

August 10, 1999

PRESENT: Chairman Kim Canada, Commissioners Chuck Hufstetler, John Mayes and Jerry Jennings.

OTHERS

PRESENT: County Manager Kevin Poe, County Attorney Wade Hoyt, and County Clerk Sue Broome.

ABSENT: Commissioner Garry Fricks, Assistant County Manager Tom Tully

CALL TO ORDER: Chairman Canada called the meeting to order.

PILEDGE OF

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Chairman Canada

PUBLIC PARTICIPATION: There was no public participation at this meeting.

ADOPTION OF

MINUTES: Commissioner Hufstetler made a MOTION to adopt the minutes of the Regular Meeting of July 27, 1999 as presented. SECOND by Commissioner Mayes.

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

CHAIRMAN'S REPORT:

APPOINTMENTS:

Chairman Canada stated that the following recommendations were made for appointments:

Solid Waste Task Force Committee - Tracy Page to a six month term on the Solid Waste Task Force Committee.

Animal Control & Welfare Board – Post 4 – Reappoint Dr. Dan Pate for a three year term expiring on September 30, 2002.

MOTION was made by Commissioner Mayes, SECOND by Commissioner Hufstetler to make appointments as recommended. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

CHANGE IN MEETING DATE FOR AGENDA SESSION:

Chairman Canada stated that there is a conflict for the Agenda Session set for September 9, 1999, that being the ACCG Fall Committee Day in Macon. Chairman Canada advised that due to the conflict the Agenda Session will be held on Wednesday, September 8, 1999 at 12:00 p.m.

DISCUSS MILLAGE RATE:

Commissioner Hufstetler advised that a millage reduction has been proposed. The proposed millage reduction is from 10.99 to 10.86, which would accomplish the following 1) reduce the millage rate; 2) increase the fund balance under current projections to the highest level ever in Floyd County history; and 3) enable early pay off of debts.

Chairman Canada called for a Motion to set a Called Meeting on August 26, 1999, at 12:01 p.m. in the Administrative Conference Room for the purpose of setting the millage rate. MOTION was made by Commissioner Hufstetler, SECOND by Commissioner Jennings. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

**REQUEST FROM TAX COMMISSIONER
FOR SCANNERS AT \$3,850.00 FOR GRATIS SYSTEM:**

Chairman Canada stated that the state paid for all equipment for this system with the exception of the scanners, and called for a Motion to authorize purchase of the scanners.

MOTION was made by Commissioner Jennings, SECOND by Commissioners Mayes to authorize the purchase. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

REPORT ON NEW PRISON PHARMACY CONTRACT:

Chairman Canada stated that under the new AWP Pharmacy Contract at the prison and jail there was a savings of \$10,060.70 for the first month, which is a substantial savings.

CHANGE OF DATE FOR

BOARD MEETING:

Chairman Canada stated that there is a conflict for the September 28, 1999 Board Meeting due to the ACCG Fall Policy Conference. Chairman Canada called for a Motion to change the meeting date to September 21, 1999, 4:00 p.m. Caucus and 6:00 p.m. Regular Meeting.

MOTION was made by Commissioner Hufstetler, SECOND by Commissioner Mayes to change the date. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

COMMISSIONER'S REPORT

ADMINISTRATIVE & FINANCE COMMITTEE:

REQUEST FOR LINE ITEM INCREASE IN JUVENILE COURT BUDGET:

Commissioner Hufstetler, Committee Chairman reported that two line items in the Juvenile Court budget which needs attention. Commissioner Hufstetler stated that the Supplemental Services line item was left off, in error, when the original budget was submitted by Juvenile Court. Also, the Indigent Defense is extremely high, and this will be addressed at the next Administrative & Finance Committee meeting, with a report being given by Juvenile Court. Commissioner Hufstetler proposed that \$20,000 be added to the budget for the Supplemental Services line item and the Indigent Defense line item be increased from \$75,000 to \$87,500 to cover through the month of August.

MOTION was made by Commissioner Jennings, SECOND by Commissioner Mayes to accept the proposal as presented by Commissioner Hufstetler. VOTING:

YES NO

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

REQUEST FOR INCREASE IN ROME/FLOYD COUNTY RECORDS PROGRAM BUDGET:

Commissioner Hufstetler reported that a request has been received from the Rome/Floyd County Records Program for an increase in their budget for the 1999-2000 fiscal year in the amount of \$511.31.

