



Medford City Council  
Medford, Massachusetts

**The Twenty-Sixth Regular Meeting, June 28, 2022**

**City Council**

Isaac B. “Zac” Bears  
Richard F. Caraviello  
Kit Collins  
Adam Knight  
Nicole Morell  
George A. Scarpelli  
Justin Tseng

Broadcast Live: Channel 22 (Comcast) and Channel 43 (Verizon).

Join Zoom Meeting

<https://us06web.zoom.us/j/85392244553>

Meeting ID: 853 9224 4553

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President Morell called the Regular meeting of June 28, 2022 of the Medford City Council to order at 7:08 p.m. in the Howard F. Alden Chambers, Medford City Hall. The start of the meeting was briefly delayed by technical difficulties.

**ROLL CALL**

Present: Vice President Bears; Councillor Caraviello; Councillor Collins; Councillor Knight; Councillor Scarpelli; Councillor Tseng; President Morell. Inside the Rail: City Clerk Adam Hurtubise; City Messenger Lawrence Lepore.

**SALUTE TO THE FLAG**

At 7:11 p.m., Vice President Bears moved to suspend the rules to take Communications from the Mayor (Councillor Knight second)—approved.

**COMMUNICATIONS FROM THE MAYOR**

**22-422-**

June 23, 2022

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
City Hall  
Medford, MA 02155

**Re: Year End Transfers for FY2022**

Dear President Morell and Members of the City Council:

I respectfully request and recommend that your Honorable Body approves the following end of year transfers for FY2022:

<b>From Department</b>	<b>From</b>	<b>Amount</b>	<b>To Department</b>	<b>To</b>	<b>Amount</b>
Finance	Personnel	\$ 55,000.00	Finance	Ordinary	\$ 55,000.00
Police	Personnel	\$ 20,000.00	Finance	Ordinary	\$ 20,000.00
Treasury	Personnel	\$ 5,666.00	Treasury	Ordinary	\$ 5,666.00
Fire Department	Personnel	\$ 192,000.00	Law	Ordinary	\$ 192,000.00
Data Processing	Personnel	\$ 25,000.00	Data Processing	Ordinary	\$ 25,000.00
Clerk	Personnel	\$ 468.00	Clerk	Ordinary	\$ 468.00
Cable PEG	Personnel	\$ 26,948.00	Cable PEG	Ordinary	\$ 26,948.00
Chevalier Theater	Personnel	\$ 1,087.00	Chevalier Theater	Ordinary	\$ 1,087.00
Fire Department	Personnel	\$ 25,946.00	Fire Department	Ordinary	\$ 25,946.00
Traffic Commission	Personnel	\$ 176.00	Traffic Commission	Ordinary	\$ 176.00
Parks Department	Personnel	\$ 9,640.00	Parks Department	Ordinary	\$ 9,640.00
Pools/Ponds	Ordinary	\$ 405.00	Pools/Ponds	Personnel	\$ 405.00
Human Resources	Personnel/Ordinary	\$ 100,000.00	Diversity	Personnel/Ordinary	\$ 100,000.00
Insurance	Personnel/Ordinary	\$ 11,541.00	Workers Comp	Personnel/Ordinary	\$ 11,541.00
Police	Personnel	\$ 100,000.00	Parking	Ordinary	\$ 100,000.00
Police	Personnel	\$ 50,000.00	Elections	Personnel	\$ 50,000.00
Facilities	Personnel	\$ 30,000.00	Electrical	Personnel	\$ 30,000.00
Facilities	Personnel	\$ 55,000.00	Building	Personnel	\$ 55,000.00
	Total:	\$ 708,877.00		Total:	\$ 708,877.00

Thank you for your kind attention to this matter.

Sincerely,



Breanna Lungo-Koehn  
Mayor

Addressing the Council:

Chief of Staff Nina Nazarian  
Deborah Ecker, KP Law, 101 Arch Street, Boston  
Steve South, Local 25, 106 Damon Road

Vice President Bears moved that the Administration provide to the Council a list of any legal settlements over \$2,500.00 since July 1, 2021 (Councillor Knight second, with amendment as written below from Councillor Caraviello)—approved as amended (text below).

Vice President Bears moved to cut the end of year transfer from the Fire Department to the Law Department by \$55,000, and then to approve the end of the year transfers as amended (Councillor Collins second)—approved as amended on a roll call vote of seven in favor and zero opposed.

- a) Councillor Caraviello offered an amendment to Vice President Bears's first motion above, requesting that the Administration provide to the Council a list of any legal settlements over \$2,500.00 since January 1, 2020.

Vice President Bears moved to approve the main paper (Councillor Collins second)—approved on a roll call vote of seven in favor and zero opposed.

**22-423--**

June 23, 2022

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
City Hall  
Medford, MA 02155

**Re: Use of Retained Earnings**

Dear President Morell and Members of the City Council:

I respectfully request and recommend that your Honorable Body approve the appropriation of Retained Earnings in the amount of Five Hundred Thousand Dollars and Zero Cents (\$500,000). This amount is being requested to subsidize the Fiscal Year 2023 Water and Sewer Enterprise fund budget. Retained Earnings are reserves of the water and sewer fund. Reserves can be used for any lawful purpose but serve primarily to provide financial security in cases of unforeseen events, or to reduce the need for additional revenue from increased Water and Sewer rates.

Thank you for your kind attention to this matter.

Sincerely,

  
Breanna Lungo-Koehn  
Mayor

Vice President Bears moved to table the paper, pending resubmission for the July meeting (Councillor Knight second)—

Vice President Bears withdrew his motion to table.

Addressing the Council:

Finance Director Robert Dickinson  
Chief of Staff Nina Nazarian

Vice President Bears moved to approve the appropriation in the amount of \$500,000.00 (Councillor Caraviello second)—approved on a roll call vote of seven in favor and zero opposed.

**22-424--**

June 23, 2022

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
City Hall  
Medford, MA 02155

**Re: Casino Community Impact funds for Fiscal Year 2023 Budget**

Dear President Morell and Members of the City Council:

I respectfully request and recommend that your Honorable Body appropriate One Hundred and Thirty-Five Thousand, Two Hundred and Forty-Seven Dollars and Zero Cents (\$135,247.00) in Casino Community Impact funds for the FY23 budget to fund a Staff Transportation Engineer position and Motor Vehicle Garage Repairman, MEO III in the DPW. This request is in compliance with the Medford and Wynn Casino Surrounding Community Impact agreement.

Thank you for your kind attention to this matter.

Sincerely,

  
Breanna Lungo-Koehn  
Mayor

Addressing the Council:

Chief of Staff Nina Nazarian  
Finance Director Robert Dickinson

Vice President Bears moved for approval (Councillor Collins second)—approved on a roll call vote of five in favor and two opposed (Councillor Knight and Councillor Scarpelli).

**22-425**

June 23, 2022

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
City Hall  
Medford, MA 02155


**Re: Cemetery Perpetual Care for Fiscal Year 2023 Budget**

Dear President Morell and Members of the City Council:

I respectfully request and recommend that your Honorable Body appropriate One Hundred, Ninety-Nine Thousand, Nine Hundred Fifty-Eight Dollars and Sixty-Four Cents (\$199,958.64) in Cemetery Perpetual Care funds for the FY23 budget to fund the Cemetery Ordinary Expense budget.

Thank you for your kind attention to this matter.

Sincerely,



Breanna Lungo-Koehn  
Mayor

Vice President Bears moved for approval (Councillor Scarpelli second)—approved on a roll call vote of seven in favor and zero opposed.

**22-426**

June 23, 2022

**Via Electronic Delivery**

To The Honorable President and  
Members of the Medford City Council  
Medford City Hall  
Medford, MA 02155

Dear President Morell and City Councilors:

I respectfully request and recommend that your Honorable Body approves the appropriation of:

1. Free Cash in the amount of Three Hundred and Five Thousand Dollars and Zero Cents (\$305,000.00) to purchase the following items:
  - \$165,000.00 to purchase three (3) hybrid police cruisers for the Police Department;
  - \$90,000.00 for the groundwater remediation project at 448 High Street; and
  - \$50,000.00 to replace funding in the Recreation Revolving account which was used to make payment to the Department of Conservation and Recreation for five (5) years' worth of lease payments at LaConte Rink.

The balance of free cash before this vote is \$15,625,799.

2. Retained Earnings from the Water Enterprise in the amount of Two Hundred and Twenty Thousand Dollars and Zero Cents (\$220,000.00) to purchase the following items:
  - \$140,000 for a 6-wheel dump truck for the DPW, Water Division; and
  - \$80,000 for a small 1-ton dump truck with plow for the DPW, Water Division.

The balance retained earnings in the water enterprise before this vote is \$8,712,776.

The following Department Heads will be available to answer any questions: Police Chief Jack Buckley, DPW Commissioner Tim McGivern, Superintendent of Equipment Mike Wentzell, and Recreation Director Kevin Bailey.

Respectfully submitted,



Breanna Lungo-Koehn  
Mayor

Councillor Knight moved to sever the \$165,000 for the hybrid police cruisers from the rest of the paper (Vice President Bears second)—approved and severed.

