

BE IT REMEMBERED THAT THERE WAS BEGUN AND HELD A REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI ON NOVEMBER 6, 2018 AT 6:00 P.M. IN THE BOARDROOM OF SAID CITY.

THOSE PRESENT	MAYOR HAL MARX
ATTORNEY	ROCKY EATON
ALDERMEN	BRAD AMACKER CRAIG BULLOCK TONY DUCKER WILLIAM KING CLINT MOORE STEVE STRINGER
OTHERS	ADA MADISON VALERIE WILSON BERNARD JACKSON OTHERS

MAYOR MARX DECLARED A QUORUM PRESENT AND DECLARED THE CITY COUNCIL IN SESSION.

THE INVOCATION WAS OFFERED BY TONY DUCKER

THE PLEDGE OF ALLEGIANCE WAS RECITED.

WHEREAS, MAYOR MARX PRESENTED THE AGENDA WITH THE FOLLOWING AMENDMENTS

GENERAL BUSINESS

Request to accept the quote from CB Developers in the amount of \$34,816.52 to run water and sewer lines to homes to be built on E Cherry Dr. and Kola St.

Request to renew contract with Barding Alternator & Starter, LLC at a cost of \$2,350.00 monthly.

Request to set a hearing date of December 11, 2018 at 6:00 p.m. for parcel 3-020J-34-002.00 in Castlewoods Subdivision.

Request to set a hearing date of December 11, 2018 at 6:00 p.m. for property located at 261 Smithville Rd, parcels #3-030I-12-048.00 and 3-030I-12-046.00.

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE AGENDA WITH THE FOREGOING AMENDMENTS. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 16, 2018.

THEREUPON, ALDERMAN AMACKER MADE A MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 16, 2018 AS WRITTEN. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX CALLED FOR PUBLIC COMMENT.

THEREUPON, KARLA WEISS ADDRESSED THE BOARD REGARDING HER PROPERTY AT 105 HILLCREST LOOP. SHE STATED THAT SHE HAS A CHURCH THAT IS GOING TO HELP REBUILD THE GARAGE BUT IT WILL PROBABLY BE IN JANUARY 2019.

WHEREAS, MAYOR MARX PRESENTED THE FOLLOWING PROCLAMATION DESIGNATING STATE HOLIDAYS

EXHIBIT "A"

PROCLAMATION

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING PROCLAMATION. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO PURCHASE TICKETS FOR THE MAYOR'S PRAYER BREAKFAST

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO AUTHORIZE THE PURCHASE OF TICKETS FOR THE MAYOR'S PRAYER BREAKFAST AT A COST OF \$80.00. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO ADVERTISE FOR MUNICIPAL DEPOSITORY BIDS.

THEREUPON, ALDERMAN KING MADE A MOTION TO AUTHORIZE THE CITY CLERK TO ADVERTISE FOR BIDS FOR MUNICIPAL DEPOSITORY. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE MUNICIPAL COMPLIANCE QUESTIONNAIRE FOR FYE2018

EXHIBIT "B"

MUNICIPAL COMPLIANCE QUESTIONNAIRE

THEREUPON, ALDERMAN AMACKER MADE A MOTION TO ACCEPT THE MUNICIPAL COMPLIANCE QUESTIONNAIRE FOR FYE 2018. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE REVENUE & EXPENDITURES REPORT FOR THE MONTH OF SEPTEMBER 2018

THEREUPON, ALDERMAN KING MADE A MOTION TO ACCEPT THE REVENUE & EXPENDITURES REPORT FOR THE MONTH OF SEPTEMBER 2018. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO ADJUST WATER SERVICES BILLED TO 105 A LINGLE DR DUE TO A LEAK

THEREUPON, ALDERMAN STRINGER NOTED EVIDENCE OF A REPAIRED LEAK AND MADE A MOTION TO AUTHORIZE THE CITY CLERK TO ADJUST WATER SERVICES BILLED TO 105 A LINGLE DR IN THE AMOUNT OF \$24.00 DUE TO A LEAK. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO RENEW THE BANNER WITH PHS SOCCER

THEREUPON, ALDERMAN BULLOCK MADE A MOTION TO RENEW THE BANNER WITH PETAL HIGH SCHOOL SOCCER AT A COST OF \$125.00. ALDERMAN DUCKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO PURCHASE AN AD IN THE ADP MEMBERSHIP DIRECTORY

THEREUPON, ALDERMAN AMACKER MADE A MOTION TO TABLE THE REQUEST. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE HOST AGENCY AGREEMENT WITH SMPDD FOR SENIOR COMMUNITY SERVICE EMPLOYMENT

EXHIBIT "C"

HOST AGENCY AGREEMENT

THEREUPON, ALDERMAN KING MADE A MOTION TO ACCEPT THE HOST AGENCY AGREEMENT WITH SMPDD. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO ADJUST WATER SERVICES BILLED TO 139 E 2ND AVE DUE TO A LEAK

THEREUPON, ALDERMAN STRINGER NOTED EVIDENCE OF A REPAIRED LEAK AND MADE A MOTION TO AUTHORIZE THE CITY CLERK TO ADJUST WATER SERVICES BILLED TO 139 E 2ND AVE IN THE AMOUNT OF \$276.00. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE FOLLOWING PROOFS OF PUBLICATION

- RESOLUTION FIXING THE AD VALOREM TAX LEVY
- RESOLUTION ADOPTING 2018-2019 BUDGET

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ACCEPT THE PROOFS OF PUBLICATION FOR FILING. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO TRANSFER ONE (1) WORL DLAWN MOWER FROM THE STREET DEPT TO THE POLICE DEPT

THEREUPON, ALDERMAN KING MADE A MOTION TO AUTHORIZE THE TRANSFER OF ONE (1) WORL DLAWN MOWER FROM THE STREET DEPT TO THE POLICE DEPT. ALDERMAN BULLOCK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO ADJUST WATER SERVICES BILLED TO 202 SMITH ST DUE TO A LEAK

THEREUPON, ALDERMAN STRINGER NOTED EVIDENCE OF A REPAIRED LEAK AND MADE A MOTION TO AUTHORIZE THE CITY CLERK TO ADJUST WATER SERVICES BILLED TO 202 SMITH ST IN THE AMOUNT OF \$186.00. ALDERMAN DUCKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO APPOINT SUE SORENSON TO THE BOARD OF TRUSTEES FOR THE HATTIESBURG-PETAL-FORREST COUNTY LIBRARY

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO APPOINT SUE SORENSON TO THE BOARD OF TRUSTEES FOR THE HATTIESBURG-PETAL-FORREST COUNTY LIBRARY. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO PAY WILL LEWIS A TOTAL OF 151 HOURS FOR DEPLOYMENT TO FLORIDA FOR HURRICANE MICHAEL.

