

REGULAR MEETING  
OF THE  
COUNCIL  
OF THE PARISH OF ASCENSION  
GONZALES, LOUISIANA

MARCH 18, 2021

The Council of the Parish of Ascension, Louisiana, met in regular session on Thursday March 18, 2021 6:00 p.m., in the Ascension Parish Courthouse, 828 S. Irma Blvd, Gonzales, with Chairwoman Teri Casso presiding.

The following Council members were present:

Alvin Thomas	Joel Robert	Travis Turner
Corey Orgeron	Dempsey Lambert	Chase Melancon
Teri Casso	John Cagnolatti	Dal Waguespack
Micheal Mason		

Councilman Aaron Lawler was absent.

Parish President Clint Cointment was absent.

Councilman Alvin Thomas led the prayer and the pledge.

Chairwoman Casso announced that they would pass on agenda item 6a) Executive Session: Delaune v. Parish of Ascension Docket #00129606A. She said that this item would be reschedule for April `5, 2021 Regular Council Meeting. She announced that she would pass on item 7f) *Approval of Change Order No. 1 – Blount General Contractors, LLC – New Substation #51 – Galvez Lake – Decrease in the amount of \$3512.98* .and that she would move item 7x to item 9n. It was later determined that item 7x was duplicated on the agenda and did not need to be on Consent Agenda. She also announced that she would pass on item 11b) *Introduction of Ordinance – to amend Section 16- Personnel Article I – In General, Section 16.1 Personnel Manual and Official Pay Classification Plan adopted on July 18, 2013 to add titles*

Chairwoman Casso announced the public comment period. No speakers signed up to speak.

Public Information Officer Martin McConnell presented a proclamation to proclaim March as “Red Cross” Month in Ascension Parish.

Chairwoman Casso thanked Legal Counsel O’Neil Parenton for his years of service to the Parish. She then introduced the new legal counsel, Kenneth Dupaty.

After the Consent Agenda was read in full, Chairwoman Casso asked the Council if anyone wished to remove an item for further discussion. Councilman Robert asked to remove item g. As previously announced by Chairwoman Casso, item i. and item x. were pulled from the agenda. A motion to approve the remaining Consent Agenda was made by Councilman Chase Melancon. The following items were approved with no objection:

- a. Letter Addendum - Grace Hebert Curtis Architects - Courthouse, Council Chambers Additions. \$13,829.28 for increased construction value for Courthouse and \$59,207.50 increase for Council Chambers and Council Chamber Foundation. Total of Addendum: \$73,036.78. (Gasper Chifici, Project Manager) - Finance Committee Recommendation
- b. Amendment No. 1 to Master Contract for Professional Services for Preventive Maintenance, with Total Energy Solutions Company, LLC to include a 100KW Generac Generator 15w40, model 9538381100, Contract not to exceed amount of \$41,450.00. (Steven Hardy, Maintenance Department Supervisor) - Finance Committee Recommendation
- c. Amendment No. 1 - H&O Grounds for an additional scope of work for the addition of Worthey Rd. and Irma Blvd Parish Buildings for an additional amount of \$48,450.00. (Ricky Compton, Director of Planning and Facilities Management) - Finance Committee Recommendation
- d. Request for \$75,000.00 for the second year of a three year agreement with ESRI (Environment Systems Research Institute for Small Government Term Enterprise License Agreement. (Brandon O’Deay, IT ) - Finance Committee Recommendation
- e. Amendment No. 1 to Contract with Tyler Technologies to include EAM, Parks and Rec, 311 and myCivic software as well as the implementation and training services that accompany the modules. Total amount of \$530,759. \$308,180 payable in 2021 and \$222,579 payable in 2022. (Brandon O’Deay, Director Technology) - Finance Committee Recommendation
- f. ~~Approval of Change Order No. 1 – Blount General Contractors, LLC – New Substation #51 – Galvez Lake – Decrease in the amount of \$3512.98 . (David Mougeot, Project Manager/Architect) – Finance Committee Recommendation~~ REMOVED FROM AGENDA

