MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
SEPTEMBER 28, 2020

- **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Janet DePuy	Mayor Pro Tem
Bob Dubey	Councilmember
Mark Solomon	Councilmember
Kyle Kepner	Councilmember
Ken Hutchenrider	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	Deputy City Manager
Kent Pfeil	Chief Financial Officer
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Jessica Almendarez	Management Analyst
Michael Spicer	Director of Development Services
Cara Copley	Assistant Finance Director

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Michael Spicer, Director of Development Services, reviewed Zoning File 20-16.

B. REVIEW AND DISCUSS THE ATMOS ENERGY RATE REVIEW SETTLEMENT ACTION

Cara Copley, Assistant Finance Director, reviewed the 2020 rate request, settlement agreement, and proposed rates.

Proposed Rates

Monthly Customer Charge:

Class	Current Rate	Proposed Rate
Residential	\$19.55	\$20.25
Commercial	\$46.50	\$54.50

Consumption charge (based on cubic feet of gas (Ccf)):

Class	Current Rate	Proposed Rate
Residential	\$0.17423	\$0.26651
Commercial	\$0.09924	\$0.11728

C. REVIEW AND DISCUSS THE CITY COUNCIL GOALS FOR THE 2019-2021 COUNCIL TERM – TACTICS UPDATE

Don Magner, Deputy City Manager, reviewed the City Council goals for the 2019-2021 term and provided a status of completed (C), ongoing (O), in progress (P), or deferred (D).

Enhance the quality of life of our stakeholders

C-Transition Library software to the "cloud" to enhance customer service
C-Attain Heart Safe Community designation from American Heart Association
P-Promote participation in the 2020 Census
P-Facilitate review and consideration of possible future bond program
P-Enhance the traffic management system infrastructure and continue to evaluate the timing and implementation schedule for the central traffic system software
P-Progress the Duck Creek, Breckinridge and Spring Creek Nature Area trail projects
P-Conduct biannual review of Code of Ethics
D-Explore alternatives for emergency housing repair assistance programs

Protect and strengthen stakeholder investments in the City

C-Review food truck regulations to ensure an informed approach
O-Continue to provide support and resources to Richardson neighborhoods
P-Sustain efforts to complete the 2015 bond program in a manner that is financially responsible, maximizes project opportunities and is clearly communicated with citizens and key stakeholders
P-Adopt 2018 International Family of Codes
P-Collaborate with institutional partners, property owners and citizens during construction of Northside Water Tower
P-Explore opportunities to restructure the Apartment Inspection Program
P-Identify infill areas and explore regulations to ensure desirable redevelopment
D-Explore options for expanding the street median maintenance program

Increase the sense of community and citizen engagement

O-Seek new opportunities to enhance the City's promotion of multicultural offerings in the community
O-Enhance information and resources regarding the Environmental Partnership Initiatives Program and Richardson Re-Plants
O-Further public awareness about emergency management notifications and initial response
O-Examine the City's social media presence and opportunities
P-Implement the Veterans Partnership Initiatives Program
D-Conduct Richardson CARES Class III
D-Enhance community outreach efforts with Eisemann Center Presents performers

Enhance the customer experience in interactions with the City

O-Continue to offer periodic Richardson-specific customer service training for all staff; provide Richardson-specific customer service training for new employees
P-Develop a plan and begin to implement betterments for improved accessibility for customers
P-Continue to implement the Library's 2018-2023 Strategic Plan
D-Explore creation of online resources to improve customer engagement
D-Expand utilization of customer service evaluation tools and feedback methods on specific City services and events

Manage city finances effectively and efficiently
C-Evaluate property tax exemptions in conjunction with financial policies
C-Review outstanding debt for future refunding opportunities
C-Review utility billing practices for operational efficiencies
O-Benchmark fees/revenues and consider strategic fee recommendations
O-Develop budget strategies that prepare the City for the impact of Senate Bill 2 requirements
O-Continually refine budgetary precision strategies to enhance the community's understanding of key service delivery considerations

Pursue public/private partnerships and contributions
C-Continue to identify opportunities for private participation/contributions and update information on the philanthropy pages on the City's website
O-Explore opportunities to enrich citywide strategy to cultivate philanthropy and sponsorships of city services and events
P-Further public/private partnerships explorations in the Collins/Arapaho and Main Street areas
D-Initiate and refine the Eisemann Edge Endowment Fund annual offering in partnership with UT Dallas

Integrate innovative business processes
C-Migrate communication devices to FirstNet for public safety and emergency communication purposes
O-Continue to evaluate smart city initiatives for appropriateness
O-Enhance cybersecurity preparedness
P-Expand Cityworks to the Traffic and Parks Departments
P-Implement the hand-held ticket writing system for the Police Department
P-Begin implementation of key software components of the city's legacy enterprise resource planning systems
P-Continue implementation of the water meter replacement program and automated meter reading technology
P-Achieve designation from the Texas Fire Chiefs Best Practices Program

