

**MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION MEETING
APRIL 4, 2022**

• **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Janet DePuy	Mayor Pro Tem
Bob Dubey	Councilmember
Jennifer Justice	Councilmember
Joe Corcoran	Councilmember
Ken Hutchenrider	Councilmember
Arefin Shamsul	Councilmember

The following staff members were also present:

Don Magner	City Manager
Kent Pfeil	Chief Financial Officer
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Jessica Almendarez	Management Analyst
Lindsay Turman	Community Services Administrator
Stacey Davis	Librarian, Local Historian
Kurt Beilharz	Supt. Parks Planning
Gary Tittle	Chief of Police
Claude Locke	Police Sergeant
Steve Moore	Police Lieutenant

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. VISITORS/ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS

There were no public comments submitted.

B. REVIEW AND DISCUSS UPDATE ON SHORT-TERM RENTALS

Lindsay Turman, Community Services Administrator; Pete Smith, City Attorney; and Don Magner, City Manager; provided background and considerations for short-term rentals.

- Short-term rentals must comply with all parking, noise, property standards, occupancy limitations, and signage codes and ordinances today
- When a complaint is received about a short-term rental, RPD and Code Enforcement (other departments as needed) respond to confirm compliance with all applicable regulations
- If there is a violation at a short-term rental, any department can address the situation with the occupants and/or owner of the property
- Residents can register a complaint by calling 911 or the City's Response Center

If there is an interest in regulating short-term rentals, the following recommendation are provided for consideration:

- 1) Require STRs to register with the City, pay a registration fee, and pay HOT
- 2) Include revocation clause
- 3) Require information about owner and local responsible party on registration form
- 4) Require 24-hour emergency contact information to be posted
- 5) Require occupancy limits and other local ordinances to be posted
- 6) On-street parking, noise, trash and recycling, etc.
- 7) Require minimum 24-hour rental period; minimum 21 years old to rent
- 8) Require hosting platform to provide notice of City regulations to short-term rental owner

C. REVIEW AND DISCUSS UPDATE ON OPPORTUNITIES FOR MISS BELLE'S HOUSE

Shanna Sims-Bradish, Assistant City Manager, provided background and recommendations for the relocation and use of Miss Belle's House to Huffhines Park.

D. REPORT ON ITEMS OF COMMUNITY INTEREST

Council reported on items of community interest.

EXECUTIVE SESSION

In compliance with Section 551.072 and 551.076 of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Deliberation Regarding Real Property
 - Property Considerations in the E. Arapaho Rd./Alma Rd. Area
- Deliberation Regarding Security Devices or Security Audits
 - Briefing by Chief of Police Regarding Building Security and Protocol

Council Action

Council convened into Executive Session at 8:35 p.m.

RECONVENE INTO REGULAR SESSION

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

Council Action

Council recessed the Executive Session at 9:42 p.m. in the Richardson Room and reconvened at 9:44 p.m. in Executive Session in the Council Chambers. Council reconvened into regular session at 9:53 p.m. There was no action as a result of the Executive Session.

ADJOURNMENT

With no further business, the meeting was adjourned at 9:53 p.m.


MAYOR

ATTEST:


CITY SECRETARY