THEREUPON, ALDERMAN KING MADE A MOTION TO AUTHORIZE PAYING WILL LEWIS A TOTAT OF 151 HOURS FOR DEPLOYMENT TO FLORIDA FOR HURRICANE MICHAEL FROM OCT 9 – OCT 17, 2018. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE DOCKET OF CLAIMS FOR THE MONTH OF OCTOBER 2018

EXHIBIT "D"

DOCKET OF CLAIMS

THEREUPON, ALDERMAN KING MADE A MOTION TO AUTHORIZE THE CITY CLERK TO PAY THE DOCKET OF CLAIMS FOR THE MONTH OF OCTOBER 2018. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO ACCEPT THE QUOTE FROM C B DEVELOPERS FOR WATER AND SEWER LINES TO NEW HOMES ON E CHERRY DR & KOLA ST

THEREUPON, ALDERMAN KING MADE A MOTION TO ACCEPT THE QUOTE FROM C B DEVELOPERS IN THE AMOUNT OF \$34,816.52 TO INSTALL NEW WATER AND SEWER LINES TO NEW HOMES ON E CHERRY DR & KOLA ST AND TO PROVIDE GRINDER PUMPS WITH THE UNDERSTANDING THAT HOME OWNERS WILL BE RESPONSIBLE FOR THE MAINTENANCE AND REPAIR OF GRINDER PUMPS. ALDERMAN BULLOCK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO RENEW THE CONTRACT WITH BARDING ALTERNATOR & STARTER, LLC

THEREUPON, ALDERMAN AMACKER MADE A MOTION TO TABLE THE REQUEST. ALDERMAN DUCKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO SET A HEARING DATE FOR PARCEL #3-020J-34-002.00 IN CASTLEWOODS SUBDIVISION.

THEREUPON, ALDERMAN KING MADE A MOTION TO SET A HEARING DATE OF DECEMBER 11, 2018 AT 6:00 P.M. FOR PARCEL #3-020J-34-002.00 IN CASTLEWOODS SUBDIVISION. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST TO SET A HEARING DATE FOR PROPERTY LOCATED AT 261 SMITHVILLE RD

THEREUPON, ALDERMAN KING MADE A MOTION TO SET A HEARING DATE OF DECEMBER 11, 2018 AT 6:00 P.M. FOR PROPERTY LOCATED AT 261 SMITHVILLE RD, PARCEL #3-030I-12-048.00 AND 3-030I-12-046.00. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED A REQUEST FOR MELISSA MARTIN AND LYNN CAMPFIELD TO ATTEND MMCCA WINTER WORKSHOP IN JACKSON, MS

THEREUPON, ALDERMAN KING MADE A MOTION TO AUTHORIZE MELISSA MARTIN AND LYNN CAMPFIELD TO ATTEND MMCCA WINTER WORKSHOP IN JACKSON, MS ON DEC 12-14, 2018 AT A COST OF \$804.00 + MILEAGE. ALDERMAN BULLOCK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE FOLLOWING ORDER HIRING CLAY SULLIVAN IN THE POLICE DEPT

ORDER

WHEREAS THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL DEEM IT NECESSARY TO HIRE A FULL TIME POLICE OFFICER

IT IS HEREBY ORDERED THAT CLAY SULLIVAN BE HIRED FULL TIME IN THE POLICE DEPT AS A 2ND CLASS PATROL OFFICER AT A RATE OF \$16.65 PER HOUR EFFECTIVE NOVEMBER 24, 2018

SO ORDERED THIS THE 6TH DAY OF NOVEMBER 2018

THEREUPON, ALDERMAN KING MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE FOLLOWING ORDER RAISING THE RATE OF PAY FOR KEN ABERCROMBIE

ORDER

WHEREAS THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL DEEM IT NECESSARY TO RAISE THE RATE OF PAY FOR KEN ABERCROMBIE

IT IS HEREBY ORDERED THAT KEN ABERCROMBIE BE RAISED TO \$16.00 PER HOUR EFFECTIVE NOVEMBER 7, 2018

SO ORDERED THIS THE 6TH DAY OF NOVEMBER 2018

THEREUPON, ALDERMAN KING MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN MOORE SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE FOLLOWING ORDER HIRING ZACHARY SMITH FULL TIME IN THE WATER DEPT

THEREUPON, ALDERMAN MOORE RECUSED HIMSELF AND LEFT THE ROOM.

ORDER

WHEREAS THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF PETAL DEEM IT NECESSARY TO
HIRE A FULL TIME LABORER IN THE WATER DEPT

IT IS HEREBY ORDERED THAT ZACHARY SMITH
BE HIRED FULL TIME IN THE WATER DEPT AT
A RATE OF \$11.00 PER HOUR EFFECTIVE OCTOBER 31, 2018

SO ORDERED THIS THE 6TH DAY OF NOVEMBER 2018

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN KING
SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

THEREUPON, ALDERMAN MOORE RE-ENTERED THE ROOM.

