

Regular Meeting - October 24, 2013

The Board of County Commissioners of Santa Rosa County, Florida, met in Regular Session on the above date with the following members present: Chairman Robert "Bob" Cole, and members Jim Williamson, Don Salter, Jim Melvin, and Lane Lynchard. Also present were the Public Services Director (Tony Gomillion), Public Works Director (Avis Whitfield), Clerk of Court (Donald C. Spencer), Office Manager/Administrative Assistant (Emily Spencer), County Administrator (Hunter Walker), County Attorney (Angela Jones), County Engineer (Roger Blaylock), and Budget Director (Jayne Bell). This meeting was called to order at 9:00 a.m. and was opened in prayer by Pastor Fred Rogers, Milton First Assembly of God. Those present joined in the pledge of allegiance to the flag.

First on the agenda, Cole moved approval without objection of the minutes of the September 16, 2013 Special meeting (Budget), September 26, 2013 Regular meeting, and the October 4, 2013 and October 10, 2013 Special meetings. Walker noted amendments made to the agenda.

Next on the agenda, Stan Nichols (Tax Collector) gave a presentation to the Board. He said he is returning \$676,597.00 back to the taxing authorities. Nichols said \$661,000.00 of this amount will go to the Board of County Commissioners. Cole thanked Nichols for his service to the County. Nichols said taking over the driver license services from the State has been a challenge for the Tax Collector's office. He said this is an underfunded mandate and he hopes to be receiving additional funding for these services from the State in 2014. Nichols said he is currently working to have other driver license fees, that the Florida Department of Highway Safety and Motor Vehicles is currently receiving, be directed to the County. He said driver license services have boosted the Tax Collector revenues considerably. Melvin said as the Board's appointee to the Association of Counties and as a member of the Small County Coalition, he will assist Nichols in the lobbying efforts to receive these additional fees.

Next on the agenda, Don Spencer (Clerk of Court) gave a presentation to the Board. He said the Clerk's office is returning \$114,966.47 in excess finance fees and \$504,373.33 in excess recording fees to the County. Spencer said the total refund to the County from the Clerk's office is \$619,339.80. He said from this amount, he is asking back \$84,697.00 to fund a step increase for the Courts, Recording, and Information Technology departments. Spencer said this is a one-time request that will be absorbed in the Clerk's state budget next year. He said he is also asking for \$100,000.00 back in order to continue an indexing project he hopes to have completed in the next fiscal year. Spencer said Santa Rosa County is known for its advancement in technology and at the completion of this project Santa Rosa County will be the only county in Florida that official records can be searched online as far back as 1960. He said any funds not used will be refunded back to the County. Melvin asked if the Clerk's office will have to keep original documents once they have been placed online. Spencer said once the document is scanned staff will give the original document back to the individual.

Next on the agenda, Cole moved approval without objection of a proclamation proclaiming, October 30, 2013 as Daughters of the Nile Day in Santa Rosa County and in recognition of 100 years of their contribution to society and to the children. Sylvia Galloway said on behalf of the Supreme Temple, Daughters of the Nile, and Shimron Temple 133, she would like to thank the Board for acknowledging October 30, 2013 as Daughters of the Nile Day and for the recognition of their 100th anniversary. She said the Daughters of the Nile are wives and/or daughters of Shriner's, Mason's, or Daughters of the Nile. She said the Daughters of the Nile give \$1.7 million a year to the Shriner's Children's Hospital. Galloway introduced other Daughter of the Nile members that were present.

Next on the agenda, Salter moved approval without objection of a proclamation proclaiming, November 11, 2013 as Veterans Day. He read the proclamation aloud. Salter said on Monday, November 11th beginning 9:45 a.m. there will be a Veterans Day Parade in Milton, which will conclude at the Veterans Memorial Plaza. He said there will be a Veterans Day service at the Veterans Memorial Plaza beginning at 11:00 a.m. Salter said he would like to encourage everyone to come out and show support for the Veterans.

Next on the agenda, Cole recognized former Board of County Commission members that were present in the audience. He thanked each of them for their service to the County. Former members that were present included: Marvin Fowler, Lydia Ezell, Byrd Mapoles, Wayne Godwin, Bill Lundin, Ira Mae Bruce, Bob Rollo, Dave Kessler, and Buck Lee. Cole said Robert Hilliard, Millard Adams, and Robert Smith sent their regrets for not being able to attend. He recognized past County Attorney, Tom Danheisser, who was also present. Cole thanked Michelle Parker for her coordinating efforts of these former Board members. Williamson said he had the privilege of serving with Ira Mae Bruce, Bill Lundin, Byrd Mapoles, Buck Lee, and Tom Danheisser. He said he learned a lot from them and he values their service to the County. Salter said the Veterans Memorial project was approved in 2001 and would not have been possible without the support of Byrd Mapoles and Buck Lee, which served on the Board at that time. Melvin said Buck Lee has served as a County Commissioner in both Escambia and Santa Rosa County's. Lynchard said he appreciates each ones service to the County and the advice he has received from them. Lydia Ezell said she would like to recognize Ira Mae Bruce as being the first female elected to the Board of County Commissioners of Santa Rosa County.

