MINUTES

RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
MARCH 29, 2021

- **Call to Order**
  Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Janet DePuy	Mayor Pro Tem
Bob Dubey	Councilmember
Mark Solomon	Councilmember
Kyle Kepner	Councilmember
Ken Hutchenrider	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	Deputy City Manager
Kent Pfeil	Chief Financial Officer
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Jessica Almendarez	Management Analyst
Michael Spicer	Director of Development Services

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Michael Spicer, Director of Development Services, reviewed Zoning Files 21-01, 21-02, and 21-03.

B. REPORT ON ITEMS OF COMMUNITY INTEREST

Council reported on items of community interest.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. INVOCATION – JANET DEPUY

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – JANET DEPUY

3. MINUTES OF THE FEBRUARY 22, 2021, MARCH 1, 2021, MARCH 8, 2021, MARCH 8, 2021 (BOARDS & COMMISSIONS), MARCH 15, 2021, AND MARCH 22, 2021 MEETINGS

Council Action

Councilmember Mitchell moved to approve the Minutes as presented. Councilmember Hutchenrider seconded the motion. A vote was taken and passed, 7-0.

4. ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS

City Manager Johnson referenced a Public Comment Card submitted by Nicholas Palmos regarding park rules as it relates to non-motorized watercraft.

5. VISITORS

There were no visitors' comments submitted.

6. CONSIDER APPOINTMENTS AND REAPPOINTMENTS TO THE CITY PLAN COMMISSION, LIBRARY BOARD, CULTURAL ARTS COMMISSION, ANIMAL SERVICES ADVISORY COMMISSION, CIVIL SERVICE BOARD, PARKS AND RECREATION COMMISSION, SIGN CONTROL BOARD, TIF BOARDS, ZONING BOARD OF ADJUSTMENT, AND THE NORTH TEXAS MUNICIPAL WATER DISTRICT BOARD.

Council Action

Council made the following motions which were all approved unanimously.

City Plan Commission

Mayor Pro Tem DePuy moved to appoint Randy Roland as Chair for the remainder of his current term, to appoint Bryan Marsh as Vice-Chair for an unexpired term ending August 1, 2022; and to appoint Sibyl LaCour as an Alternate for an unexpired term ending August 1, 2021. Councilmember Kepner seconded the motion. A vote was taken and passed, 7-0.

Library Board – Expired Terms 01/01 and Vacancy

Councilmember Dubey moved to reappoint Traute Heiland Malhotra and Laurie Patton for a term ending January 1, 2023; and to appoint Audrey Oatis-Newsome for a term ending January 1, 2023. Councilmember Hutchenrider seconded the motion. A vote was taken and passed, 7-0.

Cultural Arts Commission – Expired Terms 01/31, Fill Created Vacancy, Appoint New Vice-Chair

Councilmember Kepner moved to reappoint Elizabeth Gonzalez and Sandy Palisch to a term ending January 31, 2023; to appoint Anthony Pampillonia as Vice-Chair for a term ending January 31, 2023; and to appoint Ted Kollaja for an unexpired term ending January 31, 2022. Councilmember Mitchell seconded the motion. A vote was taken and passed, 7-0.

Animal Services Advisory Commission – Expiring Terms 03/31

Councilmember Solomon moved to reappoint Roy Dimon, Chair, Meg Austin, Vice-Chair, and Bill Alsup, Health Director, for a term ending March 31, 2023. Councilmember Kepner seconded the motion. A vote was taken and passed, 7-0.

Civil Service Board – 1 Vacancy; Vice-Chair

Mayor Pro Tem DePuy moved to appoint Kim Quirk as Vice-Chair for an unexpired term ending August 31, 2022. Councilmember Mitchell seconded the motion. A vote was taken and passed, 7-0.

Parks & Recreation Commission – 2 Vacancies

Councilmember Mitchell moved to appoint Bettye Stripling and Franklin Byrd to unexpired terms ending December 1, 2022. Councilmember Solomon seconded the motion. A vote was taken and passed, 7-0.

Sign Control Board – 2 Vacancies – Alternates and Fill Created Vacancy
Councilmember Mitchell moved to appoint G. Scott Waddell for an unexpired term ending December 1, 2022; Jason Kongabel as an Alternate for an unexpired term ending December 1, 2021; and Pam Parmerlee as an Alternate for an unexpired term ending December 1, 2022. Councilmember Dubey seconded the motion. A vote was taken and passed, 7-0.