WHEREAS, MAYOR MARX PRESENTED THE FOLLOWING ORDER PROMOTING LADEAN BYRD TO 1ST CLASS
OFFICER

ORDER

WHEREAS THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF PETAL DEEM IT NECESSARY TO
PROMOTE LADEAN BYRD IN THE POLICE DEPT

IT IS HEREBY ORDERED THAT LADEAN BYRD
BE PROMOTED TO 1ST CLASS PATROL OFFICER
AT A RATE OF \$17.1223 PER HOUR EFFECTIVE
NOVEMBER 7, 2018

SO ORDERED THIS THE 6TH DAY OF NOVEMBER 2018

THEREUPON, ALDERMAN KING MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN
AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE FOLLOWING ORDER APPOINTING MATTHEW HIATT AS POLICE
CHIEF

ORDER

WHEREAS THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF PETAL DEEM IT NECESSARY TO APPOINT
A NEW CHIEF OF POLICE DUE TO RETIREMENT OF
LEONARD FULLER

IT IS HEREBY ORDERED THAT MATTHEW HIATT
BE PROMOTED TO CHIEF OF POLICE EFFECTIVE
JANUARY 2, 2019

SO ORDERED THIS THE 6TH DAY OF NOVEMBER 2018

THEREUPON, ALDERMAN KING MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX CALLED FOR FURTHER PUBLIC COMMENT

THEREUPON, BRIAN HALL ANNOUNCED TWO VETERAN'S DAY EVENTS. THE VETERAN'S DAY PROGRAM OPEN TO THE PUBLIC ON NOVEMBER 9, 2018 FROM 12:00 P.M. – 2:00 P.M. AT THE PETAL CIVIC CENTER AND THE VETERAN'S DAY COOKOUT FOR VETERAN'S AND THEIR FAMILIES ON NOVEMBER 11, 2018 AT THE PETAL SENIOR CENTER.

WHEREAS, MAYOR MARX REQUESTED AN EXECUTIVE SESSION.

THEREUPON, ALDERMAN MOORE MADE A MOTION TO CLEAR THE ROOM TO DETERMINE THE NEED FOR EXECUTIVE SESSION. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ENTER INTO EXECUTIVE SESSION. ALDERMAN STRINGER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ADJOURN THE EXECUTIVE SESSION. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE RESIGNATION OF JOSH ARUNDEL IN THE WATER DEPT EFFECTIVE OCT 30, 2018

THEREUPON, ALDERMAN MOORE MADE A MOTION TO ACCEPT THE RESIGNATION OF JOSH ARUNDEL IN THE WATER DEPT EFFECTIVE OCT 30, 2018. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE RESIGNATION OF DALTON HIATT IN THE WATER DEPT EFFECTIVE OCTOBER 30, 2018

THEREUPON, ALDERMAN BULLOCK MADE A MOTION TO ACCEPT THE RESIGNATION OF DALTON HIATT IN THE WATER DEPT EFFECTIVE OCTOBER 30, 2018. ALDERMAN AMACKER SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

WHEREAS, MAYOR MARX PRESENTED THE FOLLOWING ORDER REHIRING DALTON HIATT IN THE WATER DEPT

ORDER

WHEREAS THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF PETAL DEEM IT NECESSARY TO
HIRE A FULL TIME LABORER IN THE WATER DEPT

IT IS HEREBY ORDERED THAT DALTON HIATT BE
HIRED FULL TIME IN THE WATER DEPT AT A RATE
OF \$12.75 PER HOUR EFFECTIVE NOVEMBER 7, 2018

SO, ORDERED THIS THE 6TH DAY OF NOVEMBER 2018

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADOPT THE FOREGOING ORDER. ALDERMAN KING SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

THEREUPON, ALDERMAN STRINGER MADE A MOTION TO ADJOURN THE REGULAR MEETING OF NOVEMBER 6, 2018. ALDERMAN BULLOCK SECONDED THE MOTION.

THOSE PRESENT AND VOTING "AYE"

ALDERMAN BRAD AMACKER
ALDERMAN CRAIG BULLOCK
ALDERMAN TONY DUCKER
ALDERMAN WILLIAM KING
ALDERMAN CLINT MOORE
ALDERMAN STEVE STRINGER

THOSE PRESENT AND VOTING "NAY"

NONE

THERE BEING NO FURTHER BUSINESS, THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF PETAL, MISSISSIPPI WAS ADJOURNED.



MAYOR HAL MARX


SEAL
ATTEST


MELISSA MARTIN, CITY CLERK

Office of the Governor
EXHIBIT "A"



PROCLAMATION

WHEREAS, pursuant to Miss. Code Ann. Section 3-3-7, Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states:

NOW, THEREFORE, I, Phil Bryant, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 22, 2018, in observance of **THANKSGIVING DAY**; on Tuesday, December 25, 2018, in observance of **CHRISTMAS DAY**; and on Tuesday, January 1, 2019, in observance of **NEW YEAR'S DAY**.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, November 23, 2018, in further observance of the Thanksgiving holiday; on Monday, December 24, 2018, in further observance of Christmas; and on Monday, December 31, 2018, in further observance of the New Year; and to staff their respective agencies as needed during the Thanksgiving holiday and Christmas and New Year's season.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.



DONE in the City of Jackson, on the 16th day of October in the year of our Lord, two thousand and eighteen, and of the Independence of the United States of America, the two hundred and forty-third.

**PHIL BRYANT
GOVERNOR**

BY THE GOVERNOR

**C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE**

EXHIBIT "B"

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

- Name and address of municipality:
CITY OF PETAL
P.O. BOX 564, PETAL, MS 39465
- List the date and population of the latest official U.S. Census or most recent official census:
2010 - 10,454
- Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).
SEE ATTACHED
- Period of time covered by this questionnaire:
From: OCT 1, 2017 To: SEPT 30, 2018
- Expiration date of current elected officials' term: JUNE 30, 2021

IV-B0

- Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19) YES

PART II - Cash and Related Records

- Where required, is a claims docket maintained? (Section 21-39-7) YES
- Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) YES
- Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7) YES
- Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) YES
- Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13) YES
- Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9) YES
- Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23) YES
- Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205) YES
- Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25) YES
- If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25) YES

IV-B2

MUNICIPAL COMPLIANCE QUESTIONNAIRE
Year Ended September 30, 2018

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

- Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) YES
- Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) YES
- Are municipal records open to the public? (Section 25-61-5) YES
- Are meetings of the board open to the public? (Section 25-41-5) YES
- Are notices of special or recess meetings posted? (Section 25-41-13) YES
- Are all required personnel covered by appropriate surety bonds? YES
 - Board or council members (Sec. 21-17-5) YES
 - Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) YES
 - Municipal clerk (Section 21-15-38) YES
 - Deputy clerk (Section 21-15-23) YES
 - Chief of police (Section 21-21-1) YES
 - Deputy police (Section 45-5-9) (if hired under this law) YES
- Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) YES
- Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) YES
- Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) YES
- Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) YES
- Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) YES