MOTION was made by Commissioner Mayes, SECOND by Commissioner Jennings to approve the request. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

AUTHORIZE EXPENDITURE FOR NEW FINANCIAL MANAGEMENT SYSTEM AT THE AIRPORT:

Commissioner Hufstetler reported that a request has been made for a new financial management system at the airport to meet the Y2K requirements and recommended that the expenditure be authorized not to exceed \$6,500.

MOTION was made by Commissioner Mayes, SECOND by Commissioner Jennings to authorize the expenditure. VOTING:

YES NO

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

Discussion: County Manager Kevin Poe advised that the new system deals with the financial management at the airport and would be a combination cash register, billing system, bookkeeping system.

MEETING WITH JERRY WOOD:

Commissioner Hufstetler stated that he and the County Manager had met with Judge Wood (Chief Magistrate) and this item will be deferred until the next meeting.

COUNTY INSURANCE:

Commissioner Hufstetler stated that proposals have been received and he feels the bids are very competitive. Commissioner Hufstetler stated that he would like action to be taken on the proposals at the next board meeting and requested that the County Manager have the information ready for the Administrative & Finance Committee meeting on Monday. County Manager Poe stated that a spreadsheet would be prepared for review. Commissioner Hufstetler stated that the Administrative & Finance Committee would be held at 1:30 p.m.

PUBLIC SAFETY COMMITTEE:

Commissioner Mayes, Committee Chairman, stated that there was no report and added that the Committee would meet tomorrow (August 11, 1999) at 2:00 p.m.

PUBLIC WORKS COMMITTEE:

**PETITIONS FOR ROAD IMPROVEMENTS
ON NORTHSIDE DRIVE, QUIET ACRES ROAD,
ARAGON DRIVE AND WALENDI DRIVE:**

Chairman Canada stated that Commissioner Fricks is on vacation and is excused from the meeting. Chairman Canada recommended that the following roads be added to the official resurfacing list:

Northside Drive – 0.150 miles
Aragon Drive – 0.250 miles

Quiet Acres Road – 0.200 miles
Walenda Drive – 0.500 miles

MOTION was made by Commissioner Hufstetler, SECOND by Commissioner Jennings to add these roads to the official resurfacing list. VOTING:

YES NO

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

WATER COMMITTEE:

Commissioner Jennings, Committee Chairman, reported that the drought situation has been discussed and voluntary water restrictions have been instituted from 4 – 9 p.m. Commissioner Jennings stated that the Mt. Alto tank continues to drop and is a concern. Commissioner Jennings added that the residents of that area are being asked to curb water usage so that water levels in the tank can be increased, to ensure that there is enough water in the tank for fire protection in case of a major problem.

CLERK'S REPORT

CONSENT AGENDA:

County Clerk Sue Broome advised there are five items on the Consent Agenda which have been reviewed and submitted for consideration. MOTION was made by Commissioner Hufstetler, SECOND by Commissioner Mayes to approve Consent Agenda as presented. VOTING:

YES NO

Commissioner Hufstetler
" Mayes
" Jennings

Motion Carried

1. Tax Refunds:

- a. Diana Williamsen, PO Box 195284, Winter Springs, FL, \$303.77
- b. Martha D. Hiott Est & Charles C Duncan c/o Charles Duncan, 1701 Varner Rd, Hixon, TN, \$67.57.

1. Authorize release of errors and defaulters from Tax Digest for period covering 1997 – 1998 in the amount of \$522,690.33.
2. Malt Beverage Application – Douglas T. Hice/Favorite Market, 7130 New Calhoun Hwy. (Convenience Store).
3. Enter into minutes Supplemental Contract Amendment on Burlington Road/Hughes Dairy Road, Project No. PR-159-2(115)C1.
4. Authorize execution of contract between Floyd County and William A. O'Dell for legal services to indigent defendants - \$3,100 per month.

MANAGER'S REPORT:

**DISCUSS LOCAL GOVERNMENT PROJECT AGREEMENT
PROJECT NO. BRST-1367(4) FLOYD COUNTY PI# 642405
REPLACEMENT OF BRIDGE ON SR100 @ COOSA RIVER
.3 MILE SOUTH OF JUNCTION WITH SR20:**

County Manager Kevin Poe recommended that the Board agree only to relocate and adjust the Floyd County water line which would be in conflict with the project. Mr. Poe stated that this is a state bridge on a state route and he feels the county should only obligate to remove any conflicts the county might have with the project.