Economic Development Committee – Cole & Salter

1. Recommend transfer of \$355,166.00 from Economic Development Reserves to Navarre Beach Utility in ten (10) "one year" increments to reinstate utility taps to Holi Corp for redevelopment of hotel property on Navarre Beach and direct County Attorney to draft an Amended and Restated Lease with Holi Corp regarding extension of term and lease fees.

Lynchard said would like language added stating that the first payment will be due in the same year that a certificate of occupancy is issued. Walker said the \$355,166.00 will bring Holi Corp current through December 31, 2013. He said he envisions Holi Corp to begin paying the minimum payments effective January 1, 2014. Lynchard said the County's incentive is, at some point, contingent upon construction. He said there will need to be a triggering event for the incentive. Melvin said this will need to be added. Lynchard said he feels the triggering event, for the incentive, should be the certificate of occupancy. Melvin said he feels this is making this unnecessarily complicated. Lynchard said he feels language should be added that the incentive is tied to development. Walker said by this time, he expects Holi Corp will have a building permit and will be under construction. He said at that point staff can work out the timing of payment. Melvin said this could be made contingent upon ground breaking. Salter said the annual payment could also be contingent upon the progress of the project. Walker said this Board can work out how the County wishes to reimburse the utility from the economic development funds.

Hope Bush said she is about to begin building a home in Santa Rosa County and her water and sewage tap fees will cost her \$6,000.00. She asked the Board if she can expect the same help from the County as Holi Corp will receive. Salter said the County is looking at this project as an economic development project. He said the County creates incentives to encourage businesses to come to Santa Rosa County and to create jobs for its citizens. There was further discussion of back taxes owed by Holi Corp. Cole said the final lease will return to this Board for final approval. He said he feels before the Board provides Holi Corp with any incentive this contract will have to show some performance to the fact. Bush said before she can even buy her lot she has to make sure the taxes on it are paid. She does not believe in giving incentives to ones who do not pay their taxes.

Ira Mae Bruce said the Holiday Inn is a major economic development project for Santa Rosa County. She said she feels that Holi Corp and others of Navarre Beach plan to pay any taxes that the Supreme Court rules legal. Bruce said she does not feel the water taps are that big of an issue because Holi Corp paid tap fees for ten years. She said she would like for Holi Corp to have to pay the same lease fee she has to with her business. Bruce said she feels Holi Corp should pay the highest lease fee that has been established on the island. She said she would like to see the entire island have the same lease fees.

Salter said this recommendation is for the County Attorney to draft an amended and restated lease with Holi Corp so that negotiation will take place.

Cole said Holi Corp paid \$10,000.00 a month for ten years for water they were not using. Melvin said when the hotel was destroyed by Hurricane Ivan, the taps were still in place and Holi Corp continued to pay a water bill to Santa Rosa County for water that they did not use.

Williamson said he feels anyone that is going to make this type of commitment and investment, is not going to let a tax fee cause them to have liens. He said Holi Corp is waiting on the ruling of the Supreme Court.

Salter moved approval without objection.

Administrative Committee – Williamson & Cole

1. Recommend appointment of Tony Alexander to the Restore Council replacing Kelley Fuller as the Navarre Beach Area Chamber of Commerce representative. Cole moved approval without objection.

2. Recommend contract with Sam Marshall Architects for design services for the Pace Tennis Complex at fee consistent with Florida Department of Management guidelines. Cole moved approval without objection.

3. Recommend purchase of bleachers for June Ates Arena at the Agriplex in the amount of \$71,431 from National Recreation Systems, Inc. based on comparison shopping from District Two Recreation Fund. Cole moved approval without objection.

Walker said staff has received two quotes for panels. He said he will bring these quotes and other information back to the Rezoning meeting tonight.

4. Recommend submission of application for Coastal Partnership Initiatives Grant for construction of kayak launch and bathrooms at the Navarre Park with match funded by District Four Recreation Fund. Cole moved approval without objection.

5. Recommend retaining Warner Law Firm, PA as counsel for Blue Water Holdings SRC, Inc. litigation as recommended by the County Attorney. Cole moved approval without objection.

Cole said the Warner Law Firm does not require a retainer fee.

6. Recommend depositing unclaimed bond funds in Fine and Forfeiture Fund pursuant to State Statute as recommended by the Clerk of Courts. Cole moved approval without objection.

7. Recommend soliciting Requests for Proposals for provision of marketing services for the Tourist Development Council (TDC). Cole moved approval without objection.

