



MINUTES

WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, SEPTEMBER 12, 2022 AT 6:00 PM
MUNICIPAL BUILDING - 150 EAST MONROE STREET
WYTHEVILLE, VA 24382

1. **RE: ATTENDANCE**

MEMBERS PRESENT:

Mayor Beth Taylor
Vice-Mayor Cathy Pattison
Councilman Mark Bloomfield
Councilwoman Holly Atkins
Councilman Gary Gillman

MEMBERS ABSENT:

None

OTHERS PRESENT:

Town Manager T. Brian Freeman
Assistant Town Manager Elaine R. HOLETON
Town Clerk Sharon G. Corvin
Town Attorney Michelle Workman Clayton
Police Chief Joel Hash
Patrol Officer Aaron Williams
Leslie Woodzell

2. **RE: CALL TO ORDER**

Mayor Taylor called the meeting to order.

3. **RE: ESTABLISHMENT OF QUORUM**

Mayor Taylor established that a quorum of Council members was present.

4. **RE: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Councilman Gillman.

5. **RE: APPROVAL OF AGENDA**

Mayor Taylor advised that the next agenda item is the Approval of the Agenda. She inquired if there is a motion to approve the agenda as presented.

Motion made by Councilman Gillman, Seconded by Councilwoman Atkins.

Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilwoman Atkins, Councilman Gillman

6. **RE: CONSENT AGENDA**

A. Mayor Taylor presented the consent agenda consisting of the minutes of the regular meeting of August 22, 2022. She inquired if there is a motion to approve the consent agenda as presented.

Motion made by Councilman Bloomfield, Seconded by Councilman Gillman.

Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilman Gillman

Voting Abstaining: Councilwoman Atkins

Councilwoman Atkins advised that she was abstaining from the vote due to her absence from the meeting for a medical appointment.

7. RE: CITIZENS' PERIOD

Mayor Taylor advised that the next agenda item is Citizens' Period. She noted that there are no citizens attending the meeting who wished to address the Council during Citizens' Period, therefore, she would proceed with the agenda. Mayor Taylor stated, however, if anyone arrives later during the meeting who wished to address the Council, she will reserve the right to revisit this agenda item.

8. RE: REPORTS

A. BUDGET AND FINANCE COMMITTEE

The Budget and Finance Committee Report was entered into the record as follows:

Downtown Wytheville, Incorporated was formed as a non-profit 501(c)(3) organization with the vision of making Downtown Wytheville the vibrant heart of the community and commerce for the region. Investment in this program, along with other physical improvements, have transformed Wytheville into a nationally recognized downtown revitalization success story in a relatively short period of time.

Downtown Wytheville, Incorporated is staffed with a full-time Executive Director and one support position, which prior to the COVID-19 Pandemic was also a full-time position. The change in economic conditions and reduction of Downtown Wytheville's programs and initiatives, however, led to this position being reduced to part-time. As we look toward a time of recovery, it will be necessary to restore this position to full-time employment to ensure Downtown Wytheville, Incorporated is adequately staffed to meet their programming goals and needs. It is the recommendation of the Budget and Finance Committee to amend and appropriate \$10,500 to account number 011010-5682 to restore the Main Street Program to full staffing level. Mayor Taylor inquired if there is a motion to approve amending the 2022-23 budget to appropriate \$10,500 to account number 011010-5682 to restore the Main Street Program to full staffing level.

Motion made by Vice-Mayor Pattison, Seconded by Councilman Bloomfield.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield, Councilman Gillman
Voting Nay: Councilwoman Atkins

B. STAFF REPORT

The Staff Report was entered into the record as follows:

New Animal Control Officer Hired: Officer Isaac Diamond assumed his duties as the Town's new Animal Control Officer on Monday, August 22, 2022. Officer Diamond will work Monday - Friday, from 8:00 a.m. - 5:00 p.m. During these hours, Officer Diamond can be reached by telephone at (276) 223-3397 for all non-emergency animal control and welfare concerns. If he is occupied on a service call, please leave a voice message with your name, telephone number and the nature of your call, and Officer Diamond will return your call. You can reach Officer Diamond via email at wpdac@wytheville.org, as well.

Citizens are reminded to call 911 to report an animal emergency or an animal in distress.

9. RE: NEW BUSINESS

Under New Business, Town Manager Freeman reported the following:

1. The New River Regional Water Authority will meet on Thursday, September 15, 2022, at 10:00 a.m., in Austinville.
2. The 2022 Hazardous Waste Day, hosted by the Wythe Bland Joint Public Service Authority located at 169 Kents Lane in Wytheville, will be held on Saturday, September 17, 2022, from 8:00 a.m. - 12:00 p.m. For more information, please call (276) 228-4907.

3. Downtown Wytheville, Inc. will meet on Monday, September 19, 2022, at 5:30 p.m., at the DTW office.

4. The Wytheville Redevelopment and Housing Authority will meet on Wednesday, September 21, 2022, at 12:00 p.m., at the Housing Authority office.

5. The Joint Industrial Development Authority meeting scheduled for Thursday, September 22, 2022, has been cancelled.

6. The next Council Work Session will be held on Monday, September 26, 2022, at 4:00 p.m., in the Council Conference Room followed by the Council meeting at 6:00 p.m., in the Council Chambers.

10. RE: SPECIAL EXCEPTION PERMIT - KENNETH AND JENNIFER PEEPLES

A. Mayor Taylor advised that the next agenda item is to consider setting a public hearing to consider the request of Kenneth and Jennifer Peeples for a Special Exception Permit to use property located on the north side of North Fourth Street between Tremough Drive and Fairfield Lane, Tax Parcel 24-1-49, as pasture for four (4) horses, in an R-3 Residential Zoning District. She noted that the public hearing could be set for the Tuesday, October 11, 2022, Town Council meeting. Mayor Taylor inquired if there is a motion to schedule the public hearing for Tuesday, October 11, 2022, at 6:00 p.m., in the Council Chambers, during the Town Council meeting.

Motion made by Councilman Bloomfield, Seconded by Councilwoman Atkins.
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Bloomfield,
Councilwoman Atkins, Councilman Gillman

11. RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting. (6:08 p.m.)

Beth A. Taylor, Mayor

Sharon G. Corvin, CMC, Town Clerk