



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

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Tuesday, November 15, 2016

5:30 PM

Council Chambers

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#### 1. Call to Order

*The City Council met in a REGULAR Called Meeting on November 15, 2016 at 5:30 pm in the City Hall Council Chambers, City Hall, 210 East Gonzales in City of Seguin, with Mayor Don Keil presiding.*

#### 2. Invocation - Mayor Don Keil

#### 3. Pledge of Allegiance/Salute to the Texas Flag

#### 4. Roll Call

**Present:** 9 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Carlos Medrano, Mayor Don Keil, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

#### 5. Hearing of Residents:

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**

*Name: Jullian Leal  
Address: 814 Prexy  
City: Seguin, Tx*

*Spoke on the streets that need to be repaired. Prexy Street by the baseball fields is in need of repair. At San Antonio & Vaughan a large hole needs to be repaired.*

*Councilman Tomas Castellon - Spoke of his thanks to his family and all citizens who have supported him over the past eight years. He thanked companies such as TRC (Craig Bell & Beau Perry) and SAMCO (Duane & Alan Westerman). Also, wanted to thank all City employees for all their support and willingness to assist him.*

*Mayor Don Keil: Thanked Councilman Castellon for his involvement with the City Council not only representing his district but the city.*

*Councilman Ernest Leal: Stated that on Kingsbury Street between San Marcos &*

*Heideke utility poles are in bad shape and asked that they be looked at.*

## 6. Presentation

### a. [16-344](#)

Discussion regarding the possible submission to the Alamo Area Metropolitan Planning Organization of the Walnut Springs Trail Extension Project for funding as part of the Agency Call for Transportation Alternatives Projects - Jack Jones, Director of Parks and Recreation

*Presentation was made by Jack Jones on the continued extension of the Hike & Bike Trail to eventually go to Max Starcke Park.*

### b. [16-345](#)

Seguin Economic Development Corporation FY 2015-2016 Annual Report - Joshua Schneuker, Director of Economic Development

*Joshua Scheucker presented the Seguin Economic Development Corporation's FY2016 Annual Report.*

## 7. Consent Agenda

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

### a. [16-354](#)

City Council Minutes of November 1, 2016 Regular

**This Minutes was approved**

### b. [16-309](#)

Ordinance on second reading providing for increased prior and current service annuities under the act governing the Texas Municipal Retirement System for retirees and beneficiaries of deceased retirees of the City of Seguin, establishing an effective date for the ordinance; and directing staff to submit this ordinance as an amendment to the Code of Ordinances

**This Ordinance was adopted**

Enactment No: ORD 2016-071

### c. [16-321](#)

Ordinance on second reading amending the City of Seguin Code of Ordinances, Chapter 1, General Provisions, to grant citation authority to parking personnel; Chapter 98, Traffic and Vehicles, Article III, Stopping, Standing and Parking, to revise procedures related to limited time parking; amending Chapter 102, Utilities, Article III, Water, to define a large volume

surface water customer; and amending Appendix C, Fees, to conform to these code amendments; providing for a severability clause; providing for publication of this Ordinance; providing for penalties; and providing an effective date

**This Ordinance was adopted**

Enactment No: ORD 2016-072

d. [16-330](#)

Ordinance on second reading establishing limited time parking in the downtown district; and providing an effective date

**This Ordinance was adopted**

Enactment No: ORD 2016-073

e. [16-328](#)

Ordinance on second reading amending the Fiscal Year 2017 General Fund Budget of the City of Seguin, Texas; and declaring an effective date

**This Ordinance was adopted**

Enactment No: ORD 2016-074

f. [16-329](#)

Ordinance on second reading amending the FY2017 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date

**This Ordinance was adopted**

Enactment No: ORD 2016-075

g. [16-335](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 86, Solid Waste, Article II, Gargage and Article IV, Curbside Recycling; providing a severability clause; and an effective date

**This Ordinance was adopted**

Enactment No: ORD 2016-076

h. [16-285](#)

Ordinance on second reading changing the effective time of the school zone surrounding Seguin High School, all within the City of Seguin, Texas; providing a severability clause; providing for an effective date; providing for publication of this Ordinance; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

**This Ordinance was adopted**

Enactment No: ORD 2016-077

i. [16-333](#)

Ordinance on second reading amending Chapter 22, Businesses, Article VI, Amusement Redemption Machine Establishments, Section 22-305, Revocation of permit, is amended to add an effective time period for permit revocation; providing for publication of this Ordinance; providing a severability clause; and providing for an effective date

**This Ordinance was adopted**

Enactment No: ORD 2016-078

**8. Action Items - Discussion and Possible Motion to Approve**a. [16-355](#)

Consideration of Bids relating to the Sale of Obligations designated as "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2016A"; Consideration and approval of Financial Advisor's recommendation concerning this matter; and other matters in connection therewith - Duane Westerman, SAMCO Capital Markets

*Duane Westerman stated that our true interest cost is 3.7013% from Bank of America Merrill Lynch.*

**A motion was made by Council Member Seidenberger, seconded by Council Member Castellon, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

b. [16-337](#)