- g. ~~Approval of Change Order No. 1 - Del Con, LLC - AP Jail Muffin Monster - Discover of damaged auger. Must remove, blast, take apart, re-drill/tap, and install new brushes for an additional amount of \$10,145.00, and to extend substantial completion date to February 26, 2021. (Dean Thomason, Project Manager) - Finance Committee Recommendation - MOVED TO GENERAL BUSINESS~~
- h. Approval of Change Order No. 4 - Sienna Construction, LLC - Increase of 7 days and decrease in contract amount of \$9410.30. ( Dean Thomason, Project Manager) Finance Committee Recommendation
- i. Certificate of Substantial Completion - Sienna Construction, LLC - Renovations to Women's Dorm at Ascension Parish Jail. (Dean Thomason, Project Manager) - Finance Committee Recommendation
- j. Certificate of Substantial Completion - C- Co Mechanical - Replacement of existing 90 Ton chiller at the Lamar Dixon Facility. (Dean Thomason, Project Manager) Finance Committee Recommendation
- k. Certificate of Substantial Completion - Corporate Mechanical Contractors, Inc. (CMC) - Replace 125 Ton Compressor on York Chiller for Gym/Trademark Building (Dean Thomason, Project Manager) - Finance Committee Recommendation
- l. Certificate of Substantial Completion - Acadiane Renovations, LTD - Public Utilities Statewide Generator 5% Initiative - FEMA Grant - Installation of new 1000kw generator at Lamar Dixon 4-H Building and all associated gear such as the new 4MDP Panel, a new EXPD panel along with installing the (2) owner provided 1200 AMO 4 Pole NEMA 3R ATS. (Dean Thomason, Project Manager) - Finance Committee Recommendation
- m. Certificate of Substantial Completion - Acadiane Renovations, LTD - Public Utilities Statewide Generator 5% Initiative - FEMA Grant - Installation of new 50kw generator at Country Ridge Treatment Plant. (Dean Thomason, Project Manager) - Finance Committee Recommendation
- n. Certificate of Substantial Completion - Acadiane Renovations, LTD - Public Utilities Statewide Generator 5% Initiative - FEMA Grant - Installation of new 50kw generator at Country Ridge Lift Station. (Dean Thomason, Project Manager) - Finance Committee Recommendation
- o. Certificate of Substantial Completion - Acadiane Renovations, LTD - Public Utilities Statewide Generator 5% Initiative - FEMA Grant - Installation of new 100kw generator at Hope Villa Treatment Plant. (Dean Thomason, Project Manager) - Finance Committee Recommendation
- p. Certificate of Substantial Completion - Acadiane Renovations, LTD - Public Utilities Statewide Generator 5% Initiative - FEMA Grant - Installation of new 50kw generator at Hope Villa Lift Station. (Dean Thomason, Project Manager) - Finance Committee Recommendation
- q. Certificate of Substantial Completion - Acadiane Renovations, LTD - Public Utilities Statewide Generator 5% Initiative - FEMA Grant - Installation of new 150 amp Pin and Sleeve at Guedry Lift Station with mounting box along with 200 amp 2 pole ATS. (Dean Thomason, Project Manager) - Finance Committee Recommendation
- r. Request for design services for Phase 1 HVAC System upgrade for Ascension Parish Jail. (Cynthia Leblanc, Purchasing Director and Dean Thomason, Project Manager) - Finance Committee Recommendation
- s. Approval to enter into Contract with Chem Spray South for the mowing of roadside ditches not to exceed \$140,000.00 (Ron Savoy, Deputy Director of Operations Public Works) - Finance Committee Recommendation
- t. Cooperative Endeavor Agreement between Ascension Parish and Louisiana Department of Veterans Affairs for housing and cost to maintain and operate service offices in the amount of \$24,917.00 for 2021. (John Diez, CAO) - Finance Committee Recommendation
- u. Approval of Project Freezer, Blue Runner Foods, Inc. for participation in the ITEP under the Post-Executive Order 2018 rules. (Kate MacArthur, President & CEO, Ascension Economic Development Corporation) - Finance Committee Recommendation
- v. Approval of Fiscal Agent Contract Amendment (Dawn Caballero, Assistant Treasurer) - Finance Committee Recommendation
- w. Bid/Quote Items: To Accept Lowest Responsive Bid/Quote as Follows: (Cynthia LeBlanc, Purchasing Director and Devin Russ, Procurement Project Manager) - Finance Committee Recommendation
  - 1. Annual Material Bid for TYPE HP - HIGH PERFORMANCE COLD MIX - Material Resources, Inc.
  - 2. Supply and Delivery of Liquid CL2 (for water treatment)- BID -DPC Enterprises \$1,024.00 per Container
- x. ~~Approval of Change Order No. 5 for CDBG Project in Darrow to add \$31,303 and 88 days for adverse rain days, additional service line installation, utility relocation, pump delivery delay and Covid-19 labor shortages (Infrastructure Director Ken Dawson) - Utilities Committee Recommendation - REMOVED FROM CONSENT AGENDA~~

