

October 11, 2011

**REGULAR MEETING
FLOYD COUNTY BOARD OF COMMISSIONERS
October 11, 2011 2:00 P.M.**

PRESENT: Commissioners Eddie Lumsden, Irwin Bagwell, Garry Fricks, John Mayes, and Chad Whitefield.

OTHERS

PRESENT: County Manager Kevin Poe, County Attorney Tommy Manning, County Clerk Kathy Arp, and Assistant County Manager Blaine Williams.

CALL TO

ORDER: Chairman Lumsden called the meeting to order.

INVOCATION: Commissioner Whitefield led the Invocation.

PLEDGE OF

ALLEGIANCE: The Pledge of Allegiance was led by Chairman Lumsden.

PUBLIC PARTICIPATION:

**FIRST (FLOYD-INVESTMENT-
RELATIONSHIP-SERVICE-
TRUST) 5.0 GROUP PRESENTATION:**

Assistant County Manager Blaine Williams expressed appreciation for the Board's investment in this program. He stated that the program includes employees from across all departments to get a better understanding of how the county is interconnected. Jerry Duke, Floyd County Sheriff Department; Jerome Poole, Floyd County Police Department; Dhruv Desai, Floyd County Police Department; Donna Rittenhouse, Clerk of Superior Court; Clifton Cabel, Floyd County Public Works; and Brenda Blalock, Juvenile Court, presented an overview of the experiences of the class. The value statement for this class is "Making a Choice to Make a Difference". The class presented a picture of the FIRST 5.0 Group to the Board, and thanked the Commissioners for the opportunity to participate.

**ADOPTION OF
MINUTES:**

Chairman Lumsden asked County Attorney Tommy Manning if the minutes were in order. Mr. Manning stated the minutes had been reviewed and were in order. Commissioner Mayes made a MOTION to adopt the minutes of the Regular Meeting of September 27, 2011. SECOND by Commissioner Whitefield. VOTING:

YES

NO

Commissioner Bagwell
" Fricks
" Mayes
" Whitefield
Chairman Lumsden

Motion Carried

RESOLUTIONS:

**ADOPT JOINT RESOLUTION
BETWEEN THE ROME-FLOYD
COUNTY DEVELOPMENT AUTHORITY,
THE DEVELOPMENT AUTHORITY OF
FLOYD COUNTY AND FLOYD COUNTY, GEORGIA:**

County Attorney Tommy Manning stated that before the Commission is a resolution concerning an allocation of proceeds of a future sale in the new Floyd County Industrial Park on Highway 53. Mr. Manning stated that the Resolution sets forth a way to allocate those funds that would be allowable by the Internal Revenue Service. Mr. Manning stated that this does not bind the county to have to allocate the funds in the manner set forth in the resolution, but it gives the county that option if there is a sale of the property within eighteen (18) months of the conclusion of the SPLOST Communications Project.

Commissioner Fricks made a MOTION to adopt the Joint Resolution as outlined by Mr. Manning. SECOND by Commissioner Bagwell. VOTING:

YES

NO

Commissioner Bagwell
" Fricks
" Mayes
" Whitefield
Chairman Lumsden

Motion Carried

**FIRST READINGS
(PUBLIC HEARINGS TO BE HELD
OCTOBER 25, 2011 AT 6:00 P.M.)**

Rezoning and Special Use Permits

- 1. FILE #103-2011Z. REQUESTS REZONING FROM COMMUNITY COMMERCIAL (C-C) TO OFFICE INSTITUTIONAL (O-I) WITH SPECIAL USE PERMIT FOR A FUNERAL HOME AND CREMATORY ON PROPERTY LOCATED ON SHORTER AVENUE. ZONING MAP H13X, PARCEL 171. (PLANNING COMMISSION RECOMMENDATION: APPROVE [VOTE: 9-0]).**

Chairman Lumsden stated that Public Hearings for this item will be held October 25, 2011, at 6:00 P. M.

