

December 11, 2007

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Tuesday, 10:00 A.M.

Regular Meeting

The Ahoskie Town Council met in Regular Session on Tuesday, December 11, 2007 at 10:00a.m. in the Council Room at the Ahoskie Town Hall. Mayor Linda L. Blackburn called the meeting to order. The Rev. Jeff Douglas (St. Thomas' Episcopal Church) performed the Invocation.

Roll Call by Town Clerk Evelyn Howard confirmed Council Members Carl Askew, Malcolm Copeland, Elaine Myers, O. S. Suiter, Jr. and Ronald Gatling to be present.

Town Officials present were: Town Manager Tony Hammond, Town Clerk Evelyn Howard and Town Attorney Larry Overton.

Department Heads present were: Police Chief Troy Fitzhugh, Recreation Director Dennis Everett, Public Works Director Kirk Rogers and WWTP O-R-C Stewart White.

Additions or Deletions to the Agenda:

When Mayor Blackburn asked if there were any additions or deletions to the Agenda, there were none.

Public Input Period (limited to 3 minutes):

When Mayor Blackburn asked if there was anyone wishing to address Council during the Public Input Period, no one came forward to speak.

Request to Address the Governing Board (limited to 15 minutes):

• **Mrs. Velma M. Holloman:**

Mrs. Velma M. Holloman, wife of the late NC State Senator Robert Lee Holloman, came forward to ask the Governing Board if they would consider supporting a Resolution endorsing the naming of a portion of road after her late husband (to be forwarded to the NC DOT Board of Transportation). The portion of road to be named is on Highway 13, with one sign placed one tenth of a mile south of the light near the Winton Bridge and the other sign placed one tenth of a mile north of the light at intersection 11 and 11 shortcut.

The Mayor thanked Mrs. Holloman for coming before Council today and informed Mrs. Holloman that her request would be turned over to the Town Manager for study and future consideration from the Town.

• **Mr. Don Clifton - Guardian Angel Computer Service**

Mr. Don Clifton with Guardian Angel Computer Services came forward to speak to Council about some current computer security threats (such as the recent ones with T. J. Maxx and Lowes). He offered to volunteer some of his time to talk with people during Town Hall meetings, etc.

The Mayor thanked Mr. Clifton for coming before Council today and stated that his request to volunteer his time to the Town would be turned over to the Town Manager for study and future consideration from the Town.

Introduction of “New Hire(s)”:

There was no New Hire(s) to introduce at this time.

Recognition of Employee of the Month:

The Mayor presented a Certificate for “Employee of the Month” for the month of October to Employee Leon Hall, Jr., who was not available to receive this recognition at the November meeting. She read comments written by Police Chief Troy Fitzhugh about Employee Hall and they were as follows:

On October 25, 2007, at approximately 8:10 a.m., a call came into Ahsokie Police Department dispatch that a male was attempting to break and/or enter into a residence located in the 800 block of N. West Street. While Officer Leon Hall was enroute to the residence, another call came into the Police Department that reported the suspect had departed the scene on a bicycle and the direction of travel the suspect had taken. Officer Hall was able to locate the suspect and after a short foot chase took place, the suspect was captured and detained. I want to thank Officer Leon Hall for his quick response in this case and for apprehending the suspect without further incident.

Officer Leon Hall, Jr. exhibited professionalism and with his training and experience, he was able to single handedly arrest a known Gang Member of our community that was attempting to elude arrest.

The Governing Board congratulated Officer Hall on his recognition.

There was no “Employee of the Month” for the month of November.

Administer Oaths of Office:

Town Clerk Evelyn Howard administered the Oath of Office to Mayor Linda L. Blackburn, who was reelected to serve a third term as Mayor (with term expiring December 31, 2009).

Town Clerk Evelyn Howard administered the Oath of Office to Councilwoman Elaine Myers who was reelected to serve a third term as Council Member (with term expiring December 31, 2011).

Public Hearings:

- 1. Designation of Ahoskie School as a Local Historic Landmark:**

The Mayor recognized Chairman John Fritz of the Ahoskie Historic Preservation Commission.