Addressing the Council:

Police Chief Jack Buckley  
Recreation Director Kevin Bailey  
DPW Commissioner Tim McGivern  
Assistant Superintendent David Murphy  
Ari Gofman, 1 Chestnut Street  
Penelope Taylor, 29 Martin Street  
Rick Capraro

Vice President Bears moved to rejoin the papers, and for approval of the re-joined paper (Councillor Knight second)—rejoined and approved on a roll call vote of seven in favor and zero opposed.

**22-427--**

June 23, 2022

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
City Hall  
Medford, MA 02155

**Re: Sale of Lots and Graves funds for Fiscal Year 2023 Budget**

Dear President Morell and Members of the City Council:

I respectfully request and recommend that your Honorable Body appropriate One Hundred Eighteen Thousand, Seven Hundred and Fifty Dollars and Zero Cents (\$118,750.00) in Sale of Lots and Graves funds for the FY23 budget to fund the Cemetery Salary Expense budget.

Thank you for your kind attention to this matter.

Sincerely,



Breanna Lungo-Koehn  
Mayor

Vice President Bears moved for approval (Councillor Scarpelli second)—approved on a roll call vote of seven in favor and zero opposed.

**22-428--**

June 23, 2022

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council

City Hall  
Medford, MA 02155

**Re: ARPA Revenue Loss**

Dear President Morell and Members of the City Council:

I respectfully request and recommend that your Honorable Body appropriate Seven Million Two Hundred Ninety-Two Thousand One Hundred Dollars and Zero Cents (\$7,292,100.00) in ARPA funds for the FY23 budget in relation to revenue losses due to Covid-19 as specified by the US Treasury for the purpose of funding Fiscal Year 2023 personnel (salaries) in the following departments:

- \$3,542,100 – School Department
  - \$1,250,000 – Department of Public Works – Highway
  - \$1,250,000 – Fire Department
  - \$1,250,000 – Police Department
- \$7,292,100

Thank you for your kind attention to this matter.

Sincerely,



Breanna Lungo-Koehn  
Mayor

Addressing the Council:

Federal Funds Manager Molly Kivi  
Assistant Superintendent David Murphy  
Charlene Douglas, Medford Teachers Association  
Joanne McKay, Roberts Elementary School

- a) Councillor Caraviello offered a B-Paper amendment requesting a report from the Federal Funds Manager including a breakdown of ARPA spending.

Councillor Caraviello moved for approval on the B-Paper (Councillor Tseng second)—approved.

Vice President Bears moved to approve the main paper (Councillor Knight second)—approved on a roll call vote of seven in favor and zero opposed.

**22-408**—

June 21, 2022

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
City Hall  
Medford, MA 02155

**Re: Fiscal Year 2023 Budget Submission - Revised**

Dear President Morell and Members of the City Council:

Pursuant to M.G.L. c. 44, §32, I respectfully request and recommend that the City Council approve the proposed Fiscal Year 2023 Budget, as submitted.

The total submitted appropriation for all departments, including schools is, **\$201,154,843.02.**

Account details will be included within the budget presentation which will be available electronically on June 21, 2022 in an interactive and searchable format via the City's website at: [www.medfordma.org/mayor/city-budget](http://www.medfordma.org/mayor/city-budget).

<b>Department</b>	<b>2023 Salaries</b>	<b>2023 Expenses</b>	<b>Total Request</b>
Assessor	\$373,647.00	\$198,640.00	\$572,287.00
Legislative	\$216,589.00	\$46,100.00	\$262,689.00
Executive	\$995,880.00	\$116,300.00	\$1,112,180.00
Finance	\$539,071.00	\$108,400.00	\$647,471.00
Treasury	\$450,788.00	\$252,150.00	\$702,938.00
Law	\$222,127.00	\$236,400.00	\$458,527.00
Info Tech	\$163,304.00	\$202,801.00	\$366,105.00
Clerk	\$345,568.00	\$18,950.00	\$364,518.00
Election	\$240,991.00	\$68,550.00	\$309,541.00
Licensing comm	\$5,400.00	\$400.00	\$5,800.00
Conserv Comm	\$6,500.00	\$1,100.00	\$7,600.00
OCD/EE	\$428,774.00	\$248,850.00	\$677,624.00
CommDev Board	\$8,000.00	\$603.00	\$8,603.00
Appeals	\$8,500.00	\$151.00	\$8,651.00
Hist Dist Comm	\$0.00	\$5,000.00	\$5,000.00
HistComm	\$0.00	\$38,050.00	\$38,050.00
Cable	\$127,193.00	\$81,000.00	\$208,193.00
Hormel Com	\$5,400.00	\$0.00	\$5,400.00
Bicycle Com	\$0.00	\$1,500.00	\$1,500.00
Building	\$759,025.00	\$241,328.00	\$1,000,353.00
Electrical	\$357,811.00	\$333,956.00	\$691,767.00
Facilities	\$96,638.00	\$1,440,098.00	\$1,536,736.00
Police	\$13,857,135.00	\$767,952.00	\$14,625,087.00
Traffic Supervisors	\$333,875.00	\$11,000.00	\$344,875.00
Traffic Commission	\$4,500.00	\$23,300.00	\$27,800.00
Fire	\$13,865,121.00	\$556,100.00	\$14,421,221.00
Civil Defense	\$8,840.00	\$575.00	\$9,415.00
Parking Enforcement	\$647,708.00	\$284,843.00	\$932,551.00
Recreation	\$558,922.00	\$0.00	\$558,922.00
Library	\$1,285,631.00	\$328,500.00	\$1,614,131.00
Chevalier	\$30,154.00	\$0.00	\$30,154.00
DPW-Water	\$1,670,272.00	\$23,487,555.00	\$25,157,827.00
DPW-Highway	\$2,415,831.00	\$8,763,295.00	\$11,179,126.00
DPW-Cemetery	\$788,125.00	\$216,851.00	\$1,004,976.00
DPW-Parks	\$587,082.00	\$305,251.00	\$892,333.00
DPW-Engineering	\$469,272.00	\$88,361.00	\$557,633.00
DPW-Forestry	\$460,670.00	\$222,700.00	\$683,370.00
Health	\$680,240.00	\$87,551.00	\$767,791.00
Council on Aging	\$237,388.00	\$18,500.00	\$255,888.00
HRD	\$182,158.00	\$7,000.00	\$189,158.00
Diversity	\$92,781.00	\$4,000.00	\$96,781.00
Veteran	\$112,655.00	\$319,676.00	\$432,331.00
Workers' Comp	\$615,000.00	\$31,000.00	\$646,000.00
Insurance	\$0.00	\$27,938,312.00	\$27,938,312.00
Pensions	\$0.00	\$14,337,732.00	\$14,337,732.00
Bonds & interest	\$0.00	\$5,476,883.77	\$5,476,883.77
Bonds-Water	\$0.00	\$988,236.25	\$988,236.25
Education	\$57,810,887.00	\$11,183,889.00	\$68,994,776.00

<b>Total:</b>	<b>\$102,065,453.00</b>	<b>\$99,089,390.02</b>	<b>\$201,154,843.02</b>
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Thank you for your kind attention to this matter.

Sincerely,

  
Breanna Lungo-Koehn  
Mayor

Before discussion of the budget, Councillor Scarpelli disclosed that he has a family member who works in the school system. He said it would not preclude him from voting on the budget, but that he wanted to make the disclosure.

Addressing the Council:

Mayor Breanna Lungo-Koehn

Vice President Bears took the Chair at 9:48 p.m.

Addressing the Council:

Riley Jones, 137 Fulton Street  
Kate Willard, 10 Fourth Street  
Maria Skiffington, Roberts Elementary School

President Morell resumed the Chair at 10:00 p.m.

Addressing the Council:

Barry Ingber, 9 Draper Street  
Rebecca Johnson, 108 Touro Avenue, Malden  
Audra Cashin, McGlynn Middle School  
Hendrik Gideonse, 14 Rita Drive  
Rebecca Goodwin, 47 Morrison Street  
Shannon Peloquin, 108 Belle Avenue  
Sam Sednick, 47 West Wyoming Avenue, Melrose  
Steve South, Local 25, 106 Damon Road  
Assistant Superintendent David Murphy  
Jessica Morgan, 10 Forest Street  
Anna Nowogrodzki, 20 Pleasant Street  
Bree Brothers, 31 Gleason Street  
Matt Barlow, 36 Saunders Street  
Jessica Healy (address garbled on Zoom)  
Cristina McGorty, 24 North Street  
Melanie Tringali, 116 Forest Street  
Eunice Browne, Greenleaf Avenue  
Sophie Ricks, 78 Cotting Street  
William Navarre, 108 Medford Street #1B  
Penelope Taylor, 29 Martin Street  
Theresa Fernald, 15 Whittier Road  
Ari Gofman, 1 Chestnut Street  
Andrew Castagnetti, 23 Cushing Street

Vice President Bears moved to reduce line item 010-220-5110 by \$240,000.00 because those positions will not be able to be filled until next May.

Addressing the Council:

Fire Chief John Freedman

Vice President Bears withdrew his motion regarding line item 010-220-5110.

Addressing the Council:

Chief of Staff Nina Nazarian  
Police Chief Jack Buckley  
City Engineer Tim McGivern  
Recreation Director Kevin Bailey

Councillor Knight moved to cut line item 010-151-5302, regarding an appropriation to KP Law, by \$81,600.00 (Councillor Collins second)—approved on a roll call vote of seven in favor and zero opposed.

