Tax Collector, and

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Voter Registrar, could adequately be discharged by one individual;

IT IS, THEREFORE, ORDERED that the offices of City Clerk, Tax Assessor, Tax Collector, and Voter Registrar, be consolidated and that one individual be appointed to serve in these capacities.

IT IS FURTHER ORDERED that the monthly rate of pay for the individual appointed as City Clerk, Tax Assessor, Tax Collector, and Voter Registrar, shall be the sum of \$550.00 per month, to be paid by paying one-half of the monthly salary on the 15th day of each month and one-half of the monthly salary on the last day of each month, for each month of employment.

SO ORDERED by the Mayor and Board of Aldermen on this the 1st day of October, A. D., 1974.

THEREUPON Alderman W. H. Clearman made a motion to adopt the aforesaid Order and the motion was seconded by Alderman George B. Draughn.

Those present and voting "Aye":

W. H. Clearman
Mitchell Curry
George B. Draughn
A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

WHEREAS Mr. Tyner read an Order appointing Mrs. Susan B. Smith as the City Clerk, Tax Assessor, Tax Collector and Voter Registrar.

O R D E R

WHEREAS, the Mayor and Board of Aldermen of the City of Petal, Mississippi, have found that the duties of the City Clerk, Tax Assessor, Tax Collector, and Voter Registrar, can be adequately discharged by one individual; and,

WHEREAS, the City of Petal, Mississippi, had previously appointed Charles Zollie Stevens as temporary City Clerk, until further orders of the Mayor and Board of Aldermen, and,

WHEREAS, due to the increased duties and responsibilities of said position, it has become necessary that an individual be appointed to discharge these duties on a full-time basis;

IT IS, THEREFORE, ordered that Mrs. Susan B. Smith, be, and she is hereby appointed City Clerk, in the place and stead of Charles Zollie Stevens, and further, that the said Mrs. Susan B. Smith be appointed Tax Assessor, Tax Collector, and Voter Registrar, these four appointive positions being consolidated by previous order of the Mayor and Board of Aldermen, to serve from October 1, 1974, until the further orders of the Mayor and Board of Aldermen of the City of Petal, Mississippi.

SO ORDERED by the Mayor and Board of Aldermen on this the 1st day of October, A. D., 1974.

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THEREUPON Alderman Mitchell Curry made a motion to adopt the aforesaid Order. The motion was seconded by A. L. Henderson, Jr., Alderman.

Those present and voting "Aye":

W. H. Clearman
Mitchell Curry
George B. Draughn
A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

THEREUPON Alderman A. L. Henderson, Jr. made a motion to establish a bond of \$10,000.00 for Mrs. Susan B. Smith. The motion was seconded by Alderman W. H. Clearman.

Those present and voting "Yea":

W. H. Clearman
Mitchell Curry
George B. Draughn
A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

Ordered by the Mayor and Board of Aldermen of the City of Petal, Mississippi, that the City Clerk, Tax Assessor, Tax Collector, and Voter Registrar, Mrs. Susan B. Smith, be bonded for \$10,000.00. Western Surety Company, bond number 02628 was presented and approved and directed to be filed.

Mayor Byrd requested Susan B. Smith to read the Docket of Claims, which consisted of claims numbers 94 thru 122 in the amount of \$6,517.24.

THEREUPON George B. Draughn made a motion establishing that Claim Number 119 was an emergency purchase required to be made during a burglary call in the Petal Western Auto Store, and approving payment of said claim as an emergency purchase. The motion was seconded by W. H. Clearman.

Those present and voting "Aye":

W. H. Clearman
George B. Draughn
A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

Those present and abstaining from voting:

Mitchell Curry

THEREUPON Alderman Mitchell Curry made a motion to pay Claims Numbers 94 thru 122, the motion was seconded by Alderman W. H. Clearman.

Those present and voting "Aye":

W. H. Clearman
Mitchell Curry
George B. Draughn
A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

WHEREAS Mayor Byrd stated to the Board of Aldermen that in order to establish proper approval of purchasing, the first step the City should take would be the establishing of three (3) committies to head the divisions of Finance and Budget, Police, and Public Property. Mayor Byrd also stated that each committee will consist of three (3) Aldermen. The Aldermen Mayor Byrd has chosen for each committee read as follows:

- | | | |
|--------------------|---|--|
| Finance and Budget | - | Mitchell Curry (Chairman)
W. H. Clearman |
| Police Committee | - | W. H. Clearman (Chairman)
George B. Draughn
A. L. Henderson, Jr. |
| Public Property | - | George B. Draughn (Chairman)
A. L. Henderson, Jr. |

Mayor Byrd presented before the Board of Aldermen for consideration the following Order for purchasing procedures.

O R D E R

WHEREAS, the Mayor and Board of Aldermen of the City of Petal, Mississippi, desire to adopt certain purchasing procedures; and,

IT IS, THEREFORE, HEREBY ORDERED by the Mayor and Board of Aldermen of the City of Petal, Mississippi, that in making all purchases for the city the following procedures will be adhered to:

Mayor and City Clerk will sign all Purchase Orders.

For purchases not exceeding \$25.00 the department head has the authority to purchase at his own discretion.