MOTION was made by Commissioner Jennings, SECOND by Commissioner Hufstetler to authorize the execution of the contract as outlined and recommended by the Manager. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

ACCEPT SINGLE AUDIT FROM READ, MARTIN & SLICKMAN:

County Manager Kevin Poe advised that the Single Audit had been received from Read, Martin & Slickman and there are no negative findings in the report. Mr. Poe recommended acceptance of the report.

MOTION was made by Commissioner Mayes, SECOND by Commissioner Hufstetler to accept the report. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

**AUTHORIZE SETTLEMENT WITH
TIMOTHY SPIVEY:**

County Manager Kevin Poe advised that this is a situation regarding a slip and fall at the Forum and recommended that the County Attorney be authorized to settle the matter with Mr. Spivey in the amount of \$3,750 to cover medical expenses and lost wages.

MOTION was made by Commissioner Mayes, SECOND by Commissioner Jennings to authorize settlement as outlined by the Manager. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

**REQUEST FOR RECLASSIFICATION
OF PURCHASING DEPARTMENT EMPLOYEES:**

County Manager Kevin Poe recommended that Nancy Lam be reclassified as Assistant Purchasing Agent, with a 5% increase in pay, effective July 1, 1999; and filling the vacant Warehouse Manager position be approved.

MOTION was made by Commissioner Hufstetler, SECOND by Commissioner Jennings to approve the request as outlined by the Manager. VOTING:

YES NO

Commissioner Hufstetler
" Mayes
" Jennings

**AUTHORIZE EXECUTION OF
LETTER OF AGREEMENT BETWEEN
FLOYD COUNTY AND UNIVERSITY OF
GEORGIA, VINSON INSTITUTE FOR
'MYSTERY SHOPPING SERVICES':**

County Manager Kevin Poe stated that the services would be performed by Shop'n Check at a cost of \$1,675, which covers 45 site shops, plus a \$100 one-time set up fee. Mr. Poe recommended execution of Agreement.

MOTION was made by Commissioner Jennings, SECOND by Commissioner Mayes to authorize execution of Agreement. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

**AUTHORIZE EXECUTION OF
CONTRACT WITH DOVER ELEVATORS
FOR REPAIR AND MAINTENANCE ON
TEN (10) ELEVATORS:**

County Manager Kevin Poe advised that this contract would replace the current contract with Schindler Elevator at a reduced cost and hopefully better service, and recommended approval of contract. MOTION was made by Commissioner Hufstetler, SECOND by Commissioner Mayes to accept the recommendation of the Manager. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

**AUTHORIZE SUBMISSION OF A BJA,
1999 LOCAL LAW ENFORCEMENT BLOCK
GRANT FOR INSTALLATION OF FIBER OPTICS
BETWEEN GOVERNMENTAL BUILDINGS.
SET PUBLIC HEARING FOR AUGUST 24, 1999:**

County Manager Kevin Poe advised that a grant has been awarded from the Bureau of Justice in the amount of \$23,090. Mr. Poe recommended that the funds be earmarked for installation of fiber optics between the Law Enforcement Center, Historic Courthouse and the Administration Building and that a Public Hearing be set for acceptance of the grant on August 24, 1999 at 6:00 p.m.

MOTION was made by Commissioner Jennings, SECOND by Commissioner Hufstetler to accept the recommendation of the Manager. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

SURPLUS PROPERTY AT 102 FORTUNE STREET:

County Manager Kevin Poe advised that bids had been previously received for property at 102 Fortune Street and the high bid received was from Adcus Allen in the amount of \$9,000. Mr. Poe stated that Ms. Allen has requested that her bid be cancelled. Mr. Poe recommended that the Allen bid be rejected and the next highest bid be accepted from Mr. & Mrs. John H. Downer in the amount of \$2,000.

4/5 VOTE TO ADD ITEMS TO THE AGENDA:

Chairman Canada called for a Motion to place the following items on the agenda

Item 8 – Surplus property at 102 Fortune Street

Item 9 – Reject bid for security fencing at Recycle Center

Item 10 – Authorize execution of contract between DOT and Floyd County to level and resurface 32 county roads, Project No. PR-125-(115).

MOTION was made by Commissioner Mayes, SECOND by Commissioner Jennings to add items as stated by the Chairman. VOTING:

YES NO

Commissioner Hufstetler
" Mayes
" Jennings
Chairman Canada

Chairman Canada called for a Motion to accept the recommendation as outlined by the Manager regarding the surplus property at 102 Fortune Street. MOTION was made by Commissioner Mayes, SECOND by Commissioner Jennings to accept the recommendation. VOTING:

YES NO

Commissioner Hufstetler
" Mayes
" Jennings

REJECT BID FOR SECURITY FENCING AT RECYCLE CENTER:

County Manager Kevin Poe advised that a bid had been accepted from Morris Fence Company in the amount of \$17,396, and that it has been decided to transfer these funds into repair and maintenance to take care of unexpected expenses. Mr. Poe recommended that the bid from Morris Fence Company be officially rejected for security fencing at the Recycle Center.