Councillor Knight moved to hold a Committee of the Whole meeting to discuss revisions to the Historic Commission ordinance (Vice President Bears second)—approved.

Addressing the Council:

Harold MacGilvray, in his capacity as a private citizen  
Bill Giglio, Winthrop Street  
Audrey Sayforth, Medford High School

Councillor Collins moved to cut line item 010-102-5110, Executive Budget Salaries, by \$202,887.00 (Vice President Bears second)—approved on a roll call vote of four in favor (Vice President Bears, Councillor Collins, Councillor Knight, and Councillor Tseng) and three opposed (Councillor Caraviello, Councillor Scarpelli, and President Morell).

Vice President Bears made the following motions:

- 1) To restore as many of the reductions made to the fiscal 2023 Budget, after June 2, 2022, as possible, as well as to provide additional funding to the Medford Public Schools for educators and staff (Councillor Tseng second)—approved.
- 2) To request an increase to the law department salaries line item in the amount of \$85,000.00.
- 3) To request an increase to the legislative professional services line item in the amount of \$50,000.00.
- 4) To request an increase to the library budget in the amount of \$150,000.00.
- 5) To request an increase to the Elections Department budget in the amount of \$15,000.00.
- 6) Vice President Bears moved to reduce the requested amount of the increase in the library budget (see motion 4 above) to \$90,000.00.
- 7) Vice President Bears further moved to accept the Mayor's recommendation to transfer \$60,000.00 from the negotiated salaries line item to the library.
- 8) Vice President Bears withdrew motion 7 above regarding the \$60,000.00 transfer.

With motion 1 approved, Vice President Bears moved for approval on the remaining motions (2-6, with motion 7 an amendment to motion 6, and 8 a withdrawal of motion 7) (Councillor Tseng second)—approved on a roll call vote of six in favor and Councillor Scarpelli opposed.

Addressing the Council:

Assistant Superintendent David Murphy  
Superintendent of Schools Dr. Marice Edouard-Vincent  
Finance Director Bob Dickinson  
Alicia Hunt, Director of Planning, Development and Sustainability

At 12:25 a.m., Vice President Bears moved to table further discussion of Paper **22-408** until later in the meeting, and to take up Paper **22-409** (Councillor Tseng second)—tabled until later in the meeting.

Budget discussion resumes on Page 427 of these records.

**PETITIONS, PRESENTATIONS, AND SIMILAR PAPERS**

**22-409--**

**LEGAL NOTICE**  
**PETITION FOR GRANT OF LOCATION**  
**NATIONAL GRID, NORTH ANDOVER, MASSACHUSETTS**  
**GAS MAIN LOCATIONS**  
**MEDFORD, MASSACHUSETTS**  
**CITY CLERK'S OFFICE**

You are hereby notified that the Medford City Council will hold a Public Hearing in the Howard F. Alden Memorial Auditorium, 85 George P. Hassett Drive, City Hall, Medford, Massachusetts at 7:00 P.M., on TUESDAY, June 28, 2022, with a Zoom link to be posted no later than June 24, 2022, on a petition of National Grid, Inc., for permission for installation of a replacement regulator station in and under the following public streets, lanes, highways and places of the City of Medford and for the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same: To install a replacement regulator station in the sidewalk along Harvard Street in accordance with plans labeled W/O #90000195252, dated April 14, 2022, last revised on June 2, 2022 and filed in the Office of the City Clerk.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission for installation of a replacement regulator station under the following public streets, lanes, highways and places of the City of Medford and for the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same: Harvard Street—Medford—Massachusetts and available for inspection in the Office of the City Clerk, Medford City Hall, Room 103, 85 George P. Hassett Drive, Medford, Massachusetts 02155.

The following are the streets and highways referred to:

To install a replacement regulator station in the sidewalk along Harvard Street.

Location approximately as shown on plan labeled W/O #90000195252, dated April 14, 2022, last revised on June 2, 2022 and filed in the Office of the City Clerk.

Approved — Chief Engineer with the following conditions:

The Engineering Division received revised plans from National Grid that includes a 6inch regulator vault replacement in Harvard Street with latest revision date of June 2, 2022 (the Plan). The Plan appears to address comments from the Engineering Division review.

The Engineering Division recommends that this grant of location be approved with the following conditions:

- 1 . The Grant of Location (GOL) is limited to the proposed regulator station vault and service structures as described in the petition and the Plan.
2. Before starting work, the contractor shall notify Digsafe and shall obtain all applicable permits from the Engineering Division. The project must obtain a Street Opening permit pursuant to Section 74-141 of the City Ordinances prior to commencing work. At a minimum, the Street Opening permit application must include a street restoration plan for review and approval.

3. No other utility structures, conduits, duct banks, pipes, or any other appurtenances are adversely impacted. National Grid shall ensure that all sewer, water, and drain lines are marked prior to any excavation.
4. The Sidewalk and street restoration shall be done in consultation with the Engineering Division and per the requirements of an approved Street Opening permit. This must include a site inspection with the permit officer to determine extends of pavement restoration. The concrete sidewalk must be replaced in-kind and cleanly cut at the control joints. The bituminous concrete pavement over the trench shall be milled and overlaid from curb to curb within the public way to an offset approved by the Engineering Division.
5. Pavement markings must be restored.
6. The project site must be swept daily and shall be kept free of debris for the duration of the installation.
7. Harvard Street is a highly traveled roadway for vehicles as well as pedestrians. A detailed Traffic Management Plan (TMP) must be submitted to the Engineering Division for review and approve prior to receiving a Street Opening Permit The TMP must include accommodations for pedestrians in addition to vehicles.
8. The Plan does not indicate drain lines or laterals. Gas mains shall maintain a distance of 18-inches from all Medford utilities.
9. The service conduit shall not be encased on concrete, and excavatable fill (flowfill) is not allowed.
10. Prior to construction National shall have a conversation with the homeowner and/or residents at 171/173 Harvard Street in order to accommodate their needs for utility services and access to their property during construction phase. .
11. Sediment and erosion controls will be implemented at stormwater inlets within Harvard Street and maintained during construction. A detailed Erosion & Sedimentation Control Plan must be submitted to the Engineering Division for review and approve prior to receiving a Street Opening Permit.

Call 781-393-2425 for any accommodations/aids.

By Order of the Medford City Council.

s/Adam L. Hurtubise  
City Clerk

Plans can be viewed in the City Clerk's Office, 781-393-2425.

Vice President Bears moved to waive reading of the petition in lieu of a presentation from the petitioner (Councillor Tseng second)—approved.

Addressing the Council:

Diana Cuddy, National Grid, 40 Sylvan Road, Waltham  
Prabesh Chalise, National Grid, 40 Sylvan Road, Waltham

President Morell declared the public hearing open at 12:32 a.m. and invited those IN FAVOR to address the Council.

Addressing the Council **IN FAVOR**:

Diana Cuddy, National Grid, 40 Sylvan Road, Waltham

President Morell declared this portion of the hearing closed at 12:33 a.m. and invited those IN OPPOSITION to address the Council.

Addressing the Council **IN OPPOSITION**:

None

President Morell declared this portion of the hearing closed at 12:35 a.m.

Councillor Knight moved for approval pending the expiration of the six-day public comment period (Vice President Bears second)—petition approved, pending expiration of the six-day public comment period.

Vice President Bears took the Chair at 12:36 a.m.

At 12:36 a.m., Councillor Knight moved to take Paper **22-429** (Councillor Tseng second)—approved.

**22-429--**

June 23, 2022

To: President Nicole Morell and Honorable Members of the City Council

From: Mayor Breanna Lungo-Koehn

**Re: Community Preservation Committee Appropriation Request**

Dear President Morell and Members of the Medford City Council:

On behalf of the Community Preservation Committee, I respectfully request and recommend that your Honorable Body approve the following recommendation of the Community Preservation Committee:

Requesting the appropriation of \$65,500 from the CPA General Reserve to the Medford Historical Commission for the Thomas Brooks Park Master Plan Implementation (phase 1).

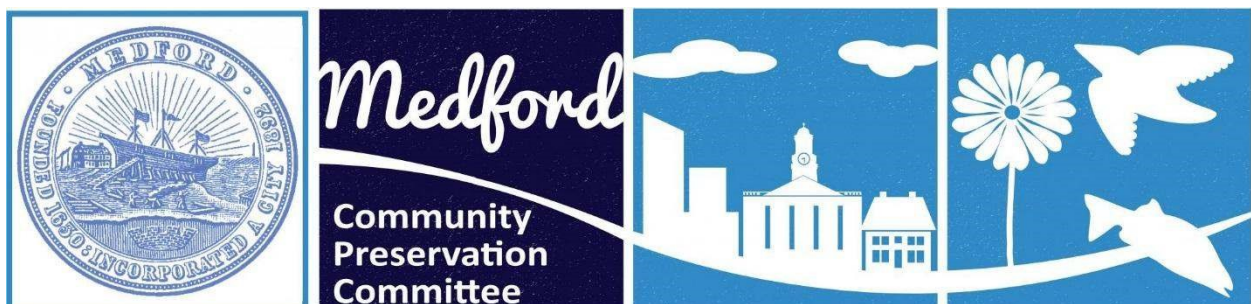
The project will be tracked in the Community Preservation Fund by category (General Reserve). Enclosed please find a copy of the project summary.