Mr. Fritz came forward to state to Council that he would like to include the Ahoskie Historic Preservation Commission as part of today's Council Agenda Item - *Historic Landmark Designation - Ahoskie School*. He called the meeting of the Historic Preservation Commission to order and asked Town Clerk Evelyn Howard to take the roll call. Upon doing so, it was found that Members John Fritz, Betty Castelloe and Mark Boyd were present.

At this time, the Town Manager provided the Governing Board with the following information:

The Historic Preservation Commission of the Town of Ahoskie has investigated a report on the historic, architectural, and cultural significance of the Ahoskie School and the North Carolina Department of Cultural Resources has been provided the opportunity to review and comment on the proposed designation. It is the intent of the Ahoskie Town Council to designate this structure as a Historic Landmark.

The Mayor declared opened a joint public hearing with the Ahoskie Town Council and the Ahoskie Historic Preservation Commission for the purpose of considering the designation of the Ahoskie School, 105 North Academy Street, as a local historic landmark. She asked if there were any questions or comments to be made on this matter. When there were none, she declared the public hearing closed.

Chairman John Fritz informed the Ahoskie Historic Preservation Commission that the issue before them was to approve or disapprove a proposed resolution recommending the designation of Ahoskie School as a local historic landmark.

Member Betty Castelloe made a motion to adopt **Resolution No. 2007-2008-1 - HPC 12-11-2007 - Resolution Recommending Designation of Ahoskie School as Local Historic Landmark**. The motion was seconded by Member Mark Boyd and it was unanimously passed.

Chairman John Fritz declared the meeting of the Ahoskie Historic Preservation Commission closed upon a motion to adjourn made by Member Mark Boyd, seconded by Member Betty Castelloe and it was unanimously passed.

Councilwoman Elaine Myers made a motion to adopt **Ordinance No. 2007-2008-9 - An Ordinance of the Town Council of the Town of Ahoskie Designating Property Known As the Ahoskie School (Located on Tax Lot Pin 5993-20-1069) as a Local Historic Landmark.** The motion was seconded by Councilman Malcolm Copeland and it was passed unanimously.

Public Hearing:

1. AMCO Radio Read Meter Replacement:

The Town Manager presented a proposed resolution so the Governing Board could consider authorizing the filing of an application to the Local Government Commission for the Town to enter into a separate \$595,000 Installment Financing Contract for the purchase and installation of an Automatic Meter Reading System with RBC Centura Bank with an amount not to exceed \$595,000 (terms: ten (10) year repayment period at an interest rate of 3.92% - the payment amount equals \$73,066.25 principal and interest (in arrears)).

The Mayor opened a public hearing to allow citizen input on the filing of an application to the Local Government Commission to enter into a \$595,000 Installment Financing Contract for the purchase and installation of an Automatic Meter Reading System (AMCO Radio Read Meter Replacement). She asked for comment or questions on this matter. When there were no comments to be made, the Mayor declared the public hearing closed.

Councilman O. S. Suiter, Jr. made a motion to adopt **Resolution No. 2007-2008-14 - Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by North Carolina General Statute 160A-20.** Councilman Ronald Gatling seconded the motion and it was passed by a unanimous vote.

The Town Manager stated that *at the November Council meeting, approval was given to proceed with the AMCO Radio Read Meter replacement project through TRITON. Per NCGS 143-129, the purchase of the meters can be accomplished through the piggyback procurement process [the General Statutes of North Carolina allow local governments to enter into contracts with vendors, who have in the past twelve (12) months, been awarded a contract by any state or political subdivision that was bid in a public, formal process substantially similar to that required by G.S. 143-129, if the vendor is willing to extend the same or a more favorable price to the local government]. A notice of intent to “piggyback” was published on Saturday, November 24, 2007 as required by the North Carolina General Statutes at least 10 days before adopting an authorizing resolution.*

Councilman O. S. Suiter, Jr. made a motion to adopt **Resolution No. 2007-2008-15 - Resolution Awarding a Contract for the Purchase of AMCO Radio Read Meters** for the Town of Ahoskie. Councilman Ronald Gatling seconded the motion and it was passed by a unanimous vote.

Councilman O. S. Suiter, Jr. made a motion to adopt **Resolution No. 2007-2008-16 - Resolution Authorizing the Execution and Delivery of an Installment Financing Contract in the Amount of \$595,000 with RBC Centura Bank to Finance the Acquisition and Installation of a New Water Meter Reading System, Including Meter Readers for Use by the Town of Ahoskie, North Carolina, Authorizing the Execution and Delivery of Related Instruments, and Determining Other Matters in Connection Therewith.** Councilman Ronald Gatling seconded the motion and it was passed by a unanimous vote.