For purchases from \$25.00 to \$100.00 the Mayor will have to approve.

For purchases from \$100.00 to \$250.00 the committee's will have to approve.

For purchases exceeding \$250.00 the Board of Aldermen will approve.

In case of emergency, the purchasing of equipment, or supplies may be made without advertising by the Mayor, Committee's, or City Clerk, but such contracts or purchases shall not exceed two hundred fifty dollars (\$250.00) and shall be made from reputable concerns licensed to do business in the State of Mississippi and the prices paid for such contracts or equipment, and supplies shall not exceed the lower of the published or prevailing market prices of such firms; and such contracts or purchases shall be ratified by the Board of Aldermen and the nature of the emergency shall be set upon the minutes.

The City of Petal shall advertise for all purchases over \$500.00. The advertisement should be published three (3) consecutive weeks, and bids received for 10 days after the last publication.

Anything under \$250.00 should be, if at all possible, purchased at a State Contract Bid Price, the Mississippi Code permits purchasing, in an emergency, up to \$750.00 without advertising. However, you must have two reputable concerns licensed to do business in the State of Mississippi to present proposals.

So Ordered by the Mayor and Board of Aldermen of the City of Petal, Mississippi, on this the 1st day of October, A. D., 1974.

THEREUPON Alderman W. H. Clearman made a motion to adopt the aforesaid Order and the motion was seconded by Alderman Mitchell Curry.

Those present and voting "Aye":

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W. H. Clearman
 Mitchell Curry
 George B. Draughn
 A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

Alderman Mitchell Curry addressed the Mayor and Board of Aldermen with a progress report on the insurance for the City employees. Mr. Curry stated that he had received three (3) reports from various companies and is expecting one (1) more report. Mr. Curry said that he had set a deadline of October 8th, 1974 for the submission of these reports and that at the next council meeting he should have a complete report for the Board of Aldermen.

Mayor Byrd requested from Mr. Curry his decision on the emergency stickers for telephones. Mr. Curry stated that they are printing them now and will have them ready by the end of the month. Mr. Curry also stated, that distribution to the citizens of Petal will be made in their monthly water bills and those citizens who do not receive a monthly water bill will be able to pick up their stickers in the City Hall.

Mayor Byrd requested from Mr. Tyner the information he had compiled on the State Laws dealing with the opening of a retail liquor store.

Mr. Tyner stated that there is no state or local laws prohibiting the establishment of a retail liquor store.

THEREUPON Alderman George B. Draughn made a motion directing Mr. Tyner to draw-up an Ordinance establishing the restrictions of sale or consumption of alcoholic beverages near schools and churches. The motion was seconded by A. L. Henderson, Jr.

Those present and voting "Aye":

W. H. Clearman
 Mitchell Curry
 George B. Draughn
 A. L. Henderson, Jr.

Those present and voting "Nay":

NONE

Ordered by the Mayor and Board of Aldermen of the City of Petal, Mississippi, that the following Proof of Publication be and the same is hereby approved and filed, to-wit:

Ordinance 1974-8 - An ordinance prohibiting the discharge of firearms within the city limits of Petal, Mississippi, establishing penalties for violations thereof, and related purposes; and

City of Petal budget of estimated revenues and expenditures for the fiscal year ended September 30, 1975.

Mayor Byrd stated that there will be a meeting concerning the Bi-Centennial on October 7, 1974, at 7:30 P. M. in the Bankers Trust Office.

WHEREAS Mayor Byrd stated the need of a City Auditor and suggested that Mr. Ed Lowery be appointed as City Auditor.

THEREUPON Alderman A. L. Henderson, Jr., made a motion to appoint Mr. Ed Lowery as the City of Petal's Auditor, the motion was seconded by Alderman W. H. Clearman.

Those present and voting "Aye":

W. H. Clearman
 Mitchell Curry
 George B. Draughn

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Those present and voting "Nay":

NONE

Mayor Byrd presented to the Board of Alderman a personnel rules and regulation manual that was written for the employees of the City of Petal. Mayor Byrd suggested that the Aldermen read over this manual very carefully and make any necessary adjustments.

Mayor Byrd suggested that Mr. Draughn and Mr. Henderson gather all available information on land sites for recreational areas.

There being no further business the meeting was ordered adjourned this the 1st day of October A. D., 1974.

Minutes read and approved the 15th day of October, A. D., 1974.


ULMER BYRD, MAYOR

(SEAL)

ATTEST:


SUSAN B. SMITH,
CITY CLERK

BE IT REMERBED that there was begun and held a special meeting of the Mayor and Board of Aldermen of the City of Petal at 5:30 P. M., Friday, October 4, 1974, pursuant to call by the Mayor and the serving of notice thereof by the Chief of Police on four (4) of the Aldermen three (3) hours prior to the time set for the meeting.

Those present:

Mayor -	Ulmer Byrd
Aldermen -	W. H. Clearman
	Mitchell Curry
	George B. Draughn
	A. L. Henderson, Jr.
City Attorney -	Thomas W. Tyner
Chief of Police -	Chief Garwood
Others Present -	Walter C. McDavid