Thank you for your consideration.

Respectfully submitted,

  
Breanna Lungo-Koehn  
Mayor

Enclosure



Funding Recommendation Decision

June 23, 2022

**Applicant Name:** City of Medford Historical Commission

**Applicant Address:** 85 George P. Hassett Drive, Medford, MA 02155

**Project:** Increased Appropriation for Thomas Brooks Park Master Plan Implementation-Phase 1

On June 21, 2022 the City of Medford Community Preservation Committee (“CPC”) voted 6-0-0 to recommend approval to City Council that the City of Medford Historical Commission (“MHC”) be awarded an additional appropriation of \$65,500 of Community Preservation Act funds in order to complete the fieldstone wall restoration component of the Thomas Brooks Park Master Plan Implementation (Phase 1).

The other two components include the restoration of Pomp’s Wall (formerly known as “The Old Slave Wall”) and the archeological dig, which is currently underway. This project was previously awarded \$300,000 in the 2020 funding round. In reaching their decision, the CPC found that the request meets the criteria to be considered off-cycle due to the tight timeline and procedural requirements of the public procurement process to engage a qualified bidder.

Please find the attached memo from the MHC outlining the request. The link to the complete application materials can be found at:

<http://preservemedford.org/CPAProjects>

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Danielle Evans  
Community Preservation Coordinator/Housing Planner

Addressing the Council:

Joan Cyr  
Ryan Hayward, 40 Sheridan Avenue

Councillor Knight moved for approval (Councillor Tseng second)—approved on a roll call vote of six in favor, zero opposed and Councillor Caraviello briefly absent from the Chamber.

At 12:41 a.m., Councillor Collins moved to take Paper 22-430 while under suspension (Councillor Tseng second)—approved.

**22-430--**

June 23, 2022

**Via Electronic Delivery**

To the Honorable President and  
Members of the Medford City Council  
City Hall  
Medford, MA 02155

**Re: Community Preservation Committee Appointment**

Dear President Morell and Members of the City Council:

I respectfully request and recommend that your Honorable Body confirm the appointment of Matthew Fleming of 12 Willis Avenue to the Community Preservation Committee for a term of 3 years. A copy of Matthew’s resume is attached.

Thank you for your kind attention to this matter.

Sincerely,

  
Breanna Lungo-Koehn  
Mayor

Addressing the Council:

Matthew Leming, 12 Willis Avenue  
Joan Cyr

Councillor Collins moved to confirm the nomination (Councillor Tseng second)—nomination confirmed on a roll call vote of seven in favor and zero opposed.

President Morell resumed the Chair at 12:45 a.m.

At 12:45 a.m., Vice President Bears moved to take Paper **22-408** from the table, and to resume discussion on the budget (Councillor Tseng second)—approved.

See additional budget discussion on Pages 419-423 of these records.

Addressing the Council:

Mayor Breanna Lungo-Koehn, who made specific recommendations as outlined below in motions from Vice President Bears  
Assistant Superintendent David Murphy  
Chief of Staff Nina Nazarian  
Federal Funds Manager Molly Kivi

Vice President Bears moved to accept the Mayor's recommendation to reallocate \$240,000.00 from Facilities Maintenance and to reallocate from that \$240,000.00: \$85,000.00 to the Law Department permanent full-time salaries; \$90,000.00 into Library salaries; \$15,000.00 to the Elections Department ordinary expenses; and \$50,000.00 to the Legislative Professional and Technical Services (Councillor Caraviello second)—approved on a roll call vote of seven in favor and zero opposed.

Vice President Bears moved to accept the Mayor's recommendation to reallocate \$300,000.00 from ARPA to the Medford Public Schools (Councillor Tseng second)—approved on a roll call vote of six in favor, zero opposed, and Councillor Knight briefly absent from the Chamber.

Vice President Bears moved to reconsider the vote to cut line item 010-151-5302 (the cut to law, professional services, of \$81,600.00) (Councillor Tseng second)—approved on a roll call vote of seven in favor and zero opposed.

Councillor Collins moved to approve the cut to line item 010-151-5302 (law, professional services) (Vice President Bears second)—failed on a roll call vote of zero in favor and seven opposed.

Vice President Bears moved to reconsider the vote to cut the executive full-time salary line item 010-102-5110 in the amount of \$202,887.00 (Councillor Tseng second)—approved on a roll call vote of six in favor and Councillor Knight opposed.

Councillor Collins moved to accept the cut in the executive full-time salary line item 010-102-5110 in the amount of \$202,887.00 (Councillor Tseng second)—failed on a roll call vote of zero in favor and seven opposed.

Vice President Bears moved to approve the FY2023 budget, as amended (Councillor Collins second)—approved as amended on a roll call vote of seven in favor and zero opposed.

At 1:38 a.m., Councillor Caraviello moved to table the remainder of the agenda, except for the Committee Reports and Records (Councillor Tseng second)—remainder tabled, except for the Committee Reports and Records.

## **ANNOUNCEMENTS, ACCOLADES, REMEMBRANCES, REPORTS, AND RECORDS**

### **Records:**

The Records of the Meeting of June 21, 2022 were passed to Councillor Collins. Councillor Collins moved for approval (Vice President Bears second)—approved.

### **Reports of Committees:**

**22-354-** June 21, 2022, Committee of the Whole Report.

**22-354**  
**COMMITTEE OF THE WHOLE**  
**MEETING NOTICE**  
**TUESDAY, JUNE 21, 2022 @ 5:30 P.M.**

Join Zoom Meeting

<https://us06web.zoom.us/j/88021585477>

Meeting ID: 880 2158 5477

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Meeting ID: 880 2158 5477

Find your local number: <https://us06web.zoom.us/j/88021585477>

Attendees: Council Vice President Isaac “Zac” Bears; Councillor Richard Caraviello; Councillor Kit Collins; Councillor Adam Knight; Councillor George Scarpelli; Councillor Justin Tseng; City Clerk Adam Hurtubise; Chief of Staff Nina Nazarian; Finance Director Bob Dickinson; School Superintendent Dr. Marice Edouard-Vincent; Assistant Superintendent David Murphy.

Vice President Bears called the meeting to order in the Medford City Council Chambers and via Zoom Tuesday, June 21, 2022, at 5:30 p.m. The purpose of this meeting on Paper **22-354** was to discuss the Medford Public Schools budget.

Vice President Bears thanked participants for attending. He said President Morell is not able to be present because of illness in her family. He said Councillor Knight would arrive later in the meeting. He explained the duties and authority of the City Council in budget matters. He invited Superintendent Dr. Edouard-Vincent and Assistant

Superintendent Murphy to present the Schools Budget. Dr. Edouard-Vincent thanked the Council and the School Committee. She explained the annual budget process. She said that the process is designed to provide ample transparency.

Dr. Edouard-Vincent said that the original May 25 request of the School Committee exceeded the amount recommended to the Council. She said the School Committee endorsed the budget on June 13. She said that all municipal departments have been challenged by this budget. She said there is some fluidity in the numbers being presented. She said that the budget has required a series of strategic compromises, including allocating certain funds to other areas. The Schools also issued a limited number of budget-related non-renewal notices. She asked for the budget's swift approval. Assistant Superintendent Murphy said he echoed the Superintendent's thoughts.

Vice President Bears asked for more clarification on the strategic modifications. Mr. Murphy said he would have to look at the specific timeline to check when the revisions were made. He said it was a matter of weeks between the initial presentation and the realization that there was a gap. He said it was at around June 1. He said that throughout the course of May, the discussions were shaped by interaction with stakeholders. The initial vote on May 25 was for a higher amount than the budget endorsed on June 13. The delta was of a greater magnitude than people anticipated.

Vice President Bears said the Schools were given 13 days to find \$2.8 million. Mr. Murphy said that in the May 25 presentation, there were items that needed to be aired and that the community would eventually need to invest in those priorities. Vice President Bears detailed the process leading to almost \$5 million in cuts in the City budget, but that most of the money is back now. He said that the Mayor plans to use less free cash, using the budget at the new proposed level with the cuts made after June 1. He said the ARPA issue has been almost entirely resolved. He asked if the schools would have places where that money could go. Mr. Murphy said yes.

Councillor Knight arrived at 5:55 p.m.

Vice President Bears asked if these one-time funding and other sources can be used every year. Mr. Murphy said that the Schools used a variety of strategies and methods. He said there is a forcing mechanism in regard to scrutiny. He said that there was a greater sense of urgency. He said not everything is sustainable in future budgets. Vice President Bears said that before the June 1 cuts, there was more that we wanted to do for the school system. He said he hopes the executive leadership will make decisions to allow us to do more.

Councillor Scarpelli said there was confusion over the budget books. He said that there were no names of teachers in the books as was customary. Mr. Murphy said all Councillors received it electronically. He said Everett is adding 30 teachers to the school system. He asked that the money that was found be sent back to the school system so that we don't lose teachers. He said some of this money has to go back to the teachers so we don't lose any more great teachers.