Ordinance authorizing the issuance of "City of Seguin, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2016A"; providing for the payment of said certificates by the levy of an ad valorem tax upon all taxable property within the City and further securing said certificates by a lien on and pledge of the pledged revenues of the system; providing the terms and conditions of said certificates and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said certificates, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement and an official bid form; complying with the requirements of the letter of representations previously executed with depository trust company; authorizing the execution of any necessary engagement agreements with the city's financial advisors and/or bond counsel; and providing for an effective date - Duane Westerman, SAMCO Capital Markets

**A motion was made by Council Member Castellon, seconded by Council Member Leal, that this Ordinance be adopted. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-079

c. [16-343](#)

Resolution authorizing the City Manager to enter into a Park Development Agreement with AK Property, LLC and Clyde C. Crews regarding the proposed GreensPoint Apartments - Jack Jones, Director of Parks and Recreation

*Harry Jewett spoke on the project. Thanking the City Council for their consideration and support of the project.*

**A motion was made by Council Member Dodgen, seconded by Council Member Seidenberger, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-131

d. [16-342](#)

Proposed road closures of Nelda Street and South Saunders Street related to various facility rentals at the Seguin Events Complex for the 2017 calendar year and one rental for the 2018 calendar year - Jack Jones, Director of Parks and Recreation

**A motion was made by Council Member Dodgen, seconded by Council Member Crabb, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

e. [16-352](#)

Election of a Mayor Pro Tem for FY2017 - Mayor Don Keil

*Mayor Don Keil recommends Council Member Ernesto Leal to serve as Mayor Pro Tem for FY2017.*

**A motion was made by Council Member Seidenberger, seconded by Council Member Mathis, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

f. [16-338](#)

Request to name Convent Street Bridge after Ruby Pearl Vaughan - Gary Vaughan

*Jimmie Vaughan spoke about his Grandmother and how much she loved Seguin and Walnut Springs property. She always felt that the restoration of the Walnut Springs project would be a great assest to the city.*

*Mary Jo Langford spoke of Ruby Vaughan and her involvement with the Walnut Branch Committee and fully supports naming of the bridge in her honor.*

*Gary Vaughan made a presentation on the history and accomplishments of his mother, Ruby P. Vaughan.*

**A motion was made by Council Member Herbold, seconded by Council Member Seidenberger, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

g. [16-339](#)

Resolution authorizing the purchase of 30 portable handheld radios through Houston Galveston Area Cooperative Purchasing Agreement; and declaring an effective date - Dale Skinner, Fire/EMS Chief

**A motion was made by Council Member Crabb, seconded by Council Member Mathis, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-132

h. [16-346](#)

Resolution of the City Council of Seguin, Texas approving a finance agreement between the City of Seguin and Government Capital Corporation for the purchase of equipment for the Public Works Department and other departments; authorizing the City Manager to execute the contract; and declaring an effective date - Susan Caddell, Director of Finance

**A motion was made by Council Member Dodgen, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-133

i. [16-350](#)

Approval of reports for quarter ended September 30, 2016 for the following organizations that receiving Hotel Occupancy Tax funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

**A motion was made by Council Member Mathis, seconded by Council Member Medrano, that this Action Item be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

j. [16-349](#)

Resolution approving the Hotel Occupancy Tax budgets for the following organizations - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

**A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-134

k. [16-351](#)

Resolution approving the realignment of the Connect Seguin Bus route; and declaring an effective date - Rick Cortes, Assistant City Manager

*Rick Cortes presented the proposed changes to the Connect Seguin Bus route.*

*James Devine, ART Director thanked the City Council for their consideration and said they would offer free ridership to citizens the first week of operation.*

**A motion was made by Council Member Seidenberger, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-135

l. [16-341](#)

Resolution approving a Memorandum of Understanding with Learning for Life to establish a Police Department Explorer Post; and declaring an effective date - Kevin K. Kelso, Chief of Police

**A motion was made by Council Member Mathis, seconded by Council Member Crabb, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-136

m. [16-347](#)

Ordinance on first reading amending the Seguin Code of Ordinances Chapter, 46, Environment, to add a new Article IX, Motor vehicle Idling; providing for penalties; providing for publication of this Ordinance; providing for a severability clause; and providing for an effective date Andy Quittner-City Attorney

**A motion was made by Council Member Mathis, seconded by Council Member Castellon, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil



**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

n. [16-348](#)

Resolution approving a Memorandum of Agreement between the Texas Commission on Environmental Quality and the City of Seguin for local enforcement of vehicle idling limitations; authorizing the city manager to execute the Memorandum; adopting a plan for the implementation of idling limitations; and declaring an effective date - Andy Quittner, City Attorney

**A motion was made by Council Member Castellon, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-137

9. **Acknowledgment of Bills**

*The bills were acknowledged.*

a. [16-353](#)

Check Report 10-28-2016 through 11-10-2016

10. **Executive Session**

*The regular meeting was recessed and the council went into Executive Session at 7:20 pm. The regular meeting reconvened at 7:37 pm.*

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Deliberation regarding Real Property in accordance with Section 551.072 - Doug Faseler, City Manager

11. **Adjournment**

*There being no further business before the council the meeting adjourned at 7:37 pm.*

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*Don Keil, Mayor*

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*Naomi Manski, City Secretary*