IV-B1

- Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) YES
- Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) YES
- Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) YES
- Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) YES
- Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) YES
- Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) - Sections 21-19-45 through 21-19-59, etc.] YES
- Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) YES
- Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? YES
- Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) YES

PART III - Purchasing and Receiving

- Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] YES
- Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] YES
- Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] YES
- Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) YES

IV-B3

EXHIBIT "B"

PART IV - Bonds and Other Debt

- 1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) YES
- 2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) YES
- 3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) YES
- 4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) YES
- 5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) YES

PART V - Taxes and Other Receipts

- 1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) YES
- 2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) YES
- 3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) COUNTY
- 4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) YES
- 5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) YES
- 6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) YES
- 7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) YES
- 8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) YES

IV-B4

- 9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) YES
- 10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) YES
- 11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) YES
- 12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) YES
- 13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) YES
- 14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) YES
- 15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) YES

IV-B5

(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 20 18

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of PETAL, MS, and, to the best of our knowledge and belief, all responses are accurate.

Maeniamari
(City Clerk's Signature)

Hal M...
(Mayor's Signature)

10/30/18
(Date)

10/30/18
(Date)

Minute Book References:

Book Number 37

Page 96

(Clerk is to enter minute book references when questionnaire is accepted by board.)

IV-B6

IV-B7

EXHIBIT "C"



STATE OF MISSISSIPPI
DEWEY PHILLIP BRYANT, GOVERNOR
DEPARTMENT OF EMPLOYMENT SECURITY
MARK HENRY
EXECUTIVE DIRECTOR

SCSEP Host Agency Agreement

As part of the Senior Community Service Employment Program, operated under Title V of the Older Americans Act, this Agreement is voluntarily entered into by the:

City of Petal, Mississippi

a governmental agency or a non-profit agency designated under Section 501(c)(3) of the Internal Revenue Code, (hereinafter referred to as the Host Agency), and

Southern Mississippi Planning and Development District

Sponsor Agency,

The intent of this agreement is to furnish useful community service assignments for low-income mature workers who are 55 years of age or older, in order to increase their skills and assist transition to permanent employment.

The Host Agency agrees:

- To provide a safe and healthful environment, adequate orientation and training, additional training as needed to meet employment goals, and to treat each participant as a valued worker in the Host Agency.
- To assist the Sponsor agency in placing one or more participants per year in a job off of the program; and to consider participants for regular employment on its staff when vacancies occur or when new positions are created.
- To abide by mutually agreed to schedules, documented by properly prepared time sheets and periodic performance evaluations. Participants may be required to attend periodic meetings during regular working hours, and the Host Agency recognizes that they will be unavailable at the Host Agency during these times.
- To ensure that each participant's assignment does not displace currently employed or laid-off workers, replace others working in assisted programs, or reduce regular house work, wages or benefits.
- Not to discriminate against any participant because of race, color, religion, sex, national origin, or disability.
- To send a representative to a group meeting of host agency supervisors. Group meetings of host agency supervisor or designated representatives will be held annually to acquaint all concerned with the SCSEP goals and objectives.

- That no other national Title V SCSEP project sponsor will use this Host Agency site while this Agreement is in effect; and
- To inform the Sponsor Agency immediately if its Section 501(c)(3) certification is changed.

The Sponsor Agency Agrees:

- To recruit, enroll, assess and assign a SCSEP participant to the Host Agency for the purpose of engaging in a productive community service assignment with duties and tasks as specified in a written community service assignment description.
- To be responsible for all administrative and fiscal controls for the assignment and for paying wages and providing required fringe benefits to each participant.

The Sponsor Agency reserves the right to reassign any participant whenever reassignment will increase opportunities for training or unsubsidized employment, will serve the best interest of the participant, or will better support the goals and objectives of the SCSEP program.

This agreement may be amended by mutual agreement.

Host Agency Responsibilities

It is the Host Agency's responsibility to:

Provide training so enrollees can improve existing skills and acquire new ones.

Provide job-related orientation to the enrollees.

Designate an individual to supervise the enrollee.

Provide the materials and equipment necessary for enrollees to perform job duties. However, enrollees are never to be given the keys to a Host Agency office for the purpose of opening or closing said office to the public. Enrollees may not operate Host Agency vehicles. Enrollees are not allowed to handle cash transactions without direct Host Agency supervision.

Include enrollees in staff-development opportunities.

Give first consideration to employing enrollees when openings occur for which they are qualified or assist in facilitating entry into the competitive labor market.

Keep the Project Director informed of the enrollees' progress and any work-related problems, and complete evaluations as required.

Verify and sign timesheets and assure they are completed correctly and forwarded to the Project Director.

Assure enrollees do not work more than the 20 hours per week authorized by the Senior AIDES Program.

Permit enrollees to attend training sessions and job interviews during work hours when needed.

Assure enrollees do not displace or replace paid employees.

Provide a safe and hazard-free working environment for the enrollee and report all accidents immediately to the Project Director.

