

MINUTES
RICHARDSON CITY COUNCIL MEETING
JULY 17, 2023

- **Call to Order**

Mayor Dubey called the meeting to order at 6:00 p.m. with the following Council members present:

Bob Dubey	Mayor
Arefin Shamsul	Mayor Pro Tem
Curtis Dorian	Councilmember
Jennifer Justice	Councilmember
Dan Barrios	Councilmember
Ken Hutchenrider	Councilmember

Absent:

Joe Corcoran	Councilmember
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The following staff members were also present:

Don Magner	City Manager
Kent Pfeil	Chief Financial Officer
Charles Goff	Assistant City Manager
Michaela Dollar	Assistant City Manager
Aimee Nemer	City Secretary
Haley Alsabrook	Management Analyst
Riley Thomason	Management Analyst
Keith Dagen	Director of Finance
Herman Chavez	Controller
Yvonne Falgout	Assistant Director of Parks and Recreation
Shohn Rodgers	Assistant Director of Parks and Recreation
Dan Steege	Chief Information Officer
Ed Snavelly	Deputy Chief Information Officer
Jim Dulac	Director of Engineering
Nick Kohel	Assistant Director of Engineering

Consultants

Kevin Smith, Crowe LLP
Michelle Buss, Crowe LLP

WORK SESSION – 6:00 PM, MULTIPURPOSE ROOM #1103

A. VISITORS/ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS

There were no public comments submitted.

B. REVIEW AND DISCUSS THE 2021-2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) PRESENTATION

Kevin Smith, Crowe LLP, provided a summary of the 2021-2022 annual audit stating that they issued an unmodified opinion, which is the highest level of assurance and is supported by:

- 1.) Financial Statements were prepared in accordance with generally accepted accounting principles; and
- 2.) Accurate recording of the books and records of the City

C. REVIEW AND DISCUSS NATIONAL PARKS AND RECREATION MONTH

Yvonne Falgout, Assistant Director of Parks and Recreation provided a summary of the Parks and Recreation Department responsibilities and reviewed activities to acknowledge Parks and Recreation Month.

D. REVIEW AND DISCUSS THE FY 2023-2024 PARK MAINTENANCE STRATEGIES

Shohn Rodgers, Assistant Director of Parks and Recreation, reviewed the park maintenance strategies.

- Parks Maintenance Division Snapshot
- Capital Asset Assessment Process
- Update on FY23 Parks Maintenance Fund Projects
- Look ahead to FY24 Parks Maintenance Fund Projects
- Outlook for FY25 Parks Maintenance Fund Projects

E. REVIEW AND DISCUSS THE INFORMATION TECHNOLOGY WORK PLAN

Dan Steege, Chief Information Officer, reviewed the Information Technology Work Plan.

- IT Department Overview
 - Guiding Principles
 - Core IT Components
- Current Activities
 - Funding Sources
 - General Government
 - FY 2022-2023 Initiatives
 - FY 2023-2024 Initiatives
 - Public Safety
 - FY 2022-2023 Initiatives
 - FY 2023-2024 Initiatives
- Legacy Systems
 - Background
 - Implementation Status
 - Funding

F. REVIEW AND DISCUSS THE FY 2023-2024 DRAINAGE UTILITY PROGRAM STRATEGIES

Jim Dulac, Director of Engineering, reviewed the Drainage Utility Program Strategies.

- Background
- Program Elements
- FY23 Work Plan Update
- FY24 Proposed Work Plan
- Funding Summary

G. REPORT ON ITEMS OF COMMUNITY INTEREST

Council reported on items of community interest.

ADJOURNMENT

With no further business, the meeting was adjourned at 8:16 p.m.

ATTEST:


CITY SECRETARY


MAYOR