CHAIRMAN'S REPORT:

Chairman Lumsden announced the Cave Spring Community Focus is scheduled for October 13, 14 & 15, 2011.

COMMISSIONER'S REPORT:

- 1. Administrative/Finance Committee**

- a. Consider Revision to Purchasing Thresholds. (Deferred September 13 and 27, 2011)**

County Manager Kevin Poe stated that a recommendation has been presented to make changes to the purchasing guidelines related to the procurement requirements, based on dollar value. Mr. Poe recommended approval of the guidelines as presented, with one change. He stated we are looking to increase the dollar value that requires a formal sealed bid to anything over forty-thousand dollars (\$40,000.00). He stated this requirement is currently twenty-thousand dollars (\$20,000.00). He stated the recommendation is that anything from twenty-thousand (\$20,000.00) to thirty-nine thousand nine hundred ninety nine (\$39,999.00) dollars would be considered an informal bid, and would require approval from the Board of Commissioners. Mr. Poe stated the procurement requirements would be changed regarding sealed bid procedures for purchases between \$20,000 and \$39,999.00. Mr. Poe recommended approval of the purchasing guidelines as presented in the Purchasing Thresholds Quick Reference Guide, with the change to the informal bid requirement. He stated that if the recommendation is approved, we would move forward in revising the County Code to reflect these changes.

Commissioner Whitefield made a MOTION to adopt the Revision to Purchasing Thresholds as presented by the County Manager. SECOND by Commissioner Mayes. VOTING:

YES

NO

Commissioner Bagwell
" Fricks
" Mayes
" Whitefield
Chairman Lumsden

Motion Carried

2. Public Safety Committee

No Report.

3. Public Works Committee

No Report.

4. Water Committee

5. Judicial Services Committee (CJIS)

No Report.

6. Special Committee Reports

- a. Fire Overview Committee**
- b. Joint Services Committee**
- c. Joint Development Oversight Committee**
- d. Joint Solid Waste Oversight Committee**

There were no Special Committee Reports.

CLERK'S REPORT:

Consent Agenda

County Clerk Kathy Arp stated there are six (6) items on the Clerk's Consent Agenda that has been reviewed, and submitted for approval. Commissioner Whitefield made a MOTION to approve the Clerk's Consent Agenda as presented. SECOND by Commissioner Mayes. VOTING:

YES

NO

Commissioner Bagwell
" Fricks
" Mayes
" Whitefield
Chairman Lumsden

Motion Carried

1. Tax Refunds

- a. Victoria Ann Carroll, 6925 Big Texas Valley Road. \$27.43
- 2. Approve Request from Tax Commissioner, dated September 22, 2011, for removal of bills from Tax Commissioner's Roll in the amount of \$115.56.**
- 3. Approve Updated Floyd County Emergency Management Points of Distribution Plan.**
- 4. Approve Alcoholic Beverage License for Jimmy and Misty Cook/Outta Bounds Sports Grille, 3349 Martha Berry Highway. (New – Beer).**
- 5. Approve Precious Metals Dealer License for Walter T. Gentry, T's, ""3106 Maple Road". (New)**
- 6. Authorize Execution of Amendment #2 to the Heritage Riverways Trail Accessibility Enhancement Phase II Grant to extend completion date to December 31, 2011. Grant No. NRT-08(7).**

MANAGER'S REPORT:

- 1. ADOPT RESOLUTION TO APPROVE THE EXECUTION OF AN ADDENDUM TO AN AGREEMENT FOR CERTAIN SOFTWARE SERVICES BETWEEN FLOYD COUNTY AND COTT SYSTEMS, INC., IN RELATION TO CERTAIN ECOMMERCE SERVICES FOR THE FLOYD COUNTY CLERK OF SUPERIOR COURT (DEFERRED SEPTEMBER 13 and 27, 2011):**

County Manager Kevin Poe stated this Addendum is in relation to acquisition of ecommerce and recording services for the Floyd County Clerk of Superior Court offices. Mr. Poe stated that these are software packages that would

allow the offices to put all of their records on-line. Mr. Poe stated that in relation to approving the addendum, we would also have to amend the budget in the amount of \$21,688.00, to reflect the cost of acquiring those two software packages for the remainder of 2011, and to allow the purchase of two additional scanners at a cost of \$19,600.00. He stated that the recommendation is that the scanners be acquired on a lease-purchase arrangement, and that we move forward with the ecommerce and erecording as presented in the addendum. Mr. Poe stated that the Resolution sets out that this would be approved pending review by the county attorney.