Councillor Collins thanked the participants. She said that a lot of the budget maneuverings had impacts on personnel and a variety of other line items. She asked if the need to tighten the belt will have an impact on teachers who sometimes have to supply their own classrooms. Mr. Murphy said that we should be looking at this from a societal level. He said that in the areas where there were expense line items reduced, all of those areas had unexpended funds. Councillor Collins said that she wanted to

look at funding for English language learners. Mr. Murphy said that this is a significant need. He said there may be need for additional FTEs at the McGlynn because our English language learner population is increasing. Councillor Collins asked about paraprofessional staffing. Mr. Murphy said that this has been a challenge all year.

Councillor Tseng said he appreciates all the work that the entire Schools team has done this year. He said he knows it has been difficult. He said he values all the work that is being done. He said he supports Councillor Scarpelli's idea to reallocate to the schools that money that has been found. He said he hopes that the executive leadership decides to invest more in education. He asked about paraprofessional staffing and if pay is a factor. Mr. Murphy said pay is one factor but that there are a variety of factors and he couldn't attribute it to one thing. Mr. Murphy said that the Council also allocated a number of funds in 2020. He said some of these one-time cuts are not sustainable in the future. Councillor Tseng asked about cuts to security and technology infrastructure. Mr. Murphy said that these should more properly be in the capital budget and not the operating budget. Councillor Tseng asked about cuts for athletic transport. Mr. Murphy said there would be no cuts in service. He said some of these cuts are reflections of cuts in capacity for other line items.

Councillor Caraviello said that this is his eleventh time doing this. He said that this time has been a little bit more difficult. He said that the schools are only as good as the teachers in them. He said he supports Councillor Scarpelli's position that we should be reallocating some of the money that has been discovered so that we can keep teachers. He asked if we are bringing in students from other cities and towns. Dr. Edouard-Vincent said yes. She said about 600 people will be participating in vocational programs next year. She said that there is so much interest among our own students, particularly in electrical and culinary. She said there are 15 different programs. Councillor Caraviello asked if the schools replaced the teacher who passed away, and Dr. Edouard-Vincent said yes. She said next year the schools will be pushing more community outreach. Mr. Murphy said that this is key to community interest. He said that the commitment from the district is still there. He said Dr. Edouard-Vincent wants to expand capacity for Medford students. He said that the tuition generated by students from other cities will fund at least one additional FTE. Councillor Caraviello asked if the maintenance budget would be enough to maintain the buildings. Mr. Murphy said he has concerns and that they've been relayed to the Administration. He said that there have been increases to utilities because of concerns about air quality. He said that this is a very tight budget.

Councillor Caraviello asked why the McGlynn is the only school with contracted cleaning service. Mr. Murphy said that the size and complexity of the campus is one reason. Councillor Caraviello said there is a cut to health services. Mr. Murphy said that this is for an unfilled Medicaid administration position and the Schools decided not to fill the position.

Councillor Caraviello asked what we are doing to ensure the safety of our students. Mr. Murphy said that there is a security monitor at the door of every schools and at the high school, four individuals work varying shifts. He said safety is the first priority. Councillor Caraviello asked about upgrading the doors. Mr. Murphy said he didn't want to get into a specific list but said this is something that we need to continuously commit to improve.

Councillor Collins asked if the \$69 in front of the Council is fixed costs and cost of living increases. Mr. Murphy said Category A is the most important priorities in the budget. He said that the department is looking for capacity and would address personnel priorities. Councillor Collins said she appreciated Mr. Murphy's work. She said she

knew Category A was the top layer of the wish list. She said that teachers and students deserve all the items on the wish list.

Councillor Scarpelli asked about professional development. He asked how math coaches are trained. Mr. Murphy said we do not have math coaches right now. Mr. Murphy said that the professional development money has been moved to other line items. Councillor Scarpelli said we had a very good security person retire. He asked if that position is being filled. Mr. Murphy said that the retired security person had great commitment to the district. He said we are reviewing all of our security priorities. He said there are two SROs in the building.

Councillor Knight asked about School Committee Legal Salaries for about \$66,000. Mr. Murphy said that was for Attorney Greenspan. He detailed the work Mr. Greenspan does. He said he essentially functions as the general counsel for the school. Councillor Knight asked if any other department has its own legal counsel. Councillor Scarpelli said Attorney Greenspan is one of the best people to have. He said he supports the education process and the legal process. Councillor Knight said he has known Mr. Greenspan for many years and he said it underscores the Council's need for legal counsel. Councillor Knight said that he didn't see a line item for settlements. Mr. Murphy said some of this is from the insurance carrier. Others are factored into fixed costs. Councillor Knight requested a report and Mr. Murphy said he would provide one.

Councillor Knight said he believes that the success of our public schools is the catalyst for the success of our city. He said he supports Councillor Scarpelli's position to reinvest money back into the school system. He thanked Director Dickinson for finding the additional money. He said Mr. Dickinson is like Lee Majors. He said he is either the 6 Million Dollar Man or the Fall Guy. He said that if this budget is going to get his vote, it is going to need to be the result of items negotiated at the bargaining table.

Vice President Bears said he appreciated his colleagues' questions. He said the Schools requested \$4.4 million more than in FY 22. He said that it received about \$1.6 million. He said that this is a significant amount of money that is requested but not appropriated. Mr. Murphy said that it is not unreasonable to expect a \$2 million increase from year to year. Much of this accounts for increases in fixed costs. He said that the increase from 22 to 23 would not likely cover the actual needs. He said he appreciates the advocacy from the School Committee and the Council. He said our staffing challenges and needs are going to exceed any appropriation made by the School Committee or the Council. Vice President Bears said that the status quo impact on this city has been happening for far too long. He said he has seen teachers who have been here for many years who are looking to leave and who can't afford to live in the City either. He said that the appropriation from the City needs to be higher. He said he had some numbers from rough calculations. He said we've been asking the schools to do more with less since Councillor Scarpelli was on the School Committee and Vice President Bears was in high school. He said this is not any way to run a school system. He asked if the Council and the Mayor went to the voters and asked the voters for funding for schools, fire, DPW and other items, would there be more funding available. Mr. Murphy said that he couldn't answer a question about the voters but that the opportunities for children and young adults would dictate future opportunities for the city. He said that was so important that he chose this as a career. He said that it is our responsibility to ensure that every single penny is spent on improving the quality of students' education. Vice President Bears said it is about time that the City gave our departments the resources to get these things done. Mr. Murphy thanked the Council for its advocacy.

Councillor Scarpelli asked about Charter School reimbursement. Mr. Murphy said he would report back to the Council.

Councillor Scarpelli moved to ask the Mayor to appropriate additional funding through the negotiation process to reflect the increased ARPA funding in a way that supports all of the educators in our public schools (Councillor Caraviello second)—approved on a roll call vote of six in favor, zero opposed, and President Morell absent.

Vice President Bears said that the Council can only make recommendations to the Mayor.

Councillor Collins said that teachers and all staff deserve a lot more than we as a city currently offer.

Councillor Tseng said it is very clear that when teachers have the resources to do well, students and families win and the city wins as well. He said that teachers are the reason he is here. He said he was in these classrooms five years ago. He said he would not support a budget that has functionally a ten percent cut. He said he hopes the Administration increases the appropriation to the schools. He said he saw cuts to the line item for contracted health services. Mr. Murphy said that this could mean a variety of things. It is typically work outside the scope of full-time personnel. He said Medford has made a robust investment in health services. He said most schools have a 2.0 FTE in nursing. He said there is also ESSR investment.

Councillor Tseng asked about mental health services. Mr. Murphy said that there are three adjustment counselor positions that the Schools would like to charge to ESSR. Councillor Tseng asked about funding for school meals. Mr. Murphy said that the School Committee has championed this for an extended period of time. He said that with the federal free lunch mandate expiring at the end of this year, continuing this is difficult from a budgetary perspective and from a planning perspective. He said that this is a problem that needs to be addressed at the state level. Councillor Tseng asked if other communities offer universal free lunches. Mr. Murphy said he didn't know of any of our size. Councillor Tseng asked if there was not a director of fine arts. Mr. Murphy said individuals will serve in a coordinator role for both the art and music departments.

Vice President Bears said he wanted to hear from people before the Council votes on the budget next week.

Councillor Caraviello asked about the Curtis Tufts School and whether it would be funded going forward. Mr. Murphy said it would be funded and that it would take students from outside the district. Councillor Caraviello said five of the seven Councillors in the room were educated by people in this room. He said he got to go to that school when it was brand new. He said that this group cares as parents and grandparents where our children and grandchildren are going to go. He said that there is never enough money for the schools. He said that the schools have the support of this Council.

Chief of Staff Nazarian thanked Vice President Bears. She said that this is not specific to any of the votes. She said that the Mayor was proposing to use one-time funds in excess of \$8 million if the ARPA number was higher. She also referenced a \$10 million figure. She said that if she understood him correctly, this was false information. She said that the Mayor wanted to wean the City off ARPA funds. She said that the City has to reduce its reliance on one-time funds. She asked the Council and viewers to review the June 7 meeting. She said right now, costs are outpacing revenues. She said that

the Mayor and key staff have been working for the last two and a half years to increase revenues. She said she just wanted to clarify.

Vice President Bears said that the Council was provided with a draft budget of over \$205 million and that this changed on June 1.

He urged people to wait until the upcoming Council meeting for public participation.