Attract, develop, and retain quality City employees
C-Evaluate and develop recommendations regarding the City's compensation and benefits package for consideration in the development of the annual budget to ensure that both elements remain financially sustainable and market competitive
C-Analyze and consider public safety compensation and benefit needs in the context of Senate Bill 2 funding constraints
O-Develop customized departmental recruitment/retention strategies for competitive recruitment scenarios
P-Further implement security improvements at City facilities to enhance safety and security for customers and employees
D-Continue to offer and enhance a training programs focused on supporting supervisors
D-Offer inaugural COR Leadership Academy II

Attract and retain targeted businesses; Increase the number, quality, and variety of job opportunities throughout the City
O-Conduct outreach campaign to targeted businesses in the Innovation District thru on-site visitations, Mayor's luncheons, surveys and other means
O-Explore alternatives to further support small, locally owned businesses

P-Launch entrepreneurial support initiatives in collaboration with local, regional and national partners for start-ups and emerging growth companies in the Innovation District and other key commercial areas of Richardson
D-Undertake a study and execute a plan to attract a destination entertainment venue(s) to Richardson
D-Develop strategies to motivate landlords of older Class A & B office buildings in Richardson to renovate their properties to make them more enticing to prospective tenants

Leverage our regional leadership position to positively impact County, State and Federal issues
O-Enhance legislative advocacy on key issues by enriching engagement with elected officials at the county, state and federal level
O-Continue encourage and support service on regional boards and committees
P-Closely monitor the result of legislation and share unintended consequences with elected officials and citizens
P-Actively support, promote, and partner with Collin County and Dallas County to advance coordinated development and redevelopment of infrastructure and transportation network for the benefit of the North Texas region
P-Further development of regional mutual operations agreements

Leverage media to effectively tell the Richardson story
P-Evaluate current messaging and identify opportunities for targeted regional outreach with measurable results
P-Evaluate social/digital media tools, channels, messages, and benchmark with peer cities/others
P-Explore options for theme and/or tagline development that would reinforce the Council's vision and goals

Additional strategies
P-October 2019 Tornado Response
P-COVID-19 Response
P-Hurricane Laura Response
P-Continue to work on resolution for NTMWD alternative rate methodology
P-DART Zoom (bus route planning) Participation / Support
P-Further Arapaho Station redevelopment opportunities
P-Continue to build on multi-year infrastructure maintenance strategies
P-Ongoing work to finalize design and constructions of Silver Line rail, stations and art, and trail
P-Development of public open space plaza adjacent to UT Dallas Silver Line Station
P-Development of permanently dedicated public parking in the Galatyn Station area

D. REPORT ON ITEMS OF COMMUNITY INTEREST

Council reported on items of community interest.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. INVOCATION – BOB DUBEY

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – BOB DUBEY

3. MINUTES OF THE SEPTEMBER 14, 2020, SEPTEMBER 14, 2020 (BOARDS & COMMISSIONS), AND SEPTEMBER 21, 2020 MEETINGS

Council Action
Councilmember Mitchell moved to approve the Minutes as presented. Councilmember Hutchenrider seconded the motion. A vote was taken and passed, 7-0.

4. ACKNOWLEDGEMENT OF PUBLIC COMMENT CARDS
There were no public comment cards submitted.

5. VISITORS
Tom Huch, 3406 Sweetwater Drive, addressed Council regarding storm pipes for residential lots.

6. CONSIDER APPOINTMENT OF HEALTH OFFICER FOR THE CITY OF RICHARDSON.

Council Action
Councilmember Solomon moved to appoint Dr. Dave Bonnet as the City Health Officer for a term October 13, 2020 to October 13, 2022. Councilmember Hutchenrider seconded the motion. A vote was taken and passed, 7-0.

PUBLIC HEARING ITEM:

7. PUBLIC HEARING, ZONING FILE 20-16, AND CONSIDER ADOPTION OF ORDINANCE NO. 4360, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING FROM PD PLANNED DEVELOPMENT TO PD PLANNED DEVELOPMENT BY ADOPTING A CONCEPT PLAN, AMENDING THE PERMITTED USES AND PARKING RATIO FOR 5.455 ACRES LOCATED 401 W. PRESIDENT GEORGE BUSH HIGHWAY, RICHARDSON, TEXAS.

Public Hearing
After a review by staff, Mayor Voelker opened the Public Hearing. The applicant was available for Council questions. With no public comments submitted, Mayor Voelker closed the Public Hearing with a motion by Councilmember Solomon, second by Councilmember Hutchenrider, and unanimous approval.

Council Action
Mayor Pro Tem DePuy moved to approve the request and the ordinance as presented. Councilmember Mitchell seconded the motion. A vote was taken and passed, 7-0.