TIF Boards 1-3 – 1 Vacancy and Expiring Terms on TIF #1 04/09
Councilmember Hutchenrider moved to appoint Ron Taylor to TIF Board # 1 for a term ending April 9, 2023, and to TIF Board # 2 and # 3 for an unexpired term ending November 28, 2021; and to reappoint Jeremy Thomason, Janice Peters, Gerald Bright, and Stan Bradshaw, Chair; to a term ending April 9, 2023, for TIF Board # 1. Councilmember Solomon seconded the motion. A vote was taken and passed, 7-0.

Zoning Board of Adjustment – 2 Vacancies; 1 Member, 1 Alternate
Councilmember Solomon moved to appoint Nicholas Robison as a full member for a term ending April 1, 2023; Tiffany Capeles as an Alternate for a term ending April 1, 2023; Phil Thames as an Alternate for an unexpired term ending April 1, 2022; and to reappoint Scott Rooker as Vice-Chair for a term ending April 1, 2023. Councilmember Kepner seconded the motion. A vote was taken and passed, 7-0.

NTMWD Board – 1 Expiring Term 05/31
Mayor Voelker moved to reappoint John Sweeden for a term ending May 31, 2023. Councilmember Mitchell seconded the motion. A vote was taken and passed, 7-0.

PUBLIC HEARING ITEMS:

7. PUBLIC HEARING, ZONING FILE 21-01, A REQUEST FOR A SPECIAL PERMIT FOR A RESTAURANT WITH DRIVE THROUGH SERVICE ON 0.52 ACRES CURRENTLY ZONED C-M COMMERCIAL LOCATED WEST OF WEST SHORE DRIVE, ON THE SOUTH SIDE OF W. ARAPAHO ROAD.

Public Hearing
After a presentation from staff, Dan Dover, representing the applicant, was available for questions from Council. With no public comments submitted, Councilmember Solomon moved to close the Public Hearing, seconded by Councilmember Hutchenrider, and approved unanimously.

Council Action
Councilmember Mitchell moved to approve the request stipulating that the canopy extend from the front to the back of the building, include an outdoor seating area, and include a bike rack. Mayor Pro Tem DePuy seconded the motion. The motion was clarified that the canopy fit within the geometry of the allowed space. A vote was taken and passed, 7-0.

8. PUBLIC HEARING, ZONING FILE 21-02, A REQUEST FOR A SPECIAL PERMIT FOR A MOTOR VEHICLE REPAIR SHOP-MINOR (AUTO GLASS REPAIR AND INSTALLATION) ON 1.38-ACRES CURRENTLY ZONED MAIN STREET/CENTRAL EXPRESSWAY PD PLANNED DEVELOPMENT (GATEWAY COMMERCIAL SUB-DISTRICT) LOCATED AT 610 S. SHERMAN STREET, SUITE 102, SOUTH OF W. PHILLIPS STREET, ON THE WEST SIDE OF S. SHERMAN STREET.

Public Hearing
After a presentation from staff, the applicant, Chris Bailey, was available for questions from Council. With no public comments submitted, Councilmember Hutchenrider moved to close the Public Hearing, seconded by Councilmember Mitchell, and approved unanimously.

Council Action
Councilmember Hutchenrider moved to approve the request as submitted. Councilmember Solomon seconded the motion. A vote was taken and passed, 7-0.

9. **PUBLIC HEARING, ZONING FILE 21-03, A REQUEST FOR MAJOR MODIFICATIONS TO THE DEVELOPMENT STANDARDS OF THE WEST SPRING VALLEY PD PLANNED DEVELOPMENT DISTRICT ON APPROXIMATELY 3.1 ACRES LOCATED AT 808 S. CENTRAL EXPRESSWAY, NORTH OF W. SPRING VALLEY ROAD, ON THE WEST SIDE OF S. CENTRAL EXPRESSWAY TO ALLOW REMODELING OF THE EXISTING 14,800 SQUARE FOOT SINGLE STORY OFFICE BUILDING AND THE ADDITION OF CARPORTS.**

Public Hearing
After a presentation from staff, the applicant, Sam Hanson, was available for Council questions. With no public comments submitted, Councilmember Hutchenrider moved to close the Public Hearing, seconded by Councilmember Kepner, and approved unanimously.

Council Action
Councilmember Mitchell moved to approve the request as submitted. Councilmember Dubey seconded the motion. A vote was taken and passed, 7-0.

