

**MINUTES**  
**RICHARDSON CITY COUNCIL**  
**WORK SESSION MEETING**  
**OCTOBER 31, 2022**

- **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

|                  |               |
|------------------|---------------|
| Paul Voelker     | Mayor         |
| Janet DePuy      | Mayor Pro Tem |
| Bob Dubey        | Councilmember |
| Jennifer Justice | Councilmember |
| Joe Corcoran     | Councilmember |
| Ken Hutchenrider | Councilmember |
| Arefin Shamsul   | Councilmember |

The following staff members were also present:

|                 |                                  |
|-----------------|----------------------------------|
| Don Magner      | City Manager                     |
| Kent Pfeil      | Chief Financial Officer          |
| Charles Goff    | Assistant City Manager           |
| Michaela Dollar | Assistant City Manager           |
| Bill Alsup      | Interim Assistant City Manager   |
| Aimee Nemer     | City Secretary                   |
| Jim Dulac       | Interim Engineering Director     |
| Curtis Poovey   | Fire Chief                       |
| Lindsay Turman  | Community Services Administrator |

**WORK SESSION – 6:00 PM, MULTIPURPOSE ROOM #1103**

**A. VISITORS/ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS**

There were no public comments submitted.

**B. REVIEW AND DISCUSS THE NORTHSIDE PUMP STATION PROJECT AND THE 825 PRESSURE ZONE WATER CAPACITY IMPROVEMENTS**

Jim Dulac, Interim Director of Engineering, updated Council on these projects and reviewed the following improvements.

- Alternate site configuration
- Pump station building configuration
- Landscape screening
- Minimized site impact during construction
- Specific screening fences
- Resident outreach and communication

**C. REVIEW AND DISCUSS THE DESIGN OF THE ANIMAL SHELTER AND FIRE STATION 5**

Jim Dulac, Interim Director of Engineering, updated Council on these projects.

#### Animal Shelter

- Alternate 1 – Enhanced staff office expansion and renovation
- Alternate 2 – Renovate existing public and staff restrooms
- Install new emergency generator

Project Cost Description Estimated:

2021 Bond Program Budget \$2.50M

Total Estimated Project Cost \$3.23M

Estimated Project Cost Shortfall \$725K

#### Fire Station 5

Alternate Scope of Work:

- Second addition on the west side of the building to expand existing bunker gear storage area
- Install a new emergency generator to serve the entire building

Project Cost Description Estimated:

2021 Bond Program Budget \$3.00M

Total Estimated Project Cost \$4.75M

Estimated Project Cost Shortfall \$1.75K

### **D. REVIEW AND DISCUSS THE UPCOMING U.S. AND TEXAS LEGISLATIVE SESSIONS**

Kent Pfeil, Chief Financial Officer, reviewed this item for Council. He reviewed redistricting for the Texas House of Representatives, the Texas Senate, and the U.S. House of Representatives. He also reviewed the key topics for the 88th Session and the City's key areas of focus. He explained that the final legislative agenda will be considered at a later date after the November election.

#### Key Topics for the 88<sup>th</sup> Session:

##### **Statewide Topics**

Budget surplus of \$27 billion

\$14 billion rainy day fund

Border Issues

Public Education - school safety

Mental Health

##### **Local Government Topics**

Property Taxes – large valuation increases across state

Sales Taxes – sourcing and allocation

Economic Development – Chapter 313 school tax limitations expires at the end of 2022

##### **Legislative Agenda - key areas of focus for the City of Richardson**

Fiscal Management

Transportation

Economic Vibrancy

Public Safety

Environment

Education & Workforce

## **E. REVIEW AND DISCUSS THE ENHANCEMENTS TO THE APARTMENT INSPECTION PROGRAM**

Lindsay Turman, Community Services Administrator, reviewed this item for Council by giving a history of the Apartment Inspection Program, current programming, current limitations, proposed changes, and implementation.

### **Proposed Changes: Frequency of the Program**

- A comprehensive inspection will be conducted every other year for all properties older than 5 years
- During off-years, Staff will conduct an abbreviated inspection of properties, respond to requests for inspections by owner, property manager or any tenant, and respond to complaints
- Both Fire and Health Departments will continue to inspect the fire systems and pools on an annual basis and Staff will always respond to complaints

### **Proposed Changes: Eliminate Scoring System**

- Because a scoring system compares very different types of properties, Staff is proposing to
- eliminate the scoring system that focuses on passing or failing properties
- Staff will note two types of violations during inspections
- Non-Critical Violations
- Critical Violations
- Staff will address violations found during inspections in the same manner we do other types of
- code enforcement
- Non-Critical Violations – allow 30 days for property owners to propose a plan to Staff for
- addressing all violations
- Example: peeling paint, potholes in parking lot, landscaping violations
- Critical Violations – City will give property owner a deadline for correcting the violation
- Example: missing blanks in exposed electrical panel in bedroom

### **Proposed Changes: Revised Inspection Categories**

- Categories reviewed during inspection:
- Building Exterior
- Building Interior
- Site / Landscape / Common Areas
- Plumbing
- Electrical
- Mechanical
- Health
- Fire

## **F. CONSENT AGENDA:**

1. **CONSIDER AWARD OF BID #03-23 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SIDDONS-MARTIN EMERGENCY GROUP FOR THE COOPERATIVE PURCHASE OF ONE (1) PIERCE CUSTOM VELOCITY PLATFORM 100' MID-MOUNT FIRE APPARATUS FOR FIRE DEPARTMENT THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS (“HGAC”) CONTRACT #FS12-19 IN THE AMOUNT OF \$1,874,699.**

**Council Action**

Councilmember Hutchenrider moved to approve the Consent Agenda as presented. Councilmember Justice seconded the motion. A vote was taken and passed, 7-0.

**G. REPORT ON ITEMS OF COMMUNITY INTEREST**

Council reported on items of community interest.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 8:01p.m.

  
MAYOR

ATTEST:

  
CITY SECRETARY