OLD BUSINESS:

None.

NEW BUSINESS:

1. **Consent Agenda:**

• **Approval of Minutes**

Councilman Ronald Gatling made a motion to approve the Minutes of the Regular Council Meeting held on Tuesday, November 6, 2007 as presented by Town Clerk Evelyn Howard. The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

• **Approval of Tax Release Report**

There was no Tax Release Report for the Month of November to be approved.

• **Marlowe & Company Update:**

Councilman Ronald Gatling made a motion to approve the December 5, 2007 Update from Marlowe & Company. The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

• **Budget Ordinance Amendment:**

Last month the Town Manager updated Council on the recent \$7,000 of non-budgeted work that had to be done to the heating system at the Ahoskie Library due to failure of the old heating unit to operate properly. Finance Officer Evelyn Howard had prepared a Budget Ordinance Amendment for Council's approval to cover the cost of the emergency work.

Councilman Ronald Gatling made a motion to approve the Budget Ordinance Amendment as presented by Mrs. Howard by adopting **Ordinance No. 2007-2008-10 - Ordinance to amend Budget Ordinance for Fiscal Year 2007-2008.** The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

• **Vehicle Tax Rebate - Jimmy Hurdle:**

The Town Manager stated to Council that this is the second year Mr. Jimmy Hurdle had requested a refund for vehicle tax from the Town. [Mr. Hurdle had submitted a letter stating that the Hertford County Tax Office has his taxes listed for 503 Mitchell Street, Ahoskie but he lives at 819 St. John Millennium Road, Aulander] Mr. Hammond stated that Staff recommends approval of the request but also recommends that Mr. Hurdle be requested to change the designation on the tax form in writing to the Hertford County Tax Office.

Councilman Ronald Gatling made a motion to approve a refund of \$10.72 to Jimmy Hurdle with the recommendation that he request - to the Hertford County Tax Office in writing -

to change the pertinent information on his tax record to avoid the recurrence of having to ask the Ahoskie Town Council for a refund in future years. The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

- **CADA Promissory Note:**

The Town Manager stated that the Town had received a letter from Ms. Sallie P. Surface, Executive Director for CADA. In the letter, Ms. Surface stated that:

As you know [back in 2005] CADA prepared a CDBG Housing Development Grant Application for the Town to submit and the Town did receive a CDBG grant of \$246,000 from the NC Department of Commerce to help abate asbestos and lead in the building. CADA on behalf of the Ahoskie High School Apartments LLC asked that the Town loan and not grant the CDBG funds to the project so the funds could be included in the basis with the hope that a portion of these loaned funds could be paid back to the Town at closing so the Town could use the funds for other CDBG eligible activities.

The loan agreement requires the Ahoskie High School Apartments LLC to repay approximately \$204,000 of these funds to the Town at closing and the remaining funds, \$42,000 to be repaid by the LLC over 15 years at 2%. However, due to additional unforeseen costs, there are not sufficient funds left in the project budget to make the payment at closing.

{ . . . After the contingency is applied, these additional charges/change orders have resulted in a \$347,704 overage that we now need to partially pay with the funds that we planned to use to re-pay the Town}.

Based on the Pro Forma for the LLC which includes revenues from rents and expenses for managing and maintaining the complex, the maximum annual payment that the project can pay and remain in compliance with tax credit requirements is \$5,000 per year. Therefore, CADA, on behalf of the LLC, is requesting to restructure the CDBG promissory note to show a 30-year payment at 2%, with the balance due at the end of the loan period. The LLC is asking that a new loan document be executed to reflect the requested changes. CADA on behalf of the LLC will pay all the costs for the preparation of the loan document. The annual payment will commence on January 31, 2009 and thereafter continuing with such payments on each subsequent January until balance is paid.