10. **CONSENT AGENDA:**

A. **CONSIDER ADOPTION OF THE FOLLOWING ORDINANCES:**

1. **ORDINANCE NO. 4372, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 6, ARTICLE II, BY AMENDING SECTIONS 6-27 AND 6-28, TO ADOPT THE INTERNATIONAL BUILDING CODE, 2018 EDITION, TOGETHER WITH APPENDIX D AND AMENDMENTS THERETO; BY AMENDING SECTIONS 6-30 AND 6-31, TO ADOPT THE INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, 2018 EDITION AND AMENDMENTS THERETO; BY AMENDING SECTIONS 6-33 AND 6-34, TO ADOPT THE INTERNATIONAL ENERGY CONSERVATION CODE, 2018 EDITION, AND AMENDMENTS THERETO; BY AMENDING ARTICLE V, SECTIONS 6-237 AND 6-238, TO ADOPT THE INTERNATIONAL FUEL GAS CODE, 2018 EDITION, WITH APPENDIX A AND AMENDMENTS THERETO; BY AMENDING ARTICLE VI, SECTIONS 6-262 AND 6-263, TO ADOPT THE INTERNATIONAL MECHANICAL CODE, 2018 EDITION AND AMENDMENTS THERETO; BY AMENDING ARTICLE VII, SECTIONS 6-287 AND 6-288, TO ADOPT THE INTERNATIONAL PLUMBING CODE, 2018 EDITION, TOGETHER WITH APPENDICES**

C AND E AND AMENDMENTS THERETO; BY AMENDING ARTICLE IIA, SECTIONS 6-45 AND 6-46 TO ADOPT THE INTERNATIONAL EXISTING BUILDING CODE, 2018 EDITION, AND AMENDMENTS THERETO; BY ADDING ARTICLE IIB, SECTIONS 6-47 AND 6-48 TO ADOPT THE INTERNATIONAL SWIMMING POOL AND SPA CODE, 2018 EDITION AND AMENDMENTS THERETO.

2. ORDINANCE NO. 4373, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 6, ARTICLE III, RICHARDSON ELECTRICAL CODE, BY AMENDING SECTIONS 6.111(a) AND 6-132(1) ADOPTING NATIONAL ELECTRICAL CODE, 2017 EDITION, NFPA 70, RELATING TO ELECTRICAL CONTRACTOR REQUIREMENTS AND STANDARDS FOR ELECTRICAL INSTALLATIONS.

3. ORDINANCE NO. 4374, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 8, ARTICLE II, SECTION 8-27 AND SECTION 8-26 ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE, INCLUDING APPENDICES B, D, H, I, AND N, AND AMENDMENTS THERETO.

4. ORDINANCE NO. 4375, ADOPTING SUPPLEMENT NO. 29 TO THE CODE OF ORDINANCES.

B. CONSIDER AMENDMENTS TO THE RULES AND REGULATIONS OF THE CITY OF RICHARDSON'S MUNICIPAL CIVIL SERVICE SYSTEM.

C. CONSIDER AWARD OF THE FOLLOWING BIDS:

1. BID #25-21 – WE RECOMMEND THE AWARD TO MHB CONSTRUCTION FOR N. PLANO ROAD AT DUCK CREEK – NORTHBOUND (EAST) BRIDGE RAIL IMPROVEMENTS IN THE AMOUNT OF $105,398.

2. BID #29-21 – WE RECOMMEND THE AWARD TO RATLIFF HARDSCAPE FOR 2021 SCREENING WALL REPAIR/RECONSTRUCTION PROJECT IN THE AMOUNT OF $851,676.70, WHICH INCLUDES BID ALTERNATES NO. 1 AND 2.

3. BID #30-21 – WE RECOMMEND THE AWARD TO A&B CONSTRUCTION FOR BELT LINE RD. VALVE IMPROVEMENT @ PLANO RD & YALE BLVD. IN THE AMOUNT OF $323,980.82, WHICH INCLUDES BID ALTERNATE NO. 1.

4. BID #33-21 – WE RECOMMEND THE AWARD TO ADVANCE CONTRACTING GROUP FOR 2015 RESIDENTIAL SIDEWALK REPLACEMENT PROGRAM – REGION 5 AND REGION 4 COMPLETION IN THE AMOUNT OF $1,312,143.80, WHICH INCLUDES BID ALTERNATES NO. 1 AND 2.

5. **BID #39-21 – WE RECOMMEND THE AWARD TO SPORTS FIELD SOLUTIONS FOR THE COOPERATIVE PURCHASE OF SPORTS FIELD MAINTENANCE ENHANCEMENTS IN THE AMOUNT OF $90,407 THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #560-18.**

Council Action
Councilmember Hutchenrider moved to approve the Consent Agenda as submitted. Councilmember Kepner seconded the motion. A vote was taken and passed, 7-0.

ADJOURNMENT
With no further business, the meeting was adjourned at 8:26 p.m.

MAYOR

ATTEST:

CITY SECRETARY