CAO John Diez gave the Parish President's report in President Cointment's absence. He reported on COVID

Testing, the State's rental assistance program, Capital Region Planning Commission's long term vision for Transportation in the region. He said they are requesting citizens to take an online survey about how to address the future needs of traffic and transportation in the Capital Region. He also reported that former LSU Football player and two time Superbowl winner Rohan Davey is working with Kyle Rogers and Lamar Dixon Expo Center to bring a 7 on 7 football program to the Parish.

A motion was made by Councilman Travis Turner to approve the salary for the newly appointed Registrar of Voters of \$91,500.00. (State's portion is \$61,761.60, Parish's portion will be \$29,738.30). The motion passed with no discussion and no objection.

Infrastructure Director Ken Dawson answered questions on the **Request for Quote – to accept the lowest responsive bid for Hillaryville Waste Water Plant Renovations – Del-Con, LLC.** A motion to approve was offered by Councilman Dal Waguespack. After some discussion, the motion passed with no objection.

Councilman Corey Orgeron made a motion to approve the **Resolution – to commit to budget the approximate estimate of 20% matching funds for projects accepted by the State, presently proposed for consideration by Metropolitan Planning Organization PO.** The motion passed with no discussion and no objection.

Public Information Officer Martin McConnell presented the **approval to authorize Recreation Director Michael King as an administrator for the Ascension Parish Recreation Facebook Page** and introduced Mr. King as the new Recreation Director. A motion was offered by Councilman Dal Waguespack. Authorization was granted with no objection.

The Council unanimously **Resolved to hereby request Parish President Clint Cointment and Parish Legal Counsel to take any necessary action to abate zoning violations on Parcel #5755200, Parcel #20009170 and Parcel #8595200** on a motion by Councilman Chase Melancon.

Planning and Facilities Director Ricky Compton presented the **Reallocation of \$200,000 from the St. Amant Rec Center reconstruction budget to the Ballpark Lighting Budget in order to accept the lowest responsive bid.** A motion to approve was made by Councilman John Cagnolatti. After some discussion, the motion passed with no objection.

A motion was made by Councilman John Cagnolatti to approve the **Insurance Policies and Premiums for 2021-2022 as presented by Hughes Insurance.** There was no discussion and no objection. The motion passed.

Councilman Alvin Thomas made a motion to approve using **USDA Funds to issue a Task Order for GSA to finalize documents to secure funding within the 219 program for the Water Department on the West Bank – total cost of Task Order #6 not to exceed lump sum amount of \$167,720.00** The motion passed with no objection.

Infrastructure Director Ken Dawson presented the **EPA required Resilience and Sustainability Report.** After some discussion, Councilman Alvin Thomas made a motion to proceed. The motion passed with no objection.

Gavin Fleming, Utilities, presented the **Oak Grove Project Waste Water Treatment Proposal.** There was a lengthy discussion on this item. Councilman Chase Melancon made a motion to approve the proposal. Councilman Joel Robert made a substitute motion to table this item. A roll call vote was taken with the results as follows:

YEAS: Alvin Thomas, Corey Orgeron, Joel Robert

NAYS: Dempsey Lambert, Chase Melancon, Teri Casso, Travis Turner, Dal Waguespack, John Cagnolatti, Michael Mason

ABSENT: Aaron Lawler

NOT VOTING: None

The motion to TABLE the Oak Grove Project Waste Water Treatment Proposal FAILED.