Commissioner Whitefield made a MOTION to Adopt the Resolution authorizing the Chairman to execute the documents related to the contract with Cott Systems, and further moved to approve the budget revisions in the Clerk of Super Court Office, in the amount of \$41,288.00, to cover the cost associated with the addendum and lease-purchase of scanners, as outlined by the County Manager. SECOND by Commissioner Mayes. VOTING:

YES

NO

Commissioner Bagwell

" Fricks

" Mayes

" Whitefield

Chairman Lumsden

Motion Carried

2. CONSIDER REQUEST FOR TRANSPORTATION OFFICERS AND STAFF REORGANIZATION/ REALIGNMENT FOR FLOYD COUNTY WORK RELEASE CENTER AND FLOYD COUNTY PRISON:

County Manager Poe stated this relates to a realignment plan for the Floyd County Work Release Center and the Floyd County Prison. He stated that Warden Chandler has designated abolishing three (3) positions, adding one (1) position, and reclassifying several other positions, that will result in significant cost savings. He stated that Warden Chandler also requested that the Work Release Center hire two (2) Transportation Officers so that we can provide transportation services for the inmates, rather than having to rely on outside vendors to provide that services. Mr. Poe stated that the recommendation is to move forward with the plan as requested by the Warden. He stated that the new positions would be effective immediately for the transportation officers as well as for the realignment, knowing that it will take some time to go through the hiring process and we will need to create a job description for a couple of the positions. He stated the intentions are to move forward as fast as possible, since both proposals will provide a cost savings to the county and improvement of services. The realignment plan submitted by the Warden is as follows:

Position #460-936	Deputy Warden of Care & Treatment	Abolish
Position #460-903	Corporal	Abolish
Position #460-915	Correctional Officer I	Abolish
Position #460-018 (paygrade 106)	Records Clerk	New Position
Position #460-912 (paygrade TBD)	Counselor	Reclassify to
Re-entry Specialist		
Position #460-920 (paygrade TBD)	Lieutenant	Promotion to
Captain (5% increase)		
Position #460-906 (paygrade TBD)	Correctional Officer II	Promotion to
Investigator (2.5% Increase)		
Position #464-010	Deputy Warden of	Reclassify to
Deputy Warden of		
	Work Release Center	
Administration		
		Split salary 50/50 with Prison
Position #464-009 (paygrade TBD)	Lieutenant	Promotion to
Captain (5% increase)		
Position #464-003 (paygrade TBD)	Correctional Officer II	
Promotion to Investigator (2.5% Increase)		
Position #464-016 (paygrade 106)	Transportation Officer	New Position
Position #464-017 (paygrade 106)	Transportation Officer	New Position

Chairman Lumsden called for a motion. Commissioner Bagwell made a MOTION to Approve the request as outlined by the County Manager and as set forth in the written materials before the Commission. SECOND by Commissioner Mayes. VOTING:

YES

NO

Commissioner Bagwell

" Fricks

" Mayes

" Whitefield

Chairman Lumsden

Motion Carried

ATTORNEY'S REPORT:

No Report.

ADJOURNMENT:

There being no further business to come before the Board, MOTION was made by Commissioner Bagwell, SECOND by Commissioner Fricks, that the meeting be adjourned. VOTING:

YES

NO

Commissioner Bagwell

" Fricks

" Mayes

" Whitefield

Chairman Lumsden

Motion Carried

**FLOYD COUNTY BOARD OF
COMMISSIONERS**

EDDIE LUMSDEN, CHAIRMAN