In a memo to Council (in the Agenda Packet) Mr. Hammond stated that it was Staff's recommendation that when this payment is received, \$27,310.21 goes back into the General Fund and the remaining amount goes into the Industrial Development Capital Reserve Fund since the loan that was granted to CADA back in November 2007 came from these two sources (of the \$119,321 loan, \$92,010.70 was pulled from the Industrial Development Capital Reserve Fund leaving a zero balance and \$27,310.21 was pulled from the General Fund - Reserved Fund Balance).

Councilman Ronald Gatling made a motion to grant the LLC a new loan document reflecting the requested changes noted in the letter from CADA dated December 5, 2007 and to distribute payments received from the LLC as recommended by Staff. The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

- **Results of Bond Referendum Certification:**

The Town Manager reported that the Hertford County Board of Elections has certified to the Ahoskie Town Council that the result of the bond referendum held on November 6, 2007, with respect to the proposed \$11,800,000 General Obligation Wastewater Bonds for the Town of Ahoskie, North Carolina was 223 votes "For" approval of the Bond Order and 87 votes "Against" approval of the Bond Order, and delivered a copy of the Certificate of Canvass to the Council. He also reported that the **Result of Referendum on \$11,800,000 Town of Ahoskie, North Carolina General Obligation Wastewater Bonds** will be published in *The R-C News Herald* on Thursday, December 13, 2007.

Mayor Linda L. Blackburn introduced the following resolution, the title of which was read:

**Resolution Certifying and Declaring Results of
the 2007 Referendum on The Town of Ahoskie
General Obligation Wastewater Bonds and
Providing for Publication of Notice Thereof**

Whereas: The Town Council for the Town of Ahoskie, North Carolina, desires to certify and declare the results of the referendum held November 6, 2007;

Now, Therefore, the Ahoskie Town Council (the "Council") for the Town of Ahoskie, North Carolina meeting in regular session on December 11, 2007, does the following:

Be it Resolved by the Town Council for the Town of Ahoskie:

1. The Town Council hereby certifies and declares the result of the referendum held on November 6, 2007, with respect to the proposed \$11,800,000 General Obligation Wastewater Bonds, to be 223 votes "For" approval of the Bond Order and 87 votes "Against" approval of the Bond Order.
2. The affirmative votes of a majority of those voting having been received, the Council hereby certifies and declares that the Bond Order entitled **"Bond Order Authorizing the Issuance of General Obligation Wastewater Bonds in the**

Maximum Aggregate Principal Amount of \$11,800,000 for the Purpose of Financing, in Part, the Acquisition, Construction and Equipping of a Wastewater System in the Town of Ahoskie, North Carolina”, is now in effect.

3. The Clerk to this Council shall cause the statement known as Exhibit A below (Results of Referendum) to be published in *The Roanoke-Chowan News-Herald* and filed in the Clerk’s Office.

Exhibit A

Result of Referendum on \$11,800,000 Town of Ahoskie, North Carolina General Obligation Wastewater Bonds

The result of the referendum held on November 6, 2007, in the Town of Ahoskie, North Carolina on the issuance by the Town of General Obligation Wastewater Bonds in an aggregate principal amount not to exceed \$11,800,000 to be issued for the purpose of financing a wastewater system in the Town was 223 votes “For” and 87 votes “Against” approval to such bonds and therefore the Bond Order is in effect.

Any action or proceeding challenging the regularity or validity of this bond referendum must be begun within 30 days after the publication of this notice.

Town Council

Town of Ahoskie, North Carolina

4. This Resolution shall take effect immediately.

Councilman Ronald Gatling moved the passage of the foregoing resolution, **Resolution No. 2007-2008-17 - Resolution Certifying and Declaring Results of the 2007 Referendum on The Town of Ahoskie General Obligation Wastewater Bonds and Providing for Publication of Notice Thereof** Councilman O. S. Suiter, Jr. seconded the motion and the resolution was passed by the following vote: Ayes 5; Nays:0; Not Voting 0, which represents a unanimous vote in vote in favor of the Resolution.

• **DWQ Loan Acceptance and Approval Resolution**

The Town Manager provided correspondence from John R. Blowe, P.E., Chief of Construction Grants and Loans Section stating that as a result of the Town being approved for a loan increase from the Clean Water State Revolving Fund in the amount of \$180,908 to assist the funding for the rehabilitation of existing sanitary sewers and sewage pump station improvements, the revised loan amount available to the Town is now \$1,989,980.