Councillor Caraviello moved to adjourn at 7:16 p.m. (Councillor Tseng second)—approved.

Vice President Bears adjourned the meeting at 7:16 p.m.

[Reports joined below in motion.]

**22-354-** June 22, 2022, Committee of the Whole Report.

**22-354**  
**COMMITTEE OF THE WHOLE**  
**MEETING REPORT**  
**WEDNESDAY, JUNE 22, 2022 @ 6:00 P.M.**

Join Zoom Meeting

<https://us06web.zoom.us/j/81337286330>

Meeting ID: 813 3728 6330

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+1 253 215 8782 US (Tacoma)

Meeting ID: 813 3728 6330

Find your local number: <https://us06web.zoom.us/j/81337286330>

Attendees: Council Vice President Isaac “Zac” Bears; Councillor Richard Caraviello; Councillor Kit Collins; Councillor George Scarpelli; Councillor Justin Tseng; City Clerk Adam Hurtubise; Chief of Staff Nina Nazarian; Finance Director Bob Dickinson; Police Chief Jack Buckley;

Vice President Bears called the meeting to order in the Medford City Council Chambers and on Zoom on Wednesday, June 22, 2022, at 6:00 p.m. The purpose of this meeting was to discuss the Fiscal Year 2023 City Budget (Paper **22-354**). The City Council discussed proposed budgets for the Medford Police Department; Traffic Supervisors; Traffic Commission; Executive; Elections; Licensing Commission; Bicycle Commission; Chevalier Theater; Workers’ Compensation; Insurance; Pensions; Bonds/Interest; Legislative (previously tabled); and Information Technology (previously tabled).

Chief Buckley presented his budget. On paper, it is a 1.2% deduction from the prior fiscal year. As presented, it has no funding for 10 unfilled police officer positions. The

other differences are required increases in personnel costs. The biggest impact is the ten unfilled positions. Salaries basically remain constant. Matron fees are down for a variety of reasons, including that arrests are down. There is an increase in civilian overtime (police dispatchers). The department hired 20 police officers in 2021. The entire department is trained in ICAT, described with one word as de-escalation. He detailed the training. He also explained that suicide is the number one cause of death in police officers and explained that there is anti-suicide training in place.

Chief Buckley said there's a small increase in planning and training and a significant decrease in academy fees. There is an increase to computer maintenance. The department had about 36,000 calls for service, the highest in about five years. There is a new behavioral support unit. There are advances in leadership in the department.

Chief Buckley discussed the systems changes at the police department. There is also an annual crime statistics report. Chief Buckley thanked the women and men of the department. He said we have a good police department in Medford. He said the department is doing a fine job and represents to the community what a police department should be. He also thanked the Mayor and her staff, and thanked the Fire Department, Chief Freedman, and the women and men of that department, and the women and men at the Department of Public Works. He also thanked Director MaryAnn O'Connor. Chief Buckley said Lt. Joe Gagliardi is handling Administration and Finance. He also introduced Linda Collozzi.

Councillor Scarpelli thanked Chief Buckley. He said he is proud of our police department. He said that there were concerns and issues with communications and asked if they have been rectified. Chief Buckley said the communications system is light years from where it was. Michael Wentzell from DPW detailed the work his team does repairing and maintaining police vehicles. He said when you order a new vehicle, it's at least a year before the City sees it. He said things are running smoothly. He said that there is a streamlined system in place.

Councillor Scarpelli said he feels comfortable in the community. He commended the Chief for his department's outreach to the community. He said we are ranked fourth among larger cities as one of the safest cities in the Commonwealth. Chief Buckley said the job has changed a lot and that it's an extremely difficult job. He said we have officers that make mistakes but they come to work and do their jobs.

Councillor Collins thanked Chief Buckley and his team. She asked about an IT position. Chief Buckley said that was only filled once.

Councillor Caraviello asked for the average age of the department. Chief Buckley said it is young. He said he has 33 officers with under three years on the job. He said it is a young department. Vice President Bears asked if the department's average age is lower than the City Council's average age. Chief Buckley said yes. Councillor Caraviello said that some of the change is coming from younger officers. Chief Buckley said we are losing experienced officers. He said Sergeant MacGilvray runs the field training program and does an excellent job. He said we have to invest in training. He said that the department does a lot of real world scenario training. Councillor Caraviello asked if an increase in the number of officers would reduce the overtime budget. Chief Buckley said that there is always need for overtime. He said the department has done a good job keeping to the \$1.2 million figure. Chief Buckley said more officers would reduce the need for overtime.

Councillor Caraviello asked about body cameras. Chief Buckley said the department is receiving some of its equipment. He said he expects to get them and be able to roll them out around September. Councillor Caraviello asked about cameras throughout the city. Chief Buckley said we do not have those. Councillor Caraviello suggested seeking that money through mitigation funds.

Councillor Tseng asked Chief Buckley if he had enough resources. Chief Buckley said we could always use more personnel. Councillor Caraviello and Councillor Tseng asked about hate crimes. Councillor Tseng said in his experience they are under-reported. Chief Buckley said we have a civil rights officer. Councillor Tseng asked about take-home cruisers. Chief Buckley said that he has colleagues in the state police who have take-home cruisers and they are responsible for everything. He also said that the state police have a very large fleet. Councillor Tseng said he appreciated the Chief's take on the issue.

Vice President Bears asked about moving to electric vehicles. Chief Buckley said we run the vehicles 24 hours per day. He asked when can we charge them. He said we don't have charging stations in place. He said some other departments are enjoying hybrid vehicles. Mr. Wentzell said that Wayland or Weston got an electric vehicle. He said we would have to purchase three of them to replace one cruiser because they run 24 hours per day. He said he doesn't think the technology is there yet to be able to put them in the fleet. He said we would like to get into the electric game. He said that detectives would likely start with the electric vehicles. Chief Buckley said he himself would buy hybrids right now. He said that Concord and Weston, which have electric vehicles, had the vehicles donated by community members. Vice President Bears asked about trucks. Chief Buckley said he has some to transport equipment, but that he is not changing the fleet to a fleet of pickup trucks.

Vice President Bears apologized for the temperature of the room. He said that there are a lot of capital needs. Chief Buckley said Medford is the 20<sup>th</sup> largest municipality in the Commonwealth. He said we have large-city demands. Vice President Bears asked about vacant positions. Chief Buckley said there are ten vacancies. He said that information constantly changes. Vice President Bears asked if the professional standards commander position has been filled. Chief Buckley said that it is in the process of being filled. It does not count as one of the ten vacancies.

Councillor Caraviello asked how many officers are retiring this year. Chief Buckley said there will be three. He said it looks like they will be able to be filled. He has three conditionally appointed police officers. Councillor Caraviello asked if retired officers would be working details. Chief Buckley said that there are some hurdles to that in terms of certification.

Vice President Bears asked about traffic supervisors. Chief Buckley said there is a continuing need for traffic supervisors. He said the job pays well and has union benefits. He said that we were missing a lot of them and we cannot replace them. He said he is trying to put the word out that there are vacancies.

Chief Buckley said there was no change to the traffic division. Vice President Bears asked about resident input. He said that it appears sometimes that resident input is coming ahead of best practices. He asked if the Traffic Commission is working on this. Chief Buckley said that the Traffic Commission is very busy. He said residents are making a lot of demands right now and many of these requested improvements are the purview of the traffic commission. He said that there is a great amount of community input but that it can't all fall on the traffic commission.

Vice President Bears said that the Council has had site visits in neighborhoods. He said that there was a proposal from Mr. Blake that would have been low-cost. He said his understanding is that a number of people came to the site visit but one opponent came to the traffic commission and the item was tabled. Chief Buckley said that people should also attend the traffic commission meetings.

Vice President Bears opened the meeting to public participation. He thanked Chief Buckley for his presentation.

Vice President Bears invited Sandra Gale to present the Elections Budget. Chief of Staff Nazarian said she wasn't expecting Ms. Gale to present because the department head job is not filled. Councillor Caraviello asked if Coordinator Gale created the budget. Chief of Staff Nazarian said that it was created in consultation with Coordinator Gale. She said she would defer to the Council or to Coordinator Gale.

Ms. Gale presented her budget. She thanked the Administration and the Council. She said that the budget was created with help from the Finance team. She said she discussed the changes with the Chief of Staff. She thanked the Administration for working with her. She presented her budget. She detailed the security training her team undergoes. She detailed voter registration and outreach efforts.

Councillor Collins thanked Coordinator Gale. She said belts are being tightened throughout City Hall. She said the Elections Department is taking a 13.5% reduction and that Elections are more important than ever. She said she is glad to see the focus being put on this office. She asked Ms. Gale if she feels empowered to do what needs to be done. Ms. Gale said the salaries part-time line item concerned her and that she had a conversation with the Chief of Staff. She said that all election-related funding comes from that. She said it had been cut to \$61,000 from \$65,000 and she had asked for it to go back up to \$65,000 because this is the first election after reprecincting. She said she has two new sub-precincts. One has 66 voters and one has 77 voters. She said that will require additional staff. She said it is tough to recruit election workers. She said she would like that line item restored. She said that the other line item that got cut was for overtime clerical. She said one position was cut. The office had always had three full-time people. One of those positions was cut and all the overtime clerical was cut. She said that the \$22,000 for data processing is for the annual street listing. She said the City is in the process of mailing confirmation cards to inactive voters.