This Agreement is in effect from: July 1, 2018 to June 30, 2019

SIGNED - HOST AGENCY

Name of Agency: City of Petal, Mississippi

Address: 119 W. Eighth Avenue, Petal MS 39465-2215
(Please submit physical address to include street, city/town & ZIP)

Mailing address if different from above: P.O. Box 564, Petal MS 39465
(Please include street and/or P.O. Box, city/town & ZIP)

Telephone number: (601) 545-1776, ext. 104 Fax number: (601) 545-6685

Federal Employer Identification Number: 64-0565375 State: Mississippi

Representative's Name: Hal Marx Title: Mavor

Signature: _____ Date: _____

Supervisor's email address (if applicable): Melissa Martin, mmartin@cityofpetal.com

SIGNED - SCSEP PROJECT SPONSOR

Project Sponsor: Southern Mississippi Planning and Development District

Name & Title: Janice Hale, Program Manager Phone: (228) 868-2311 Fax: (228) 868-2550

Signature: Janice Hale Date: July 1, 2018

Program Manager's email address: jhale@smpdd.com

DEFINITION OF HOST AGENCY STATUS

This host agency is a certified non-profit agency under Section 501(c)(3) of the United States Internal Revenue Code. FEIN: _____ (Required by USDOL)

____ 501(c)(3) documentation is attached to this agreement.

____ 501(c)(3) documentation is already on file with the sponsor.

or

This host agency is a government agency. FEIN: 64-0565375 (Required by USDOL)



SSAI SCSEP Host Agency Agreement

To comply with the requirements of the Senior Service America, Inc. (SSAI), Senior Community Service Employment Program (SCSEP), operated under Title V of the Older Americans Act, this Agreement is voluntarily entered into by

City of Petal, Mississippi, hereinafter referred to as the Host Agency, and Southern Mississippi Planning and Development District, hereinafter referred to as the Sponsor Agency.

The Host Agency agrees to provide a safe and healthful work site for each participant, to provide the orientation and training necessary to perform assigned duties in accordance with a written community service assignment description, to provide additional training as opportunities occur, and, to the extent possible, treat each participant as a regular member of the Host Agency staff.

The Host Agency agrees to consider each participant for regular employment, either full-time or part-time, when vacancies occur in the Host Agency staff or when new positions are created. The Host Agency will also recommend suitable training for unsubsidized placement of the participant. A detailed training plan will be documented in the participant's Individual Employment Plan (IEP) and Community Service Assignment Description, which includes skills to be attained and timelines for achieving the goal. The Community Service Assignment Description must specify the nature of the assignment, the hours each participant will train, specific duties and tasks to be performed.

The Host Agency understands that the length of time that a participant may remain in the same assignment will be determined in their IEP. The Host Agency understands that the Sponsor Agency may reassign any participant when that reassignment will increase the participant's opportunities for training or unsubsidized employment, or will otherwise serve the best interests of the participant.

While this agreement is in effect, the Host Agency agrees not to provide community service assignments for participants serving through other national Title V project sponsor.

The Host Agency agrees to abide by the hours and work schedules mutually agreed to for each participant and to provide: properly prepared time sheets (the supervisor will confirm that the participants worked the hours claimed on their time sheet, and will assure that both they and the participant signs the time sheet); periodic performance evaluations; and other required documents. The Host Agency agrees and understands that each participant will be required to attend periodic SCSEP meetings during regular working hours.

This Agreement is in effect from July 1, 2018 to June 30, 2019.

Signed - Host Agency

Host Agency: City of Petal, Mississippi
Representative Name/Signature: Hal Marx / Signed:
Representative Title: Mayor
Host Agency Supervisor(s): Melissa Martin, City Clerk
Address: 119 W. Eighth Avenue (P.O. Box 564), Petal MS 39465
Phone: (601) 545-1776 ext. 104 Fax: (601) 545-6685
Email: mmartin@cityofpetal.com Date:

Signed - SCSEP Sponsor

SCSEP Sponsor: South Mississippi Planning and Development District
Representative Name/Signature: Janice Hale / Signed:
Title: Program Manager and Dept. Head
Address: 10441 Corporate Drive, Suite #1, Gulfport, MS 39503
Phone: (228) 868-2311 Fax: (228) 868-2550
Email: jhale@smpdd.com Date: July 1, 2018

Definition of Host Agency status (Check one)

- This host agency is a certified non-profit agency under Section 501(c)(3) of the United States Internal Revenue Code.
FEIN: (Required by USDOL)
501(c)(3) documentation is attached.
501(c)(3) documentation is already on file with the sponsor.
This host agency is a government agency. FEIN: 64-0565375 (Required by USDOL)

The Host Agency agrees that the community service assignments for any participant are to be similar to "in demand" or "growth industries" private sector jobs, such as health care; child day care; education; or green jobs. However, these assignments will not result in the displacement of currently employed workers; or in a reduction in non-overtime hours of work, wages, or benefits; will not impair any existing contract for service or result in the substitution of the wages of the participant for other funds in connection with work which otherwise would be performed; will not be a substitution for any existing federally assisted job; and will not be a position which is the same as or substantially the same as that occupied by any other person who is on lay-off or absent due to labor disputes. Further, the Host Agency agrees that it will not discriminate against a participant on the grounds of race, color, age, religion, sex, national origin, age, or disability.

The Host Agency agrees to send a representative to a host agency supervisor's meeting. Host Agency supervisor's meetings will be held annually to acquaint all concerned with the SCSEP goals and objectives. The Host Agency agrees to participate in the DOL Customer Satisfaction Survey if solicited.

The Host Agency agrees to provide documentation of in-kind contributions. Further, it is understood by the Host Agency and the Sponsor Agency that any contribution, whether cash or in-kind, by the Host Agency is purely voluntary and is not a condition for the assignment of any participant.

The Host Agency certifies by this Agreement that it is a governmental agency or is a non-profit agency which is currently certified as a Section 501(c)(3) organization under the Internal Revenue Code. In addition, the Host Agency will provide its Federal Employer Identification Number (FEIN). Further, if the Host Agency is certified as a Section 501(c)(3) agency, a copy of that certification is attached or is on file with the Sponsor Agency and is still in effect. The Host Agency agrees to inform the Sponsor Agency immediately if the Section 501(c)(3) certification is revoked.

The Sponsor Agency agrees to recruit, enroll, and assign a participant to the Host Agency for the purpose of engaging in productive community service employment.

The Sponsor Agency agrees to be responsible for all administrative and fiscal controls of the SCSEP and for paying wages and providing fringe benefits to each participant. The Host Agency does not provide Workers' Compensation insurance for participants.

This Agreement may not be amended except upon written agreement between the parties.

