

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION MEETING
MAY 17, 2021

• **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Janet DePuy	Mayor Pro Tem
Bob Dubey	Councilmember
Jennifer Justice	Councilmember
Joe Corcoran	Councilmember
Ken Hutchenrider	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Wagner	Deputy City Manager
Kent Pfeil	Chief Financial Officer
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Jessica Almendarez	Management Analyst
• Bill Alsup	Director of Health
Bob Clymire	Budget Officer

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. VISITORS/ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS

Robin Markussen, 3105 Barley Court, addressed Council regarding short-term rentals.

B. REVIEW AND DISCUSS THE MAIN STREET INFRASTRUCTURE PROJECT

Don Wagner, Deputy City Manager, reviewed the status and schedule of the Main Street Infrastructure Project for Council.

- Main Street Rising Star & Plaza Open Space - June 2021
- Street Reconstruction/Demobilization - June 2021
- Public Safety Campus Phase 4 May 2021
- Phase 5 - August 2021

C. REVIEW AND DISCUSS THE MOSQUITO CONTROL PROGRAM

Bill Alsup, Director of Health, reviewed the Integrated Mosquito Management Plan for Council.

Integrated Mosquito Management

- 1) Public Education
- 2) Source Reduction
- 3) Surveillance
- 4) Larviciding
- 5) Adulticiding

**D. REVIEW AND DISCUSS THE SECOND QUARTER FINANCIAL REPORT
FOR THE FY 2020-2021 OPERATING BUDGET**

Bob Clymire, Budget Officer, reviewed the second-quarter performance of revenues and expenditures against the same period for the last fiscal year of the City's five main operating funds:

- 1) General Fund
- 2) Water and Sewer Fund
- 3) Solid Waste Services Fund
- 4) Golf Fund
- 5) Hotel/Motel Tax Fund

Shanna Sims-Bradish, Assistant City Manager, provided additional insight on the Hotel/Motel Tax Fund in preparation for the FY21-22 budget discussions this summer.

Hotel/Motel Tax Fund Revenues

- Total revenues of \$754K, or 45.2% of the original budget compared to \$2.9M, or 63.7% of FY2019-20 YTD actuals
- Hotel occupancy taxes of \$583K are (\$1.1M) below last year and \$40K above the budgeted target through the end of the second quarter

Hotel/Motel Tax Revenue Outlook

- Not included in this report, April receipts from March stays saw a bump from winter storm-related stays for insurance adjusters and restoration companies, as well as from weekend stays related to weddings, sports groups, and spring break traffic
- Current trends point to a modest boost from leisure travel during the summer months
- Multi-year recovery for business travel still expected

Hotel/Motel Tax Expenditures

- Total expenditures of \$1.5M, or 50.4% of the original budget compared to \$3.3M, or 72.0% of FY2019-2020 YTD actuals
 - The Eisemann Center continued to work with arts organizations on options for hosting performing arts offerings in a "modified environment" with additional capacity in venues this spring and summer
 - All expenditures are performing as expected

E. REPORT ON ITEMS OF COMMUNITY INTEREST

Council reported on items of community interest.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:40 p.m.


MAYOR

ATTEST:


CITY SECRETARY