The Council then voted on the original motion. The results were as follows:

YEAS: Alvin Thomas, Corey Orgeron, Dempsey Lambert, Chase Melancon, Teri Casso, Travis Turner, Dal Waguespack, John Cagnolatti, Michael Mason

NAYS: Joel Robert

ABSENT: Aaron Lawler

NOT VOTING: None

The Oak Grove Project Waste Water Treatment Proposal was APPROVED.

Councilman Chase Melancon made a motion **approve the increase with Alvin Fairburn in the amount of \$37,000 for engineering and technical services associated with Oak Grove Project.** After some discussion, the motion passed with no objection.

Councilman Travis Turner made a motion to approve the **Change Order No. 5 for CDBG project in Darrow to add \$31,303 and 88 days for adverse rain days, additional service line installation, utility relocation, pump delivery delay and COVID-19 labor shortages.** The motion passed with no objection.

Councilman John Cagnolatti made a motion to approve the **relocation of funds (\$80,000) for MB Design for inspection services for the CDBG Project.** The motion passed with no objection.

Dean Thomas, Project Manager presented the **Change Order No. 1 – Del Con, LLC – AP Jail Muffin Monster – Discovery of damaged auger – must remove, blast, take apart, re-drill/tap, and install new brushes for an additional amount of \$10,145.00 and to extend substantial completion date to February 26, 2021.** After some questions, a motion to approve was offered by Councilman Joel Robert. The motion passed with no objection.

Councilman Orgeron left the meeting at 6:49PM.

In Personnel Chairman Orgeron's absence, Councilman Cagnolatti presented the Personnel Committee recommendations as follows:

The Committee recommended the appointment of Liz Laurent to the Tourism Commission. A motion was made by Councilman Dal Waguespack to approve the appointment. The motion passed.

Tracy Burns was approved for reappointment to Fire District #3 on a motion by Councilman Michael Mason.

David Commander was approved for reappointment to Fire District #3 on a motion by Councilman Michael Mason.

Ronald Braud was approved for reappointment to the Waterway Commission on a motion by Councilman Dempsey Lambert.

Jared Mabile was approved for reappointment to the Waterway Commission on a motion by Councilman Joel Robert.

John Templet was approved for reappointment to the Waterway Commission on a motion by Councilman Dempsey Lambert.

The Council unanimously agreed to hold a public hearing on April 1, 2021 Ascension Parish Courthouse, 300 Houmas St. Donaldsonville, LA to consider an ordinance **to amend the Ascension Parish Code of Ordinances, Chapter 2, Administration, Article VI – Council Procedures to include Sec 2-103 – Legal Process** on a motion by Councilman Chase Melancon.

A public hearing was opened on the proposed ordinance to create **a Road Infrastructure District (RID) designated as Parish of Ascension Road Infrastructure District #IDD-2020-03 pursuant to the Ascension Parish Unified Land Development Code (LDC) Appendix IV – Subdivision Regulations, Section 17-4011 Approval of Final Plat Procedure F. Infrastructure Development District – Pelican Point Golf Community – Victoria Court** on a motion by Councilman Michael Mason. There were no speakers on this item. The public hearing was closed on a motion by Councilman Joel Robert.

The Council unanimously agreed to hold a public hearing on April 1, 2021 Ascension Parish Courthouse, 300 Houmas St. Donaldsonville, LA to consider an ordinance **creating a Road Infrastructure District (RID) designated as Parish of Ascension Road Infrastructure District #IDD-2020-03 pursuant to the Ascension Parish Unified Land Development Code (LDC) Appendix IV – Subdivision Regulations, Section 17-4011 Approval of Final Plat Procedure F. Infrastructure Development District – Pelican Point Golf Community – Victoria Court** on a motion by Councilman Chase Melancon.

The Council unanimously agreed to hold a public hearing on April 1, 2021 Ascension Parish Courthouse, 300 Houmas St. Donaldsonville, LA to consider an ordinance **amending the Ascension Parish Unified Land Development Code (LDC) Appendix IV – Subdivision Regulations, Family Partition, Section 17-4026 C. 1** on a motion by Councilman John Cagnolatti.