Host Agency Responsibilities

It is the Host Agency's responsibility to:

- Provide training so enrollees can improve existing skills and acquire new ones.
Provide job-related orientation to the enrollees.
Designate an individual to supervise the enrollee.
Provide the materials and equipment necessary for enrollees to perform job duties. However, enrollees are never to be given the keys to a Host Agency office for the purpose of opening or closing said office to the public. Enrollees may not operate Host Agency vehicles. Enrollees are not allowed to handle cash transactions without direct Host Agency supervision.
Include enrollees in staff-development opportunities.
Give first consideration to employing enrollees when openings occur for which they are qualified or assist in facilitating entry into the competitive labor market.
Keep the Project Director informed of the enrollees' progress and any work-related problems, and complete evaluations as required.
Verify and sign timesheets and assure they are completed correctly and forwarded to the Project Director.
Assure enrollees do not work more than the 20 hours per week authorized by the Senior AIDES Program.
Permit enrollees to attend training sessions and job interviews during work hours when needed.
Assure enrollees do not displace or replace paid employees.
Provide a safe and hazard-free working environment for the enrollee and report all accidents immediately to the Project Director.

City of Petal (Wendy & Lynn) Accounts Payable Status Report

MINUTE BOOK 37

City of Petal (Wendy & Lynn) Accounts Payable Status Report

Table with columns: Org Name & Lookup, Invoice Date, Invoice Number, A/P Due Date, A/P Description, Original A/P Owed, Balance Due. Includes entries for CENTRAL PIPE SUPPLY INC, CFS INSPECTIONS, CHASE'S TIRE & AUTO, etc.

Table with columns: Org Name & Lookup, Invoice Date, Invoice Number, A/P Due Date, A/P Description, Original A/P Owed, Balance Due. Includes entries for LYNN CAMPBELL, WASTE LLC, AAA AMBULANCE SERVICE, etc.

Handwritten signatures and initials at the bottom of the first page.

City of Petal (Wendy & Lynn) Accounts Payable Status Report

City of Petal (Wendy & Lynn) Accounts Payable Status Report

Table with columns: Org Name & Lookup, Invoice Date, Invoice Number, A/P Due Date, A/P Description, Original A/P Owed, Balance Due. Includes entries for DIXIE ELECTRIC POWER ASSN, AMERICAN SALVAGE & OUTDOOR POWER, etc.

Table with columns: Org Name & Lookup, Invoice Date, Invoice Number, A/P Due Date, A/P Description, Original A/P Owed, Balance Due. Includes entries for AMERICAN SALVAGE & OUTDOOR POWER, AREA DEVELOPMENT PARTNERSHIP, etc.

City of Petal (Wendy & Lynn) Accounts Payable Status Report

City of Petal (Wendy & Lynn) Accounts Payable Status Report

Table with columns: Org Name & Lookup, Invoice Date, Invoice Number, A/P Due Date, A/P Description, Original A/P Owed, Balance Due. Includes entries for DIXIE ELECTRIC POWER ASSN, BARDING GENERATOR, etc.

Table with columns: Org Name & Lookup, Invoice Date, Invoice Number, A/P Due Date, A/P Description, Original A/P Owed, Balance Due. Includes entries for BARDING GENERATOR, BFMIC, etc.

City of Petal (Wendy & Lynn) Accounts Payable Status Report

City of Petal (Wendy & Lynn) Accounts Payable Status Report

Table with columns: Org Name & Lookup, Invoice Date, Invoice Number, A/P Due Date, A/P Description, Original A/P Owed, Balance Due. Includes entries for GARNER LUMLEY ELECTRIC SU, JENSEN, DARYL, etc.

Table with columns: Org Name & Lookup, Invoice Date, Invoice Number, A/P Due Date, A/P Description, Original A/P Owed, Balance Due. Includes entries for BFMIC, BILL'S PLUMBING CO, etc.

CITY OF PETAL
MINUTE BOOK 37

EXHIBIT

City of Petal (Wendy & Lynn) Accounts Payable Status Report							Page: 1
Org Name & Lookup	Invoice Date	Invoice Number	A/P Due Date	A/P Description	Original A/P Owed	Balance Due	
LOWES(1) [04523]	10/05/2018	02182	11/10/2018	TOOL BOX AND TOOLS	376.58	376.58	
LOWES(1) [04523]	9/26/2018	02191-01366	11/10/2018	CREDIT ON DOOR AND CLEANING SUPPLIES	-8.19	-8.19	
LOWES(1) [04523]	10/31/2018	02771	11/10/2018	AIR COMPRESSOR, KOBALT ATTACHMENTS	659.77	659.77	
LOWES(1) [04523]	10/18/2018	028089-02057	11/10/2018	LUMBER TO FIX BED OF TRAILER	517.37	517.37	
LOWES(1) [04523]	9/25/2018	78587	11/10/2018	BUILDING SUPPLIES FOR SHED	4,263.10	4,263.10	
MAGNOLIA PUMP & EQUIPMENT, INC [18955]	10/30/2018	6689	11/10/2018	GRINDER PUMP	900.00	900.00	
MCDANIEL, ALLEN [08748]	10/02/2018	9697	11/10/2018	INSTALL FRONT AND REAR BRAKES	110.00	110.00	
MCDANIEL, ALLEN [08748]	10/28/2018	9767	11/10/2018	INSTALL RIGHT FRONT LOWER CONTROL ARM	75.00	75.00	
METRO CRIME STOPPERS [08407]	10/31/2018	OCT2018	11/10/2018	MONTHLY EXPENSE	42.00	42.00	
MISSISSIPPI POWER CO [08440]	10/31/2018	OCT2018	11/10/2018	MONTHLY EXPENSE	36,086.29	36,086.29	
MISSISSIPPI POWER CO [08440]	10/10/2018	29736-95075	11/10/2018	EGP	659.44	659.44	
MISSISSIPPI POWER CO [08440]	10/22/2018	36750-97199	11/10/2018	EGP	378.21	378.21	
MISSISSIPPI POWER CO [08440]	10/19/2018	30535-38052	11/10/2018	EGP	463.75	463.75	
MISSISSIPPI POWER CO [08440]	10/31/2018	577	11/10/2018	MONTHLY POWER	580.79	580.79	
Mountainear Computer Systems, Inc [08857]	10/27/2018	12035	11/10/2018	COMBINE LATE CHARGE ITEMS	878.75	878.75	
MS DEPT OF PUBLIC SAFETY [08749]	10/31/2018	OCT2018	11/10/2018	OCT 2018	986.00	986.00	
MS EMPLOYMENT SECURITY [08455]	10/23/2018	92-0019-0-00	11/10/2018	DARRIN NIGHTINGALE	85.14	85.14	
MS. STATE FORESTRY COMMISSION [11408]	10/15/2018	9649	11/10/2018	1990 PIERCE DASH D 8000 TRUCK TRACTOR	100.00	100.00	
MUNICODE [10234]	10/03/2018	00317535	11/10/2018	ARCHIVAL MUNIDOC	8,175.00	175.00	
NEWELL PAPER CO. [08500]	10/03/2018	806265	11/10/2018	SCRUB SPONGE GOES WITH P09646	17.47	17.47	
NEWELL PAPER CO. [08500]	10/11/2018	4039247-	11/10/2018	CLEANING SUPPLIES, TISSUE, PAPER, SOAP, DUST MASK	1.2	1.96	
NEWELL PAPER CO. [08500]	10/03/2018	534695	11/10/2018	BLEACH, PINE CLEANSER, MOP	385.89	385.89	
NEWELL PAPER CO. [08500]	10/30/2018	56634	11/10/2018	GARBAGE BAGS	80.00	80.00	
NOBLES AUTO PARTS [08501]	10/03/2018	738486	11/10/2018	SEA FOAM, LAMP, MOTOR TUNE UP	97.12	97.12	
NOBLES AUTO PARTS [08501]	10/09/2018	738555	11/10/2018	TOW ROPE AND OIL	92.53	92.53	
NOBLES AUTO PARTS [08501]	10/16/2018	739159	11/10/2018	WINDOW MOTOR, BATTERY AND BLOWER MOWER ASSEMBLY	767.52	767.52	