Councillor Caraviello asked about the senior abatement program and whether seniors can assist. Ms. Gale said it is under discussion. She said that technology is an issue and some of the workers fear technology.

Vice President Bears said that Councillor Scarpelli departed the physical meeting and would be on Zoom for the remainder.

Vice President Bears said the Council has made it a priority to improve governance in the Elections Department, to modernize it and staff it properly. He said that Election Days are great. He said he is perturbed that the Elections budget is being reduced after it was increased because of increased election needs. The VOTES Act became law today and the needs and demands on elections departments just grew immensely, and now we are cutting the budget for elections. He said we are cutting headcount when the work is going up. He asked if there is money in the budget to notify voters of reprecincting. Ms. Gale said no. She said that this may have been her error. She said she needs to get the confirmation mailing out by the end of June. She said she doesn't

want to mail the polling location post cards until later in July. She said she wants to do Reverse 911 calls as well. She said that she expects that 80% of residents' polling locations will have shifted. Ms. Gale said that poll pads help with the process. She said that these devices are not connected to the internet. The data is loaded at City Hall.

Vice President Bears said there were three and now two full-time staff. He asked for an estimate of the people Ms. Gale manages in a given year. She estimated that it was about 90. Vice President Bears asked where the department head is in that budget. Ms. Gale said she did not see a Department Head in this budget. Vice President Bears asked the Chief of Staff where that position is. The Chief of Staff said that the Elections Manager position was posted yesterday and that this would be the department head. Vice President Bears asked the Chief of Staff to name department heads with "manager" in the title. The Chief of Staff said the Facilities Manager is a department head and that the federal funds manager is a quasi department head. Vice President Bears asked for the salary of the Facilities Manager position. The Chief of Staff said she did not have it but would get it. Vice President Bears said he would find it in the paperwork. He said it is actually Facilities and Grounds Director, with a salary of \$96,000 with zero headcount. He asked if any department head managing 90 people is getting paid \$70,000 per year. Chief of Staff Nazarian said she looked at this job from a variety of sources and also looked at internal equity. She said Ms. Gale also provided some information. She said that the City saw this after consideration as a CAF-12 position. The CAF shown is step one of that range.

Vice President Bears asked the Chief of Staff to define internal equity. Chief of Staff Nazarian said that the Council had requested this at a CAF 16 and she didn't think it was appropriate that the Council was asking for CAF designations. She said the Administration does its best to evaluate proposed positions.

Vice President Bears said he appreciated that the Chief of Staff gave a response. He said that no department head position with this level of responsibility has been treated in this way.

Councillor Caraviello asked when the Administration would propose a new CAF for this position. Chief of Staff Nazarian said it would be as quickly as possible taking the Council's summer schedule into account.

Councillor Collins thanked the Chief of Staff and the Elections Coordinator. She said she wants to ensure that our elections go smoothly and securely. She said she had the same concerns about the Elections Office that Vice President Bears did. She said she knows this is a difficult budget decision. These elections are coming up too fast. She said these things are on such a short-term horizon.

Councillor Caraviello said we shouldn't be posting this job until the Council approves it first. He asked what happens if somebody gets hired before approval of the CAF. Vice President Bears said that apparently the person gets paid anyway.

Chief of Staff Nazarian said that there is no specific order in which the CAF must be approved or the budget must be approved. She said both need to be done. She said the Administration would present both before anything is extended as an offer.

She said that this budget, under her understanding, was that the Election Coordinator originally submitted the budget through the budget manager. That budget had \$55,000. She said she discussed with Ms. Gale that one position could be eliminated. She said she had e-mail correspondence with Ms. Gale in which she supported that. She said

she believes that this budget reflects what she and Ms. Gale agreed upon. She said that the overtime elections line does not appear to ever have been questioned before tonight.

Vice President Bears said that there are discrepancies including a reduction of at least \$6,000. He said every number he has stated in the budget process has been given to him by the Administration and supported by the Administration. Ms. Gale said at no time did she ever disagree with the cutting of an employee in the Elections Department. She said that until 2019, it was run with two full-time people and one part-time, who became full-time in 2019. She said her communication with the Chief of Staff was about what position to do away with. She said she was confused because she first received her budget last Thursday night at 9:33. She said she reached out to Mr. Lavallo, who said that this was not the budget Ms. Gale was supposed to be using. She said that this budget has never been done in a way that people know what they are getting for their money. She said she agreed with the Chief of Staff on one of the positions being cut, and that was the lowest position in the office. She said she didn't see the budget that was coming before the Council until last night. Vice President Bears said that the Council received these budgets in the last two or three days as well. He said he knows there are a lot of drafts going around. He said it would have been nice to know how the budget was developed.

Vice President Bears asked for the Chevalier Theater budget. Chief of Staff Nazarian said it is level-funded. She said there were requests from the commission for replacement of a fire alarm panel. That will go on the capital plan. A second request was for HVAC maintenance and she said that would go on the facilities budget.

Vice President Bears said that the Licensing Commission budget is only in the online budget book and there is no change. The Chief of Staff said it is level funded.

Vice President Bears said that there was no change in the Bicycle Commission. Chief of Staff Nazarian agreed.

Vice President Bears said that Insurance is a major cost. Chief of Staff Nazarian said that this is a cost that is always increasing and that the Administration is always looking for ways to cut costs. Mr. Dickinson concurred with this. Vice President Bears asked if we have ever come in under budget on this item. Mr. Dickinson said he wasn't aware of that. Vice President Bears said this is what we are talking about when we say that cost growth is outpacing revenue.

Councillor Caraviello asked when was the last time this went out to bid. Mr. Dickinson said he would look into that. The Chief of Staff said that there are strict procedures the City must follow to consider alternatives. She said that the GIC offers many different plans. She said she does not know the last time the rates were evaluated, but the City is locked into the GIC unless it notifies the GIC by December that it is looking at other options.

Vice President Bears said the Workers' Compensation Budget was digital-only. He said there was a miscommunication with the Chief of Staff on this issue and that it is available online but it is not as easy as having a budget book. He said there was a reduction in this line item. Mr. Dickinson said that the reduction is a result of settlements. He said it is historical data with a little bit more added in.

Discussion turned to pensions. Councillor Caraviello said he wanted to table this item, as well as debt service, bonds and interest. Vice President Bears said no more budget

meetings are scheduled. Councillor Caraviello said we unfortunately have some members missing tonight. Councillor Caraviello so moved to table until a future meeting (Councillor Tseng second)—tabled.

Chief of Staff Nazarian presented the IT budget. She said the Administration is posting the position. She said the department has evolved in a way that has not been centralized. She said it is important to centralize these functions. She said some of this work will take a number of years. She said the City is using a third-party vendor right now.

Vice President Bears asked about recommendations in the redacted security report and whether they could be implemented before a new director is hired, or if it must wait until after a director is hired. Chief of Staff Nazarian said it is important that a director be hired to consider and evaluate next steps, but there is a strong cybersecurity presence through the third-party vendor.

Vice President Bears turned to the legislative budget. He said there is little change to the budget. There's a reduction of \$900 for part-time employees. He said that the Council requested \$50,000 for phase two of Zoning that was not included.

Councillor Caraviello said that the Clerk said we are paying for software that we are not using. Vice President Bears said many communities have more up to date digitized software. He said he would like to repurpose this money for something else to get up to date software. Councillor Caraviello said he supports phase two zoning and thinks there should be an expenditure for this. Vice President Bears said that MCM has set up different technologies and asked the Chief of Staff for her opinion.

Chief of Staff Nazarian asked if Vice President Bears meant Rooms 207 and 201. Vice President Bears said yes. Chief of Staff Nazarian said she knows there has been an effort to have MCM assist with getting new technology into 207 and into 201. She said that there is an ad hoc group of department heads working on this issue. It includes MCM station manager Kevin Harrington. Theresa Dupont is also involved in this. She said that the discussion is about modernizing and improving these technologies.

The City Clerk detailed the use of the software in Room 207. Vice President Bears said that the cameras and technology are basically useless for the City and the Council would like to initiate the process of getting rid of that subscription cost and then explore pursuing a modern system of tracking. He asked if the Chief of Staff could notify the vendor that we will not be using this service. He said he wanted to work collaboratively with the Administration. Chief of Staff Nazarian said she would look into this further.

Councillor Caraviello said he wanted to put some type of stipend for the zoning consultant going forward. He said he believed that would be helpful. He asked that the Administration put some funding into the budget for that.

Chief of Staff Nazarian asked about the cost of the software. Councillor Caraviello said it was about \$25,000, as he understood it. Chief of Staff Nazarian said that some of this could be considered as an option for zoning.

Councillor Tseng said that the Council is excited to work with the Administration to move forward but to do that, we need a Zoning consultant.

Councillor Collins said that she agreed with Councillor Caraviello in that the projects resulting from zoning recodification have paid for themselves. She said that the chance

to work with a zoning consultant is a really bright line in this budget. She said a line item for a zoning consultant is a good Plan B.

Councillor Caraviello moved to request that the Administration provide funding for a zoning consultant in the FY 2023 budget (Councillor Collins second)—approved.

