

**MINUTES**  
**RICHARDSON CITY COUNCIL**  
**WORK SESSION AND COUNCIL MEETING**  
**FEBRUARY 28, 2022**

• **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

|                  |               |
|------------------|---------------|
| Paul Voelker     | Mayor         |
| Janet DePuy      | Mayor Pro Tem |
| Bob Dubey        | Councilmember |
| Jennifer Justice | Councilmember |
| Joe Corcoran     | Councilmember |
| Ken Hutchenrider | Councilmember |
| Arefin Shamsul   | Councilmember |

The following staff members were also present:

|                     |                                               |
|---------------------|-----------------------------------------------|
| Don Magner          | Deputy City Manager                           |
| Kent Pfeil          | Chief Financial Officer                       |
| Shanna Sims-Bradish | Assistant City Manager Admin/Leisure Services |
| Jessica Almendarez  | Management Analyst                            |
| Aimee Nemer         | City Secretary                                |
| Sam Chavez          | Interim Development Services Director         |
| Keith Dagen         | Finance Director                              |
| Bill Alsup          | Health Director                               |
| Shawn Poe           | Engineering Director                          |
| Jim Dulac           | Assistant Engineering Director                |

Auditors present:

Kevin Smith, Crowe  
Michelle Buss, Crowe

**WORK SESSION – 6:00 PM, RICHARDSON ROOM**

**A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA**

Sam Chavez, Interim Development Services Director, reviewed Zoning File 21-25.

**B. REVIEW AND DISCUSS THE 2020-2021 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) PRESENTATION**

Kevin Smith, Crowe, provided an overview of the 2020-2021 Annual Comprehensive Financial Report stating that the independent auditor has issued an unmodified (“clean”) opinion of the City’s financial statements.

**C. REVIEW AND DISCUSS CONSIDERATION OF A FUTURE ORDINANCE RELATED TO A MUNICIPAL SETTINGS DESIGNATION FOR A COMMERCIAL PROPERTY NEAR ARAPAHO ROAD AND COIT ROAD**

Bill Alsup, Health Director, reviewed the Municipal Settings Designation process, property details, and previous City Council actions regarding the property in question.

**D. REVIEW AND DISCUSS UPDATE ON LIBRARY AND CITY HALL RENOVATION PROJECT KICKOFF**

Shawn Poe, Director of Engineering, updated Council on the project team, estimated schedule, and community engagement process for the Library and City Hall renovation project.

**E. REPORT ON ITEMS OF COMMUNITY INTEREST**

Council reported on items of community interest.

**COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS**

**2. INVOCATION – KEN HUTCHENRIDER**

**3. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – KEN HUTCHENRIDER**

**4. MINUTES OF THE JANUARY 31, 2022, FEBRUARY 7, 2022, AND FEBRUARY 14, 2022 MEETINGS**

**Council Action**

Councilmember Dubey moved to approve the Minutes as presented. Councilmember Corcoran seconded the motion. A vote was taken and passed, 7-0.

**5. VISITORS/ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS**

Deputy City Manager acknowledged a public comment card submitted by Daniel Berns regarding an expression of solidarity for Ukraine.

**PUBLIC HEARING ITEM:**

**6. PUBLIC HEARING, ZONING FILE 21-25, AND CONSIDER ADOPTION OF ORDINANCE NO. 4414, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP BY GRANTING A CHANGE IN ZONING BY GRANTING A SPECIAL PERMIT FOR A CHILDCARE CENTER LOCATED AT 1006 HAMPSHIRE LANE, RICHARDSON, TEXAS.**

**Public Hearing**

Following a summary of the request from staff, Valarie, McGhee, the applicant, presented her request to Council. With no public comments submitted, Councilmember Hutchenrider moved to close the Public Hearing, seconded by Councilmember Justice, and approved unanimously.

**Council Action**

Councilmember Hutchenrider moved to approve the request as presented. Councilmember Justice seconded the motion. A vote was taken and passed, 7-0.

**7. CONSENT AGENDA:**

**A. CONSIDER ADOPTION OF ORDINANCE NO. 4415, AMENDING THE CODE OF ORDINANCES OF THE CITY OF RICHARDSON, TEXAS, BY AMENDING CHAPTER 12, ARTICLE I, SECTION 12-4, TO ADOPT AN INCREASE IN THE AMOUNT OF THE RESIDENCE HOMESTEAD EXEMPTION FOR INDIVIDUALS SIXTY-FIVE (65) YEARS OF AGE OR OLDER, AND FOR**

INDIVIDUALS WHO ARE DISABLED, FROM ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) TO ONE HUNDRED FIVE THOUSAND DOLLARS (\$105,000.00).

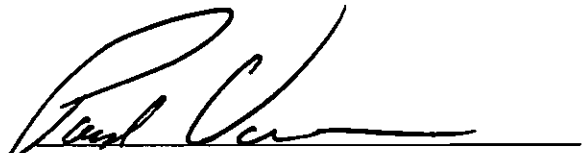
- B. CONSIDER APPROVAL OF RESOLUTION NO. 22-03, APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE SERIES 2022 CERTIFICATES OF OBLIGATION.
- C. CONSIDER AWARD OF BID #47-22 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ZNET TECH FOR THE COOPERATIVE PURCHASE OF FARO 3D SCANNER THROUGH U.S. GENERAL SERVICES ADMINISTRATION ("GSA") CONTRACT #47QTCA18D003S IN THE AMOUNT OF \$57,485.10.
- D. AUTHORIZE THE CHANGE ORDER TO DECREASE PURCHASE ORDER #211270 TO PEACHTREE CONSTRUCTION FOR 2021 ASPHALT OVERLAY PROGRAM IN THE AMOUNT OF \$70,786.97.

**Council Action**

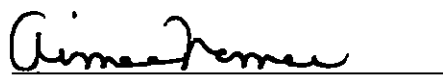
Councilmember Hutchenrider moved to approve the Consent Agenda as presented. Councilmember Shamsul seconded the motion. A vote was taken and passed, 7-0.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 7:42 p.m.

  
MAYOR

ATTEST:

  
CITY SECRETARY