City of Petal (Wendy & Lynn) Accounts Payable Status Report							Page: 10
Org Name & Lookup	Invoice Date	Invoice Number	A/P Due Date	A/P Description	Original A/P Owed	Balance Due	
NOBLES AUTO PARTS [08501]	10/16/2018	739189-	11/10/2018	GLOVES AND COUPLING	223.89	223.89	
NOBLES AUTO PARTS [08501]	10/24/2018	739563	11/10/2018	HOSE	57.58	57.59	
NOBLES AUTO PARTS [08501]	10/26/2018	739763-	11/10/2018	BLUE DEF, BUTT CONNECTOR, GREASE	1,691.58	1,691.58	
NOBLES AUTO PARTS [08501]	10/31/2018	740123	11/10/2018	AIR FILTER, BLUE DEF	130.27	130.27	
OWENS BUSINESS MACHINES [08508]	10/30/2018	354315/35466	11/10/2018	354315-364662-364663-364664-364665-364666	492.60	492.60	
PARISH TRACTOR [12383]	9/12/2018	02-58214	11/10/2018	LAMP, WASHER, FILTER	1,413.92	1,413.92	
PAUL'S DISCOUNT GLASS [00023]	9/28/2018	71519	11/10/2018	MIRROR	25.00	25.00	
PAUL'S DISCOUNT GLASS [00023]	10/04/2018	71652	11/10/2018	WINDSHIELD	135.00	135.00	
PAUL'S DISCOUNT GLASS [00023]	10/17/2018	71976	11/10/2018	MINI TRAILER TIRE	95.00	95.00	
PAUL'S DISCOUNT GLASS [00023]	10/22/2018	72044	11/10/2018	TIRE	92.50	92.50	
PET SMART [08514]	10/19/2018	74283	11/10/2018	FISH	52.11	52.11	
PETAL ANIMAL CLINIC [08800]	9/20/2018	301695	11/10/2018	FOOD	40.00	40.00	
PETAL ANIMAL CLINIC [08800]	10/26/2018	303893	11/10/2018	FOOD	40.00	40.00	
PETAL CHAMBER OF COMMERCE [08518]	10/02/2018	2569	11/10/2018	SHOP PETAL FIRST	2,500.00	2,500.00	
PETAL CHAMBER OF COMMERCE [08518]	10/10/2018	10102018	11/10/2018	MONTHLY EXPENSE	100.00	100.00	
PETAL PUBLIC SCHOOLS [08527]	10/31/2018	771	11/10/2018	SNACKS	215.50	215.50	
PETAL TIRE CENTER [08530]	10/01/2018	74751	11/10/2018	TIRE	135.02	135.02	
PETAL TIRE CENTER [08530]	10/04/2018	247344-	11/10/2018	TIRES	272.04	272.04	
PETAL TIRE CENTER [08530]	10/20/2018	247756	11/10/2018	TUBE	24.40	24.40	
PETTY CASH FINANCIAL [08531]	10/31/2018	OCT2018	11/10/2018	OCT2018	134.89	134.89	
PETTY CASH POLICE [08947]	10/30/2018		11/10/2018	PETTY CASH FOR MONTH OCT2018	180.98	180.98	
PINE BELT PORTABLES [11627]	10/18/2018	29740198	11/10/2018	MONTHLY EXPENSE	75.00	75.00	
PRECISION ELECTRIC AND CONTROL LLC [12426]	10/19/2018	440	11/10/2018	INSTALL ALLEN BRADLEY VFD	3,334.80	3,334.80	
PRECISION PLUMBING (1) [08545]	10/23/2018	5486	11/10/2018	INSTALLED WASHING MACHINE DRAIN AND 1/2 HOSE BIB	135.00	135.00	
RAY'S QUALITY MEATS [04147]	10/31/2018	243400	11/10/2018	SAUSAGE AND BISCUITS	394.29	394.29	
RED BUD SUPPLY [09336]	10/22/2018	156123	11/10/2018	SAUSAGE AND BISCUITS	181.64	181.64	
RICHARDSON ELECTRICAL [08558]	10/12/2018	597	11/10/2018	LABOR AND MATERIAL OUTSIDE UNIT	1,800.00	1,800.00	
ROAD-PRO SAFETY, INC [18839]	10/19/2018	9578	11/10/2018	WEIGHT LIMIT SIGN	56.00	56.00	
ROAD-PRO SAFETY, INC [18839]	10/26/2018	180567	11/10/2018	SIGNS	185.00	185.00	