After the Town Manager provided Council with copies of documents that were required by DWQ for the sewer rehab project, Councilman Ronald Gatling made a motion to adopt **Resolution No. 2007-2008-18 - Acceptance Resolution for North Carolina Clean Water Revolving Loan and Grant in the Amount of \$1,989,980** and to authorize the

Mayor to execute the documents of Offer and Acceptance for the State Loan. The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

Councilman Ronald Gatling made a motion to adopt **Ordinance No. 2007-2008-11 - Budget Ordinance Amendment** - Rehabilitation of existing sanitary sewers and sewage pump station improvements, making the revised loan amount available to the Town now \$1,989,980. The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

- **Rural Center Documents**

The Town Manager briefed Council that the Town was applying for a one (1) million dollar supplemental grant to offset the loss of the Federal Stag Grant. He provided Council with copies of documents that were part of The Rural Center requirements for the supplemental grant that the Town of Ahoskie is eligible for under the new State Funding allocation. The documents furnished were: 1) authorizing resolution which is Council's formal declaration that it intends to apply for grant funding and will use the funds appropriately; and 2) budget and local commit resolution {the Town Manager informed Council that the local match for this project is already accounted for under the current project}.

Councilman Ronald Gatling made a motion to adopt **Resolution No. 2007-2008-19- Authorizing Resolution by Council of the Town of Ahoskie** and to authorize the Mayor to execute the necessary documents. The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

Councilman Ronald Gatling made a motion to adopt **Resolution No. 2007-2008-20 - Adoption of Project Budget and Commitment to Local Match by Council of the Town of Ahoskie** and to authorize the Mayor to execute the necessary documents. The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

2. Park and Recreation Master Plan:

The Town Manager informed the Governing Board that *as directed by them, the Department of Leisure Studies has developed and presented for approval the 2007 Park and Recreation Master Plan. This plan was developed after receiving input at several public hearings in late 2006. This plan has also been presented to FEMA for approval. In November 2007, FEMA visited the proposed location and gave verbal approval of the site plan (written approval to follow). One of the steps in the development of the proposed park is applying for a PARTF Grant. The proposed resolution is required as part of the application process (a copy was presented to each of the Governing Board Members).*

When the Mayor stated that the issue before Council is to approve or disapprove the Master Plan and to authorize Mayor Blackburn to sign the Authorizing Resolution and the Town Manager to submit a PARTF Grant application, Councilman Ronald Gatling made a motion to adopt **Resolution No. 2007-2008-21 - Resolution Approving Recreational Master Plan Developed by East Carolina University Leisure Studies Department.** The motion was seconded by Councilman Malcolm Copeland and passed unanimously.

Councilman Ronald Gatling made a motion to adopt **Resolution No. 2007-2008-22 - Resolution Authorizing the Town Manager to Apply for a Parks and Recreation Trust Fund Grant for the Ahoskie Recreational Complex.** The motion was seconded by Councilman Malcolm Copeland and passed unanimously.

3. Mayor's Comments:

The Mayor commented on the tree lighting ceremony - how "nice" it was and she encouraged everyone to go by No Man's Land to see the Town's Christmas tree. She thanked Public Works Director Kirk Rogers for his efforts on this project and all the people that attended the ceremony.

4. Council's Comments:

Councilman Carl Askew wished all of the Council Members and others present a *very blessed and safe holiday.*

Councilman Malcolm Copeland stated that he wanted to thank everyone on the work that had been done to the fence at the old football field in the back of the gym. (Mr. Hammond stated that it was Stewart's idea and Kirk's assistance.) Mr. Copeland went on to say that *the painting done to the gym was an improvement and it looks like we are getting somewhere.*

Councilman Malcolm Copeland commented that it is probably time to look at giving the buyout area an official name. Mr. Hammond stated that there were people interested in having a naming contest, while others already had a name in mind such as Heritage Park. Mayor Blackburn stated that she *hoped that when the area is named, that we erect something out there as a permanent type of marker that fits with the landscape that will give some sort of history as to what that area was and what it has become because there are an awful lot of lives changed out there and now we have a lot of growth going on out there.*

Councilwoman Elaine Myers stated that she was glad that the rain did not interfere with the tree lighting ceremony. She also gave a personal *thank you* to Ms. Sallie Surface and to Mr. Ferris for their efforts into the senior citizen housing at the old high school becoming a reality. Councilwoman Myers stated that she had heard a lot of positive things said about the project and the Women's Club was excited that the housing complex was going to be part of their Christmas tour.

