MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
FEBRUARY 22, 2021

- **Call to Order**

  Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Janet DePuy	Mayor Pro Tem
Bob Dubey	Councilmember
Mark Solomon	Councilmember
Kyle Kepner	Councilmember
Ken Hutchenrider	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	Deputy City Manager
Kent Pfeil	Chief Financial Officer
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Jessica Almendarez	Management Analyst
Michael Spicer	Director of Development Services
Keith Dagen	Director of Finance
Vicki McCarthy	Controller
Yesenia Lopez	Chief Accountant

The following consultants were also present:

Kevin Smith, Partner, Crowe LLP

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Michael Spicer, Director of Development Services, reviewed Zoning File 20-22 and Variance 20-01.

B. REVIEW AND DISCUSS THE 2019-2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) PRESENTATION

Kevin Smith, Crowe LLP, explained that the annual audit was performed according to Generally Accepted Auditing Standards and Generally Accepted Government Auditing Standards as required by law. Mr. Smith reported the following and explained that an unmodified opinion is the highest level of assurance provided by the audit.

1. No audit adjustments were noted
2. No deficiencies were noted regarding internal controls
3. An unmodified opinion was issued regarding the financial statements

4. An unmodified opinion was issued regarding Federal awards or single audit

C. REVIEW AND DISCUSS THE WINTER STORM UPDATE
Don Magner, Deputy City Manager, reported on the City's response and recovery and restoration efforts related to the winter storm.

D. REPORT ON ITEMS OF COMMUNITY INTEREST
Council reported on items of community interest.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. INVOCATION – MARK SOLOMON

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – MARK SOLOMON

3. MINUTES OF THE JANUARY 25, 2021, FEBRUARY 1, 2021, AND FEBRUARY 8, 2021 MEETINGS

Council Action
Councilmember Hutchenrider moved to approve the Minutes as presented. Councilmember Mitchell seconded the motion. A vote was taken and passed, 7-0.

4. ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS
There were no Public Comment Cards submitted.

5. VISITORS
There were no visitors' comments submitted.

PUBLIC HEARING ITEM:

6. PUBLIC HEARING, ZONING FILE 20-22, AND CONSIDER ADOPTION OF ORDINANCE NO. 4371 AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING FROM PD PLANNED DEVELOPMENT FOR I(M)-1 INDUSTRIAL WITH A SPECIAL PERMIT FOR HEAVY MANUFACTURING TO PD PLANNED DEVELOPMENT FOR I-M(1) INDUSTRIAL WITH A SPECIAL PERMIT FOR HEAVY MANUFACTURING WITH MODIFIED DEVELOPMENT STANDARDS AND A REVISED CONCEPT PLAN FOR 8.9 ACRES LOCATED AT THE SOUTHWEST CORNER OF RESEARCH DRIVE AND TELECOM PARKWAY.

Public Hearing
After a report from staff, Mayor Voelker opened the Public Hearing. The applicant, Prakash Purohit, Naturich Labs, Inc., was available for Council questions. With no further public comments submitted, Mayor Voelker closed the Public Hearing with a motion by Councilmember Solomon, second by Councilmember Hutchenrider, and a unanimous vote.

Council Action
Councilmember Solomon moved to approve the request and ordinance as submitted. Councilmember Kepner seconded the motion. A vote was taken and passed, 7-0.

ACTION ITEM:

7. **VARIANCE NO. 20-01, A REQUEST FOR A VARIANCE FROM CHAPTER 21, THE SUBDIVISION AND DEVELOPMENT CODE, TO WAIVE THE REQUIREMENT FOR SIDE LOT LINES FOR SINGLE FAMILY LOTS TO BE CONFIGURED AT RIGHT ANGLES TO TANGENT STREET LINES OR RADIAL TO CURVED STREET LINES TO ACCOMMODATE THE DEVELOPMENT OF A SINGLE-FAMILY ATTACHED (TOWNHOME) DEVELOPMENT TO BE LOCATED AT THE NORTHEAST CORNER OF RENNER ROAD AND RED MOON WAY.**

Council Action
After a report from staff, Christopher Hernandez, Kimley-Horn & Associates, and Brian Metcalf, representing the applicant; were available for Council questions. Councilmember Hutchenrider moved to approve the request as submitted. Councilmember Kepner seconded the motion. A vote was taken and passed, 7-0.

8. **CONSENT AGENDA:**

   A. **CONSIDER AWARD OF THE FOLLOWING BIDS:**

      1. **BID #34-21 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO ABM INDUSTRIES, INC. FOR CUSTODIAL SERVICES PURSUANT TO THE UNIT PRICES SPECIFIED IN THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #639-21.**

      2. **BID #35-21 – WE RECOMMEND THE AWARD TO H.D. SNOW HOUSE MOVING, INC. FOR THE COOPERATIVE PURCHASE OF HILL-ROBBERSON HOUSE RELOCATION PROJECT THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #556-18 IN THE AMOUNT OF $68,865.**

      3. **BID #36-21 – WE REQUEST AUTHORIZATION TO ISSUE COOPERATIVE ANNUAL REQUIREMENTS CONTRACTS FOR TIRES, TUBES, SUPPLIES, AND EQUIPMENT TO MICHELIN NORTH AMERICA, INC. ($20,000), SOUTHERN TIRE MART LLC ($140,000), AND GOODYEAR TIRE AND RUBBER COMPANY ($60,000) PURSUANT TO THE UNIT PRICES SPECIFIED IN THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #636-21.**

      4. **BID #37-21 – WE RECOMMEND THE AWARD TO INGERSOLL RAND FOR AIR COMPRESSOR AND ASSOCIATED EQUIPMENT**

REPLACEMENT AND INSTALLATION FOR GALATYN FOUNTAIN IN THE AMOUNT OF $86,769.

Council Action

Councilmember Mitchell moved to approve the Consent Agenda as presented. Councilmember Hutchenrider seconded the motion. A vote was taken and passed, 7-0.

ADJOURNMENT

With no further business, the meeting was adjourned at 9:00 p.m.

MAYOR

ATTEST:

CITY SECRETARY