The Council unanimously agreed to hold a public hearing on April 1, 2021 Ascension Parish Courthouse, 300 Houmas St. Donaldsonville, LA to consider an ordinance **amending the Ascension Parish Unified Land Development Code (LDC) Appendix IV – Subdivision Regulations, Section 17-4032 Street Requirements** on a motion by Councilman Joel Robert.

The Council unanimously agreed to hold a public hearing on April 1, 2021 Ascension Parish Courthouse, 300 Houmas St. Donaldsonville, LA to consider an ordinance **revoking an existing fifteen foot drainage servitude located across Lot 2-B-3-A of the former Samuel Christy and Lacey Mae Tillotson on property along Samuel Tillotson Road. Property as depicted on the Boundary Survey Map of Lots 2-B-2-A and 2-B-3-A by Clint J. Cointment dated July 18, 2016** on a motion by Councilman Chase Melancon.

The Council unanimously agreed to hold a public hearing on April 1, 2021 Ascension Parish Courthouse, 300 Houmas St. Donaldsonville, LA to consider an ordinance **revoking two existing ten-foot drainage servitudes running across Lots 1-E-1-A-3 and 1-E-1-A-4 of the former Robert Dale Hidalgo Investment Co. LLC Property as depicted on the Survey Map showing the Subdivision of Lot 1-E-1-A-1, 1-E-1-A-2, 1-E-1-A-3, 1-E-1-A-4, 1-E-1-A-5, and 1-E-1-A-6 by Clint J. Cointment, PLS, at Instrument No. 683627 and dated October 30, 2007** on a motion by Councilman Michael Mason.

The Council unanimously agreed to hold a public hearing on April 15, 2021 Ascension Parish Courthouse, 828 S. Irma Blvd, Gonzales, LA to consider an ordinance **Budget Amendment No. 3 – to amend the 2021 Budget** on a motion by Councilman Chase Melancon.

Legal Counsel Kenneth Dupaty read the ordinance **Budget Amendment No.2 – to amend the 2021 Budget**. The public hearing was opened on a motion by Councilman Chase Melancon. There were no public speakers. The public hearing was closed on a motion by Councilman John Cagnolatti. The subsequent ordinance was adopted on a motion by Councilman Michael Mason:



Legal Counsel Kenneth Dupaty read the ordinance to amend the Ascension Parish Unified Land Development Code (LDC) Appendix IV – Subdivision Regulations, Section 17-4026 Family Partition D.2.c to repeal c. Predial Servitude Agreement. The public hearing was opened on a motion by Councilman John Cagnolatti. There were no public speakers. The public hearing was closed on a motion by Councilman Michael Mason. The subsequent ordinance was adopted on a motion by Councilman Chase Melancon:

### **ORDINANCE**

**PURPOSE:** To amend the Ascension Parish Unified Land Development Code (LDC) Appendix IV – Subdivision Regulations, Section 17-4026. Family Partition D.2.c. to repeal c. Predial Servitude Agreement.

**WHEREAS:** Ascension Parish is a local governmental subdivision as defined by Article

VI, Section 44 of the Louisiana Constitution of 1974, and

**WHEREAS:** Parish of Ascension is the governing and responsible body over the zoning and regulations within this jurisdiction, and

**WHEREAS:** Article VI of the Home Rule Charter of Ascension Parish, adopted May 4, 1993, identifies the process and manner in which to adopt ordinances regulating the lands of this parish, and

**NOW THEREFORE, BE IT ORDAINED** by the Ascension Parish Governing Authority that the Unified Land Development Code (LDC) of Ascension Parish Louisiana, Appendix IV – Subdivision Regulations, Section 17-4026. Family Partition, D. 2. c. Predial Servitude Agreement is hereby repealed.

**SEVERABILITY:** In the event that any portion of this Ordinance is ever held invalid or unconstitutional for any reason by any court of competent jurisdiction over it, such portion shall be deemed a separate, distinct, and independent provisions and shall not affect the validity of the remaining portions of the Ordinance.