City of Petal (Wendy & Lynn) Accounts Payable Status Report							Page: 11
Org Name & Lookup	Invoice Date	Invoice Number	A/P Due Date	A/P Description	Original A/P Owed	Balance Due	
RODGERS, BILL [08888]	10/29/2018	1506	11/10/2018	MONTHLY EXPENSE	3,035.00	3,035.00	
SACKS ARMY STORE [08574]	10/19/2018	16455	11/10/2018	PANTS	114.98	114.98	
SAM BROWN SHIELDS [09139]	10/09/2018	2605	11/10/2018	MEDALLIONS	1,926.50	1,926.50	
SAMS CLUB [08575]	10/30/2018	1997492852	11/10/2018	BATH TISSUE	391.94	391.94	
SAMS CLUB [08575]	10/15/2018	1915121391	11/10/2018	MISC OFFICE SUPPLIES	543.79	543.79	
SAMS CLUB [08575]	9/27/2018	1270	11/10/2018	TISSUE, CUPS	29.96	29.96	
SANFORD EQUIPMENT CO [08576]	10/31/2018	51284	11/10/2018	DIRT	1,272.00	1,272.00	
SCOGGINS PUMP [08704]	10/15/2018	1113	11/10/2018	IMPELLER, CUTTER WHEEL, CUTTER WHEEL	4,805.00	4,805.00	
SCOGGINS PUMP [08704]	10/15/2018	1114	11/10/2018	STANLESS STEEL GUIDE RAIL	1,560.00	1,560.00	
SHERWIN WILLIAMS [05938]	10/16/2018	4440-7	11/10/2018	PAINT	8.29	8.29	
SHERWIN WILLIAMS [05938]	10/31/2018	4669-5	11/10/2018	ATHLETIC PAINT	540.01	540.01	
SHERWIN WILLIAMS [05938]	10/31/2018	4111-4	11/10/2018	PAINT	540.01	540.01	
SHOEMAKE, MICHAEL L [09335]	10/31/2018	OCT 2018	11/10/2018	OCT 2018 131 HRS X 14.00	1,834.00	1,834.00	
SHOWS, DEARMAN & WAITS INC [08584]	10/30/2018	20485	11/10/2018	ANNEXATION	350.00	350.00	
SHOWS, DEARMAN & WAITS INC [08584]	10/10/2018	10102018	11/10/2018	MONTHLY EXPENSE	100.00	100.00	
SLAUGHTER AND ASSOCIATES [08587]	10/20/2018	ANNEXATION	11/10/2018	ANNEXATION	877.82	877.82	
SOUTHERN GAS AND SUPPLY [08599]	10/31/2018	34471392	11/10/2018	OXY	53.35	53.35	
SOUTHERN GAS AND SUPPLY [08599]	10/09/2018	05065120	11/10/2018	WELDING RODS	112.87	112.87	
SOUTHERN PIPE & SUPPLY CO [08601]	10/24/2018	2440551	11/10/2018	FLUSH BUSHING	47.43	47.43	
SOUTHERN WATERWORKS SUPP [08605]	10/31/2018	56102	11/10/2018	BRASS METER COUPLINGS, BUSHING	60.01	60.01	
STATE TREASURER'S OFFICE [08614]	10/31/2018	OCT2018	11/10/2018	MONTHLY EXPENSE	15,364.25	15,364.25	
SYSCON [08622]	10/01/2018	1-4448	11/10/2018	MONTHLY MAINTENANCE	1,100.00	1,100.00	
T J CHEMICAL [08847]	9/21/2018	2119	11/10/2018	WEED RMAP, WEED KILLER	1,911.00	1,911.00	
THE OIL EXCHANGE (1) [08635]	10/15/2018	5953-5857-	11/10/2018	OIL CHANGES	350.00	380.00	
THE OIL EXCHANGE (1) [08635]	10/23/2018	6085-6014-	11/10/2018	OIL CHANGES	330.00	330.00	
THE OIL EXCHANGE (1) [08635]	10/31/2018	6193	11/10/2018	OIL CHANGES	95.00	95.00	
THE OIL EXCHANGE (1) [08635]	10/04/2018	5667-5713	11/10/2018	OIL CHANGES	140.00	140.00	
THE OIL EXCHANGE (1) [08635]	10/31/2018	CC	11/10/2018	OIL CHANGE CC	45.00	45.00	
THE PETAL NEWS [08637]	9/27/2018	92150	11/10/2018	BUDGET/AD VALOREM TAX LEVY	2,088.00	2,088.00	
U.S. POSTAL SERVICE [08654]	10/10/2018	OCT2018	11/10/2018	15 ROLLS STAMPS	750.00	750.00	
VULCAN CONSTRUCTION MATERIALS, [08668]	10/23/2018	50504027	11/10/2018	WASHED	300.40	300.40	

City of Petal (Wendy & Lynn) Accounts Payable Status Report							Page: 12
Org Name & Lookup	Invoice Date	Invoice Number	A/P Due Date	A/P Description	Original A/P Owed	Balance Due	
U.S. POSTAL SERVICE [08654]	10/10/2018	OCT2018	11/10/2018	15 ROLLS STAMPS	750.00	750.00	
VULCAN CONSTRUCTION MATERIALS, [08668]	10/23/2018	50504027	11/10/2018	WASHED	300.40	300.40	
WASTE PRO [09738]	9/30/2018	963064	11/10/2018	MONTHLY EXPENSE	68.94	1.00	
WESLEY HEALTH SYSTEMS [08683]	10/02/2018	42437	11/10/2018	EAP	4.00	1.00	
WORK WELL [08688]	10/02/2018	41983	11/10/2018	COX, JOHNSON, UPSHAW	21.00	9.00	
Total for Lynn Campbell					339,821.45	339,821.43	
Melissa Martin							
CRAIN TRACTOR [08845]	9/28/2018	CP59741	11/10/2018	REPAIR LABOR AND PARTS	841.69	841.69	
Total for Melissa Martin					841.69	841.69	
Report Total:					340,663.12	340,663.12	