Vice President Bears said that the budget is \$9,600 for a videographer. He said that Mr. Colbert is a contracted employee. He asked for the process to pay Mr. Colbert at \$500 per month rather than \$350. Chief of Staff Nazarian said that the budget increases the payment to the videographer to \$400 per month. She said that this is one that we looked at carefully. She said Messenger Lepore is proposed to increase to \$550 per month as well. Vice President Bears said that \$400 per month is \$4,800 and the budgeted item is \$9,600. Chief of Staff Nazarian said she would look into it but that this comes down to fairness across the organization. Vice President Bears said that this is a monthly, contracted position with no benefits or taxes taken out. He said he appreciates the increase to \$400.

Councillor Caraviello moved to request that the Administration increase funding for the videographer to \$500 per month (Councillor Tseng second)—approved.

Discussion turned to the Executive budget. Chief of Staff Nazarian presented the Executive Budget. She said that there aren't material changes except for the negotiated salaries line. The clerical and fire union contracts have increased and these are estimated numbers. The personnel line item is going down because there was a transition in the Director of Communications position.

Councillor Collins said that the line item for translation services has been reduced to zero. Chief of Staff Nazarian said that the Administration had been hoping to transfer this to the Diversity budget, but that it will be placed under ARPA.

Councillor Caraviello asked about contingency fees. Chief of Staff Nazarian said that this is currently being used for events like Patriots' Day, Pride Month, and other presentations.

Vice President Bears asked about contingency line items and whether they are best practice. Director Dickinson said that his previous employer had line items for expenses [the rest of this response was garbled.]

Vice President Bears asked if it mattered where in the budget a position or line item was. Chief of Staff Nazarian said that the key is coordination between the Mayor and the Council and necessary approvals by the Council.

Vice President Bears asked about See, Click, Fix and whether the amount in the budget is the entire cost for the system. The Chief of Staff said she believed so but would check.

Vice President Bears asked about the changes in the Communications Office. Chief of Staff Nazarian said the positions were basically swapped. It would be funded roughly 80% through ARPA. It is calculated into the part-time employees line. Vice President Bears said he did see an Assistant Communications Specialist listed. He said there are discrepancies in the personnel line item from the budget on the Council agenda, the paper portions of budgets, and the online budget, and there are three different numbers. The Chief of Staff said she would look into it.

Councillor Collins said she was concerned that the translation services line item had been reduced to zero. She said this line item was a result of years of advocacy by residents. She said it makes sense to shift it into DEI but now it is moved to time-limited funds. She said that this is an example of why she hopes we can follow up this budget season with a conversation about how to move our values and priorities into the operating budget. She said we need a guarantee that when ARPA goes away that this will go back into the operating budget.

Councillor Tseng said thousands of residents in this City depend on translation services. He said we want to be living our values and we want to see our values in this budget. He said the conversation should be about expanding services. He said people come into City Hall and interns often translate. He said children often translate for their parents. He asked for a guarantee that this line item will remain after ARPA expires.

Chief of Staff Nazarian said this is the Mayor's budget so it would be difficult to guarantee something that is her discretion. She said she is looking at the Diversity budget and doesn't see it there but believes there was a nominal amount left there. She said she believes that there is a commitment there on the part of the Mayor.

Vice President Bears asked if there would be a budget presentation at the meeting on Tuesday and who would be making it. Chief of Staff Nazarian said she anticipated that there would be a presentation.

Councillor Caraviello moved to adjourn at 9:03 p.m. (Councillor Tseng second)—approved.

Vice President Bears adjourned the meeting at 9:03 p.m.

[End of Committee of the Whole Reports for June 21 and 22, 2022.]

Councillor Caraviello moved to join the reports, and further moved to approve the reports (Councillor Tseng second)—reports joined and approved.

### **Announcements, Accolades and Remembrances:**

**22-413**-Offered by Councillor Caraviello

Be it so Resolved that the Medford City Council commend and congratulate Walnut Street Center for 50 years of serving adults with intellectual disabilities.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

**22-414**-Offered by Vice President Bears

Be it so Resolved that the Medford City Council sends its deepest condolences to the friends and family of Oscar Greene on his passing. Oscar was a long-time Medford resident, World War II veteran, author, and member of the Grace Church community.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

**22-415**-

Petition to Reverse Sign Denial by Michael R. Dolan and Trent Suddeth for Volta 760 Fellsway, Medford, MA reason for denial – illumination and movement is not permitted.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

### **MOTIONS, ORDERS, AND RESOLUTIONS**

#### **22-416**-Offered by Councillor Caraviello

Be it so Resolved that the Medford City Council request that the Liquor Commission discuss the formula for bar seating at restaurants in Medford from a maximum of 25 to a higher number to be determined by the Commission.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

#### **22-417**-Offered by Vice President Bears

Be it so Resolved by the Medford City Council that the City of Medford increase the Property Tax Exemption for qualified seniors over 65 to the maximum 20% of the average assessed valuation of residential property in the City of Medford allowed by Massachusetts General Law Chapter 59, Section 5, Clause 41C½.

Be it Further Resolved that the City of Medford increase the income limit for Property Tax Exemption for qualified seniors over 65 to the maximum income limit for the "circuit breaker" state income tax credit allowed by Massachusetts General Law Chapter 59, Section 5, Clause 41C½.

Be it Further Resolved that the City Solicitor and Interim Chief Assessor review the proposed language above and submit any suggestions or changes to the Council by July 14<sup>th</sup>.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

#### **22-418**-Offered by Councillor Tseng

Be it so Resolved that the Medford City Council ask the relevant state agencies to fix broken signage and remove signage debris in Wellington Circle.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

#### **22-419**-Offered by Councillor Tseng

Be it so Resolved that the Medford City Council ask the Massachusetts Bay Transportation Authority to remove debris from Wellington station grounds.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

#### **22-420**-Offered by Councillor Tseng

Be it Resolved that the City Administration inform local restaurants and food trucks about the Massachusetts SNAP Restaurant Meals Program and encourage them to apply to this program. This program allows older adults, homeless individuals, and people with disabilities to buy food at authorized restaurants and food trucks using their SNAP EBT card. Restaurants and food trucks can apply to the pilot program through August 31, 2022.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

**22-421**-Offered by Councillor Caraviello

Be it Resolved that the Medford City Council have the Parking Director appear before the Council to explain why parking kiosks are not accepting cash or credit cards.

Tabled on motion of Councillor Caraviello, above (Councillor Tseng second), on page 428.

**PUBLIC PARTICIPATION**

To participate remotely outside of Zoom, please email [AHurtubise@medford-ma.gov](mailto:AHurtubise@medford-ma.gov)

**UNFINISHED BUSINESS**

<b><u>22-400</u></b>	The Well Coffee House		
	IN CITY COUNCIL	JUNE 21, 2022	TABLED
<b><u>21-422</u></b>	Grant of Location Citizens Bank ADA Upgrades		
	IN CITY COUNCIL	AUGUST 17, 2021	TABLED
<b><u>21-631</u></b>	Personnel Ordinance – Amendments K, N, O and parts of Amendments L & M		
	IN CITY COUNCIL	DECEMBER 21, 2021	1 <sup>ST</sup> Reading
	ADVERTISED	JANUARY 20, 2022	Medford Transcript
	(Eligible for 3 <sup>rd</sup> Reading)	FEBRUARY 1, 2022	
<b><u>21-631</u></b>	Personnel Ordinance – Amendments F, I, J and parts of Amendments L & M		
	IN CITY COUNCIL	JANUARY 4, 2022	1 <sup>st</sup> Reading
	ADVERTISED	JANUARY 20, 2022	Medford Transcript
	(Eligible for 3 <sup>rd</sup> Reading)	FEBRUARY 1, 2022	
<b><u>22-023</u></b>	Amendments to Revised Ordinances – Personnel – Amendments A & B		
	IN CITY COUNCIL	JANUARY 4, 2022	1 <sup>st</sup> Reading
	ADVERTISED	JANUARY 20, 2022	Medford Transcript
	(Eligible for 3 <sup>rd</sup> Reading)	FEBRUARY 1, 2022	

**Reports Due/ Deadlines:**

**16-574** – University Accountability Spring 2017-Report (Next Report Due in November 2022)

**17-606** – Evangelical Haitian Church 400 High St. 90 Day Review on Illumination-  
January 9, 2018 (Tabled)

**20-086** –90-Day Review Report on El Tacuba Cocina and Tequila Bar for a petition for a  
Special Permit – Hours (granted by the Council, as amended to require 90-day report  
period to begin on opening of restaurant)

**22-007** – 90 Day Report from Administration to present 5-year plan to address gas  
leaks (Report due in April 2022)

**22-009** – 90 Day Report from School Administration to identify opportunities to connect  
classroom learning to career applications (Report due in April of 2022)

**22-026** – Quarterly Presentation on City’s Financial Health by Chief Financial  
Officer/Auditor

**22-027** – Monthly copy of Warrant Articles from Chief Financial Officer/Auditor

**22-039** – Report due in 30 days on draft ordinances requested by the Council during the  
2020-2021 term.

**Adjournment:**

Councillor Tseng moved to adjourn at 1:39 a.m. (Vice President Bears  
second)—approved.

President Morell adjourned the meeting at 1:39 a.m.

A true copy, Attest

Adam L. Hurtubise  
City Clerk