8. Recommend designation of County Administrator Hunter Walker as public sector member of the Tri-County Community Council, Inc. Board of Directors for 2014. Cole moved approval without objection.

9. Recommend annual contract with Florida Department of Health for operation of Santa Rosa County Health Department for 2013-2014. Cole moved approval without objection.

10. Recommend annual Navarre Krewe of Jesters Mardi Gras parade on Navarre Beach Saturday February 22, 2014. Cole moved approval without objection.

11. Recommend scheduling 2013-2014 Board reorganization meeting at conclusion of November 14, 2013 regular meeting. Cole moved approval without objection.

12. Recommend waiver of nuisance noise ordinance requirements for entertainment at VFW Post 4407 at 1783 Abercrombie Road until 10:00 p.m. Saturday November 2, 2013 for 12th Annual Bear's Toys for Tots Poker Run. Cole moved approval without objection.

13. Recommend Florida Department of Law Enforcement Byrne Memorial Justice Assistance Grant (Countywide Task Force 2013-2014) in the amount of \$54,075.00 and designate Lt. Butcher of the Sheriff's Office as Point of Contact and authorize execution of relevant documents. Cole moved approval without objection.

14. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Marine Advisory November 5 5:00 p.m.

Tourist Development North End Committee November 7 8:30 a.m.

Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton

Commission Committee November 12 9:00 a.m.

Tourist Development South End Committee November 13 9:00 a.m.

Navarre Visitors Center, 8543 Navarre Pkwy., Navarre

Commission Regular/Reorganization November 14

9:00 a.m.

RESTORE Council November 14

3:00 p.m.

Zoning Board Meeting November 14

6:00 p.m.

Cole moved approval without objection.

Engineer's Report

1. Recommend bid from Complete Signs, LLC for LED in the amount of \$34,258.00 to include electrical connection for sign at Visitor Information Center in Navarre as low bidder meeting specifications. Cole moved approval without objection.

2. Recommend change order No. 2 to the contract with A.E. New, Jr., Inc. for the Agri-Plex Center increasing the contract by 36 days due to inclement weather with substantial completion on November 15, 2013. Cole moved approval without objection.

3. Recommend installation of audio, visual, and broadcast streaming system at Tiger Point Community Center at cost not to exceed \$51,943.00 as recommended by Walthall and Associates, Inc. Cole moved approval without objection.

4. Recommend Final Plat for Sound Haven Phase 2-A, a 16 lot subdivision located in Working District

5. Cole said this item will be brought back for approval at tonight's Rezoning meeting.

Jones said if the Board wishes to approve this item at this time, she would request the Board condition this upon the joinder of all property owners and lean holders on the plat. Melvin said he feels the Board should remove this item until all signatures are received. Blaylock said property owners should be on the face of the plat.

5. Recommend Final Plat and Drainage Easement for Holley Cliff Estates Phase 1, a 55 lot subdivision located in Working District 3. Co. Cole moved approval without objection.

6. Recommend Paved Road and Drainage Maintenance for Holley Cliff Estates Phase 1, a 55 lot subdivision located in Working District 3.

Winchester Circle 1,970 LF±

Medicine Bow Road 862 LF±

Cole moved approval without objection.

Public Services Committee

1. Recommend staff initiate process to amend the Land Development Code related to compatible uses in airport overlay zones. Lynchard moved approval without objection.

2. Recommend soliciting proposals for replacement of Computer Aided Dispatch (CAD) software in Emergency Communications Center. Lynchard moved approval without objection.

3. Recommend upgrade to the Reverse 911 system to a web based system at cost not to exceed \$12,944.00. Lynchard moved approval without objection.

Public Works Committee

1. Recommend proposal from Pensacola Concrete Construction (PCC) in the amount of \$13,500.00 for installation of liners in two cross-drain culverts on Glover Lane based on comparison shopping. Williamson moved approval without objection.

2. Recommend transfer of \$750,000.00 (\$150,000.00 per district) from Road and Bridge Reserves to Paving Projects in the Road and Bridge budget for paving/resurfacing projects on residential streets/roadways. Williamson moved approval without objection.

3. Recommend resurfacing the following roads in Working District Five at an estimated cost of \$149,548.00:

Coquina Way

Dona Drive

Espanola Street

Brevard Street (Citrus St. to Hilton Dr.)

Hillside Avenue

Tumbleweed Drive

Sunset Lane

Briza Del Mar Drive

Bal Alex Avenue

Williamson moved approval without objection.

Budget & Financial Management Committee

1. Recommend Budget Amendment 2013 – 160 in the amount of \$28,642.00 carrying forward funds reimbursing Peter Prince fund for signage at the Industrial Park out of General Fund. Melvin moved approval without objection.