8. CONSENT AGENDA:

A. CONSIDER AWARD OF THE FOLLOWING BIDS:

1. BID #79-20 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT FOR SECURITY GUARD SERVICES TO ANDY FRAIN SERVICES, INC. PURSUANT TO UNIT PRICES.

2. **BID #82-20 – WE RECOMMEND THE AWARD TO RELIABLE PLANT MAINTENANCE FOR FIRE STATION #6 OUTSIDE AIR HVAC UPGRADES IN THE AMOUNT OF $60,775, WHICH INCLUDES BID ALTERNATES NO. 1 AND 2.**

3. **BID #91-20 – WE RECOMMEND THE AWARD TO AXON ENTERPRISE, INC. FOR THE COOPERATIVE PURCHASE OF AXON EQUIPMENT, SOFTWARE, AND SERVICES FOR THE POLICE DEPARTMENT OVER A FIVE-YEAR PERIOD THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #568-18 IN THE TOTAL AMOUNT OF $2,696,206.47.**

4. **BID #92-20 – WE RECOMMEND THE AWARD TO CORE CONSTRUCTION, INC. FOR A COOPERATIVE JOB ORDER CONTRACT ("JOC") FOR FIRE TRAINING CENTER DRAFT TANK UPGRADES AND DRIVEWAY AND SIDEWALK REPAIRS THROUGH THE REGION VIII EDUCATION SERVICE CENTER'S COOPERATIVE PURCHASING PROGRAM, THE INTERLOCAL PURCHASING SYSTEM ("TIPS"), ON CONTRACT #200201 IN THE AMOUNT OF $57,476.16.**

5. **BID #93-20 – WE REQUEST AUTHORIZATION TO ISSUE PURCHASE ORDERS FOR THE COOPERATIVE PURCHASE OF HVAC UPGRADES AT VARIOUS FACILITIES TO TRANE ($491,678) THROUGH OMNIA PARTNERS CONTRACT #15-JLP-023 AND CLIMATEC, LLC ($109,977) THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #558-18.**

6. **BID #94-20 – WE RECOMMEND RATIFICATION OF THE EMERGENCY REPAIR OF 30" TRANSMISSION WATER MAIN TO REY-MAR CONSTRUCTION PURSUANT TO TEXAS LOCAL GOVERNMENT CODE SECTION 252.022(A)(2)(3) IN THE AMOUNT OF $59,753.25.**

7. **BID #95-20 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO TYMCO, INC. FOR THE COOPERATIVE PURCHASE OF ONE (1) TYMCO 435 REGENERATIVE AIR SWEEPER FOR THE PARKS DEPARTMENT THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS ("HGAC") CONTRACT #SW04-20 IN THE AMOUNT OF $172,700.**

8. **BID #96-20 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO PROFESSIONAL TURF PRODUCTS FOR THE COOPERATIVE PURCHASE OF ONE (1) TORO 5910 GROUNDSMASTER HIGH-SPEED TURF MOWER AND ONE (1) TORO WORKMAN HDX UTILITY VEHICLE FOR THE PARKS DEPARTMENT THROUGH THE LOCAL GOVERNMENT**

PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #611-20 IN THE AMOUNT OF $143,796.21.

9. **BID #97-20 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO MAC HAIK DODGE CHRYSLER JEEP FOR THE COOPERATIVE PURCHASE OF ONE (1) DODGE RAM 4500 WITH 14' TYPE 1 MOBILE INTENSIVE CARE UNIT ("MICU") MODULE FOR THE FIRE DEPARTMENT (STATION NO. 3) THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS ("HGAC") CONTRACT #AM10-20 IN THE AMOUNT OF $230,471.**

10. **BID #98-20 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO EQUIPMENT DEPOT TEXAS, INC. FOR THE COOPERATIVE PURCHASE OF ONE (1) MITSUBISHI FD70N1 DIESEL LIFT TRUCK THROUGH SOURCEWELL CONTRACT #101816-MCF IN THE AMOUNT OF $82,763.65.**

11. **BID #99-20 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CHASTANG ENTERPRISES INC. FOR THE COOPERATIVE PURCHASE OF TWO (2) AUTOCAR ACX64 CAB/OVER CHASSIS W/WITTKE LABRIE STARLIGHT 40-YARD FRONT LOADER REFUSE BODIES FOR THE PUBLIC SERVICES DEPARTMENT THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ("BUYBOARD") CONTRACT #601-19 IN THE AMOUNT OF $588,164.**

Council Action

Councilmember Hutchenrider moved to approve the Consent Agenda as presented. Councilmember Dubey seconded the motion. A vote was taken and passed, 7-0.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:26 p.m.

Paul Vo

MAYOR

ATTEST:

Aimee Nemer

CITY SECRETARY