MOTION was made by Commissioner Hufstetler, SECOND by Commissioner Mayes to accept the recommendation of the Manager. VOTING:

Commissioner Hufstetler
" Mayes
" Jennings

**AUTHORIZE EXECUTION OF CONTRACT
BETWEEN DOT AND FLOYD COUNTY TO**

LEVEL AND RESURFACE 32 COUNTY ROADS
PROJECT NO. PR-125-(115):

County Manager Kevin Poe advised that a contract has been received from the DOT to level and resurface 32 county roads. Mr. Poe stated in an earlier meeting with Commissioner Shackleford a total of 44 roads were proposed and the DOT has accepted 32. Mr. Poe recommended that the Chairman be authorized to execute the contract for the following roads:

<u>Name</u>	<u>Begin</u>	<u>End</u>	<u>Length</u>
1. Arcadia Dr	Beech Creek Dr	Eden Drive	.30 miles
2. Addington Dr	Redmond Rd	Rogers	.73 miles
3. Althea Dr	Martin Rd	Dead End	.29 miles
4. Beech Creek Dr	Alabama Hwy	Drexel Dr	.36 miles
5. Bollen Dr	Drummond Dr	Dead End	.30 miles
6. Cedar Lane	Althea Dr	Honeysuckle Dr	.41 miles
7. Drexel Dr	Arcadia Dr	S. Heathrow	.39 miles
8. Drummond Dr	Wilkerson Rd	Wilkerson Rd	.33 miles
9. East Dr	Alabama Hwy	West Dr	.54 miles
10. Eden Dr	Arcadia Dr	Dead End	.28 miles
11. Edwards St	Wilkerson Rd	Melton Ave	.12 miles
12. Garrett Rd	Mathis Rd	Dead End	.13 miles
13. General Ave	Addington Dr	Dead End	.19 miles
14. Green Valley Rd	Lakemont Dr	Dead End	.32 miles
15. Horseleg Creek Rd	City Limits	Blacks Bluff Rd Ext	4.28 miles
16. Julia Dr	Turner Bend Rd	End of Pvmt	.52 miles
17. Lakemont Dr	Hardin Dr	Green Valley Rd	.28 miles
18. Logan Court	Ridgefield Dr	Dead End	.06 miles
19. Longwood Court	Ridgefield Dr	Dead End	.09 miles
20. Mathis Rd	Kingston Rd	Dead End	.41 miles
21. Norcross Way	Wilkerson Rd	Beverly Rd	.28 miles
22. Old School Rd	SR1	Old Dalton Rd	.21 miles
23. Orr St	Old School Rd	Mark St	.16 miles
24. Pine Hill Dr	Edwards St	Sycamore St	.10 miles
25. Prater Rd	Kingston Rd	Brewer Rd	.70 miles
26. Ridgefield Dr	Ramblewood Dr	Ridgeview Dr	.50 miles
27. Robinson Ave	Burnett Ferry Rd	Rooney Rd	.23 miles
28. Sycamore Rd	Wilkerson Rd	Pine Hill Dr	.08 miles
29. The Trail	Booze Mtn Rd	Dead End	1.13 miles
30. Wedgewood Dr	Ridgeview Dr	Ramblewood Dr	.11 miles
31. West Dr	Alabama Hwy	East Dr	.53 miles
32. Woodview Court	Ridgefield Dr	Dead End	.08 miles

MOTION was made by Commissioner Jennings, SECOND by Commissioner Mayes to accept the recommendation of the Manager. VOTING:

YES

NO

Commissioner Hufstetler
" Mayes
" Jennings

OTHER BUSINESS:

Chairman Canada welcomed City Commissioner George Pullen.

ADJOURNMENT:

There being no further business to come before the Board, MOTION was made by Commissioner Hufstetler, SECOND by Commissioner Mayes that the meeting be adjourned.

VOTING:

YES

NO

Commissioner Hufstetler
" Mayes
" Jennings

COMMISSIONERS

FLOYD COUNTY BOARD OF

KIM A. CANADA, CHAIRMAN