Councilwoman Elaine Myers thanked Public Works Director Kirk Rogers for getting the bush cut down at the corner of Academy and Church Streets. She mentioned how much safer it was now.

Councilwoman Elaine Myers thanked Mr. John Fritz and the Historic Commission for the work they had done on getting the Ahoskie School Senior Project designated as a historic landmark.

Councilman O. S. Suiter, Jr. stated that he would like to echo what Councilwoman Elaine Myers had said about the senior housing and he would also like to thank Ms. Surface. He also stated that 2008 would be a big year for the Town with a lot of projects still on-going and he was *glad Tony was here to get us through it.*

Councilman Ronald Gatling stated that he shared all of the sentiments expressed by the Governing Board Members. He encouraged everyone who could to participate in the Town's upcoming New Year's Day parade.

5. Town Attorney's Comments:

Attorney Larry Overton wished everyone Happy Holidays.

6. Town Manager's Comments:

1. The Town Manager commented that he has had no progress on the Farmer's property exchange yet that was discussed among Council a short time ago. He stated that he was still talking with her on this matter.
2. The Town Manager commented that he had been working with Mr. Will Best with DCA to update the Annexation Map. He also informed Council that the County had finally completed their GIS project and Mr. Best was transporting some of the County's information into his new system to redefine some of the Town of Ahoskie's boundaries. Once the maps were revised, Mr. Hammond stated that he will present them to Council in January 2008 to move forward with the annexation process.
3. The Town Manager commented that the Department Heads Monthly Reports were included in the Agenda packets.
4. The Town Manager commented that he had submitted the *Talking Points* to Congressman Butterfield on the Nucor issue but he had not heard anything from him at this time.
5. The Town Manager wished everyone a Happy Holiday.

Recreation Director Dennis Everett stated that he would like to thank Mr. Gatling for another successful Halloween Festival and he hoped next year would be bigger and better.

Town Manager Tony Hammond stated he was trying to solicit sponsors for a Town's Easter Egg Hunt in the month of March in the buyout area.

7. Closed Session:

Councilman O. S. Suiter, Jr. made a motion to go into Closed Session as per NCGS 143.318.11(6). Councilman Ronald Gatling seconded the motion and it was passed unanimously. {Councilman Carl Askew exited the Council Chambers at this time.}

Once into Closed Session, the Town Manager and the Town Clerk reported to the Governing Board a concern shared with them last week from a Town employee dealing with an associate of the Town who was not an employee. After some discussion, the Town Attorney advised that the concern of the employee was of a personal nature and the Town should take no involvement unless certain restraints put into effect by the judicial system was broken upon Town premises.

The Governing Board discussed how to fill the vacant seat on Council left by the recent election. It was a consensus that a Special Called Meeting be held on Thursday, January 3, 2008 at 6:00 p.m. to talk with candidates interested in filling the vacant seat and from there, make the appointment at the January 2008 Council meeting.

Councilman Ronald Gatling made a motion to go back into Open Session. Councilman O. S. Suiter, Jr. seconded the motion and it was passed unanimously.

Councilman O. S. Suiter, Jr. made a motion for the Town to hold a Special Called Meeting on Thursday, January 3, 2008 at 6:00 p.m. for the purpose of conducting interviews for candidates interested in filling the vacant seat on the Town Council and to publicize the vacancy in the local newspaper asking that letters of interest be submitted no later than Monday, December 31, 2007 to the Town Manager. Councilman Ronald Gatling seconded the motion and it was passed unanimously.

At this time, the Town Manager explained to Council the work that needed to be done to the heating system the Thursday after the Christmas Holiday (December 27, 2007). It was a consensus that the doors to the Town Hall could be closed to the public with all employees reporting to work.

8. Adjournment:

With there being no further business to discuss at this time, Councilman Ronald Gatling, made a motion for the meeting to be adjourned (11:12 a.m.). The motion was seconded by Councilman O. S. Suiter, Jr. and passed unanimously.

Minutes Respectfully Submitted by:

Evelyn Howard, Town Clerk