**EFFECTIVE DATE:** This ordinance shall be in full effect as permitted by law. This ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Alvin Thomas, Joel Robert, Travis Turner, Dempsey Lambert, Chase Melancon, Teri Casso, Dal Waguespack, John Cagnolatti, Michael Mason

NAYS: None

NOT VOTING: None

ABSENT: Corey Orgeron, Aaron Lawler

And this ordinance was passed on the 18<sup>th</sup> the day of March, 2021.

(Deletions are in ~~strike through~~, additions are underlined.)

**EXHIBIT “A”**

Sec. 17-4026. Family Partition

~~D. 2. c. Predial Servitude Agreement: In situations where a newly created lot or lots are accessing an existing private servitude of access, a Predial Servitude Agreement will need to completed, signed by all existing lot owners of the servitude of access and notarized prior to the final plat being signed. This document will be recorded when the final plat is recorded.~~

Legal Counsel Kenneth Dupaty read the ordinance to amend the Ascension Parish Unified Land Development Code, Appendix V – Drainage, Section 17.5010. Construction Standards – Permits for Culverts and Bulkhead Installation. The public hearing was opened on a motion by Councilman John Cagnolatti. There were no public speakers. The public hearing was closed on a motion by

Councilman Michael Mason. Councilman John Cagnolatti made a motion to adopt the ordinance. The motion passed and the subsequent ordinance was adopted:

**ORDINANCE**

**PURPOSE:** To amend the Ascension Parish Unified Land Development Code (LDC) Appendix V – Drainage, Section 17-5010. Construction Standards

**WHEREAS:** Ascension Parish is a local governmental subdivision as defined by Article VI, Section 44 of the Louisiana Constitution of 1974, and

**WHEREAS:** Parish of Ascension is the governing and responsible body over the zoning and regulations within this jurisdiction, and

**WHEREAS:** Article VI of the Home Rule Charter of Ascension Parish, adopted May 4, 1993, identifies the process and manner in which to adopt ordinances regulating the lands of this parish, and

**NOW THEREFORE, BE IT ORDAINED** by the Ascension Parish Governing Authority that the Unified Land Development Code (LDC) of Ascension Parish Louisiana, Appendix V – Drainage, Section 17-5010. Construction Standards, is amended as more fully described in Exhibit A, attached hereto and made a part hereof.

**SEVERABILITY:** In the event that any portion of this Ordinance is ever held invalid or unconstitutional for any reason by any court of competent jurisdiction over it, such portion shall be deemed a separate, distinct, and independent provisions and shall not affect the validity of the remaining portions of the Ordinance.

**EFFECTIVE DATE:** This ordinance shall be in full effect as permitted by law.

This ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Alvin Thomas, Joel Robert, Travis Turner, Dempsey Lambert, Chase Melancon, Teri Casso, Dal Waguespack, John Cagnolatti, Michael Mason  
NAYS: None  
NOT VOTING: None  
ABSENT: Corey Orgeron, Aaron Lawler

And this ordinance was passed on the 18<sup>th</sup> the day of March, 2021.

/s/ Cinnamon McKey  
Secretary

/s/ Clint Cointment  
Parish President

(Deletions are in strikethrough, additions are underlined.)

#### **EXHIBIT “A”**

##### Sec. 17-5010. Construction Standards

- A. All drainage and earthwork construction shall be constructed in accordance with the Ascension Parish Subdivision Regulations. All temporary culverts, permanent culverts and bulkhead installations, require a permit and written approval by the Department of Public Works and/or appropriate Drainage District.
- B. Permits for Culvert and Bulkhead installations shall be obtained according to the following policies as attached to Appendix V: Drainage Regulations
  - a. Bulkhead Installation Policy – Appendix ‘A’
  - b. Culvert Installation, Replacement and Upgrade Policy – Appendix ‘B’

There being no further business to come before the Council of the Parish of Ascension, Louisiana, upon motion duly made and seconded, the meeting adjourned at 7:08 pm

/s/ Teri Casso  
CHAIRWOMAN

/s/ Cinnamon McKey  
SECRETARY