2. Recommend Budget Amendment 2014 – 027 in the amount of \$430.00 to carry forward unspent Tree Mitigation revenue and allocate to Tree Mitigation Fund Reserves in the General Fund. Melvin moved approval without objection.

3. Recommend Budget Amendment 2014 – 028 in the amount of \$50,000.00 carrying forward 2013 Gateway to the Gulf project funding in the Tourist Development Tax Fund as approved at the July 25, 2013 regular meeting. Melvin moved approval without objection.

4. Recommend Budget Amendment 2014 – 029 in the amount of \$2,000.00 to match funds raised for Christmas in Navarre Park from District 4 Project fund Reserves in the General Fund. Melvin moved approval without objection.

5. Recommend Budget Amendment 2014 – 030 in the amount of \$1,081,909.00 carrying forward the balance of ICP funds and allocating \$7,624.00 for a radio transmitter and \$1,074,285.00 to ICP Reserves in the General Fund. Melvin moved approval without objection.

6. Recommend Budget Amendment 2014 – 031 in the amount of \$156,986.00 carrying forward funds for the scope of work and fee for design of Cell C at Central Landfill. Melvin moved approval without objection.

7. Recommend Budget Amendment 2014 – 032 in the amount of \$275,547.00 carrying forward funds for Phase One of the Landfill Gas Collection and Control System in Landfill Fund. Melvin moved approval without objection.

8. Recommend Budget Amendment 2014 – 033 in the amount of \$156,730.00 carrying forward funds in the Landfill Fund for capital projects in the landfill department. Melvin moved approval without objection.

9. Recommend Budget Amendment 2014 – 034 in the amount of <-\$8,346> correcting budget amendment 2014-022 in the Grants Fund. Melvin moved approval without objection.

10. Recommend Budget Amendment 2014– 035 in the amount of \$392,083.00 recognizing remainder of Navarre East CDBG Neighborhood Revitalization Grant in the Grant Fund and allocates for expenditures. Melvin moved approval without objection.

11. Recommend Budget Amendment 2014 – 036 in the amount of \$79,005.00 recognizing the remainder of Disaster Recovery Enhancement Funds for the Bagdad Sewer Project (12DB-P5-01-67-01-K57) in the Grants Fund. Melvin moved approval without objection.

12. Recommend Budget Amendment 2014 – 037 in the amount of \$164,619.00 recognizing the remainder of the Bagdad Sewer Disaster Recovery CDBG grant and authorizes for expenditure in the Grants Fund. Melvin moved approval without objection.

13. Recommend Budget Amendment 2014 – 038 in the amount of \$160,000.00 for Florida Defense Support Task Force grant funding for fence construction at Whiting Aviation Park in Grants Fund. Melvin moved approval without objection.

14. Recommend Budget Amendment 2014 – 039 in the amount of \$1,905.00 carrying forward funds for concrete pads under bleachers at Fidelis Park to the District III Project Fund Reserves. Melvin moved approval without objection.

15. Recommend Budget Amendment 2014 – 040 in the amount of \$1,178.00 carrying forward funds for equipment and supplies for the Pace Area Tennis Association (PATA) originally received from District I and District III Reserves. Melvin moved approval without objection.

16. Recommend Budget Amendment 2014 – 041 in the amount of \$2,473,200.00 carrying forward fund balances in the Capital Projects Fund and placing in Reserves. Melvin moved approval without objection.

17. Recommend Budget Amendment 2014 – 042 in the amount of \$8,270.00 funding the 2014 Gulf Consortium Proportional Share from General Fund reserves. Melvin moved approval without objection.

18. Recommend Budget Amendment 2014 – 043 in the amount of \$277,776.00 recognizing FY2011/2012 Community Transportation Grant and remaining FY2012/2013 Community Transportation Grant including local match and allocate for expenditure from the Grants Fund. Melvin moved approval without objection.

19. Recommend Budget Amendment 2014 – 044 in the amount of \$22,538.00 recognizing State of Florida Federal Elections Grant and 15% County Matching Funds for Help America Vote Act requirements in the General Fund. Melvin moved approval without objection.

20. Recommend Budget Amendment 2014 – 045 in the amount of \$2,969,885.00 carrying forward prior year Electric Franchise Fee balance: \$1,175,591.00 to Economic Development Reserve and \$1,794,294.00 to Roads/Bridges/Drainage Reserves in the Electric Franchise Fee Fund. Melvin moved approval without objection.

21. Recommend County Expenditures / Check Register. Melvin moved approval without objection.

County Administrator

None.

County Attorney

None.

Public Forum

None.

Adjournment

There being no further business to come before the Board at this time, the meeting adjourned.

BOARD OF COUNTY COMMISSIONERS

SANTA ROSA COUNTY, FLORIDA

By: Robert "Bob" Cole, Chairman

Attest: Donald C. Spencer, Clerk of Court